### **Weekly Dev Meeting**

The team discussed the use of JIRA for project management, emphasizing its importance for tracking progress and ensuring everyone is on the same page. Paul raised concerns about data ownership and privacy, ensuring that the project's data is secure and not under a master account. Financial tracking was highlighted as a critical need, with Paul suggesting a budget for the next six months to cover pre-certification and other tasks. The team also discussed the impact of the catalyst grant rejection on funding and the need to complete the Life Cycle Carbon Analysis (LCA) for pre-certification. The conversation concluded with a focus on ensuring all tasks and milestones are clearly documented and updated regularly.

### **Transcript**

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#### **Action Items**

- [x] @Dominick Garey Review the use of DataSears as a KYC provider for both user identity and land ownership verification.
- [x] @Dominick Garey Finalize the wireframes for the farmer web app.
- [x] Determine who gets the carbon credits, the land owner or the land steward, when assets are added to the land.

#### **Outline**

### Alpine's Wife's Surgery and Team Updates

- Speaker 1 mentions that Alpine's wife is in surgery due to double pneumonia and a wisdom tooth extraction.
- Speaker 1 notes that Jeffrey is traveling to Idaho or Ohio.
- Speaker 1 is still getting back into the routine after returning from a trip and dealing with previous commitments.
- Speaker 1 has a new watch machine and is in the process of installing and teaching everyone how to use it.

# JIRA Access and Initial Thoughts

- Speaker 2 asks if Speaker 1 was invited to JIRA and offers to send an invitation if not.
- Speaker 1 confirms receiving the invitation and discusses the importance of the JIRA framework for the project.
- Speaker 1 emphasizes the need for regular reviews to ensure progress and address any issues.
- Speaker 2 and Speaker 1 discuss the importance of having all team members involved in the JIRA process to avoid duplication of effort.

#### **Coordination and Communication Concerns**

- Speaker 2 expresses a desire to coordinate how to best help the team and ensure regular reviews.
- Speaker 3 joins late and mentions taking his daughter to gymnastics, leading to a brief discussion about family health.
- Speaker 2 feels out of the loop due to recent recoveries and mentions the JIRA discovery section to help Jeffrey and Paul.
- Speaker 1 agrees that the JIRA discovery section is a win and emphasizes the importance of having everyone on the same page.

### **Developer Language and Project Focus**

- Speaker 2 clarifies that JIRA is not for tracking development tasks but for objectives and KPIs
- Speaker 3 agrees that JIRA is useful for setting up to-do lists and tracking outcomes.
- Speaker 2 emphasizes that JIRA is for creating ideas and collaborating, not for policing work.
- Speaker 1 and Speaker 3 discuss the delicate balance of providing necessary information without adding a burden.

# **Pure Earth Certification and Farmer App Development**

- Speaker 2 presents the pure Earth certification steps, including biochar plant setup and pre-certification.
- Speaker 2 and Speaker 1 discuss the importance of having all information in one place for decision-making.
- Speaker 2 mentions the need to finalize wireframes for the web app and the importance of identity KYC.
- Speaker 1 requests to add a task to review potential KYC providers to ensure they meet the project's needs.

### **JIRA Implementation and Team Involvement**

- Speaker 2 explains the concept of ideas in JIRA and how they represent to-do items.
- Speaker 2 discusses the importance of having a clear roadmap and status updates for all tasks.
- Speaker 4 joins the conversation, expressing concerns about data ownership and project control.
- Speaker 2 reassures Speaker 4 that the data is under the Malama project's control and explains the free JIRA plan.

# Financial Tracking and Fundraising Challenges

- Speaker 4 emphasizes the need to track finances closely and determine the project's runway.
- Speaker 4 suggests hiring a contractor to help with the website and other tasks.
- Speaker 4 mentions the impact of the catalyst problem on fundraising and the need for a clear budget.
- Speaker 2 agrees and updates the JIRA to include finances and the catalyst process.

# Life Cycle Carbon Analysis (LCA) and Next Steps

- Speaker 4 discusses the importance of completing the LCA for pre-certification.
- Speaker 4 mentions that Tyler is working on a spreadsheet to help determine the LCA.
- Speaker 4 highlights the complexity of determining LCA and the need for clarity on the process.
- Speaker 2 and Speaker 4 agree to write down tasks and assign them to team members to ensure progress.