

ALTURAS SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: IAD
FROM: Jessa Khari E. Marqueda
DATE: Jan. 18, 2024
SUBJ: Adjustment

Good Day!

Please allow us to adjust the ff.
purchase credit memo no. TSM-P225045 dated
1-12-24, TSM-P225044 dated 1-16-24.
Transacted as credit memo instead of
item journal.

Thank you.

Jem

MISCONDUCT REPORT

DATE: Jan. 18, 2024
TO: HRD
FROM: Jessa Khari E. Marqueda
NAME OF ERRING EMPLOYEE: Mark Anthony Penjan
DEPARTMENT ASSIGNED: M.I.S Grocery

INFRACTION: Negligence

DETAILS: Wrong transaction. Transacted as
credit memo instead of item journal,
refer TSM-P225045 dated 1-12-24 and
TSM-P225044 dated 1-16-24.

VIOLATION NO.: _____

OFFENSE NO.: _____

Jem
MARQUEDA, JESSA KHARI
DEPARTMENT SUPERVISOR

ALTURAS GROUP OF COMPANIES
ALTURAS SUPERMARKET-TALIBON BRANCH
Poblacion, Talibon, Bohol

DISPOSAL

00039935

Control No: _____

BAD ORDERS SUMMARY CHECKLIST (BOSC)

Supplier's Code: _____
Supplier's Name: ORION HERBAL HEALING product center

Date: 1-11-24

Item no.	Barcode	Description	Qty	Uom	Unit Cost	Total Amount	Reason/Remark
605210	4806533650011	ORION HERBAL OIL 60ml	80 81	PCS	124.50	760	expire

Prepared by: [Signature]
Name: Mike Ryan Gray Jr
Date: 1-11-24

Approved by: [Signature]
Supervisor
Name: Mary Ann M.
Date: 1/11/24

Received by: _____
Store B.O. Location
Name: _____
Date: _____

Checked by: [Signature]
Checker
Name: PATRICIA AV.
Date: 01/13/24

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon

Inter-Subsidiary Receiving Cr. Memo
Page 1

CENTRAL DISTRIBUTION CENTER
DE LAPAZ CORTES BOHOL

January 16, 2024
Credit Memo No. TSM-P225664

Posting Date 01/16/24



Pay-to Vendor No. S7399

Prices Including VAT No
Vendor Cr. Memo #: BO-0039935

No.	xdescription	Unit Quantitof Me	Direct Unit Cost	Disc. %	All VAT In Identifi	Amount
605210	ORION HERBAL OIL 98x60ML	81PCS	76.00		Ye	6,156.00
Total PHP						6,156.00

VAT Amount Specification

VAT Identifier	VAT %	Line Amount	Inv. Disc. Base Amount	Invoice Disc. Amount	VAT Base	VAT Amount
	0	6,156.00	6,156.00	0.00	6,156.00	0.00
Total		6,156.00	6,156.00	0.00	6,156.00	0.00

Prepared by:	Checked by:	Approved by:	Received by:
 Mark Perijan			

Run Time: 9:54:18 AM

Run Date: 01/16/24