**Team Name:** Group 3  
**Date:** September 21, 2024  
**Duration:** 1 hour  
**Location:** Zoom

#### **Participants:**

1. Shahad
2. Mahaba
3. Sama

### Meeting Updates Report (3)

1. **Shahad:**
   * Completed wireframes for the homepage layout in Figma.
   * Shared the wireframes with the team prior to the meeting for review.
   * **Feedback:** The team provided suggestions for minor adjustments to improve user flow and visual hierarchy.
2. **Mahaba:**
   * Began developing the HTML framework for the homepage using Shahad’s wireframes as a reference.
   * Implemented basic structure with placeholders for content and navigation.
   * **Next Steps:** Integrate CSS styles and layout adjustments based on team feedback.
3. **Sama:**
   * Finalized and distributed the organized user requirements document for team review.
   * Set up GitHub and Google Drive for collaborative coding and document sharing.
   * **Collaboration Space:** Confirmed functionality and shared links with the team for easy access.

### Discussions, Decisions, and Motives:

* **Wireframe Review:**
  + The team discussed the initial wireframes presented by Shahad.
  + **Decision:** Minor changes will be made to enhance navigation and usability, focusing on making key elements more prominent.
* **HTML Development:**
  + Mahaba demonstrated the initial HTML structure.
  + **Decision:** Continue refining the HTML code and start integrating CSS to align with the wireframe design.
* **Documentation and Collaboration:**
  + Confirmed that the user requirements document is comprehensive and will serve as a reference throughout development.
  + Discussed maintaining regular updates in the collaboration tools to ensure everyone is on the same page.