

MD. OMUR FARUQ SETU

Address- 2/35 rajia sultana road, Mohammadpur Dhaka-1207

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CAREER OBJECTIVE

Eager to bring my expertise to increase and maximize the wealth and ensure overall efficiency in a company which rewards hard work and creativity.

EXPERIENCE

Dec 2023- present

Demotrans logistics

Asst. Manager Sales, South Asia

- Meeting sales target.
 - Develop new customers & business.
 - Following up existing business.
 - Monitoring overall operations.
 - Prepare sales report.
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September 2022 – November,2023



CAMBODIA STATION

Lead – Operations

Responsibilities:

- Overall monitoring of all the working process
- Communication with agents, customers, and local suppliers.
- building relationship with shipping lines and air lines.
- Problem solving and decision making.
- Creating opportunities for new business.
- Monitoring all the inbound and outbound payments.
- Training other employees about the system and work.

October 2017 – September 2022



Analyst- Transshipment & special project

Responsibilities:

- Provide 360-degree operational support to sea shipments
- Communicate with local garments, buying houses and destination agents from USA & CANADA
- Developing existing business
- To look after the overall shipments and operation for USA & CANADA
- Prepare and manage the documents.
- Dealing with shipping lines, developing relationship different parties related to business.

October 2016 – September 2017
Inpace Management Services Limited
Position: Executive, Client Service



Responsibilities:

- Integrated marketing communication of IT industry through providing marketing communication support to our clients;
- Give assistance to create strong brand image through arranging events, roadshows and so on;
- Work as a mediator to communicate the market demand to the client;
- Execute different types of promotional activities- providing gift items, managing close door event;
- Dealing with oversea clients through email;
- Providing marketing idea- facilitate clients through providing the idea of best possible way to communicate with the customers and idea of organizing a successful event;
- Giving feedback of customer and assist the supervisor;

Client list/Accounts name:

- Microsoft Bangladesh Ltd.
- HP

ACADEMIC RECORD

- **Master of Business Administration (MBA) [2017]**
University of Liberal Arts Bangladesh
Concentration area: Human Resource Management
Result: 3.67 on scale of 4
- **Bachelor of Business Administration (BBA) [2014]**
University of Liberal Arts Bangladesh
Major: Marketing
Result: 3.09 on scale of 4
- **Higher Secondary School Certificate (HSC) [2007]**
Dhaka Commerce College / Dhaka Board
Group: Business Studies
Result: 4.6 on scale of 5
- **Secondary School Certificate (SSC) [2005]**
Mohammadpur Govt. High School / Dhaka Board
Group: Business Studies
Result: 4.38 on scale of 5

PERSONAL DETAIL

DATE OF BIRTH : 31-12-1989
MARITAL STATUS : Single

REFERENCES

Jaan Van der poorten
Chief executive officer & Director
Expo Freight Ltd & CF Global
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