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| **English** | **Japanese** | **Transliteration** |
| Hello/Good day | こんにちは | konnichiwa |
| Hello (on the phone/Skype) | もしもし | moshi moshi |
| How are you? | おげんきですか？ | ogenki desu ka?> |
| I’m good. | げんきです | genki desu |
| Long time no see. | おしゃしぶりです | oshashiburidesu |

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**Polite Phrases**

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| **English** | **Japanese** | **Transliteration** |
| Please | おねがいします | onegaishimasu |
| Thank you so much | どうもありがとうございま | doumo arigatou gozaimasu |
| Excuse me | すみません | sumimasen |
| I’m sorry | ごめんなさい | gomennasai |
| You’re welcome | どういたしまして | douitashimashite |

**Japanese Conversation starters**

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| **English** | **Japanese** | **Transliteration** |
| Are you busy now? | いまいそがしいですか？ | ima isogashii desu ka? |
| What are you plans this weekend? | こんしゅうまつよていがありますか？ | konshuumatsu yotei ga arimasu ka? |
| How is your family? | かぞくのみなさんわいかがですか？ | Kazoku no minasan wa ikaga desu ka? |
| Tell me about yourself | じこしょうかいをおねがいします | jiko shoukai o onegaishimasu |
| What do you think? | どうおもいますか? | dou omoimasu ka? |

**Important questions in Japanese**

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| **English** | **Japanese** | **Transliteration** |
| How do you say that in English? | それわえいごでなんといいますか？ | sore wa eigo de nanto iimasu ka? |
| I don’t understand. | わかりません | wakarimasen |
| I forgot | わすれました | wasuremashita |
| I don’t know. | しりません | shirimasen |
| Can you please say it slowly? | もとゆっくりはんして? | moto yukkuri hanshite? |

**Common responses to questions**

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| **English** | **Japanese** | **Transliteration** |
| Every day | まいにち | mai nichi |
| Sometimes | じじ | jiji |
| Now | いま | ima |
| Later | あとで | atode |
| Maybe | たぶん | tabun |

**Transition words during conversations**

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| **English** | **Japanese** | **Transliteration** |
| That’s a good question | それはよいしつもんですね | Sore wa yoishitsu mondesu ne |
| Alright | だいじょうぶ | daijoubu |
| Wait a moment | ちょっとまってください | chotto matte kudasai |
| Don’t worry | くよくよするな | kuyokuyo suru na |
| Oops | おっとっと | ottotto |

**Conversation Closers**

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| **English** | **Japanese** | **Transliteration** |
| Thank you for your time | おいそがしいところありがとうございました | o isogashii tokoro arigatou gozaimashita |
| see you later | じゃあまた | jaa mata |
| see you | またね | matane |
| Goodbye | さようなら | sayounara |