

ALTURAS SUPERMARKET CORPORATION
INTEROFFICE MEMO

TO: IAD
FROM: Jessa Khari E. Marqueda
DATE: Jan. 24, 2024
SUBJ: Credit Memo

Good Day!

Please allow us to adjust this purchase
invoice no. ATLSM-PRR000000 246 dated
1-18-24.

Wrong entry of item code. Encoded
item code as 903277 instead of
138735.

Thank you.

JEM

MISCONDUCT REPORT

DATE: Jan. 24, 2024
TO: HRD
FROM: Jessa Khari E. Marqueda
NAME OF ERRING EMPLOYEE: Meniam Pogoy
DEPARTMENT ASSIGNED: M/S Grocery

INFRACTION: Negligence

DETAILS: Wrong entry of item code. She
encoded item code 903277 instead of
138735 refer ATLSM-PRR000000 246
dated 1-18-24.

encoded 1/24/24

VIOLATION NO.: _____
OFFENSE NO.: _____

JEM
MARQUEDA, JESSA KHARI
DEPARTMENT SUPERVISOR

BIR INVOICE NUMBER: 348778

BUS. STYLE:

G. Ouano St.,
Ouano Compound,
Opao, 6014 Mandaue City,
Cebu, Philippines

PAGE: 1 of 1
INVOICE DATE: 01/15/2024
INVOICE NUMBER: MD01948721
PO NUMBER: ASMGH-RPO-002
DELIVERY DATE: 01/19/2024
WAREHOUSE: RCEBU
S.O. NUMBER: SO-M1974420
S.O. DATE: 01/09/2024
CUST. NO.: M02070-07
TERMS: 30 DAYS-30 DAYS

VAT REG. TIN 004-456-698-00003

LCK CMPD P.SUICO ST
LOWER TINGUB MANDAUE
City Cebu 6014 Philippines
Tel.(032)346-9844

Item ID Cust SKU	Description	QtyOrd UOM	List Price w/o VAT	Discount ✓	Unit Price	Subtotal
206431 015567	GB styling Pomade supreme hold 6g 184079	1 CS	2,570.40 ✓	128.30	2,442.10	2,442.10
206374	WRONG PR Gatsby styling wax Mat & Hard 3g (903277) 138734	12 CS	2,142.72 ✗	107.14	2,035.58	4,071.17
052464 206380	Gatsby styling wax Power & spikes 3g 104210	1 CS	2,142.72 ✓	107.14	2,035.58	2,035.58
GBHC 0131 206086	GATSBY WG SACHET SOFT 8G 103270	1 CS	1,929.60 ✓	96.19	1,833.41	1,833.41
GBHC 0134 206089	GATSBY WATER GLOSS SOFT 100g 103272	1 CS	1,339.20 ✓	66.96	1,272.24	1,272.24
GBHC 0135 206090	GATSBY WATER GLOSS SOFT 150g 103273	1 CS	3,392.64 ✓	169.63	3,223.01	3,223.01
GBHC 0129 206084-1	GATSBY WATER GLOSS HARD 100G 103274	12 CS	1,339.20 ✓	66.96	1,272.24	2,544.48
GBHC 0136 206091	GATSBY WG SACHET SUPER HARD 8G 124453	1 CS	1,929.60 ✓	96.19	1,833.41	1,833.41
GBHC 0139 206094	GATSBY WG SUPER HARD 100g 103274	1 CS	1,339.20 ✓	66.96	1,272.24	1,272.24
GBHC 0130 206085	GATSBY WATER GLOSS HARD 150g 113102	1 CS	3,392.64 ✓	169.63	3,223.01	3,223.01
GBHC 0140 206095	GATSBY WG SUPER HARD 150g 103280	1 CS	3,392.64 ✓	169.63	3,223.01	3,223.01
206433 101196	GB styling Pomade supreme Grease 30g	1 CS	6,428.16 ✓	321.41	6,106.75	6,106.75
206376-1	GB styling wax Mat & Hard 75g 100049	12 CS	2,053.44 ✓	102.67	1,950.77	3,901.54
						36,981.94

VARIABLE SALES	36,981.94
VAT-EXEMPT SALES	0.00
ZERO-RATED SALES	0.00
TOTAL SALES	36,981.94
ADD: 12% VAT	4,437.83
TOTAL AMOUNT DUE	41,419.77

FOR CUSTOMER'S USE ONLY

with BO: ☐ Yes ☐ No RTV # _____

with RUD: ☐ Yes ☐ No

Time Arrived: _____

CUSTOMER'S NAME & SIGNATURE

DATE OF RECEIPT _____

RECEIVED IN GOOD ORDER AND SUBJECT TO THE TERMS STATED AT THE BACK HEREOF.

DISPATCHER'S NAME & SIGNATURE

DATE _____

TRUCKER'S NAME, SIGNATURE & PLATE NO.

DATE _____

100 BOXES 250 SETS/BOX 6 PLY SN: CBU325001-CBU350000

BIR PERMIT NO. 080AU20220000013464
Date Issued: 10-24-2022

Date Issued: 10-24-2022
Loose-Leaf Permit No.: 1

Date: 08-31-22

Forms International Enterprises Corporation

#26 Carmel Ave., Proj. 8, Quezon City
Tel. No.: 8365-8155 VAT REG. TIN: 002

DATE - 2-12-20

Printer's Accreditation No. 038MP20180000000088
Date of Accreditation: 11-29-18

Date of Expiration: 11-28-23

310

CHECK DATE - 2/8-20
CHECK - FOR SERIAL CUSTOMER COPY

ALTURAS SUPERMARKET CORPORATION

ALTURAS MALL - TALIBON

Poblacion 6325 Talibon Bohol Philippines

Tel. No. 038-411-4115 Fax: 038-411-3556

VAT REG. TIN: 000-254-327-00002

POSTED RECEIVING REPORT

POSTED RR #: ATLSM-PRR000000246

Page 1

Vendor: S3018 MCKENZIE DISTRIBUTION CO., INC.
 Payment Terms: 30DAYS
 Place of Payment:
 Inv. Discount: 0.00

RR # / Ref #: ATLSM-RR000000234 / MDO1948721.
 Order No.: ASGMCMCPO000000271
 Posting Date: 01/18/24
 Due Date: 02/17/24

Item Code	Description	Size	Color	Qty.	Unit of Meas.	Direct Unit Cost	Gross Amount	Disc. %	Disc. Amount	Amount	Net Cost	Cor Fac
903277	GATSBY STYLING WAX MAT n HARD 16x33+3/3G			2	CS16	2,399.85	4,799.69		0.00	4,799.69	2,142.72	

*** NOTHING FOLLOWS ***

Gross Amount	4,799.69	Inv. Discount Amount	0.00	12% VAT	514.25
Line Discount Amount	0.00	Total PHP Incl. VAT	4,799.69	Total PHP Excl. VAT	4,285.44
Running Discount	0% ,0% ,0% ,0% ,0%				

Prepared by:

Checked by:

Approved by:

Meriam P. Bgo

Software Name/Version: MICROSOFT DYNAMICS NAVISION 3.75
 Acknowledgement Certificate No.: AC_123_122023_000135
 Date Issued: December 12, 2023
 Series Range: XXXXXX-PRR000000001 - XXXXXX-PRR999999999

Run Date: 01/23/24

Run Time: 2:36:39 PM