

# TENTATIVE COURSE SYLLABUS

## Endocrinology

CBIO 4730/6730

Spring Semester 2014

*Class Meeting Time:* T/R (5:00 – 6:15pm)

*Classroom:* 404E Biological Science Bldg.

### Contact Information: Lecture

**Name:** Dr. William A. Said

**Office Location:** 621 Biological Sciences Building

**Office Hours:** (Mondays 10:00-11:00AM)

**Phone Number:** 706.542.4800

**E-mail Address:** Please, use only my eLC email account.

### Textbooks and Materials (Recommended but not Required)

- “*Endocrine Physiology*” Patricia E. Molina; 4<sup>th</sup> Ed. ISBN 978-0-07-179677-4

### Lecture Information

You are expected to attend lecture; missed lecture notes, assessments, or class announcements are your responsibility.

**Grading Information:** There are **100 points** available in the course.

- ◆ Lecture Quizzes: Four lecture quizzes (all are cumulative) (60 pts.)
- ◆ Participation: - In-class assessments; additionally, graduate students will recap and update undergraduate students ppt. presentations (10 pts.)
- ◆ Group PowerPoint Presentation (no more than 20 min./group) (5 pts.)
- Lecture Final Quiz: (Comprehensive) Tuesday, May 6<sup>th</sup> (7:00-10:00PM) (25 pts.)

- **Lecture Quizzes:** Lecture quizzes and the final quiz may include critical thinking questions, “fill in the blanks”, “critique”, “sketch”, “discuss”, “compare and contrast”, “multiple choice” questions, .... etc. Lecture quizzes and the final quiz will cover notes given in class and pertinent information from the textbook. Some class notes will come from sources other than the text. Lecture quizzes are kept by instructor. If you would like to see your graded lecture quiz, you may stop by my office during my office hours. Lecture quizzes represent 60% of final course grade.

- **Participation:** In-class assessments may be administered at any time of any class. Please, be punctual.

- **PowerPoint Presentation:** In-class learning includes a student-centered, active learning component. Students will prepare and present PowerPoint presentations. Presentations start March 27<sup>th</sup>. The underlying goal is for students to develop skills to communicate a primary topic to a scientifically literate audience. Make sure that you post your ppt. presentation on the

“Discussion Board” of eLC site by the day of your presentation. Please, see eLC homepage for detailed presentation assignments and schedule. PowerPoint presentation represents 5% of final course grade.

- **Participation:** Short assessments may be administered and class roll may be taken at any time of any class. Please, be punctual. Participation represents 10% of final course grade.

- **Final Quiz:** Tuesday, May 6<sup>th</sup> (7:00-10:00PM) represents 25% of final course grade.

**Make-up quizzes:** - There will be NO make-ups for missed quizzes. For students who have missed quizzes because of their participation in official and pre-approved UGA-sponsored activities, the final exam score will count as the score for the missed quiz. For students with documented emergencies (from hospitals, police departments, courts, funeral homes ...etc.), I may forward the documents to UGA officials for inspection and verification. In case your documented emergency is verified and approved, your final quiz grade will replace the “0” received as a score for the missed quiz. Final quiz is administered during the official Final Exam day, Tuesday, May 6<sup>th</sup> (7:00-10:00PM).

**Extra credit assignments:** - There will be NO extra credit assignments.

### **Final Letter Grade:**

Your grade in this course is determined by your performance on class tests and assignments. There is no curve. Standard cutoffs are used to assign grades. The grade of an Incomplete is assigned only with the recommendation of the Office of Student Affairs. Any student convicted of academic dishonesty will receive a grade of “F”. Final letter grade is assigned as follows:

≥ 90 = A	88.00 - 89.99 = A-	
86.00 - 87.99 = B+	80.00 - 85.99 = B	78.00 - 79.99 = B-
76.00 - 77.99 = C+	70.00 - 75.99 = C	68.00 - 69.99 = C-
60.00 - 67.99 = D	< 60.00 = F	

### **OFFICIAL COURSE POLICIES:**

Proper conduct in class is a must. If you choose to engage in a conduct that is disruptive to other students, you will be asked to immediately leave the classroom for the remainder of the class period. Repeated improper conduct will result in you facing an administrative withdrawal from class. The following actions will result in automatic application of this rule: using your cell phone for any reason; using a laptop without special prior permission; talking in class for any length of time. Additionally, bringing food or snack to the classroom or to the lab is prohibited.

