

ALTURAS SUPERMARKET CORPORATION  
INTEROFFICE MEMO

TO: AD  
FROM: Jessa Kharl E. Marqueda  
DATE: December 7, 2023  
SUBJ: Credit Memo

Good pay!  
the unit cost was applied w/  
12% VAT. ISM-P475661 dated 11-30-23.

Thank you.

Jem

MISCONDUCT REPORT

DATE: December 7, 2023

TO: HRD

FROM: Jessa Kharl Marqueda

NAME OF ERRING EMPLOYEE: Meriam Pogoy

DEPARTMENT ASSIGNED: M.I.S Grocery

INFRACTION: Negligence

DETAILS: She encoded the direct unit  
cost w/ 12% VAT, refer ISM-P475661  
dated 11-30-23.

VIOLATION NO.: \_\_\_\_\_

OFFENSE NO.: \_\_\_\_\_

Jem  
MARQUEDA, JESSA KHARL  
DEPARTMENT SUPERVISOR



103027

**VIRGINIA FOOD, INC.**Sitio Younglife, Cogon, 6003 Compostela, Cebu, Philippines  
VAT REG. TIN: 000-065-503-00000**CHARGE SALES  
INVOICE**No. **1185064**SOLD TO: **ALTURAS - TALIBON**  
TIN: **000-254-327-000**  
ADDRESS: **POBLACION, TALIBON, BOHOL**  
**TAGBILARAN CITY, BOHOL**  
SHIPPING INSTRUCTIONS: **PO:482315CGL 2/3**  
BUSINESS STYLE:DATE: **11/29/2023**  
TERMS: **30 days**  
S.O. No.: **65669501**  
K.A.S.: **JOSEPH ROSWELL WALWAL**  
OSCA/PWD ID No.:  
SC/PWD Signature:**11-29-2023 SHIP**

DESCRIPTION	QTY.	UOM	UNIT PRICE	AMOUNT
VIRGINIA Pasta - Elbow Macaroni 450g	14	case	1,080.00	15,120.00
VIRGINIA Pasta - Elbow Macaroni 900g	14	case	1,056.00	14,784.00
VIRGINIA Pasta - Salad Macaroni 450g	3	case	1,080.00	3,240.00
VIRGINIA Pasta - Salad Macaroni 900g	14	case	1,056.00	14,784.00
Buy VF Spag Sauce 1kl & VF Pasta Gourmet 1kl w/Food Keeper	200	pack	190.00	38,000.00
VF Pasta 1k and VF Spaghetti Sauce 1k	50	pack	159.00	7,950.00
VF Pasta 500g and 2 VF Spaghetti Sauce 250g	40	pack	89.00	3,560.00
VIRGINIA Spaghetti Sauce 500g /18s	3	case	864.00	2,592.00
VIRGINIA Sunflower Cooking Oil 1L /12s	3	case	2,508.00	7,524.00
VIRGINIA Sunflower Cooking Oil 1.8L /6s	3	case	2,214.00	6,642.00
VIRGINIA Pasta - Premium Gold Label Spaghetti 1k	3	case	1,320.00	3,960.00
VIRGINIA Condensed - Sweetened Condensed Creamer 390g /48s	3	case	2,496.00	7,488.00
2020 VF Gold Label Pasta Keeper	50	pack	199.00	9,950.00
Buy 3 ANKN 150g	30	pack	79.00	2,370.00

**Remarks:**

GROSS SALES	137,964.00
LESS: DISCOUNT <b>5% - 2%</b>	9,519.53
TOTAL SALES (VAT INCLUSIVE)	128,444.47
LESS: VAT	13,761.91
AMOUNT: NET OF VAT	114,682.56
LESS: SC/PWD DISCOUNT	
AMOUNT DUE	114,682.56
ADD: VAT	13,761.91
TOTAL AMOUNT DUE	128,444.47

**ALL CHECKS SHOULD BE MADE PAYABLE TO VIRGINIA FOOD, INC.**

The buyer agrees that no claims of whatsoever nature will be considered by the company after three (3) days from the date of this invoice. The buyer likewise agrees to pay interest at the rate of 12% per annum on all overdue accounts plus additional 25% on overdue accounts for attorney's fees and cost of collection in case of suit. The buyer agrees that all actions arising from this transaction be instituted in the courts of the City of Mandaue, Philippines.

