

MISCONDUCT REPORT

DATE: Jan. 27, 2024
TO: HRD
FROM: Jessa Khari E. Marqueda
NAME OF ERRING EMPLOYEE: Mark Anthony Penjan
DEPARTMENT ASSIGNED: M-I-S Grocery

INFRACTION: Negligence

DETAILS: Wrong transaction on BM-P225728
dated 1-19-24. Encoded as credit memo
instead item journal. Wrong vendor code.
Encoded as S7399 instead of S3268
Refer BM-P225781 and TSM-P225780
dated 1-23-24.

VIOLATION NO.: _____
OFFENSE NO.: _____ encoded 1/27/24

Jem

DEPARTMENT SUPERVISOR

ALTURA3 SUPERMARKET CORPORATION INTEROFFICE MEMO

TO: IAO
FROM: Jessa Khari E. Marqueda
DATE: Jan. 27, 2024
SUBJ: Adjustment

Good Day!

Wrong vendor code.

Encoded S7399 instead of S3268.

BM-P225780 and BM-P225781

dated 1-23-24.

Thank you.

Jem

W.B.O

ALTURAS SUPERMARKET CORPORATION

Talibon Branch

GROCERY STOCK PULL-OUT FORM

Supplier Code: _____

No.: _____

000807

Supplier Name: PRIMERO WORLD ALLIANCE CORP.

Date: 01 / 20 / 2024

Purpose/Reason: PLAYFUL PANTS 36's and 8's PULL-OUT

CODE	DESCRIPTION	UOM	QTY	PRICE
194907	PLAYFUL BABY PANTS DIAPER MEDIUM 8's	CASE	4	2,557.68
194929	PLAYFUL BABY PANTS DIAPER LARGE 8's	CASE	3	2,852.68
194932	PLAYFUL BABY PANTS DIAPER XL 8's	CASE	3	3,102.24
194941	PLAYFUL BABY PANTS DIAPER XXL 8's	CASE	3	3,256.80
623132	PLAYFUL DRY BABY PANTS DIAPER MEDIUM 36's	BAG	3	2,747.40
623148	PLAYFUL DRY BABY PANTS DIAPER LARGE 36's	BAG	4	3,032.40
623154	PLAYFUL DRY BABY PANTS DIAPER XL 36's	BAG	3	3,299.64
623180	PLAYFUL DRY BABY PANTS DIAPER XXL 36's	BAG	2	3,464.40

Prepared by:

Checked by:

Approved by:

Encoded by:

JESCRADOY EVANGELISTA

Rafael Purcion

ALTURAS SUPERMARKET CORPORATION

Talibon Branch

GROCERY STOCK PULL-OUT FORM

Stockroom,
Selling Area
S.O.D

Supplier Code: _____

No.: _____

000806

Supplier Name: PRIMERO WORLD ALLIANCE CORP.

Date: 01 / 19 / 24

Purpose/Reason: PLAYFUL PANTS 36's and 8's PULL-OUT

CODE	DESCRIPTION	UOM	QTY	PRICE
194907	PLAYFUL BABY PANTS DIAPER MEDIUM 8's	pcks.	26	53.91
194929	PLAYFUL BABY PANTS DIAPER LARGE 8's	pcks.	49	59.43
194932	PLAYFUL BABY PANTS DIAPER XL 8's	pcks.	46	64.63
194941	PLAYFUL BABY PANTS DIAPER XXL 8's	pcks.	70	67.85
623154	PLAYFUL DRY BABY PANTS DIAPER XL 36's	pcks.	8	274.97

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon

Inter-Subsidiary Receiving Cr. Memo
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CENTRAL DISTRIBUTION CENTER
DE LAPAZ CORTES BOHOL

January 23, 2024

Credit Memo No.

TSM-P225780

Posting Date

01/23/24

Pay-to Vendor No. S7399

Prices Including VAT

Yes

Vendor Cr. Memo #:

PULL OUT-80

No.	xdescription	Unit Quantitof Me	Direct Unit Cost	Disc. %	All In	VAT Identifi	Amount
194907	PLAYFUL BABY PANTS DIAPER MED 48x8s	26PAC	53.91		Ye		1,401.66
194929	PLAYFUL BABY PANTS DIAPER LARGE 48x8s	49PAC	59.43		Ye		2,912.07
194932	PLAYFUL BABY PANTS DIAPER XLARGE 48x8s	66PAC	64.63		Ye		4,265.58
194941	PLAYFUL BABY PANTS DIAPER XXL 48x8s	70PAC	67.85		Ye		4,749.50
623154	PLAYFUL DRY BABY PANTS DIAPER XL 36s	8PAC	274.97		Ye		2,199.76
Total PHP							15,528.57

VAT Amount Specification

VAT Identifier	VAT %	Line Amount	Inv. Disc. Base Amount	Invoice Disc. Amount	VAT Base	VAT Amount
	0	15,528.57	15,528.57	0.00	15,528.57	0.00
Total		15,528.57	15,528.57	0.00	15,528.57	0.00

Prepared by:

Mark Perijan

Checked by:

Approved by:

1/23/24

Received by:

Run Time: 10:45:55 AM

Run Date: 01/23/24

NETMAN

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon

Inter-Subsidiary Receiving Cr. Memo
Page 1

CENTRAL DISTRIBUTION CENTER
DE LAPAZ CORTES BOHOL

January 23, 2024

Credit Memo No. TSM-P225781

Posting Date 01/23/24

Pay-to Vendor No. S7399

Prices Including VAT Yes

Vendor Cr. Memo #: PULL OUT-80

No.	xdescription	Unit Quantitof Me	Direct Unit Cost	Disc. %	All In	VAT Identifi	Amount
194907	PLAYFUL BABY PANTS DIAPER MED 48x8s	4CS48	2,587.68		Ye		10,350.72
194929	PLAYFUL BABY PANTS DIAPER LARGE 48x8s	3CS48	2,852.68		Ye		8,558.04
194932	PLAYFUL BABY PANTS DIAPER XLARGE 48x8s	3CS48	3,102.24		Ye		9,306.72
194941	PLAYFUL BABY PANTS DIAPER XXL 48x8s	3CS48	3,256.80		Ye		9,770.40
623132	PLAYFUL DRY BABY PANTS DIAPER MEDIUM 36s	3BG12	2,747.40		Ye		8,242.20
623148	PLAYFUL DRY BABY PANTS DIAPER LARGE 36s	1B12	3,032.40		Ye		3,032.40
623154	PLAYFUL DRY BABY PANTS DIAPER XL 36s	3BG12	3,299.64		Ye		9,898.92
623580	PLAYFUL DRY BABY PANTS DIAPER XXL 36s	2B12	3,464.40		Ye		6,928.80
Total PHP							66,088.20

VAT Amount Specification

VAT Identifier	VAT %	Line Amount	Inv. Disc. Base Amount	Invoice Disc. Amount	VAT Base	VAT Amount
	0	66,088.20	66,088.20	0.00	66,088.20	0.00
Total		66,088.20	66,088.20	0.00	66,088.20	0.00

Prepared by:

Mark Perijan

Checked by:

Approved by:

1/23/24

Received by:

Run Time: 10:46:02 AM

Run Date: 01/23/24