

ALTURAS SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: IAO
FROM: Jessa Kharl E. Masqueda
DATE: December 7, 2023
SUBJ: Adjustment

Good Day!
Wrong entry of unit cost. Encoded
the unit cost of item 823019 as 7.65
instead of 45.90.

JSM-P224671 dated 11-8-23.

Thank you.

Jcm

MISCONDUCT REPORT

DATE: Dec. 7, 2023
TO: HRD
FROM: Jessa Kharl E. Masqueda
NAME OF ERRING EMPLOYEE: Jessa Kharl Masqueda
DEPARTMENT ASSIGNED: M.I.S Grocery

INFRACTION: Negligence
DETAILS: Wrong entry of unit cost. She
encoded the unit cost of item
823019 as 7.65 instead of 45.90.
refer JSM-P224671 dated 11-8-23.

VIOLATION NO.:
OFFENSE NO.:

Jcm
MASQUEDA, JESSA KHARL
DEPARTMENT SUPERVISOR

**ALTURAS GROUP OF COMPANIES
ALTURAS SUPERMARKET-TALIBON BRANCH
Poblacion, Talibon, Bohol**

58581

00039186

BAD ORDERS SUMMARY CHECKLIST (BOSC)

Control No: _____

Supplier's Code: 50504
Supplier's Name: Alaska milk corp.

Date: 11/2/23

Item no.	Barcode	Description	Qty	Uom	Unit Cost	Total Amount	Reason/Remark
122456	4800575144958	Cow Bell Evaporap 360ml	16	Cans	P 30.70	26.08	
122567	4800575144910	Cow Bell Condensed 374g	7	Cans	P 42.00	76.93	
111083	4800575140370	Alaska Evaporada 360ml	1	can	P 35.00	70.03	
609947	4800575144095	Alaska ube macapuna 380g	2	Cans	P 64.50	53.25	
641544	4800575142169	Alaska sweetnd cond. 380g	4	Pcs	P 6.00	4.94	
823019	4800575144712	Alaska fruitth' 40 strawb. 800g	4	PACK	P	7.65	
100648	4800575141020	Alaska chocolate 180ml	1	Pcs	P 23.50	19.77	
186328	4800575425019	krem top coffee creamer 80g	2	Pcs	P 19.50	16.15	
186329	4800575425026	krem top coffee creamer 170g	1	Pcs	P 48.75	40.93	

Prepared by: N. Enaydian
Lane/Back in-Charge
Name: NELSON EVARDONE
Date: 11/2/23

Approved by: _____
Supervisor
Name: RENELOSON AULESTIA
Date: 11/2/23

Received by: _____
Store B.O location
Name: MARK P.
Date: 11/7/23

Checked by: _____
Checker Amel
Name: SA. APA. Amel
Date: 11/07/23

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon

Purchase - Credit Memo
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LEONARDO DISTRIBUTORS INC-UD
UBAY BOHOL

November 8, 2023
Credit Memo No. TSM-P224671

Posting Date 11/08/23

Pay-to Vendor No. S8381

Prices Including VAT Yes
Vendor Cr. Memo #: BO-0039186

No.	xdescription	Unit Quantitof Me	Direct Unit Cost	Disc. %	All In	VAT Identifi	Amount
122456	COW BELL EVAPSARAP 48x360ML	16CAN	26.08		Ye	VAT12	417.28
122567	COW BELL CONDENSARAP 48x374G	7CAN	36.43		Ye	VAT12	255.01
111083	ALASKA EVAPORADA 48/360ML	1CAN	30.03		Ye	VAT12	30.03
609947	ALASKA CONDENSADA UBELCS MACAPUNO 48x300ML	2CAN	53.25		Ye	VAT12	106.50
641544	ALASKA SWTND CONDENSED CREAMER 120x38G	4PCS	4.94		Ye	VAT12	19.76
823019	ALASKA FRUITTI YOGURT STRAWBERRY 48x80ML	4PAC	7.65		Ye	VAT12	30.60
100648	ALASKA CHOCOLATE UHT 180ML	1PCS	19.37		Ye	VAT12	19.37
186328	KREM TOP COFFEE CREAMER 48/80G	2PCS	16.15		Ye	VAT12	32.30
186329	KREM TOP COFFEE CREAMER 60x170G+20G	1PCS	40.33		Ye	VAT12	40.33
Total PHP Incl. VAT							951.18
12% VAT							101.91
Total PHP Excl. VAT							849.27

VAT Amount Specification

VAT Identifier	VAT %	Line Amount	Inv. Disc. Base Amount	Invoice Disc. Amount	VAT Base	VAT Amount
VAT12	12	951.18	951.18	0.00	849.27	101.91
Total		951.18	951.18	0.00	849.27	101.91

Prepared by:

Jessa Kharl Mosqueda

Checked by:

Approved by:

Received by:

Run Time: 9:01:53 AM

Run Date: 11/08/23