

Dear Mr. Selvam,

Please find below a cost-breakdown for the recent work completed. Please make payment at your earliest convenience, and do not hesitate to contact me with any questions

Many thanks,
Your Name

#	Item Description	Quantity	Unit Price (€)	Total (€)
1	Supporting of in-house project (hours worked)	40	125.00	5000.00
2	Client Side Maintanance	90	450.50	40545.00
Subtotal				45545.00
Sales Tax (15.75%)				7173.34
Total				52718.34

Many thanks for your custom! I look forward to doing business with you again in due course.

Payment terms: to be received within 30 days.