

MISCONDUCT REPORT

DATE: Feb. 11, 2024

TO: HRD

FROM: Jessa Khari E. Marqueda

NAME OF ERRING EMPLOYEE: Meniam Pogy

DEPARTMENT ASSIGNED: M.I.S Grocery

INFRACTION: Negligence

DETAILS: She encoded item 615039 w/c is not included in the receipt, refer ATLSM-PRR000000595 dated 2-4-24.

VIOLATION NO.: _____

OFFENSE NO.: _____

encoded 2/11/24

JEM

DEPARTMENT SUPERVISOR

ALTURAS SUPERMARKET CORPORATION INTEROFFICE MEMO

TO: IAD

FROM: Jessa Khari E. Marqueda

DATE: Feb. 11, 2024

SUBJ: Credit Memo

Good Day!

Please allow us to adjust this purchase invoice no. ATLSM-PRR000000595 dated 2-4-24.

Encoded item 615039 w/c is not included in the receipt.

Thank you.



Mega Land Compound, Don G. Ouano Drive,
Brgy. Opao, Mandaue City, Cebu
(032) 349-6652 / (032) 349-6653 / (032) 349-6670
VAT REG. TIN 000-379-609-00001

System ID - SCPROD-SER

SALES INVOICE

No C 0463573

CUSTOMER : ALTURAS SUPERMARKET CORPORATION TALIBON BRANCH
ADDRESS :
BUS. STYLE/NAME :
DELIVERED TO : Poblacion Talibon, Bohol
TIN : 000-254-327-000

DATE : 01/29/2024
P. O. NO. : ASMGM-RPO-00001257
D. R. NO. : 6004779583
D. O. NO. : 2003682066
TERMS : 7 Days Term PHP

QUANTITY	ITEM CODE	DESCRIPTION	EXPIRY	UNIT PRICE	DISC %	AMOUNT
1 CS	120024	Lay's Sour Cream & Onion 6.5oz 1X12 109829		1,799.40	5.00	1,709.43
1 CS	120037	Tostitos White Corn RSTC 10oz 1X6 108847		1,017.90	5.00	967.00
1 CS	120067	Tostitos Chnky Med Salsa 15.5oz 1X12 125701		2,249.40	5.00	2,136.93
1 CS	120017	Tostitos Conqueso 15oz 1X12 125197		2,361.60	5.00	2,243.52
1 CS	120810	Doritos Nacho Cheesier 65g (CN) 1X20 109797		1,069.00	5.00	1,015.55
1 CS	120807	Doritos Smokin' BBQ 65g (CN) 1X20 109798		1,069.00	5.00	1,015.55
*****Nothing Follows*****						
						9,087.98
						2% 181.76
						1% 89.06
						8,817.16

6 CS

VATABLE SALES 8,114.26
VAT-EXEMPT SALES 0.00
VAT ZERO-RATED SALES 0.00
VAT AMOUNT 973.71

CBM : 0.20
NET WEIGHT : 16.88

TOTAL SALES 8,114.26
ADD: VAT 973.71
TOTAL AMOUNT DUE 9,087.97

ATTENTION: PLEASE LIST DOWN ALL RETURN SLIPS BEING SENT BACK TO THIS DELIVERY CREW.

TIME IN : TIME OUT :
TERMS AND CONDITIONS
Merchandise shall remain the property of BENBY ENTERPRISES, INC. until the said goods are fully paid. All invoices are payable on demand unless otherwise agreed upon. Overdue accounts will bear 24% interest per annum. All suits arising out of this transaction shall be brought to the courts of Quezon City. The buyer agrees to pay for the cost of suits plus 25% attorney's fee.

List of Return Slips:	Signature:	Name of Driver/Trucker:	Prepared by:
	Dispatch Date:	Plate No.:	Approved by:

Received above goods in good order and condition.
By:

Signature Over Printed Name Date



ALTURAS SUPERMARKET CORPORATION

ALTURAS MALL - TALIBON

Poblacion 6325 Talibon Bohol Philippines

Tel. No. 038-411-4115 Fax: 038-411-3556

VAT REG. TIN: 000-254-327-00002

POSTED RECEIVING REPORT

POSTED RR #: ATLISM-PRR000000595

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Vendor S0580 BENBY ENTERPRISES, INC.
Payment Terms COD7DAYS
Place of Payment
Inv. Discount 0.00

RR # / Ref #: ATLISM-RR000000495 / 0463573
Order No. ASMGMCPO000001336
Posting Date 02/04/24
Due Date 02/04/24

Item Code	Description	Size	Color	Qty.	Unit of Meas.	Direct Unit Cost	Gross Amount	Disc. %	Disc. Amount	Amount	Net Cost	Cor Faci
615039	LAYS HONEY BUTTER 12x50G			1	CS12	0.00	0.00		0.00		0.00	
109527	LAYS POTATO CHIPS SC AND ONION 170G			1	CASE	1,799.40	1,799.40	5	89.97	1,709.43	1,526.28	
108847	TOSTITOS TORTILLA CHIPS WHITE CORN 6/10oz			1	CASE	1,017.90	1,017.90	5	50.90	967.00	863.39	
125701	TOSTITOS CHUNKY MEDIUM SALSA 12/15.5oz			1	CASE	2,249.40	2,249.40	5	112.47	2,136.93	1,907.97	
125157	TOSTITOS CON QUESO 12/15oz			1	CASE	2,361.60	2,361.60	5	118.08	2,243.52	2,003.14	
109797	DORITOS NACHO CHEESIER 20/85G			1	CASE	1,069.00	1,069.00	5	53.45	1,015.55	906.74	
109798	DORITOS SMOKIN BARBECUE 20/85G			1	CASE	1,069.00	1,069.00	5	53.45	1,015.55	906.74	

*** NOTHING FOLLOWS ***

Gross Amount	9,566.30	Inv. Discount Amount	-270.82	12% VAT	944.70
Line Discount Amount	478.32	Total PHP Incl. VAT	8,817.16	Total PHP Excl. VAT	7,872.46
Running Discount	0% ,0% ,0% ,0% ,0%				

Prepared by:

Checked by:

Approved by:

Meriam Bogoy

Software Name/Version: MICROSOFT DYNAMICS NAVISION 3.75

Acknowledgement Certificate No.: AC_123_122023_000135

Date Issued: December 12, 2023

Series Range: XXXXXX-PRR00000001 - XXXXXX-PRR99999999

Run Time: 4:03:10 PM

Run Date: 02/10/24