

ALTURAS SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: 1AD
FROM: T19
DATE: March 3, 2024
SUBJ: Adjustment

Good Day!

Wrong entry of UDM on item 660814.
Entered per instead of BX10.
ISM- P226291 dated 2-27-24.

Thank you.

Jm

MISCONDUCT REPORT

DATE: March 3, 2024
TO: HRD
FROM: T19
NAME OF ERRING EMPLOYEE: Dave Anthony Clemente
DEPARTMENT ASSIGNED: M.I.S Grocery

INFRACTION: Negligence

DETAILS: Wrong entry of UDM on item
660814. He entered per instead of
BX10, refer ISM- P226291 dated
2-27-24.

entered 3/3/24

VIOLATION NO.: _____
OFFENSE NO.: _____

Jm
DEPARTMENT SUPERVISOR

ALTURAS GROUP OF COMPANIES
ALTURAS SUPERMARKET-TALIBON BRANCH
Poblacion, Talibon, Bohol

CONTROL NO. **00040641**

BAD ORDERS SUMMARY CHECKLIST (BOSC)

Supplier's Code: **57892**
Supplier's Name: **Vita Herbs Philippines**

Date: **8-18-24**

| Item no. | Barcode | Description | Qty | Uom | Unit Cost | Total Amount | Reason/Remark |
|----------|---------------|-------------------------|------|------|-----------|-----------------|---------------|
| 660817 | 2200006608170 | VH Garcinia Cam Coff | (2) | Bx10 | 193 | 266 | Expire |
| 660817 | 2200006608172 | VH Garcinia Cam Coff | (6) | Pcs. | 13.30 | 79.80 | Expire |
| 630138 | 9800301901749 | Coffee Trim 10g | (25) | Bx10 | 155.20 | 3881.00 | Expire |
| 630138 | 9800301901732 | Coffee Trim 10g | (65) | Pcs. | 15.53 | 1009.45 | Expire |
| 660814 | 2200006608141 | Vita Herbs Green Coffee | (7) | Pcs. | 13.30 | 93.10 | Expire |
| 660814 | 2200006608140 | Vita Herbs Green Coffee | (1) | Bx10 | 133 | 133 | Expire |
| | | | | | | 5,552.35 | |
| | | | | | | 5,462.85 | |

Prepared by: **[Signature]**
Lane/Rack in-Charge
Name: **Salvador Marangga**
Date: **8-18-24**

Approved by: **[Signature]**
Supervisor
Name: **Majore Canino**
Date: **02/23-24**

Received by: **[Signature]**
Store B.O Location
Name: **Mark P**
Date: **2/26/24**

Checked by: **[Signature]**
Checker
Name: **Volcan Kw**
Date: **2/26/24**

| VAT Identifier | VAT % | Line Amount | Amount | Amount | VAT Base | VAT Amount |
|----------------|-------|-------------|----------|--------|----------|------------|
| VAT12 | 12 | 5,462.85 | 5,462.85 | 0.00 | 4,877.54 | 585.31 |
| Total | | 5,462.85 | 5,462.85 | 0.00 | 4,877.54 | 585.31 |

Prepared by: **[Signature]** Checked by: _____ Approved by: _____ Received by: _____
Dave Anthony Nemanzo

Run Time: 10:30:54 AM

Run Date: 02/27/24

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon

Purchase - Credit Memo
Page 1

VITA HERBS PHILIPPINES

February 27, 2024
Credit Memo No. TSM-P226291

Posting Date 02/27/24

Pay-to Vendor No. S7892

Prices Including VAT Yes
Vendor Cr. Memo #: BO-0040641

| No. | xdescription | Unit Quantity of Me | Direct Unit Cost | Disc. % | All VAT in Identifi | Amount |
|--------|--------------------------------------------|------------------------|---------------------|---------|------------------------|----------|
| 660817 | VITA HERBS GARCINIA CAMBOGIA COFFEE 30x10s | 2BX10 | 133.00 | | Ye VAT12 | 266.00 |
| 660817 | VITA HERBS GARCINIA CAMBOGIA COFFEE 30x10s | 6PCS | 13.30 | | Ye VAT12 | 79.80 |
| 630138 | COFFEE TRIM 10x10G | 25BX10 | 155.26 | | Ye VAT12 | 3,881.50 |
| 630138 | COFFEE TRIM 10x10G | 65PCS | 15.53 | | Ye VAT12 | 1,009.45 |
| 660814 | VITA HERBS GREEN COFFEE 30x10s | 7PCS | 13.30 | | Ye VAT12 | 93.10 |
| 660814 | VITA HERBS GREEN COFFEE 30x10s | 1PCS | 133.00 | | Ye VAT12 | 133.00 |

Total PHP incl. VAT 5,462.85

12% VAT 585.31

Total PHP Excl. VAT 4,877.54

VAT Amount Specification

| VAT identifier | VAT % | Line Amount | inv. Disc. Base Amount | invoice Disc. Amount | VAT Base | VAT Amount |
|----------------|-------|-------------|---------------------------|-------------------------|----------|------------|
| VAT12 | 12 | 5,462.85 | 5,462.85 | 0.00 | 4,877.54 | 585.31 |
| Total | | 5,462.85 | 5,462.85 | 0.00 | 4,877.54 | 585.31 |

Prepared by:

Dave Anthony Nemenzo

Checked by:

Approved by:

Received by:

Run Time: 10:30:54 AM

Run Date: 02/27/24