

MISCONDUCT REPORT

DATE: Jan. 6, 2024

TO: HRD

FROM: Jessa Kharl Marqueda

NAME OF ERRING EMPLOYEE: Meriam Pogoy

DEPARTMENT ASSIGNED: M.I.S Grocery

INFRACTION: Negligence

DETAILS: She encoded item 157970
w/ no 3% discount, refer ISM-P476590
dated 11-29-23.

VIOLATION NO.:

inputted 1/6/23

OFFENSE NO.:

Jm
MARQUEDA, JESSA Kharl
DEPARTMENT SUPERVISOR

ALTURAS SUPERMARKET CORPORATION INTEROFFICE MEMO

TO: IAO

FROM: Jessa Kharl E. Marqueda

DATE: Jan 6, 2023

SUBJ: Credit Memo

Good Day,

Please allow us to adjust this purchase
invoice no. ISM-P476590 dated 11-29-23.
Encoded item 157970 w/ no 3%
discount.

Thank you.

Jm

Unit G-4 Chinatown Steel Tower #531 Asuncion Street, San Nicolas, Manila

PG1

AT-ALTURAS TALIBON

DATE 11/10/2023

ADDRESS : 2013 JOSE ABAD SANTOS BET. TAYUMAN & YUSECO, TONDO

	TOTAL	216.00
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Delivered by:

RICARDO VS. PILONGO

Signature _____

SysDR# 82691

ASC Talibon Branch - SM

2nd Flr., Talibon Mega Market

Pob. Talibon, Bohol

BOHOL Talibon

Purchase - Invoice

Invoice #: TSM-P476590

Vendor's Code S8312
Payment Terms 60DAYS
Place of Payment
Inv. Discount

THE POWER GLOW MERCHAN

0.00

RR # / Ref #: TSM-P767159 / 82691
Order No. SMGM00485249
Posting Date 11/29/23
Due Date 01/28/24

Item Code	Description	Size	Color	Qty.	Unit of Meas.	Direct Unit Cost	Gross Amount	Disc. %	Disc. Amount	Amount	Net Cost	Cor Fact
157970	SCREW DRIVER MASSAGE HANDLE 8+			12	PCS	18.00	216.00		0.00	216.00	16.07	
*** NOTHING FOLLOWS ***												

Gross Amount 216.00 Inv. Discount Amount
Line Discount Amount 0.00 Total PHP Incl. VAT
Running Discount 0% ,0% ,0% ,0% ,0%

0.00 12% VAT
216.00 Total PHP Excl. VAT
23.14
192.86

Prepared by:

Checked by:

Approved by:

Merilyn Pogoy

Run Date: 01/06/24

Run Time: 10:50:19 AM