

MISCONDUCT REPORT

DATE: Feb. 3, 2024

TO: HRD

FROM: Jessa Khari E. Marquedra

NAME OF ERRING EMPLOYEE: Ma. Analie Onila

DEPARTMENT ASSIGNED: Talibon Warehouse

INFRACTION: Negligence

DETAILS: Wrong entry of vendor code.
She encoded S3268 instead of
S8382, refer ATLSM-PRR000000351
dated 1-26-24.

encoded 2/3/24

VIOLATION NO.:

OFFENSE NO.:

DEPARTMENT SUPERVISOR

ALTURAS SUPERMARKET CORPORATION INTEROFFICE MEMO

TO: IAO

FROM: Jessa Khari E. Marquedra

DATE: Feb. 3, 2024

SUBJ: Credit Memo

Good Day!

Please allow us to adjust this
purchase invoice no. ATLSM-PRR000000351
dated 1-26-24.

Wrong entry of vendor code.
Encoded S3268 instead of S8382.

Thank you.

Jkm

NETMAN DISTRIBUTORS INC. - UBAY DC
TAPON, UBAY, BOHOL UBAY, BOHOL
Stock Transfer Out Slip

Inter-Subsidiary Transfer Invoice
 Page No : 1

Customer No : NRTE-00005
 Customer Name : TALIBON MEGA MARKET

Invoice No. UNDI-S000003330
 Order No. UNDI-S000003448
 Ext. Doc. No. ATLSMSP0000000211
 Posting Date 01/25/24
 Due Date 01/25/24
 Prices Incl. VAT Yes

Quantity UOM Item No. Description

10 30 BAG 104037 SUPER CRUNCH BBQ RED 20/12/7G
 211 100 BAG 104034 SUPER CRUNCH SWEET CORN GREEN 20/12s

Size	Color	Conv. Factor	Unit Price	Amount
		20	185.98	5,579.40
		20	185.98	18,598.00

Total PHP Incl. VAT 24,177.40
 12 % VAT 2,590.44
 Total PHP Excl. VAT 21,586.96

VAT % 12
 Line Amount 24,177.40

Inv. Disc. Base Amount 0.00
 Invoice Discount Amount 0.00

VAT Base 21,586.96
 VAT Amount 2,590.44

Prepared By:

Checked By:

Received By:

Mariela Briones

PURZEN m.

MECHOR MADA
MECHOR MADA

RunTime : 4:14:22 PM

RunDate : 01/25/24

Note: Pls. return the original copy!

NOTE PLEASE ATTACH PURCHASE ORDER WITH INVOICE UPON DELIVERY AND COUNTERING!

Prepared by: Checked by: Approved by: Received by:

CLEOFE
 ANON

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX"

MECHOR MADA

MECHOR MADA

MECHOR MADA

MECHOR MADA

RunTime: 4:43:01

RunDate: 01/24/24

ALTURAS SUPERMARKET CORPORATION

ALTURAS MALL - TALIBON

Poblacion 6325 Talibon Bohol Philippines

Tel. No. 038-411-4115 Fax: 038-411-3556

VAT REG. TIN: 000-254-327-00002

POSTED RECEIVING REPORT

POSTED RR #: ATLSM-PRR0000000351

Vendor S3268 NETMAN DISTRIBUTORS INC.
Payment Terms
Place of Payment
Inv. Discount 0.00

Page 1
RR # / Ref #: ATLSM-RR0000000356 / UNDI-S000003
Order No. ATLSMSP0000000211
Posting Date 01/26/24
Due Date 01/26/24

Item Code	Description	Size	Color	Qty.	Unit of Meas.	Direct Unit Cost	Gross Amount	Disc. %	Disc. Amount	Amount	Net Cost	Cor Fac
104037	SUPER CRUNCH BBQ RED 20/12/7G			30	BAG	185.98	5,579.40		0.00	5,579.40	166.05	
104034	SUPER CRUNCH SWEET CORN GREEN 20/12s			100	BAG	185.98	18,598.00		0.00	18,598.00	166.05	

*** NOTHING FOLLOWS ***

Gross Amount	24,177.40	Inv. Discount Amount	0.00	12% VAT	2,590.44
Line Discount Amount	0.00	Total PHP Incl. VAT	24,177.40	Total PHP Excl. VAT	21,586.96
Running Discount	0% ,0% ,0% ,0% ,0%				

Prepared by:

Checked by:

Approved by:

Josephine Rosales

Software Name/Version: MICROSOFT DYNAMICS NAVISION 3.75
Acknowledgement Certificate No.: AC_123_122023_000135
Date Issued: December 12, 2023
Series Range: XXXXXX-PRR000000001 - XXXXXX-PRR999999999

Run Time: 1:31:04 PM

Run Date: 01/29/24