

# Minul Lokuliyana

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## Professional Summary

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Versatile early-career professional with experience across the engineering, technology, and education sectors, including work on large-scale global projects spanning APAC, Europe, and North America. Strong client-facing and back-end capabilities, combining data-driven thinking with exceptional people skills and a knack for creative problem solving. Currently a Project Coordinator in a global business, supporting cross-functional teams with structured tools, dashboards, and documentation that keep projects on track. A people-focused team player who thrives in dynamic, fast-paced environments, with strong stakeholder management and communication skills, and a genuine passion for technology, AI, cloud, and data analytics. Actively seeking career growth, learning opportunities, and a workplace where I can make a meaningful, long-term impact while completing a double degree in Information Technology and Commerce.

## Education

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<b>Monash University</b> , Clayton, VIC	Jul 2022 – Nov 2026 (ongoing)
Bachelor of Information Technology and Bachelor of Commerce	
Majors: Computer Systems, Networks and Security, and Business Analytics	
<ul style="list-style-type: none"><li>Coursework in cybersecurity, networking, machine learning, statistics, econometrics, data analytics, and database systems.</li><li>Innovation for Impact Award (2024) – recognised for responsible AI and sustainability solutions.</li><li>Global Immersion Guarantee (Fiji) – conceptualised and presented waste-management solutions aligned with the UN SDGs, while strengthening relationships within the South Pacific region.</li><li>Monash Innovation Guarantee (Microsoft) – developed and presented a responsible AI-infused student experience concept with consideration of net-zero goals and stakeholder impacts.</li></ul>	

## Experience

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<b>Procurement &amp; Supply Chain Project Coordinator</b> Cummins Asia Pacific, Melbourne, VIC (Hybrid)	Jan 2025 – Present
<ul style="list-style-type: none"><li>Coordinate day-to-day project activities and supplier interactions across APAC, keeping stakeholders aligned on timing, actions, and deliverables for small, medium, and large-scale engineering projects.</li><li>Build and maintain recurring performance reports and dashboards (Excel, Power BI, PowerPoint) that track part availability, supplier performance, and project status for regional leadership.</li><li>Lead RFQ processes, indirect PO creation, and initial supplier engagement across APAC, conducting capability and capacity analysis to assess supplier fit and support diversification strategies.</li><li>Maintain accurate master data for new parts and suppliers and design new reporting processes, improving data quality, supply visibility, and operational efficiency across the region.</li><li>Develop Python scripts and tools to streamline workflows between engineering, supply chain, and commercial teams, reducing manual effort and project lead times.</li><li>Drive cost-saving and supply-continuity initiatives by analysing supplier performance data across regions, identifying improvement opportunities, and supporting cross-functional decision-making.</li></ul>	

<b>Research Assistant</b> Monash University VARS Lab, Melbourne, VIC (Hybrid)	Jun 2024 – Dec 2024
<ul style="list-style-type: none"><li>Designed Python-based data pipelines to clean and segment large behavioural datasets, improving the quality and speed of analysis for ongoing research.</li><li>Produced structured reports and visualisations to communicate key findings to academic supervisors, supporting evidence-based decisions on study design and next steps.</li><li>Documented processes, data structures, and analysis methods so that work was easy to understand and reuse within the team.</li></ul>	

<b>Student Telephone Fundraiser</b> Monash University Alumni Outreach Centre, Melbourne, VIC (On-site)	Jun 2024 – Dec 2024
<ul style="list-style-type: none"><li>Built meaningful rapport with alumni over outbound calls to support engagement and fundraising initiatives.</li><li>Fundraised for large-scale humanitarian and university-related causes in line with campaign objectives.</li><li>Conducted cold calls to qualified leads and recorded outcomes in tracking systems to maintain accurate donor records.</li><li>Contributed to the growth of the active donor network through lead nurturing, follow up, and stewardship conversations.</li><li>Generated and qualified leads for bequests and other long-term giving opportunities.</li></ul>	

## Technical Support Analyst

You'reOnTime, Remote

- Supported a cloud-based booking and point-of-sale platform, coordinating with clients and internal teams on product setup, digital campaigns, and ongoing account health.
- Maintained and updated shared documentation and trackers for leads, customers, and campaigns, ensuring information was accurate and accessible for sales and support teams.
- Analysed customer usage and campaign performance data in Excel to identify trends and opportunities, feeding insights into product improvements and marketing activity.

