



Your company name here
Your company address line1 here
Your company address line2 here
Your company address line3 here

PROFORMA INVOICE

Number: A000000

Date: 2010/7/27

Your ZIP code here
Phone: 12345678 Mobile: 12345678

Customer Information:

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Billing Address:		Shipping Address:	
Company:	Sample customer name 001	Company:	Sample customer name 001
Name:	C0001	Name:	C0001
Address:	Sample address line1 Sample address line2 Sample address line3	Address:	Ship to address line1 Ship to address line2 Ship to address line3

Shipping Method: Courier Services

Order Information:

Currency Dollar

Qty	Product Description	Amount Each	Amount
1.5	Stock item example description 001	1,000.00	1,500.00
1	Stock item example description 002	2,000.00	2,000.00
2	Service charge invoicing item 001	100.00	200.00
3	Service charge invoicing item 002	200.00	600.00
	Additional line 1 for this item		
	Additional line 2 for this item		
Subtotal:			4,300.00
Tax:			430.00
Shipping:			0.00
Grand Total:			4,730.00

Notes:

Your self-defined note1 here
Your self-defined note2 here

Additional Information: For contract job ABC etc.