

**Knowledge Management Group**  
Learning Solutions & Services Department  
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Tel: 874-1131  
March 5<sup>th</sup>, 2025

**Letter of Recommendation**  
**Manal S Alyami**

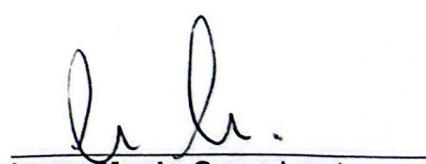
To Whom it May Concern,

This is to inform you that Manal S Alyami has successfully completed her work assignment with the Knowledge Management Group in the Aramco COOP program for 8 weeks starting from January 13<sup>th</sup> 2025. These were the principal activities and responsibilities during that period:

- Understanding Knowledge Management Functions for Aramco
- Development & certifying herself with Power BI methodologies
- Development of a Power BI Report for Knowledge Transfer
- Development of a Knowledge Management Directory
- Understanding/Resolving the Requirements of a Simulator Hub for the Company

During this assignment Manal was able to successfully develop 2 dashboards for the organization; a reporting dashboard and directory. Both of these projects were completed to a high standard and the latter was featured as part of the departments business review.

Manal demonstrated strong technical skills, and aptitude for learning, and an understanding of business applications. As a team orientated organization Manal was able to fit into the organization and build strong relationships with others. Her attitude is worth commending, especially her work ethic in which she was able to work to tight deadlines to achieve positive results.



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Imran Munir, Group Lead  
Knowledge Management Group