1 - Original - Account Executive  
2 - Pink - Customer3 - Blue - Acctg.  
4 - Yellow - Stub Copy300 Bkts. (50x4) 1179001 - 1194000  
BIR Authority to Print No.: 123AU202300000002373  
Date Issued: 7-7-2023Roy-Victoria Printing Press  
Cabancalan, Mandaue City Tel. 512-3943  
TIN 197-527-025-001 VATPrinter's Accreditation No.: 090MP20190000000040  
Date Issued: 10-25-19 Expiry Date: 10-25-24

Prepared by

RECEIVED ABOVE MERCHANDISE  
IN GOOD CONDITION

Checked by

Approved by

Customer/Representative



**ASC Talibon Branch - SM**

2nd Flr., Talibon Mega Market

Pob. Talibon, Bohol

BOHOL Talibon

Purchase - Invoice

PURCH. INVOICE #: TSM-P475661

Page 1

Vendor's Code S4686 VIRGINIA FOOD, INC.  
Payment Terms 30DAYS  
Place of Payment  
Inv. Discount 0.00

RR # / Ref #: TSM-P766413 / 1185064  
Order No. SMGM00482315  
Posting Date 11/30/23  
Due Date 12/30/23

Item Code	Description	Size	Color	Qty.	Unit of Meas.	Direct Unit Cost	Gross Amount	Disc. %	Disc. Amount	Amount	Net Cost	Cor Fac
648676	VIRGINIA PASTA 500G+VF SPAG SCE 2/250G			40	PACK	99.68	3,987.20	5	199.36	3,787.84	84.55	
648675	VIRGINIA PASTA 1KL+VF SPAG SCE 1KL			50	PACK	178.08	8,904.00	5	445.20	8,458.80	151.05	
133957	VIRGINIA SPAGHETTI SAUCE n POUCH 18x500G			3	CS18	967.68	2,903.04	5	145.15	2,757.89	820.80	
164645	VIRGINIA SUNFLOWER COOKING OIL 12x1L			3	CS12	2,808.96	8,426.88	5	421.34	8,005.54	2,382.60	
164646	VIRGINIA SUNFLOWER COOKING OIL 6x1.8L			3	CSE6	2,479.68	7,439.04	5	371.95	7,067.09	2,103.30	
164648	VIRGINIA PREMIUM GOLD LABEL SPAGHETTI 12x			3	CS12	1,478.40	4,435.20	5	221.76	4,213.44	1,254.00	
180388	VIRGINIA CONDENSADA SWTND CON CRMR 48x3			3	CS48	2,795.52	8,386.56	5	419.33	7,967.23	2,371.20	
181858	VIRGINIA PREMIUM GL SPAGHETTI 1KG+SS 1KG			50	SET	222.88	11,144.00	5	557.20	10,586.80	189.05	
608010	AUSTRALIAN KARNE NORTE 3/150G Sv 5			30	PACK	88.48	2,654.40	5	132.72	2,521.68	75.05	
635437	VIRGINIA SPAG SCE 1KL+PASTA 1KL w/ FKPR			200	SET	212.80	42,560.00	5	2,128.00	40,432.00	180.50	
-156541	VIRGINIA ELBOW MACARONI 24x450G			14	CS24	1,209.60	16,934.40	5	846.72	16,087.68	1,026.00	
-156542	VIRGINIA ELBOW MACARONI 12x900G			14	CS12	1,182.72	16,558.08	5	827.90	15,730.18	1,003.20	
-156544	VIRGINIA SALAD MACARONI 24x450G			3	CS24	1,209.60	3,628.80	5	181.44	3,447.36	1,026.00	

\*\*\* NOTHING FOLLOWS \*\*\*

Gross Amount	137,961.60	Inv. Discount Amount	-2,621.27	12% VAT	13,761.67
Line Discount Amount	6,898.07	Total PHP Incl. VAT	128,442.26	Total PHP Excl. VAT	114,680.59
Running Discount	0% ,0% ,0% ,0% ,0%				

Prepared by:

Checked by:

Approved by:

Meriam Pogoy

Run Time: 10:29:00 AM

Run Date: 12/06/23