## Projects

### Previa (AI Financial Intelligence Platform – Full-Stack MVP)

2025 – Present

**GitHub:** [Previa 2.0](#)

- Co-built a full-stack, AI-driven financial intelligence and pre-accounting MVP for Australian households, freelancers, and small businesses, automating receipt reconciliation, bank statement processing, and financial data organisation.
- Implemented a React 18, TypeScript, Vite, Chakra UI frontend with a Supabase (Postgres and Auth) backend, using edge functions and database migrations to support onboarding, user tiers, and staff roles.
- Designed secure REST APIs and data models for multi-step onboarding, OAuth/email authentication, and ingestion of bank statements (CSV/PDF) and receipt images, with status tracking and searchable transaction and receipt libraries.
- Built an AI/ML pipeline combining rule-based merchant pattern matching with multiple LLMs (Mistral, Gemini/GPT-4o, GPT-4o-mini) for OCR, enrichment, and fuzzy transaction-receipt matching, surfaced via AG-Grid dashboards and reconciliation views, underpinned by automated tests, n8n workflows, and robust security controls (token-based auth, RBAC, HTTPS, managed secrets).

### Borealis Creative Group – Freelance Digital Marketing & Web Projects

Dec 2021 – Dec 2022

**Portfolio:** Figma demos

- Managed multiple digital projects across franchises, coordinating deliverables and timelines with remote teams.
- Led the design and deployment of custom websites, landing pages, and digital assets based on stakeholder requirements.
- Planned and executed content and advertising campaigns (video, photo, copy), including SEO-focused web content and basic analytics to improve reach and engagement, while supporting B2B client relationships.

## Certifications

### Certified Procurement Professional (CPP)

Issued Jun 2025

Cummins Inc. – Internal industry certification covering project coordination, procurement processes, supplier engagement, and core commercial principles.

### IQTM Yellow Belt Certification (Lean Six Sigma)

Issued Jun 2025

Cummins Inc. – Foundational Lean Six Sigma training focused on process improvement, root cause analysis, and continuous improvement tools.

## Skills

**Cybersecurity & Networks:** Kali Linux, Wireshark, Nmap, Burp Suite, OWASP ZAP, Metasploit (basic), vulnerability assessment and reporting, Linux command line, basic firewall and network configuration.

**Data, Analytics & ML:** Advanced Excel (Power Query, Power Pivot, dashboards), R (tidyverse, dplyr, ggplot2), Python (pandas, NumPy, scikit-learn), SQL, Power BI, Tableau, data visualisation, and basic machine learning and statistical modelling.

**Cloud & Infrastructure:** Microsoft Azure and AWS for data-driven workloads, Jupyter Notebooks, Git/GitHub.

**Tools, Platforms & Engineering Systems:** Salesforce, Zendesk, Jira, Confluence, ServiceNow; CAD/PLM (SolidWorks, AutoCAD, Creo, Inventor, Windchill); ERP and legacy systems (MOVEX, IBM i Access, Citrix Workspace).

**Engineering & Industrial Applications:** Surveying and auditing heavy metal fabricators, exhaust, rail and other manufacturers supplying components into heavy diesel equipment; confident reading GA and technical drawings for radiators, fabricated assemblies, wiring harnesses, heavy-diesel and datacentre gensets, and heat-transfer systems.

**Coordination & Communication:** Vendor and stakeholder coordination, cross-functional liaison, meeting preparation and follow up, schedule and task tracking, clear written and verbal communication.

**Professional:** Process mapping, high attention to detail, critical thinking, time management, and managing multiple priorities in fast-paced environments.

## Additional Information

**Interests:** Computer hardware, defence and military, volunteer work, aviation, travel, abstract design, motorsport, off-roading, movies, video games, NBA, football, health and fitness.

**Leadership & Volunteering:** Program Coordinator, Preflight STEM Initiative (2024–Present); Basketball Coach, Basketball Victoria / Waverley Raiders (2017–2025); Officer, Australian Air League (2014–Present).