

ALTURAS SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: IAD
FROM: Jessa Kharl E. Masqueda
DATE: Jan. 18, 2024
SUBJ: Adjustment

Good Day!

Please allow us to adjust this purchase
credit memo no. ISM-P225643 dated 1-16-24.

Wrong entry of vendor code.

Encoded S7399 instead of S2851.

Thank you.

JEM

MISCONDUCT REPORT

DATE: Jan. 18, 2024
TO: HRD
FROM: Jessa Kharl E. Masqueda
NAME OF ERRING EMPLOYEE: Jessa Kharl Masqueda
DEPARTMENT ASSIGNED: M.I.S Grocery

INFRACTION: Negligence

DETAILS: Wrong entry of vendor code. She encoded
S2600 instead of S7399, ISM-P225582 dated
1-5-24, encoded S7399 instead of S2851
ISM-P225643 dated 1-16-24 and S7399
instead of S2600, ISM-P225646 dated
1-12-24.

VIOLATION NO.: _____

OFFENSE NO.: _____

JEM
MASQUEDA, JESSA KHARL
DEPARTMENT SUPERVISOR

ALTURAS GROUP OF COMPANIES
ALTURAS SUPERMARKET-TALIBON BRANCH
Población, Talibon, Bohol

mpp.1

CDC

Control No. 00039542

BAD ORDERS SUMMARY CHECKLIST (BOSC)

Supplier's Code: _____
Supplier's Name: ATC Healthcare Intl corp

Date: 1-9-24

Item no.	Barcode	Description	Qty	Uom	Unit Cost	Total Amount	Reason/Remark
61178	4806518902268	Robust condom cool 3s	58	box	22.85	15.96	} expire
614182	4806518902265	Robust condom Lemon 3s	45	box	22.85	15.96	
614185	4806518902272	Robust condom Sherry 3s	9	box	22.85	15.96	
614529	4806518902456	Robust UT condom cool 3s	7	box	47.90	73.40	
614530	4806518902463	Robust UT condom Lemon 3s	3	box	47.90	73.40	
615506	4806518902470	Robust UT condom Sherry 3s	6	box	47.90	73.40	

Prepared by: _____
Lane/Rack In-Charge
Name: Rick Ryan Orayan
Date: 1-9-24

Approved by: _____
Supervisor
Name: Mary Ann M.
Date: 1/9/24

Received by: _____
Store B.O Location
Name: _____
Date: _____

Checked by: _____
Checker
Name: Erica P. N.
Date: 01/12/24

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon

Inter-Subsidiary Receiving Cr. Memo
Page 1

CENTRAL DISTRIBUTION CENTER
DE LAPAZ CORTES BOHOL

January 16, 2024
Credit Memo No. TSM-P225663

Posting Date 01/16/24

Pay-to Vendor No. S7399

Prices Including VAT No
Vendor Cr. Memo #: BO-0039542

No.	xdescription	Unit Quantity of Me	Direct Unit Cost	Disc. %	All In VAT Identifi	Amount
614178	ROBUST CLASSIC CONDOM COOL 240x3s	58BOX	15.96		Ye	925.68
614182	ROBUST CLASSIC CONDOM LEMON 240x3s	45BOX	15.96		Ye	718.20
614185	ROBUST CLASSIC CONDOM STRAWBERRY 240x3s	9BOX	15.96		Ye	143.64
614529	ROBUST ULTRA THIN CONDOM COOL 240x3s	7BOX	33.40		Ye	233.80
614530	ROBUST ULTRA THIN CONDOM LEMON 240x3s	3BOX	33.40		Ye	100.20
615506	ROBUST ULTRA THIN CONDOM STRAWBERRY 240x3s	6BOX	33.40		Ye	200.40
Total PHP						2,321.92

VAT Amount Specification

VAT Identifier	VAT %	Line Amount	Inv. Disc. Base Amount	Invoice Disc. Amount	VAT Base	VAT Amount
	0	2,321.92	2,321.92	0.00	2,321.92	0.00
Total		2,321.92	2,321.92	0.00	2,321.92	0.00

Prepared by:

Mari Perijan

Checked by:

Approved by:

Received by:

Run Time: 9:54:11 AM

Run Date: 01/16/24