

DEFINITION

Curricular Practical Training (CPT) is an opportunity for international students in F-1 status to receive practical training in their major field of study. The training must be an integral part of an established curriculum and is designed to provide students with the opportunity to supplement their course work with practical application in the field of study. CPT is an academic program and the student must earn academic credit for the experience unless the CPT otherwise fulfills a graduation requirement.

ELIGIBILITY

The student must be in F-1 status and must have completed one academic year of full-time enrollment (fall and spring semester). Permission from the Office of International Education (OIE), the company or organization providing training, and the student's academic/faculty advisor is required. English language training students are not eligible for CPT. The OIE office reserves the right to decline CPT renewal requests for anyone who does not complete the academic component of their current CPT authorization. The student is required to maintain a full course of study to remain eligible for CPT.

CPT for graduate students who have completed all course work requirements (excluding thesis, dissertation, or equivalent) is generally not allowed because those students are eligible to apply for Optional Practical Training (OPT). CPT may be allowed in restricted circumstances and only when an exception is approved by OIE and the academic department.

DURATION AND HOURS PER WEEK

Authorization is granted on a semester basis and the authorization dates will be indicated on the student's Form I-20. Engaging in practical training without authorization is a serious matter and should be avoided.

- This application, if approved, will be valid only for the period indicated on the student's Form I-20. The student is responsible for being aware of the validity dates and seeking renewal, if desired, by submission of a new CPT application. The start date of CPT authorization will not be backdated.
- Student may not begin training until the approval process is complete and student has received a CPT Form I-20.
- If the training will be paid, the student should notify OIE if they do not have a Social Security Number (SSN).
- The student should inform OIE if training ends before the end date listed on the Form I-20.

Generally, CPT authorization is limited to part-time (20 or fewer hours per week) during the fall and spring semesters. Full-time authorization (more than 20 hours per week) is allowed during the summer semester and winter break.

If a student completes 12 months of ***full-time*** CPT, then they will not qualify for Optional Practical Training (OPT) at that degree level. Part-time CPT and fewer than 12 months of full-time CPT should not affect OPT eligibility.

Final approval of CPT authorization will be rendered after the student submits a completed CPT form to OIE and is dependent on the agreement of all parties.

*My signature below confirms I have read and understand the above information. I also acknowledge that this completed form must be returned to OIE so a Designated School Official (DSO) can complete my CPT authorization and issue the CPT Form I-20 **BEFORE** beginning or continuing practical training.*

Student's Signature:

A. Manasa

WSU Email Address:

mxatavatala@shockers.wichita.edu

Phone Number:

830-344-5702