Meeting (1)

Team Name: Group 3

Date: September 7, 2024

Time: 17:30-18:30

Duration: 1 hour

Location: Through Zoom

Participation:

1. [Shahad]

2. [Mahaba]

3. [Sama]

Takeaways:

1. Shahad: Research current visual design tool research and provide results by the next meeting.

2. Mahaba: By [Insert Due Date], create a introductory website structure based on HCI design concepts.

3. Sama: Set a common area for teamwork and record the needs of users by the next meeting.

Discussions, Decisions, and Motives:

• Website Structure: It was decided to design an easy to navigate homepage with a team bio, a project summary, and a straightforward menu. Every team member will have a unique page highlighting their accomplishments, skills, and a downloadable cv. Additionally, a section exhibiting project updates and instances of team effort will be included.

• Reason: This structure fulfills the project's objectives by encouraging individual effort and team development while making it simple for users to access information about the team and project quickly.

• Design Tools: The use of Adobe XD or Figma for the website design was discussed. We'll do additional research before we reach a decision.

• Reason: Design and collaboration are two important uses for these technologies.

• Collaboration Tools: GitHub was used for website development, Google Drive for document sharing, Zoom for meetings, and Whatsapp for updates.

• Reason: These are straightforward tools to use.