

ALTURAS SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: 1AD

FROM: Jessa Khari E. Marqueda

DATE: November 23, 2023

SUBJ: Credit Memo

Good Day!
Entered the item 105099 w/ no
actual item.

JSM-S403976 dated 7/17/29.

Thank you.

JEM

MISCONDUCT REPORT

DATE: November 23, 2023

TO: HRD

FROM: Jessa Khari E. Marqueda

NAME OF ERRING EMPLOYEE: Rechena Handuman

DEPARTMENT ASSIGNED: Home for Fashion

INFRACTION: Negligence

DETAILS: She entered the item 105099
in their P.O but there was no
actual item upon checking, refer
HF-1180862 dated 7/17/23 and
JSM-S403976 dated 7/17/23

VIOLATION NO.: _____

OFFENSE NO.: _____

JEM
MARQUEDA, JESSA KHARI
DEPARTMENT SUPERVISOR

ASC Talibon Home & Fashion

Talibon, Bohol

Purchase Inter-Bus. Unit Receiving

Vendor's Code IHF-025 Tal Supermarket
Address: Mega Market Talibon Bohol

Phone#:

Terms
Place of Payment
Inv. Discount 0.00

Page 1
Date July 7, 2023
Order No. HF-1180862
Posting Date 07/07/23
Due Date 07/07/23

Barcode	Item Code	Description	Size	Color	Qty.	Unit of Meas.	Direct Unit Cost	Amount
8850007500629	102389	JBB PRICKLY HEAT POW 200G			12	PCS	61.41	736.96
8850007011183	102391	JBB CLASSIC POW 500G			6	PCS	160.08	960.48
4801010110309	102393	JBB CONSTARCH POW 200G			3	PCS	88.34	265.02
8850007032298	102399	JBB MILK+OAT LTN 200ML			6	PCS	0.00	
4801010534013	102401	JBB MILK+OATS BABY BATH 100ML			6	PCS	0.00	
8850007813279	103133	LISTERINE COOLMINT ZERO 250ML			3	PCS	101.04	303.11
8850007813262	103134	LISTERINE COOLMINT ZERO 500ML			6	PCS	0.00	
8850007816621	103225	LISTERINE TTL CARE SNSTV 250ML			6	PCS	0.00	
9310059050026	105099	LISTERINE ORIG 250ML			6	PCS	0.00	
8850007814375	105100	LISTERINE TARTAR CTRL 80/100ML			6	PCS	63.38	380.30
8992725910455	105101	LISTERINE TARTAR CONTROL 250ML			6	PCS	128.04	768.24
8850007814313	105103	LISTERINE FRESHBURST 80/100ML			6	PCS	43.55	261.27
9310059050910	105104	LISTERINE FRESHBURST 250ML			6	PCS	0.00	

*** NOTHING FOLLOWS ***

Gross Amount	16,687.83	Inv. Discount Amount	0.00	VAT Amount	0.00
Line Discount	0.00	Total PHP Incl. VAT	3,675.38	Total PHP Excl. VA	3,675.38

Prepared by:

Checked by:

Approved by:

Elezar Cañedo

Run Time 2:05:21 PM

Run Date 07/07/23

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market Pob. Talibon, Bohol
Stock Transfer Out Slip

Inter-Bus. Unit Transfer Invoice
Page No : 1


Customer No : TSM-C000001
Customer Name : ASC-TAL HOME & FASHION

Invoice No. TSM-S403976
Order No. TSM-S503576
Ext. Doc. No. HF-1180862
Posting Date 07/17/23
Due Date 07/17/23
Prices Incl. VAT No

Item No.	Description	Size	Color	Quantity	UOM	Unit Price	Amount	Conv. Factor
102401	659193 JOHNSONS BB BATH MILK+OAT 48x100ML			6	PCS	47.58	285.48	
102399	642289 JOHNSONS BB LOTION MILK+OAT 48x200ML			6	PCS	163.70	982.20	
	102391 JOHNSONS BB POWDER CLASSIC 24/500G			6	PCS	179.29	1,075.74	
	102393 JOHNSONS BB POWDER CORNSTARCH 48/200G			3	PCS	98.94	296.82	
	102389 JOHNSONS BB POWDER PRICKLY HEAT 200G			12	PCS	98.94	1,187.28	
105103	164014 LISTERINE FRESHBURST 24x100ML			6	PCS	48.77	292.62	
	105104 LISTERINE FRESHBURST 250ML			6	PCS	113.16	678.96	
	105099 LISTERINE ORIGINAL ANTISEPTIC 250ML		WALA	6	PCS	95.44	572.64	
105100	164017 LISTERINE TARTAR CONTROL 24x100ML			6	PCS	70.99	425.94	
	105101 LISTERINE TARTAR CONTROL 250ML			6	BOT	127.21	763.26	
102133	641531 LISTERINE ZERO 8x250ML			3	PCS	113.16	339.48	

Total PHP Incl. VAT 6,900.42
12 % VAT 0.00
Total PHP Excl. VAT 6,900.42

VAT %	0	Inv. Disc. Base Amount	0.00	VAT Base	6,900.42	4,327.78
Line Amount	6,900.42	Invoice Discount Amount	0.00	VAT Amount	0.00	

Prepared By:

Mark Joseph Auxtero

Checked By:
07/17/23
JERANTO CEBALLOS

Received By:
7/18/23
PONCALES, WENCESILH

Approved By:
7/18
C. Canino
MANRIQUE CANONEL

Runtime : 2:36:12 PM

07/17/23
SA. SUDAR, M

Rundate : 07/17/2

ALTURAS SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: IAO
FROM: Jessa Kharl E. Masquedra
DATE: November 23, 2023
SUBJ: Credit Memo

Good Day!
Wrong entry of quantity. Encoded
item 642331 as 12 pcs instead of 8 pcs.
TSM-5404056 dated 8-29-23.

