



**Software Development Project**

**Level 02**

**Batch ...21.....**

**Supervisor Meeting Record Book**

**Department of Information Technology**

**Faculty of Information Technology**

**University of Moratuwa**



# Details Page

|                             |                                      |                                   |
|-----------------------------|--------------------------------------|-----------------------------------|
| Name/s of the Supervisor/s: | Ms. Sashika Kumarasinghe             |                                   |
| Signature:                  |                                      | Valid for all the meeting minutes |
| Date:                       |                                      |                                   |
| Department:                 | Department of Information Technology |                                   |

| Group Members       |                  |           |
|---------------------|------------------|-----------|
| Registration Number | Name             | Signature |
| 214070 G            | Gunaratna A.M.V. | Maleesha  |
| 214150D             | Perera M.S.S     | Sael      |
| 214022M             | Ashen E.D.D      | Ashen     |
| 214233K             | Wijesinghe S.A.  | Ajith     |
| 214053H             | Dilhan G.K.      | Dilhan    |



|  |                  |  |
|--|------------------|--|
| Meeting Number:  | 01               |  |
| Date:  | 18/10/2023       |  |
| Group Members Present:   | Gunarathne A.M.V |  |
|  | Ashen E.D.D      |  |
|  | Dilhan G.K       |  |
|  | Perera MSS       |  |
|  | S.A. Wijesinghe. |  |
| Summary of the Meeting   |                  |  |
| <p>Firstly we explained our project idea and Proposed our solution. Our project idea was an Inventory management system. The system had mainly two actors which are employee and admin. Then our supervisor suggested to have more actors according to company requirements and she specified them as employee, complain handler, privilege manager and application admin. Further she suggested to modify org order management content after discussing it with the client.</p> |                  |  |
| Signature of the Supervisor/s  |                  |  |



|                        |                                  |
|------------------------|----------------------------------|
| Meeting Number:        | 02                               |
| Date:                  | <del>20/10/2024</del> 20/10/2023 |
| Group Members Present: | A.M.V. Gunaratne                 |
|                        | E.D.D. Ashen                     |
|                        | G.K. Dilhan                      |
|                        | Perera MSS                       |
|                        | S.A. Wijesinghe                  |

### Summary of the Meeting

We presented our project proposal to our Supervisor. She reviewed it and asked to submit the document with correct standard format.

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| Signature of the Supervisor/s |  |  |
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|   |                |  |
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| Meeting Number:   | 09             |  |
| Date:   | 03 / 11 / 2023 |  |
| Group Members Present:  | AMV Gunaratne  |  |
|   | EDD Ashen      |  |
|   | Perera MSS     |  |
|   |                |  |
| Summary of the Meeting  |                |  |
| <p>We presented use case diagram of the project with our individual contribution. She analysed it and said to adjust individual contribution content such that each member get a satisfactory amount of content</p> |                |  |
| Signature of the Supervisor/s   |                |  |



|                        |                 |  |  |
|------------------------|-----------------|--|--|
| Meeting Number:        | 04              |  |  |
| Date:                  | 10/11/2023      |  |  |
| Group Members Present: | AMV Guncaratna  |  |  |
|                        | EDD Ashen       |  |  |
|                        | G.K. Dilhan     |  |  |
|                        | MSS Perera      |  |  |
|                        | S.A. Wijesinghe |  |  |

### Summary of the Meeting

We showed our adjusted individual contributions as our supervisor said, and we also presented our figma UI design. Additionally we recieved instructions to start developing our Project.

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| Signature of the Supervisor/s |  |  |
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|                        |   |
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| Meeting Number:        | 05  |
| Date:                  | 15/03/2024  |
| Group Members Present: | AMV Gururathne<br>EDD Ashon<br>G K Dilhan<br>MS9 Perera<br>S A Wisesinghe |

### Summary of the Meeting

We presented each member's project development progress, to our supervisor. She analyzed them, pointed out our problems and provided guidance. Additionally, she requested a project timeline to show the estimated completion days for each part from each member.

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| Signature of the Supervisor/s |  |  |
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|                        |   |
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| Meeting Number:        | 06  |
| Date:                  | 22/03/2024  |
| Group Members Present: | A M V. Gunaratne<br>EDD Aghen<br>GK Dilhan<br>MSS Perera<br>SA Wijesinghe |

### Summary of the Meeting

We showed our project timelines to our supervisor as she requested and also presented the progress of each member's development for this week. She gave comments and provided feedback on our work, offering suggestions for improvement.

|                               |  |  |
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| Signature of the Supervisor/s |  |  |
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