Inventrax-Handheld
Ver 1.0
Operational Manual

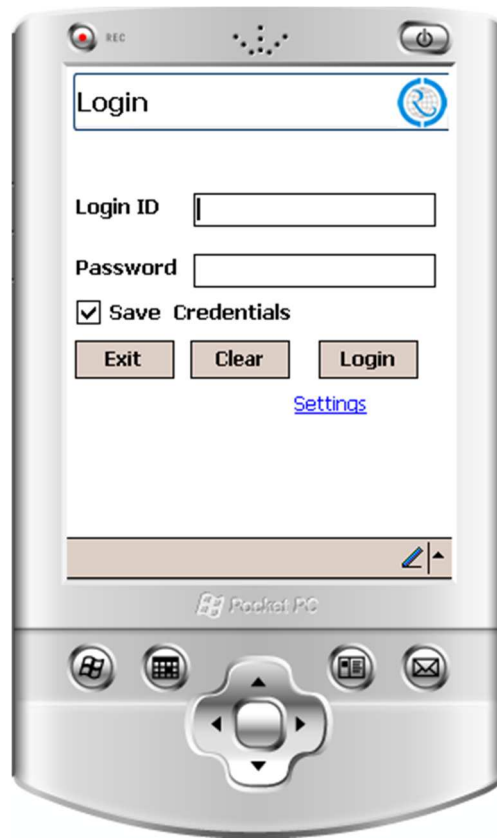|	
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1.0	Initial Draft	27th Aug 2014	Purnima P	

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1. System Login

Before login to the systems with login credentials must configure the system settings as shown

2. System Settings

File >> Settings

System displays setting screen to configure the service URL for successful login. It should be onetime configuration.

Login screen allows the user to authenticate and authorize the handheld device functionality. On successful login device directs the user to access various screens like GoodsIn, Goods Out, Active Stock, and Internal Transfer.

3. Inventory

3.1. Goods Receipt (IN)
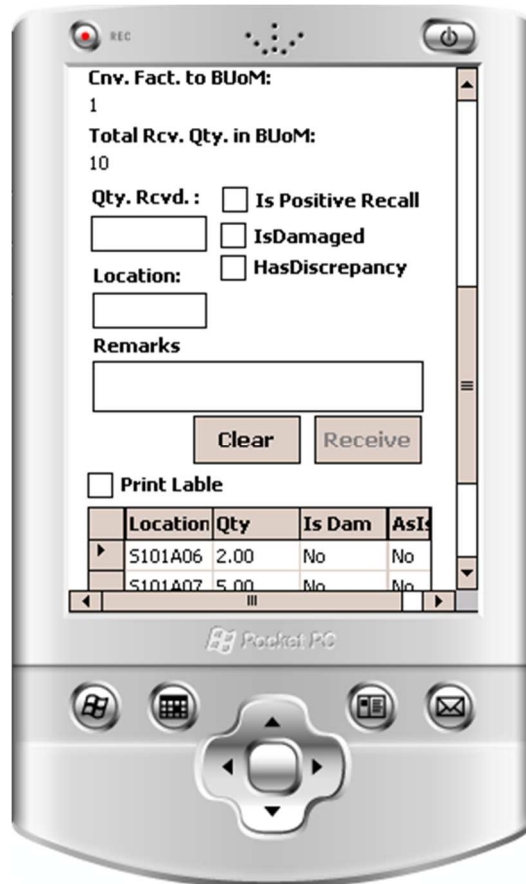
Link: Menu >> Transactions >> Goods Receipt (IN)

By scanning the store ref.no., part number and line no. respectively provided on barcode and displays the item details with inv.UoM/qty., m.UoM/qty etc. as shown below

Functionality

i.   By scanning the parameters, 'details' option used to get the receive data of material with Item Details as shown in below screen

ii.   The mandatory fields marked in red asterisk must be entered to receive an item (Quantity, Material related MSP's, Location)

iii.   The 'Receive' option in the above screen allows the user to update the Item is Damaged / Item has discrepancy with Expiry date and other relevant information as shown above

iv.   User can cancels and deletes either of these activities at any point of time

Business Rules

- If 'shipment is not received', cannot perform 'Goods-IN'
- 'Expired Items' cannot be received
- Total receiving quantity should not exceed invoice quantity
- If 'Damaged checkbox is enabled' then automatically 'Discrepancy checkbox gets enabled'
- Goods IN cannot be done, if shipment is verified
- If the MSP's configured in PO differ from the MSP's while receiving, then Goods-In will be done but will be considered as discrepancy items
- Receiving quantity should always be 1,for serial no. as an MSP
- For a customer return type inbound, expired items should be received
- Total Receiving Qty = 'Inv. Qty * C.F to B.UoM'

