

ALTURAS SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: IAD
FROM: Jessa Kharl E. Masquedra
DATE: November 27, 2023
SUBJ: Adjustment

Good Day!

Wrong entry of unit cost and UOM
on item 100652. Encoded 1 can w/ unit cost of
48.16 and 47 can w/ unit cost of 48.16
instead of 1 case w/ unit cost of 2,311.73.
ISM-S200813 and ISM-S200814 dated
9-24-23.

Thank you.

Jem

MISCONDUCT REPORT

DATE: November 27, 2023
TO: HRD
FROM: Jessa Kharl E. Masquedra
NAME OF ERRING EMPLOYEE: Jessa Kharl Masquedra
DEPARTMENT ASSIGNED: M.I.S Grocery

INFRACTION: Negligence

DETAILS: Wrong entry of unit cost and
UOM on item 100652. She encoded 48
can w/ unit cost of 48.16 instead of
1 case w/ unit cost of 2,311.73, refer
ISM-S200813 and ISM-S200814 dated
9-24-23.

VIOLATION NO.:
OFFENSE NO.: Jem

MASQUEDRA/JESSA KHARL
DEPARTMENT SUPERVISOR

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon
Phone No.
Fax No.

ASC-TAL SARILING HAIN
Irish Cimini
Mega Market
Pob. Talibon
Talibon, BOHOL

Bill-to Customer No. TSM-C000003

Inter-Bus. Unit Transfer Cr. Memo
Page 1

September 24, 2023

Credit Memo No. TSM-S200813

Posting Date 09/24/23

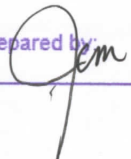
Prices Including VAT No

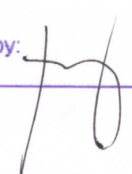
No.	xdescription	QTY	Posted	Unit of	Unit Price	VAT		Amount
			Return Receipt Date			Disc. %	Identifier	
100652	ALASKA EVAPORATED FILLED MILK 48/370ML	1	09/24/23	CAN	48.16			48.16
Total PHP								48.16


Prepared by:

Checked by:

Approved by:





 9/27/23

ASC Talibon Branch - SM
2nd Flr., Talibon Mega Market
Pob. Talibon, Bohol
BOHOL Talibon
Phone No.
Fax No.

ASC-TAL SARILING HAIN
Irish Cemini
Mega Market
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Talibon, BOHOL

Bill-to Customer No. TSM-C000003

Inter-Bus. Unit Transfer Cr. Memo
Page 1

September 24, 2023

Credit Memo No. TSM-S200814

Posting Date 09/24/23

Prices Including VAT No

No.	xdescription	QTY	Posted	Unit of	Unit Price	VAT		Amount
			Return Receipt Date			Disc. %	Identifier	
100652	ALASKA EVAPORATED FILLED MILK 48/370ML	47	09/24/23	CAN	48.16			2,263.52
Total PHP								2,263.52

Prepared by:

Checked by:

Approved by:

cm 9/27/23