Curriculum Vitae

ADDRESS

40 Romilly Road, Barry, CF62 6LF

PHONE NUMBER 07960984226

EMAIL xmairx@hotmail.co.uk

MAIR EDMUNDS

I am a hard and enthusiastic worker who has the ability to work both alone as well as part of a team. I can prioritise my work and manage my time efficiently. I communicate well and easily gain the trust of others however I am not afraid to make difficult decisions. I strive to always have a positive attitude and try my hardest in whatever I am completing. I use my free time constructively to gain further experience as well as to continuously improve my qualities. I am a reliable, responsible and an outgoing individual.

EXPERIENCE

May 2019 – Present	Senior Design Assurance Engineer and Risk Management SME at Stryker	Centennial Park Elstree, WD6 3SJ
January 2019 – April 2019	Junior Software Quality Engineer at Cell Novo	Pencoed Technology Park, Pencoed, CF35 5HZ
July 2018 – May 2019	Self Employed Courier for Hermes	N/A
1 st April 2015 – Feb 2018 (26 th Jan – 15 th Apr 2016)	Quality Engineer at Ortho Clinical Diagnostics (Secondment in Calibrator Formulations)	Felindre Meadows, Pencoed, CF35 5PZ.
July 2013 – March 2015	Materials Handler and Production Technician at Ortho Clinical Diagnostics	Felindre Meadows, Pencoed, CF35 5PZ.

EDUCATION -

February 2023 –	Cardiff and Vale College
Now (Feb 2024)	Level 5 Diploma in Web Application Development
September 2010	University of Plymouth
– July 2013	BSc (Hons) Mathematics
September 2008 – July 2010	Barry 6 th Form A levels in Biology, Chemistry, Spanish and Maths Higher Welsh Baccalaureate (A at A level) Duke of Edinburgh Award (Silver and Bronze)
September 2003 – July 2008	Bryn Hafren Comprehensive School, Barry 11 GCSEs (A*-A) Level 2 GNVQ in Business studies (Distinction/4 A* GCSEs

SKILLS

- A very fast learner
- Ability to communicate with all types of people
- Excellent IT Skills and experience with various software, including Minitab and MS Excel
- Positive and friendly attitude
- Punctuality and time management
- Patience and being able to keep level headed in difficult situations
- Willingness to follow written and verbal instructions
- Excellent written skills
- Knowledge of different languages (e.g. Welsh, Spanish, French)
- The ability to think both logically and analytically
- Leadership and presentation experience
- Quality Management

INTERESTS

Sport I enjoy spending my free time in the gym, taking part in fitness

classes and competitions. This keeps me full of energy and

improves my teamwork.

Fundraising I am the CSR (Community and social responsibility) Chair for

Stryker Stanmore's Woman's Network where I organise and carry out fundraising and volunteering events regularly to promote community services and raise money for different

charities. This role has been useful in improving my

presentation and communication skills as well as is a key morale

booster to my current workplace.

Work experience I completed a placement in a primary and secondary school as a

student teacher. I volunteered at a residential home teaching elderly people how to use computers to communicate with their family. I spent time at GP surgery shadowing the different members of staff learning how the surgery was run and gaining lots of scientific and medical knowledge. In addition, I have retail, customer service and hospitality experience that has

enabled me to become a well-rounded, down to earth person.

REFERENCES -

Available on request