

ALTURAS SUPERMARKET CORPORATION INTEROFFICE MEMO

TO: MIS, IAD, ACCOUNTING
FROM: CWD
DATE: 02-19-24
SUBJ: Wrong Transaction.

> The warehouse personnel forwarded the available stock inventory of FIRST FARMER REFINED SUGAR 50 kg to the wholesale cashier, the cashier transacted 1 sack of FIRST FARMER REFINED SUGAR 50 kg worth 3,200.00 but the actual stocks available in the warehouse was the VICTORIA'S REFINED SUGAR 50 kg worth 3,400.00

> Kindly and Thank you!

CWD/Responsor

MISCONDUCT FORM

DATE: 02-19-24
TO: HRD
FROM: CWD
NAME OF ERRING
EMPLOYEE: Mark Anthony Pungas
DEPT: Warehouse

INFRACTION: Negligence

DETAILS: The warehouse personnel forwarded the available stock of FIRST FARMER REFINED SUGAR 50 kg to the wholesale cashier, the cashier transacted 1 sack of FIRST FARMER REFINED SUGAR 50 kg worth 3,200.00 but the actual stocks available in the warehouse was the VICTORIA'S REFINED SUGAR 50 kg worth 3,400.00

VIOLATION NO: _____
OFFENSE: _____

Pungas
DEPARTMENT/SUPERVISOR

ALTURAS SUPERMARKET CORPORATION TALIBON BRANCH Packing List

No. 00041507

Customer: St Jocelyn T. Date: 2/18/24

Address: _____
Ref. OR No. / TDS No. #224 4241

QTY	Unit	Description	Remarks
<u>1</u>	<u>sack</u>	<u>FIRST FARMER</u>	
		<u>REFINED SUGAR</u>	
		<u>50 kgs</u>	
			<u>3,200.00</u>

Cashier: Viton

Bagger: _____

Checked by: 02-18-24

Checked by: _____

COC Checker/ WS-COC Checker

Guard on Duty

Date: 02-19-24

REQUEST FOR:
() Change item 6COC
() Refund
Section

NAME: Jocelyn Bartolome
ADDRESS: Calituban, Talibon Bohol

COMPLAINT: Wrong Transaction. The warehouse personnel forwarded the available stock inventory of FIRST FARMER REFINED SUGAR 50 kg to the wholesale cashier, the cashier transacted 1 sack of FIRST FARMER REFINED SUGAR 50 kg worth 3,200.00 but the actual stocks available in the warehouse was the VICTORIA'S REFINED SUGAR 50 kg worth 3,400.00

Asked for re-transaction.

Contact No: 0946561

Pungas
Officer of the day

Hizo
Customer Signature

Change Item/Refund Approved by

ASC - TALIBON BRANCH

Owned & Managed by ASC

Poblacion, Talibon, Bohol

TIN: 000-254-327-002; Permit #: FP072019-123-0221514-00002

MIN: 19071114312445935; Serial #: 59GS9X5598

SALES INVOICE

SOLD TO: : Jocelyn T. Bartolome (TAL-00596)
Caituban, Talibon, Bohol

Truck :
B&C Agent :
DSG Agent :
Remarks :

Sales Invoice No. : TWS4-SI00041239
SO Number : TWS4-SO00041241
Date : 02/18/24
Due Date : 02/18/24
Payment Terms : COD

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TALIBON SUPERMARKET - WS

QTY	UNIT	PARTICULARS	PRICE	AMOUNT
1	SACK	WASHINGTON RICE 50KL	2650.00	2,650.00
1	SACK	FIRST FARMER REFINED SUGAR 50KG	3200.00	3,200.00
1	CASE	DON PEPE TABLIA 3N1 CHOCO DRINK	2782.50	2,782.50

Payment Mode : CASH

Total: 8,632.50
Total Discount: 0.00
Grand Total: 8,632.50
ATP: 0.00
GC: 0.00
AR: 0.00
CASH: 9,000.00 9,000.00
CHANGE: 367.50

Delivered by :

Received by :

Encoded by :

Checked by :

ANGELIC AUTENTICO

APSOFI, Inc.

#441 Lt. Artiga St., San Juan City

TIN: 007-047-985-000; Accr. #: 041-007047985-000483-381181; Valid until: 07/31/2025

Landsteiner Retail 3.75 Plus POS; Date Issued: November 05, 2010; PTU #: 0913-080-165702-045