- Students are expected to make a serious and committed effort to learn the material discussed in the course. Preparation in advance of lecture is recommended. It is expected that the student will invest a minimum of three hours of study for each hour of class meeting time.

- It is essential that you use eLC, and to check the course’s site regularly. Several important aspects of the class are conducted through the web site. For example, “Lecture Recap” (student-authored); “study guides”, “Q/A Discussion Board”; your “grades”; and other important announcements will be issued through the web site.

- Students are responsible for all relevant announcements made during class and/or course’s eLC.

### **Students with Special Needs:**

Qualified students with disabilities will be provided the necessary academic accommodations if determined eligible by UGA Disability Resource Center <http://drc.uga.edu>. It is the student's responsibility to initiate contact with the disability services staff and to follow the established procedures for having the accommodation notice sent to the instructor.

### **Academic Honesty:**

As a University of Georgia student, you have agreed to abide by the University's academic honesty policy, "A Culture of Honesty," and the Student Honor Code. All academic work must meet the standards described in "A Culture of Honesty" found at: [www.uga.edu/honesty](http://www.uga.edu/honesty). Lack of knowledge of the academic honesty policy is not a reasonable explanation for a violation. The link to more detailed information about academic honesty can be found at: <http://www.uga.edu/ovpi/honesty/acadhon.htm>

## CBIO 4730/6730

### *Endocrinology*

#### *Tentative Class Schedule & Reading Assignments*

<i>Date (Tues. /Thurs.)</i>	<i>(Chapter) Topic</i>
Jan. 7, 9	(1) Principles of Endocrinology
Jan., 14, 16	(1/2) Principles of Endocrinology & The Hypothalamus and Posterior Pituitary
<i>Mon., Jan. 20th</i>	<i>Martin Luther King Jr. Day (Holiday)</i>
Jan. 21	(2) The Hypothalamus and Posterior Pituitary
<i>Jan. 23</i>	<i>Quiz #1</i>
Jan. 28, 30	(3) Anterior Pituitary Gland
Feb. 4, 6	(3/4) Anterior Pituitary Gland & Thyroid Gland
Feb. 11, 13	(4) Thyroid Gland
<i>Feb. 18</i>	<i>Quiz #2</i>
Feb 18, 20	(5) Parathyroid Gland & Calcium Homeostasis
<i>Thurs., March 20th</i>	<i>Last Day to withdraw</i>
Feb 25, 27	(5/6) Parathyroid Gland & Calcium Homeostasis & Adrenal Gland
<i>March 4</i>	<i>Quiz #3</i>
March 6	(6) Adrenal Gland
<i>Week of March 10</i>	<i>Spring Break</i>
March 18, 20	(7) Endocrine Pancreas
<i>March 25</i>	<i>Quiz #4</i>
March 27	(8) Male Reproductive System
April 1, 3	(8/9) Male and Female Reproductive Systems
April 8, 10	(9) Female Reproductive System
April 15, 17	(10) Endocrine Integration of Energy
April 22, 24	Catch up / Review for the Final Quiz
<i>Tues., April 29, 2014</i>	<i>Reading Day (Optional Review Session)</i>
<i>Tuesday, May 6<sup>th</sup></i>	<i>Final Quiz: (7:00 – 10:00PM) classroom 404-E</i>
<i>Monday, May 12<sup>th</sup> (5:00pm)</i>	<i>Grades due to Registrar</i>

*This syllabus and the associated schedules provide a general plan for the course. Deviations may be necessary.*