

ALTURAS SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: IAO
FROM: Jessa Khari E. Masquueda
DATE: Dec. 20, 2023
SUBJ: Credit Memo

Good Day!

Please allow us to adjust this purchase
invoice no. JSM- P475451 dated 11-8-23.
Wrong entry of unit cost on item 839549.
Encoded ₱35.00 instead of ₱58.33.

Thank you.

Jcm

MISCONDUCT REPORT

DATE: Dec. 20, 2023
TO: HRD
FROM: Jessa Khari E. Masquueda
NAME OF ERRING EMPLOYEE: Meniam Pagoy
DEPARTMENT ASSIGNED: M.I-S Grocery

INFRACTION: Negligence

DETAILS: Wrong entry of unit cost on
item 839549. She encoded ₱35.00
instead of ₱58.33, refer
JSM- P475451 dated 11-8-23.

VIOLATION NO.: inputted 12/20/23

OFFENSE NO.: Jcm

MASQUUEDA, JESSA KHARI E.
DEPARTMENT SUPERVISOR

JUNNA-WIL TRADING

1820 Simoun St., Sampaloc, Manila
Tel. Nos. 731-2365 / 743-9086
WILIAM YU - Proprietor

DELIVERY RECEIPT

Nº 3406

DATE: Oct 21, 2023

Delivered to: Alturas Talibon

P.O. #: _____

Address: _____

TERMS: _____

Qty.	Unit	DESCRIPTION	Unit Price	Amount
109221	(6) ps	Christmas tree white 3ft	225.00	1,350.00
109523	(12) ps	1 color 3ft	195.00	2,340.00
108141	(6) ps	108141 X 1 Sing Pine 3ft	250.00	1,512.00
170158	(6) ps	2 Color 3ft	224.00	1,344.00
842962	(6) ps	108141 X 1 Sing Pine 3ft	224.00	2,940.00
107750	(5) ps	108141 X 1 Sing Pine 3ft	280.00	1,400.00
107743	(3) ps	108141 X 1 Sing Pine 3ft	280.00	840.00
625192	(6) ps	108141 X 1 Sing Pine 3ft	224.00	1,344.00
839549	(6) ps	108141 X 1 Sing Pine 3ft	300.00	2,100.00
107429	(6) ps	108141 X 1 Sing Pine 3ft	125.00	750.00
110717	(3) ps	108141 X 1 Sing Pine 3ft	56.00	2,016.00
126216	(6) ps	108141 X 1 Sing Pine 3ft	119.00	1,428.00
1036552	(4) ps	108141 X 1 Sing Pine 3ft	115.00	575.00
1025193	(6) ps	108141 X 1 Sing Pine 3ft	210.00	1,050.00
110071	(3) ps	108141 X 1 Sing Pine 3ft	165.00	495.00
TOTAL P			less 57.	20,434.80

Prepared by: pmel lade

Received the above goods in good order and condition.

RICARDO S. PILONGA

Signature over printed name

CHECK FOR MANILA

10-21-23

ASC Talibon Branch - SM

2nd Flr., Talibon Mega Market

Pob. Talibon, Bohol

BOHOL Talibon

Purchase - Invoice

PURCH. INVOICE #: TSM-P475451

Page 1

Vendor's Code S5905 JUNNA-WIL TRADING
Payment Terms 60DAYS
Place of Payment
Inv. Discount 0.00

RR # / Ref #: TSM-P766193 / 3406.
Order No. SMGM00482572
Posting Date 11/08/23
Due Date 01/07/24

Item Code	Description	Size	Color	Qty.	Unit of Meas.	Direct Unit Cost	Gross Amount	Disc. %	Disc. Amount	Amount	Net Cost	Cor Faci
839549	BU790 3/B17 KK CHRISTMAS POSTER			6	PCK10	35.00	210.00		0.00	210.00	29.69	

*** NOTHING FOLLOWS ***

Gross Amount	210.00	Inv. Discount Amount	-10.50	12% VAT	21.37
Line Discount Amount	0.00	Total PHP Incl. VAT	199.50	Total PHP Excl. VAT	178.13
Running Discount	0% ,0% ,0% ,0% ,0%				

Prepared by:

Meriam Pogoy

Checked by:

Approved by:

JCM 11/30/23

Run Time: 1:56:01 PM

Run Date: 11/30/23