

# Malik Mertus

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## Summary

Projects:

Personal website

- Technologies used: Html, CSS, JavaScript, Node.js.
- Designed to showcase projects and guide people on how to contact myself

La perrera/ restaurant landing page

- Technologies used: Html/CSS, JavaScript
- Landing page for authentic Mexican restaurant

## Experience



### Inventory Specialist

Berlin Packaging

Dec 2019 - Jul 2021 (1 year 8 months)

Worked in receiving and organizing freight. Managed inbound shipments along with data entry to receive shipments, locate inventory, and communicate with supply chain management. Reduced lost inventory by 63% and received all incoming freight in a timely manner.



### Customer Service Consultant

Progressive Insurance

Aug 2021 - Present (10 months +)

Assisted Customers with policy services, payment discrepancies and minor technical difficulties. Enhanced overall customer experience with company, and increased returning customers by 8%



### Assistant Manager

Domino's

Jan 2019 - Jul 2019 (7 months)

Managed shifts and led teams ranging from 2 – 12 people on a regular basis striving to achieve operational goals i.e., profit & sales. Organized and managed daily business operations i.e., critical inventory, labor, food quality etc. Increased profits by 12% with operational efficiency.

## Education



### Atlanta Metropolitan State College (Official)

A.S, Computer information systems

2020 - 2023

GPA 3.3, Deans list x1, PepsiCo uplift scholar



### Campbell High School

High school diploma

2014 - 2018

GPA 3.3, SAT 1280/1600, ACT 26/36

## Skills

basic • business operations • css • data entry • forklift operator • html • inventory management • javascript • leadership • microsoft excel

## Honors & Awards



**Pepsico uplift scholar - PepsiCo**

Sep 2021

Awarded full scholarship based on academic performance and community involvement