

MISCONDUCT REPORT

DATE: Feb. 12, 2024

TO: HRD

FROM: Jessa Kharl E. Marqueda

NAME OF ERRING EMPLOYEE: Mark Anthony Penfan

DEPARTMENT ASSIGNED: M. I. S Grocery

INFRACTION: Negligence

DETAILS: Wrong entry of quantity on item 106308. He encoded 38 can instead of 36 can, refer TSM-P224800 dated 11-13-23.

VIOLATION NO.:

encoded 2/12/24

OFFENSE NO.:

Jm

DEPARTMENT SUPERVISOR

ALTURAS SUPERMARKET CORPORATION INTEROFFICE MEMO

TO: IAD

FROM: Jessa Kharl E. Marqueda

DATE: Feb. 12, 2024

SUBJ: Adjustment

Good Day!

Please allow us to adjust this purchase credit memo no. TSM-P224800 dated 11-13-23.

Wrong entry of quantity on item 106308.

Encoded 38 can instead of 36 can.

Thank you.

Jm

**ALTURAS GROUP OF COMPANIES
ALTURAS SUPERMARKET-TALIBON BRANCH
Población, Talibon, Bohol**

Control No: 00039381

BAD ORDERS SUMMARY CHECKLIST (BOSC)

Supplier's Code: 6778
Supplier's Name: RAM FUDDS INC.

Date: 11/13/23

Item no.	Barcode	Description	Qty	Uom	Unit Cost	Total Amount	Reason/Remark
106308	4800017904306	RAM TOMATO PASTE 160G	35	CAN	28.00	21.23	DAMAGE
155993	4800017907707	RAM TOMATO PASTE 70G	1	pack	16.75	13.77	DAMAGE
113139	4800017930002	RAM SOUT MIXED PICKLES 105G	3	BOT	71.85	51.65	DAMAGE
100484	4800017999801	RAM WHITE KERNEL CORN 410G	3	CAN	50.00	40.91	DAMAGE
100485	4800017480507	RAM YOUNG CORN 410G	1	CAN	68.00	57.43	DAMAGE
635813	4800017964908	RAM MCHEN WHITE 400G	1	CAN	67.50	55.46	DAMAGE
856648	4800017971005	RAM BP PASTA JS SWEET 21KG	1	pack	163.00	138.20	DAMAGE

Prepared by: [Signature]
Lane/Rack in-Charge
Name: MELBERT ANGLAN
Date: 11/13/23

Approved by: [Signature]
Supervisor
Name: MICHELLE GONZALES
Date: 11-13-23

Received by: [Signature]
Store B.O Location
Name: MARY P.
Date: 11/11/23

Checked by: [Signature]
Checker
Name: BALWCA-TN
Date: 11-11-23

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon

Purchase - Credit Memo
Page 1

RAM FOOD PRODUCTS, INC.
151 Paseo de Roxas Makati City

November 13, 2023
Credit Memo No. TSM-P224800

Posting Date 11/13/23

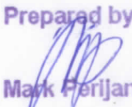
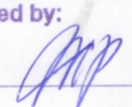
Pay-to Vendor No. S6778

Prices Including VAT Yes
Vendor Cr. Memo #: BO-0039381

No.	xdescription	Unit Quantito of Me	Direct Unit Cost	Disc. %	All In VAT Identifi	Amount
106308	RAM TOMATO PASTE 50/160G 1KX1KG 2PCS	38CAN	21.23		Ye VAT12	806.74
155993	RAM TOMATO PASTE SACHET 72/70G	1PAC	13.77		Ye VAT12	13.77
113139	RAM SWEET MIXED PICKLES 24/135G	3BOT	51.65		Ye VAT12	154.95
100484	RAM WHOLE KERNEL CORN THAILAND 24/410G	3CAN	40.91		Ye VAT12	122.73
100485	RAM YOUNG CORN THAILAND 24/410G	1CAN	57.43		Ye VAT12	57.43
633813	RAM MUSHROOM WHOLE 24x425G/400G	1CAN	55.46		Ye VAT12	55.46
656668	RAM BDL PK PASTA/SPAG SCE SWEET 2/1KG	1PAC	138.20		Ye VAT12	138.20
Total PHP Incl. VAT						1,349.28
12% VAT						144.57
Total PHP Excl. VAT						1,204.71

VAT Amount Specification

VAT Identifier	VAT %	Line Amount	Inv. Disc. Base Amount	Invoice Disc. Amount	VAT Base	VAT Amount
VAT12	12	1,349.28	1,349.28	0.00	1,204.71	144.57
Total		1,349.28	1,349.28	0.00	1,204.71	144.57

Prepared by:	Checked by:	Approved by:	Received by:
 Mark Ferijan			

Run Time: 4:16:19 PM

Run Date: 11/13/23