# **Maltilda Nyaboke**

- Nairobi, Kenya
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- in https://www.linkedin.com/in/maltilda-nyaboke/
- https://github.com/Maltilda-Nyaboke

#### **Profile**

A competent Software Engineer adept in all stages of software development. Knowledgeable in user interface, testing and debugging processes, bringing forth expertise in design, installation, testing and maintenance of web systems. Equipped with a diverse and ever growing skill-set. Able to translate clients' requirements into application designs and systems requirements. Proficient in an assortment of technologies, including, JavaScript, Angular, Python, Django, JSON and SQL. Able to effectively self-manage during independent projects as well as collaborate in a team setting. Aspiring to not only utilize my technical skills to pursue my goals and have a successful career but also inspire past and future generations to believe in themselves.

# Objective

I aim to attain and maintain high standards of professionalism, integrity and ethics in my profession to enhance its practice in all organizations. I additionally aim to develop a career in a challenging environment, an opportunity to learn, advance and grow as an individual with ability to handle different responsibilities with minimum supervision.

#### **Personal Skills**

- Quick learner keen to enhance and gain new skills
- Self driven with good communication skills and ability to work in teams
- Very social and interactive with ease in blending in different environments
- Eloquent public speaker with little to no stage fright regardless of audience size. Imaginative and critical thinker that enjoys brainstorming ideas and solving problems

#### Languages

English	• • • •	Kiswahili	• • • •
Education			

01/2022 – 07/2022 Certificate in Software Development, Moringa School
Nairobi, Kenya

05/2019 – 01/2021 Diploma in Web Development, Nairobits Trust
Nairobi, Kenya

04/2018 – 08/2018 Kwale, Kenya	<b>Certificate in Cosmetology,</b> <i>Marianist Technical Institute</i>
01/2014 – 11/2017 Kakamega, Kenya	<b>K.C.S.E,</b> Holy Cross Emalindi Girls Secondary School Grade attained: <b>C</b> -
01/2006 – 11/2013 Nairobi, Kenya	<b>K.C.P.E,</b> Our Lady of Nazareth Primary School Marks attained: <b>289</b>

# **Professional Experience**

08/2022 – 08/2022 Nairobi, Kenya

#### Polling Clerk, I.E.B.C

- Welcoming voters
- Check and mark electors' electoral numbers in the register of electors and on the corresponding numbers lists.
- Verification of voters details in the register using the EVI application
- Ensure that voters cast their votes in secret and put them into the correct ballot box.
- Any other polling station duties on the instruction of the Presiding Officer.

03/2020 – 09/2020 Nairobi, Kenya

## **Cleaning department,** Patiala Distillers

- Performing maintenance activities related to cleaning
- Cleaning spills, broken glass and other messes up as quickly as possible
- · Refilling supplies
- Dusting ceilings, light fittings, countertops, and loose furniture.
- Sweeping, and mopping floors

04/2018 – 04/2019 Nairobi, Kenya

### Front-office, waitress, Gaucova Outside Caterers

- Greeting guests and taking drink and food orders
- Staying attentive to the needs of guests in the dining area
- Performing shift duties like delivering racks of cups to the service station, rolling silverware, pre-bussing tables, wiping tables and removing debris and more
- Manage online, phone and in-person reservations
- Respond to guests' issues and complaints in a friendly, timely manner
- Take payment from customers

# **Volunteer Activity**

12/2017 – 03/2018 Nairobi, Kenya

### **Corpus Christi,** *Teacher's aide*

- Provide support to the teacher to ensure a safe and stimulating educational environment.
- Assist the teacher in preparing lesson outlines, plans, and curricula in assigned areas.
- Assist with lunch, snacks and other clean-up duties, as assigned.
- Observe and control behavior of students in the classroom according to approved procedures, monitor students
- during outdoor activities as directed.

## **Skills**

Software Design and Development Customer service skills

Interpersonal skills Goal Oriented

Analytical Thinking Strong leadership skills

Troubleshooting & Solutions Deployment Decision Making

Visual Design UI/UX Design

## **Certificates**

Diploma in web Development
 Certificate in Computer Packages

Certificate in Software Development
 Certificate in Communicates Clearly

Certificate in Digital and Internet Literacy
 Certificate in Creative ICT and Internet Research
 Course

## **Interests**

Blogging, Photography, Collaborating on open source projects, Solving puzzles, Reading, Travelling

### References

**Florence Mutua**, *Executive Secretary*, Corpus Christi 0728922110

**Charles Osiemo**, *C.E.O*, Gaucova Outside Caterers 0718223781

**Faith Kilonzi**, *Technical Mentor*, Moringa School faith.kilonzi@moringaschool.com