

Your Company Name

123 Your Street

Your Town

Address Line 3

(123) 456 789

email@yourcompany.com

INVOICE

6-June-2019

Invoice #23348i89

PO 456001200

Att: Ms. Jane Doe

Client Company Name

Dear Ms. Jane Doe,

Please find below a cost-breakdown for the recent work completed. Please make payment at your earliest convenience, and do not hesitate to contact me with any questions

#	Item Description	Quantity	Unit Price (€)	Total (€)
Subtotal				5000.00
Sales Tax				0.00
Total				5000.0

Many thanks for your custom! I look forward to doing business with you again in due course.

Payment terms: to be received within 60 days.