- Received quantity should be greater than M.Pick qty., and should be multiple of BUoM qty. (received value will be multiplied by C.F and value should be multiple of BUoM qty.)
- Bulk qty should not be greater than captured qty
- For damaged and discrepancy items, 'As Is' flag gets enabled automatically and their quantities can also be captured
- For items within the range, non-conformity can occur
- If positive recall exists for a material, QC parameters need not be captured

3.2. Goods Issues (OUT)
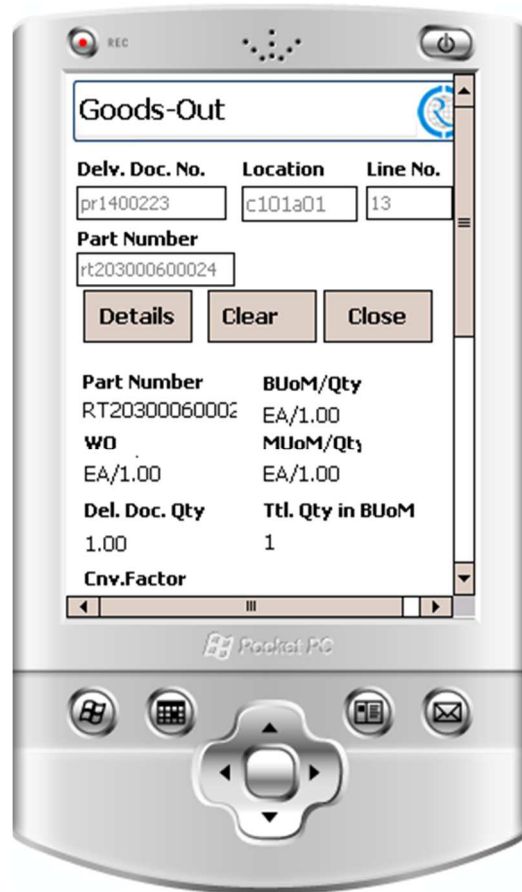
Link: Menu >> Transactions >> Goods Out

The Goods Issue (OUT) will be shown with parameters (Delv.Doc.Qty, Location, Line No., and Part Number) as shown below

Functionality

i. By scanning the parameters, 'details' option used to get the available data of material with Item Details as shown in below screen

ii.   Quantity can be picked based on the available quantity in the location
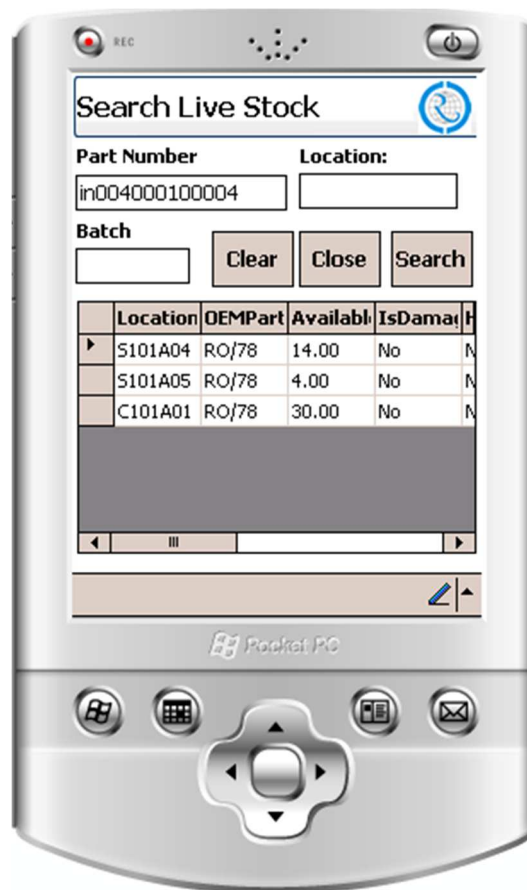
Business Rules

