

# Official Transfer Letter

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Dear **Lara Malaeb**,

We are pleased to inform you about your transfer to the **Spot C** branch as a **Manager**. Your official transfer will start on **19-02-2025**.

Previously, you were working at the **AUB** branch. We are confident that you will bring the same level of dedication and professionalism to your new assignment.

Thank you for your continued hard work and commitment.

Best regards,

**Tania Khaddaj**

HR Manager



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CC: Malik Barakat

CC: Hassan Nasserline

CC: Wael Chamandi

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Developed by **Shadi Farhat** | IT Manager