

MISCONDUCT REPORT

DATE: 5-18-24
TO: HRD
FROM: Jedahyn Naul
NAME OF ERRING EMPLOYEE: Dave Anthony Nemengo
DEPARTMENT ASSIGNED: M.I.S

INFRACTION: Negligence
DETAILS: No prices including Vat applied
refer TSM-5404940 dated 1-14-24 and
TSM-5404992 dated 2-14-24.

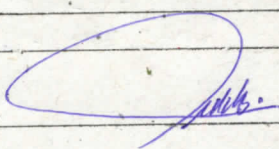
VIOLATION NO.: _____
OFFENSE NO.: _____


DEPARTMENT SUPERVISOR

ALTURAS SUPERMARKET CORPORATION INTEROFFICE MEMO

TO: IAD
FROM: Jedahyn Naul
DATE: 5-18-24
SUBJ: Adjustment

Good day!
Please allow us adjust Invoice No.
TSM-5404940 dated 1-14-24 and TSM-5404992
dated 2-14-24.
No Prices including Vat.
Thank You.



MARCELA FARMS INC.

MIC-UBAY

Lomangog, Ubay, Bohol

Tel #:(038) 501-3000 local # 4016

SUPPLIES REQUISITION FORM

Date Requested : 01/11/2024
Date Needed : 01/11/2024
Requesting Department : MIC-UBAY-LOGISTIC
Remarks : for trailer monitoring

Sug. E-Requisition No. : 75667
Requested by : JAY-JAY A. VALMORIA

Item Code	Description	Quantity	Unit of Measure
00092902	PLASTIC ENVELOPE 817821	10.000	PCS
00035670	WHITE BOARD MARKER PILOT BLACK 844935	1.000	PCS

*** Nothing Follows ***

Prepared by:

RICHARD GONZALES

(Signature over Printed name)

Approved by:

(Signature over Printed name)

Run Time: 1:50:48 PM

Run Date: 01/16/24

ASC Talibon Branch - SM

2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon

Inter-Subsidiary Transfer Invoice
Page 1

January 16, 2024

CUSTOMER INFO

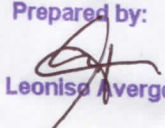
SM-C000023

MIC LOGISTIC
MIC UBAY

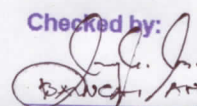
Invoice No. **TSM-S404340**
Order No. **TSM-S503937**
Posting Date **01/16/24**
Due Date **01/16/24**
Prices Including VAT **No**

No.	Description	Quantity	Unit of Measure	Unit Price	Disc. Allow %	VAT Invoice Identifier	Amount
844935	DELI EU00120 WHITEBOARD MARKER BLACK 10s	1	PCS	18.32	Yes		18.32
817821	E 4L G4 ADVENTURER ENV PLAIN ORD TRANS	10	PCS	8.42	Yes		84.20
VAT %		0	Inv. Disc. Base Amount		102.52		
Line Amount		102.52	Inv. Disc. Amount		0.00		
					VAT Base		102.52
					VAT Amount		0.00

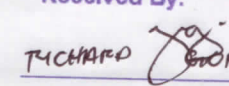
Prepared by:


Leonisa Vergonzado

Checked by:


ANGILO 01-16-24

Received By:


RICHARD GONZALES

Run Time: 1:50:48 PM

Run Date: 01/16/24

MARCELA FARMS INC.

Pave

MIC-UBAY

Lomangog, Ubay, Bohol

Tel #:(038) 501-3000 local # 4016

SUPPLIES REQUISITION FORM

Date Requested : 03/03/2024

Date Needed : / /

Requesting Department : MIC UBAY-SSD

Remarks : office supplies

Sug. E-Requisition No. : 78624

Requested by : ALVIN T. AURESTILA

Item Code	Description	Quantity	Unit of Measure
00009889	LOGBOOK 300 PAGES 200 pages 854d33	30.000	PCS
00009067	COLUMNAR 5 COLUMNS 21 pcs c column + 9 pcs to column	30.000	PCS
00001468	BALLPEN PANDA BLACK 71ex stick 832534	200.000	PCS
00000656	BOND PAPER SHORT S20 837328	1.000	RMS
00001475	BOND PAPER LONG S20 112426	1.000	RM
00079032	BROWN ENVELOP LONG 152501	20.000	PCS
00079033	BROWN ENVELOP SHORT 812463	20.000	PCS
00013662	FOLDER WHITE LONG 163557	20.000	PCS
00022979	ALCOHOL CASINO FEMME DUAL MOIST 500ML 102161	2.000	PCS
00013637	CORRECTION TAPE 829407	20.000	PCS
00001402	STAMP PAD INK BLACK 850552	2.000	PCS
00024559	PACKAGING TAPE CLEAR 2" 856187	2.000	ROL

*** Nothing Follows ***

Prepared by:

RICHARD GONZALES

(Signature over Printed name)

Approved by:

(Signature over Printed name)

Bohon Branch - SM

Talibon Mega Market
J. Talibon, Bohol
BOHOL Talibon

Reprinted Copy

Inter-Subsidiary Transfer Invoice

Page 1

March 16, 2024

CUSTOMER INFO

SM-C000028 MIC UBAY SSD
UBAY, BOHOL

Invoice No. TSM-S404432
Order No. TSM-S504037
Posting Date 03/16/24
Due Date 03/16/24
Prices Including VAT No

No.	Description	Quantity	Unit of Measure	Unit Price	Disc. Allow %	VAT Invoice Identifier	Amount
112426	CACTUS PPC PAPER 8 1/2x13	1	REAM ✓	179.50	Yes		179.50
102161	CASINO ALCOHOL FEMME 40/500ML	2	BOT ✓	70.88	No		141.76
854433	ENLIVO RECORD BOOK 200PP	30	PCS ✓	65.38	Yes		1,961.40
832534	FLEX OFFICE FLEXSTICK PEN FO GEL B08 0.7 VARI	200	PCS ✓	4.28	Yes		856.00
152501	FORTUNE BROWN ENV 200LBS LONG	20	PCS ✓	2.25	Yes		45.00
120416	FORTUNE COLUMNAR BOOK 10COLUMNS	9	PCS ✓	26.90	Yes		242.10
812463	FORTUNE DOC BROWN ENV 150LBS SHORT	20	PCS ✓	1.24	Yes		24.80
856187	HT PACKAGING TAPE WHITE 100m	2	ROLL ✓	36.35	Yes		72.70
829407	LP 8008 CIRCULATES CORRECTION TAPE	20	PCS ✓	29.58	Yes		591.60
163557	ROYAL FILE FOLDER 14PTS LONG WHITE	20	PCS ✓	7.40	Yes		148.00
837328	S O D US PREM BONDPAPER S20 SHORT 500s	1	REAM ✓	155.80	Yes		155.80
856552	ST9349 R TEC STAMP PAD INK 30ML VARIANT	2	PCS ✓	11.73	Yes		23.46
816444	VANDA LINEAR COLUMNAR BOOK 5COLUMN	21	PCS ✓	25.43	Yes		534.03

VAT %	0	Inv. Disc. Base Amount	4,834.39	VAT Base	4,976.15
Line Amount	4,976.15	Inv. Disc. Amount	0.00	VAT Amount	0.00

Prepared by:

Leonisa Avergonzado

Checked by:

[Signature]
S. V.

Received By:

[Signature]
RICHARD GONZALEZ

Run Time: 1:23:53 PM

Run Date: 03/16/24