



How to Create a Data Resume That Holds Attention



And actually gets viewed



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Data resumes are tough
when you're pivoting from a
different field.

Here's a resume structure
that I've seen work
consistently.

PS - The order is intentional.

1 | Links at the top

Add your portfolio and LinkedIn links at the top of the resume.

This operates like a landing page for people to view more.

2 | Skills section

Let them know upfront that you have the right skills.

This gives those in a the hiring seat a quick checklist of skills before moving on to the rest of the resume.

3 | Projects section

Orient this like an experience section, but make it specific to projects you've created.

Add a link to view it in your portfolio for each one.

4 | Experience section

Use metrics and give results.

Keep it concise. 3-5 bullet points max.

Use the Google X-Y-Z formula for guidance.

5 | Certifications

I only recommend listing
proprietary certifications.

Examples: Tableau Desktop
Specialist, MS Power BI's
PL-300, etc.

6 | Education

If you have an analytics or computer science degree, put this near the top.

Otherwise, list your degree at the bottom and any bootcamps (or similar) that you've taken.

Optional | Summary

At the top of course.

Optional because I think these usually aren't necessary. Create one if you have space to fill. Keep it concise. Just a few sentences.

Thanks for reading!



Implement these to give your resume a
boost!

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