

Warszawa, 09/11/2016

Reference letter

To whom it may concern

Ms Małgorzata Ciechanowska worked as Junior Accountant in Olam Polska Sp. z o.o. since 30.05.2016 till 05.11.2016. She was employed indirectly, through an employment agency. Her duties included, among others:

- Posting documents in the system Symfonia and SAP
- Archiving of documents
- Assisting in checking for correctness of accounting documents
- Assisting in preparation of documents for tax returns

Ms Małgorzata performs her duties quickly and is willing to take on additional responsibilities. She is an organized person and has the ability to work well with other employees. She is calm and easy-going.

Should you have any additional questions, do not hesitate to contact me.

Małgorzata Sosnowska – Finance Director

Phone No 601-333-650

Małgorzata Sosnowska

Dyrektor Finansowy