

ALTURAS SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: IAD

FROM: Jessa Khari E. Masqueda

DATE: Jan. 18, 2024

SUBJ: Adjustment

Good Day!

Please allow us to adjust the FF.
purchase credit memo no. ISM-P219463
dated 2-9-23 and ISM-P221277 dated
3-31-23. Wrong entry of vendor code.
Encoded S2726 instead of S2767.

Thank you.

Jem

MISCONDUCT REPORT

DATE: Jan. 18, 2024

TO: HRD

FROM: Jessa Khari E. Masqueda

NAME OF ERRING EMPLOYEE: Mark Anthony Penjan

DEPARTMENT ASSIGNED: M.I.S Grocery

INFRACTION: Negligence

DETAILS: Wrong entry of vendor code. He
encoded S2726 instead of S2767 and
S7780 instead of S2360, refer ISM-P220576
dated 9-12-23, ISM-P219463 dated 3-31-23,
and ISM-P221277 dated 3-31-23.

VIOLATION NO.: _____

OFFENSE NO.: _____

Jem
MASQUEDA, JESSA KHARI
DEPARTMENT SUPERVISOR

ASC Talibon Branch - SM
 2nd Flr., Talibon Mega Market
 Pob. Talibon, Bohol
 BOHOL Talibon

Purchase - Credit Memo
 Page 1

February 9, 2023
 Credit Memo No. TSM-P219463
 Posting Date 02/09/23
 Prices Including VAT Yes
 Vendor Cr. Memo #: BO-0034488

LINA GALORFORT
 VALENCIA

Pay-to Vendor No. S2726

No.	xdescription	Unit Quantity of Me	Direct Unit Cost	Disc. %	All In VAT Identifi	Amount
614953	JULIES CHEESE SANDWICH 24x126G	11PAC	51.73		Ye VAT12	569.03
165989	JULIES WAFERS CHEESY DUO 24x150G	20PAC	84.35		Ye VAT12	1,687.00
197250	JULIES WAFERS CHOCOLATE HAZELNUT 24x150G	3PAC	84.35		Ye VAT12	253.05
Total PHP Incl. VAT						2,509.08
12% VAT						268.83
Total PHP Excl. VAT						2,240.25

VAT Amount Specification

VAT Identifier	VAT %	Line Amount	Inv. Disc. Base Amount	Invoice Disc. Amount	VAT Base	VAT Amount
VAT12	12	2,509.08	2,509.08	0.00	2,240.25	268.83
Total		2,509.08	2,509.08	0.00	2,240.25	268.83

Prepared by:

Mark Perijan

Checked by:

MARK PERIJAN

Approved by:

CM 2-9-23

Received by:

Run Time: 9:33:38 AM

Run Date: 02/09/23

ALTURAS GROUP OF COMPANIES
ALTURAS SUPERMARKET-TAIJRON BRANCH
Poblacion, Talibon, Bohol

DIRECT

Control No: 00034483

BAD ORDERS SUMMARY CHECKLIST (BOSC)

Supplier's Code: 52708
Supplier's Name: LUNA GALOPFORT

Date: 2/04/23

Item No.	Barcode	Description	Qty	UOM	Unit Cost	Total Amount	Reason/Remark
614953	955612102402	Julies case SW 126g	11	Pack	66.00	41.73	EXPIRED
105989	9556121031290	Julies w case 5 150g	20	"	118.00	84.35	
197250	9556121024532	Julies w case 4 unit 150g	3	"	118.00	84.35	

Prepared by: CRISTINA
Lane/Track in Charge
Name: Engr. FRANCIS
Date: 2/04/23

Approved by: [Signature]
Supervisor
Name: MARION CAYONA
Date: 2/4/23

Received by: [Signature]
Store R.O Location
Name: MARTIN PEPILANO
Date: 2/9/23

Checked by: _____
Checker
Name: _____
Date: _____

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon

Purchase - Credit Memo
Page 1

LINA GALORFORT
VALENCIA

March 31, 2023
Credit Memo No. TSM-P221277

Posting Date 03/31/23

Pay-to Vendor No. S2726

Prices including VAT Yes
Vendor Cr. Memo #: BO-0036559

No.	xdescription	Unit Quantitof Me	Direct Unit Cost	Disc. %	All VAT In Identifi	Amount
614953	JULIES CHEESE SANDWICH 24x126G	1PAC	51.73		Ye VAT12	51.73
641743	JULIES CHOCO MORE SANDWICH 72x65G	2PAC	17.21		Ye VAT12	34.42
Total PHP Incl. VAT						86.15
12% VAT						9.23
Total PHP Excl. VAT						76.92

VAT Amount Specification

VAT Identifier	VAT %	Line Amount	Inv. Disc. Base Amount	Invoice Disc. Amount	VAT Base	VAT Amount
VAT12	12	86.15	86.15	0.00	76.92	9.23
Total		86.15	86.15	0.00	76.92	9.23

Prepared by:

Mark Perijan

Checked by:

Approved by:

Received by:

Run Time: 11:27:53 AM

Run Date: 03/31/23

ALTURAS GROUP OF COMPANIES
ALTURAS SUPERMARKET-TALIBON BRANCH
Pablacion, Talibon, Bohol

00036559

Control No: _____

BAD ORDERS SUMMARY CHECKLIST (BOSC)

Date: 3/20/23

Supplier's Code: _____
Supplier's Name: Julius manufacturing

No.	Barcode	Description	Qty	UOM	Unit Cost	Total Amount	Reason/Remark
1953	9556121024025	Julius cheese sandwich Pkg	⑦	Pack	66.00	462.00	Damaged
1793	9556121026623	Julius cheese more 66g	②	"	22.00	44.00	"

Prepared by: London
Lane/Rack In-Charge
Name: Liband Andrie Garcia
Date: 3/20/23

Approved by: G
Supervisor
Name: Margene Canales
Date: 3/20/23

Received by: PP
Store R.O. Location
Name: MARK DEYON
Date: 3/20/23

Checked by: [Signature]
Checker
Name: MARK N. SINAL
Date: 3/20/23