- **'**Pick Quantity' cannot be greater than the 'total quantity in B.UoM and available quantity'
- Expiry, Non-Conformity, damaged and discrepancy items cannot be picked
- Items cannot be picked, if PGI is updated
- Strike off row items(difference in MSP's) from DPN are not allowed to pick
- Expired, non-conformity, Damaged and discrepancy quantities can be picked if outbound type is supplier returns
- 'Total Receiving Qty = S.Qty * C.F to B.UoM'
- Picekd quantity should be greater than M.Pick qty., and should be multiple of BUoM qty. (received value will be multiplied by C.F and value should be multiple of BUoM qty.)
- Damaged and Discrepancy materials can be picked, if 'As Is' flag exists
- If 'As Is' flag exists for a material with non-conformity, materials can be picked
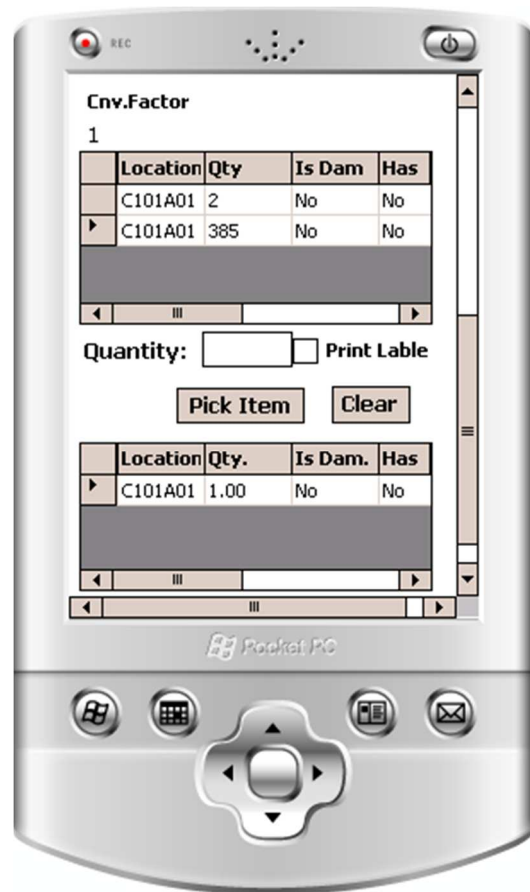
3.3. Active Stock

Link: Menu >> Transactions >> Active Stock

User can get the Active / Live Stock details. This can be searched by scan the parameters on barcode like Part number, Location and Batch No. as shown in below screen.

The above screen displays the total available quantity in with the provided data.
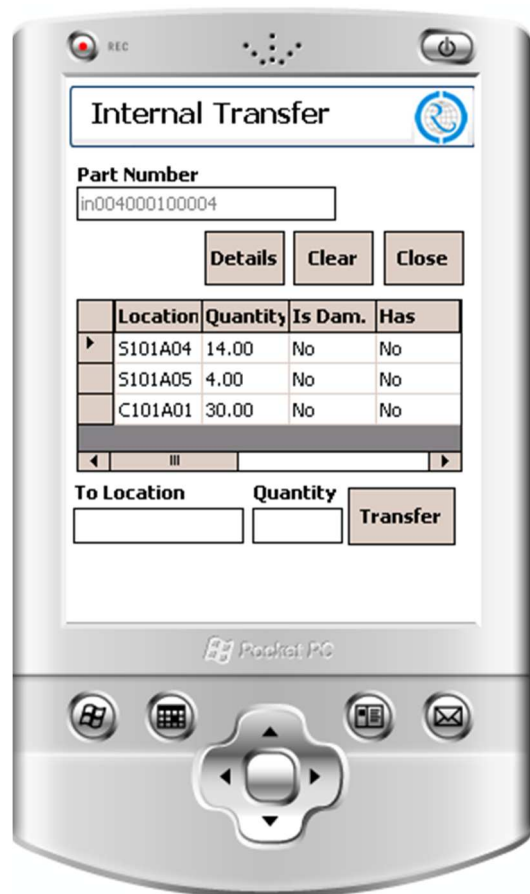
Business Rules

- If the material is in supplier returns, cannot split the quantity
- If the status of the returned material is 'Delivered/PGI update', then only can adjust the stock
- Received quantity should be greater than M.Pick qty., and should be multiple of BUoM qty. (received value will be multiplied by C.F and value should be multiple of BUoM qty.)

3.4. Inter Store Transfer
Link: Menu >> Transactions >> Inter Store Transfer

The following screen displays Line item details to transfer from one location to another location

The following screen displays the listed line items by scanned material code / part number. The selected line item allows the user to transfer the material to another location by providing 'To Location' and 'Transfer Quantity'.

Business Rules

- Only the GRN updated materials can be transferred
- Only the available quantity or less than the available quantity can be transferred
- If the material to be transferred is returned by the customer, then cannot transfer the material until PGI is done for the returned quantity
- Panstock Items separately transferred to PanStock Location(s)