**Malec Moghadam**

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115 Burgess Lane • Austin, Texas 78738 • (512) 983 - 0933

**EDUCATION**

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| **The University of Texas at Austin** | | Finance and Economics  Junior  GPA: 3.769 | May 2023 | May 2019 |
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| **Lake Travis High School** | Lake Travis Distinguished Scholar | | May 2019 |
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**EXPERIENCE**

**Tech 3443 –** *Intern, Marketing;* Austin, Texas June 2019 – March 2020

*A 109-acre Development in East Austin* July 2021 - Present

* Served as an on-campus correspondent for the Head of Marketing
* Assisted in the development of features in several Austin-based magazines
* Created logos, social media posts, and other graphic design needs
* Worked directly with the project head to ensure the goals of the projects were reflected in marketing

**Atrium Graphics** - *Co-Founder;* Austin, Texas  July 2016 - August 2018

*A graphic design company that specialized in making logos for Instagram accounts*

* Designed original logos, banners, and brochures for consumers which often included several modifications in order to meet customers’ needs and allow for creative input
* Developed a website for customers’ incoming requests and payments
* Negotiated costs for products based on complexity and time to cover overhead, such as website dues and Photoshop access

**Frost Gelato** - *Team Member, Manager;* Bee Cave, Texas  June 2017 - August 2018

**Tony C’s Italian Kitchen** – *Host;* Bee Cave, Texas February 2019 - August 2019

**Austin Fertility Institute-** *Insurance and Office Management* June 2020 – August 2020

**Spread and Co –** *Server* May 2021 – August 2021

**LEADERSHIP EXPERIENCE AND ACTIVITIES**

**Central Texas Model United Nations** – *Chief of Finance*  December 2020 - Present

* Managed the $80,000 financial accounts of a 501C nonprofit
* Led fundraising initiatives
* Assisted in efforts to recruit, train, and inform over 200 volunteers
* Ordered supplies for conferences with over 1,000 attending high schoolers

**Best Buddies** -*Peer Buddy, Treasurer*  Spring 2018 - Present

* Matched with an individual with special needs, meeting with him at least every other week
* Answered calls, attended private meetings and was otherwise available as a friend to this individual
* Attended trainings and assisted with the campaign “Spread the word to end the word”
* Assisted with the committee to choose films and otherwise set up the Special Needs Film Festival
* Managed Finances

**Austin Uplift**- Cofounder, VP of Finance March 2021 - Present

* Set up and managed the bank accounts of a 501c3 nonprofit
* Helped coordinate food pickups from local grocery stores and deliver them to those in need
* Led fundraising initiatives

**HONORS**

* University Honors Fall 2019/Full Year 2020
* Model UN Nationals Spring 2017/2018/2019
* AP Scholar with Distinction. Spring 2017/2018/2019
* Model UN Distinguished Delegate MUNSA Spring 2018
* LT Scholar Spring 2019