

The RACI matrix

To clarify roles and responsibilities within the project team, to promote coordination and accountability.





The RACI matrix to identify who does what



- The RACI matrix provides a simple, consolidated view of "who does what" within a team, process or project.
- The matrix clearly formalizes responsibilities by cross-referencing the list of activities with the contribution of each stakeholder.
- The RACI matrix defines the responsibilities assigned to activities/tasks, where:
 - R Responsible : is the resource that carries out the activity.
 - A Accountable: is the guarantor (validator) of the execution of the activity.
 - C Consulted : is consulted on the activity.
 - I Informed: is only informed of the activity.

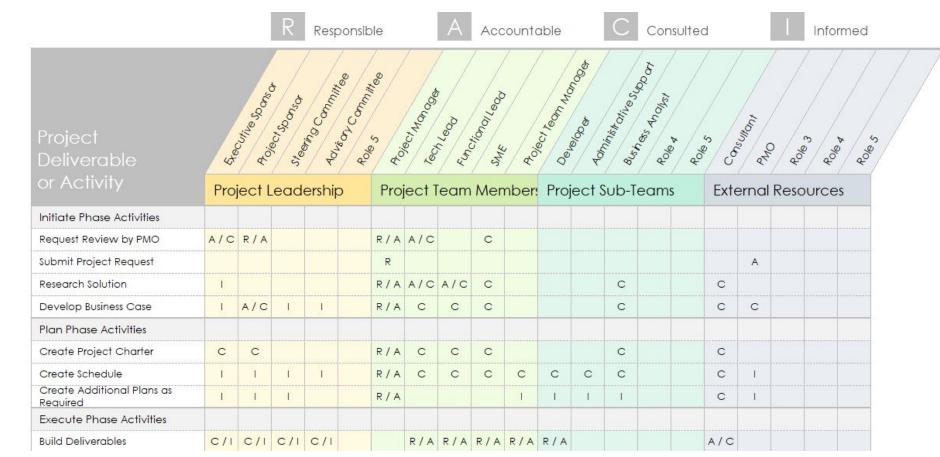
	FRODO	SAM	GANDALF	ARAGORN	ELROND
Decide on what to do with ring	С	I	Α	С	R
Create Fellowship	R	С	Α	С	R
Get the ring to Mount Doom	R	С	Α	С	ı
Distract and defeat enemies	I	R	С	R	I



The RACI matrix to identify who does what



Ready-to-use Excel RACI matrix template for all project stakeholders









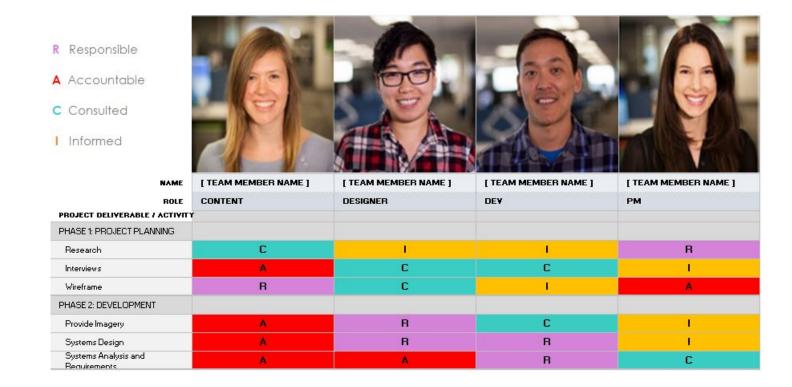
The RACI matrix to identify who does what



Ready-to-use Excel RACI matrix template for the project team











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