

# MISCONDUCT REPORT

DATE: 4/18/24

TO: HRD

FROM: Jeddah Nawi

NAME OF ERRING EMPLOYEE: Meriam Pogoy

DEPARTMENT ASSIGNED: MIS

INFRACTION: Negligence

DETAILS: She encoded w/ less barcode instead of no less barcode, refer PCM - ISM - P 2770.52 dated 4.16.24.

VIOLATION NO.:

OFFENSE NO.:



DEPARTMENT SUPERVISOR

ALTURAS SUPERMARKET CORPORATION  
INTEROFFICE MEMO

TO: IAD

FROM: Jeddlyn Nawl

DATE: 4/18/24

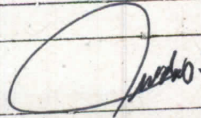
SUBJ: Credit Memo

Good day!

Please allow us to Adjust PCM - TSM - PRRS  
dated 4.16.24.

Encoded w/ less Barcode instead of NO  
less Barcode.

Thank you.



DATE: April 05, 2024

**SOLD TO**

### ADDRESS

| QTY | UNIT | ARTICLES                 | PRICE | AMOUNT |
|-----|------|--------------------------|-------|--------|
| 500 | Pck  | Marios Corn coffee 50g   | 10    | 5,000  |
| 500 | Pck  | Mario's Corn coffee 120g | 24    | 12,000 |
| 500 | Pck  | Mario's corn coffee 210g | 48    | 24,000 |
| 500 | Pck  | Mario's Corn coffee 80g  | 16    | 8,000  |
| 500 | Pck  | Mario's Corn coffee 240g | 37    | 18,500 |
| 500 | Pck  | Marios Corn coffee 700g  | 37    | 18,500 |
|     |      | Barcoded                 |       | 74,900 |
|     |      | 04/16/24                 | 10%   | 7,490  |
|     |      | JERANTIN CERAJILS        |       | 67,410 |
|     |      | TOTAL                    |       | 74,900 |

THANK YOU COME AGAIN

**Nº** 0260633

ADZIAN. OBANDU

**SIGNATURE**

ASC Talibon Branch - SM  
2nd Flr., Talibon Mega Market  
Pob. Talibon, Bohol  
BOHOL Talibon

MAY LANIE BADAYOS  
Lamdagan St. Cogon District  
Tagbilaran City

Pay-to Vendor No. S5118

Purchase - Credit Memo  
Page 1

April 16, 2024  
Credit Memo No. TSM-P227052  
Posting Date 04/16/24  
Prices Including VAT Yes  
Vendor Cr. Memo #: LB-0260633

| No.       | xdescription            | Unit<br>Quantitof Me | Direct Unit<br>Cost Disc. % | All<br>In | VAT<br>Identifi | Amount |
|-----------|-------------------------|----------------------|-----------------------------|-----------|-----------------|--------|
|           | PO Card & Barcode Sales | 2,700PCS             | 0.35                        | No        | NO VA           | 945.00 |
| Total PHP |                         |                      |                             |           |                 | 945.00 |

VAT Amount Specification

| VAT Identifier | VAT % | Line Amount | Inv. Disc. Base<br>Amount | Invoice Disc.<br>Amount | VAT Base | VAT Amount |
|----------------|-------|-------------|---------------------------|-------------------------|----------|------------|
| NO VAT         | 0     | 945.00      | 0.00                      | 0.00                    | 945.00   | 0.00       |
| Total          |       | 945.00      | 0.00                      | 0.00                    | 945.00   | 0.00       |

Prepared by:

Meriam Pogoy

Checked by:

Approved by:

Received by:

Run Time: 10:28:06 AM

Run Date: 04/18/24