

SCRUM Meeting [2] for Food Waste Project

Prepared by: Taylor Pham

Meeting Date: 11/5/2021

Meeting Attendees

1. Maja Schermuly
2. Taylor Pham
3. Isabel Fernandez
4. Tanya Sharma

Meeting Agenda Items

- Get updates from everyone
- Have everyone report what their tasks are
- Weekly tasks assignments
- Add to backlog

Status Update Since Last Meeting

Accomplishments:

- Login page is almost done
- Start page is also almost done
- Everyone has started their tasks and are currently working on it.

Tasks Completed:

| Task Description | Assigned to | Completed? (yes/no) |
|---|-------------|---------------------|
| Get website application front end for start page up and running | Taylor | yes |
| Set-up login page | Isabel | yes |
| Research into google analytics | Tanya | yes |
| Set up map API | Tanya | yes |
| Set up account and register page | Maja | no |

Before The Next Meeting

Plans:

- Finish “Add event” section

- Have account page done
- Have start page done
- Link login page to account page
- Finish CSS template

Task Assignments:

| Task Description | Assigned to |
|--|-------------|
| Implement css template and file for opening/start page | Taylor |
| Implement css template and file for login page | Isabel |
| Setting map API | Tanya |
| Implement add new event and button attributes to website | Maja |

Minutes from Previous Meeting

The previous meeting was held on Zoom at around 7:00 pm on Wednesday, November 3, 2021. All four members were present during the SCRUM meeting, and we all reported to each other what we hoped to accomplish by the next meeting. Additionally, we assigned tasks to each member and discussed how we all want to work on the project, such as working together for work meetings or individually on our own time. We decided to hold SCRUM meetings on Wednesday but this is subject to change depending on everyone's weekly schedule.