

Vrunda M. Malani

 +91 9023402176 |  vrundamalani187@gmail.com

Professional Summary

- Detail-oriented and ambitious commerce graduate with a strong foundation in accounting, finance, and business management.
- Skilled in analyzing financial data, managing records, and streamlining processes.

Education

- VNSG University (2018-2021)
B.com | CGPA: 6.21/10
- Diamond Association Girls High School (2018)
12th | GSEB | percentage: 73/100

Skills

- | | |
|------------------------|-------------------|
| • Technical skills | • Professionalism |
| ◦ Microsoft Word | ◦ Communication |
| ◦ Microsoft PowerPoint | ◦ Team Work |
| ◦ Microsoft Excel | |

Certifications

- CCC by AICES.

Languages

- English
- Gujarati
- Hindi