Thank you.

Jkm

MISCONDUCT REPORT

DATE: November 23, 2023
TO: HRD
FROM: Jessa Kharl E. Masquedra
NAME OF ERRING EMPLOYEE: Rechona Handumon
DEPARTMENT ASSIGNED: Home Fashion

INFRACTION: Negligence
DETAILS: Wrong entry of quantity. She
encircled the item 642001 as 12 pcs
but the actual item is 8 pcs only.
refer HF-1182622 dated 8-19-23 and
TSM-5404056 dated 8-29-23.

VIOLATION NO.: _____

OFFENSE NO.: _____

Jkm
MASQUEDRA, JESSA KHARL
DEPARTMENT SUPERVISOR

ASC Talibon Home & Fashion
Talibon, Bohol

Purchase Inter-Bus. Unit Receiving

Vendor's Code IHF-025 Tal Supermarket
Address: Mega Market Talibon Bohol

Page 1
Date August 19, 2023
Order No. HF-1182622
Posting Date 08/19/23
Due Date 08/19/23

Phone#:

Terms

Place of Payment

Inv. Discount 0.00

Barcode	Item Code	Description	Size	Color	Qty.	Unit of Meas.	Direct Unit Cost	Amount
4806515160828	553502	ALCOPLUS ETHYL 70% 500ML			X 12	PCS	56.32	675.86
4806515160804	553503	ALCOPLUS ETHYL 70% 60ML			12	PCS	13.21	158.46
4806515160859	567313	ALCOPLUS ETHYL 70% 250ML			3 12	PCS	33.21	398.46
4806515160798	567314	ALCOPLUS ISOPROPYL 70% 500ML			X 12	PCS	64.28	771.32
4806515160774	567315	ALCOPLUS ISOPROPYL 70% 60ML			12	PCS	13.79	165.43
4806515160781	567316	ALCOPLUS ISOPROPYL 70% 150ML			12	PCS	23.50	282.00
4806515160842	567317	ALCOPLUS ISOPROPYL 70% 250ML			X 12	PCS	35.54	426.43
4806515161214	567319	ALCOPLUS ISO 70% SPRAY 60ML			12	PCS *	20.78	249.32
4806515162556	587874	ALCOPLUS ETHYL 70% 3785ML			X 12	PCS	389.95	4,679.38
4806515161320	587875	ALCOPLUS ISO 40% 500ML			6	PCS	44.67	268.02
4806515161221	592184	ALCOPLUS ETHYL 70% SPRAY 60ML			12	PCS	20.20	242.36

*** NOTHING FOLLOWS ***

Gross Amount	8,317.06	Inv. Discount Amount	0.00	VAT Amount	0.00
Line Discount	0.00	Total PHP Incl. VAT	8,317.04	Total PHP Excl. VA	8,317.04

Prepared by:

Checked by:

Approved by:

CHERRYL RIVAMON

Run Time 10:24:02 AM

Run Date 08/19/23

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market Pob. Talibon, Bohol
Stock Transfer Out Slip

Inter-Bus. Unit Transfer Invoice
Page No : 1

Customer No : TSM-C000001
Customer Name : ASC-TAL HOME & FASHION

Invoice No. TSM-S404056
Order No. TSM-S503656
Ext. Doc. No. HF-1182622
Posting Date 08/29/23
Due Date 08/29/23
Prices Incl. VAT No

Item No.	Description	Size	Color	Quantity	UOM	Unit Price	Amount	Conv. Factor
5972184 553503 642332	ALCOPLUS ETHYL 70P SPRAY 36x60ML			12	PCS	22.62	271.44	
567313 633808	ALCOPLUS ETHYL 70P 36x60ML			12	PCS	14.79	177.48	
58787 633810	ALCOPLUS ETHYL 70P 48x250ML			3	PCS	37.19	111.57	
567317 662074	ALCOPLUS ISOPROPYL 40P 24x500ML			6	PCS	50.03	300.18	
567315 642331	ALCOPLUS ISOPROPYL 70P SPRAY 36x60ML - <u>blue. 4 pcs</u>			8 1/2	PCS	23.27	279.24	
567316 633804	ALCOPLUS ISOPROPYL 70P 36x60ML			12	PCS	15.44	185.28	
567316 633805	ALCOPLUS ISOPROPYL 70P 48x150ML			12	PCS	26.32	315.84	

Total PHP Incl. VAT 1,641.03
12 % VAT 0.00
Total PHP Excl. VAT 1,641.03

VAT % 0
Line Amount 1,641.03

Inv. Disc. Base Amount 0.00
Invoice Discount Amount 0.00

VAT Base 1,641.03
VAT Amount 0.00

Prepared By:

Jessa Khari Mosqueda

Checked By:

Received By:

Approved By:

Rundate : 08/29/23

Rundate : 08/29/23

8/30