

MISCONDUCT REPORT

DATE: 4/10/24

TO: HRD

FROM: Jeddah Nawl

NAME OF ERRING EMPLOYEE: Miriam Pogany

DEPARTMENT ASSIGNED: M.I.S

INFRACTION: Negligence

DETAILS: Wrong Invoice No. She encoded invoice No. 0749 instead of 0748, refer TSM-P478920 dated 4/5/24.

VIOLATION NO.:

OFFENSE NO.:


DEPARTMENT SUPERVISOR

JRA3 SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: IAD

FROM: Jedalyn Naul

DATE: 4/10/24

SUBJ: Credit Memo

Good day!

Please allow us to adjust Purchase

Invoice TSM-P478720 dated 4/5/24.
Wrong entry of Invoice No. 6749
instead of 6748.

Thank You.

 Jada



AM & G FAMILY ENTERPRISE INCORPORATED
Lot 2 J2 B6 1st Boundary, Cor. Dayab St. JIC III

Lot 2 J2 B6 1st Boundary, Cor. Dayap St., MIS III Lambakin, Marilao Bulacan

DELIVERY RECEIPT

№ 0748

Delivered to Attards Supermarket Corporation

TIN

Date _____

Address Upper de lapaz Bohol

Terms

30 days

Quantity	Unit	ARTICLES	Unit Price	Amount
2	BOX	Yummy Pineapple (500g) 1/1	2,100.00	4,200.00
2	BOX	Yummy Lemon Iced Tea (500g) 1/1	2,142.00	4,284.00
2	BOX	Yummy Red Iced Tea (500g) 1/1	2,105.00	4,210.00
2	BOX	Yummy Blue Lemonade (500g) 1/1	2,142.00	4,284.00
				18,978.00
<p>RECEIVED IN: <u>8 ch</u></p> <p>COPIES NOT CHECK/NOT REIMIZED</p> <p><u>179</u></p> <p><u>3124.20</u></p> <p><u>15,253.79</u></p>				

RECEIVED IN:

Contents Not Checked/Not Itemized

DATA

SRR NO.

Received the above goods in good order & condition.

JERANT / CEBALLO

04-05-24

Customer Signature Over Printed Name

ASC Talibon Branch - SM

2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon
Purchase - Invoice

PURCH. INVOICE #: TSM-P478320
Page 1

Vendor's Code	S8385	AM AND G FAMILY ENTERPRIS	RR # / Ref #:	TSM-P769051 / 0749
Payment Terms			Order No.	SMGM00489730
Place of Payment			Posting Date	04/05/24
Inv. Discount	0.00		Due Date	04/05/24

Item Code	Description	Size	Color	Qty.	Unit of Meas.	Direct Unit Cost	Gross Amount	Disc. %	Disc. Amount	Amount	Net Cost	Cor Fac
132599	YAMMY PINEAPPLE PWDR JUICE DRINK 20X500			2	CS20	2,100.00	4,200.00		0.00	4,200.00	1,875.00	
132600	YAMMY LEMON ICED TEA PWDR JCE DRNK 20X5			2	CS20	2,442.00	4,884.00		0.00	4,884.00	2,180.36	
132602	YAMMY RED ICED TEA PWDR JUICE DRINK 20X5			2	CS20	2,205.00	4,410.00		0.00	4,410.00	2,205.00	
132604	YAMMY BLUE LEMONADE PWDR JCE DRINK 20X			2	CS20	2,442.00	4,884.00		0.00	4,884.00	2,180.36	

*** NOTHING FOLLOWS ***

Gross Amount	18,378.00	Inv. Discount Amount	-3,124.26	VAT Amount	1,242.15
Line Discount Amount	0.00	Total PHP Incl. VAT	15,253.74	Total PHP Excl. VAT	14,011.59
Running Discount	0% ,0% ,0% ,0% ,0%				

Prepared by:	Checked by:	Approved by:
 Meriam Pogoy		

Run Time: 3:52:35 PM	Run Date: 04/09/24
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