Documentation List

All documentation generated in a language other than Spanish must be accompanied by a free (unofficial) translation into the Spanish language. In case of being awarded, any documentation submitted that has been generated abroad must be apostilled.

National Providers:

-   Legal identity with no more than one month of issuance.

International Providers:

-   Certification of legal status and ownership and type of stock, or its equivalent, issued no earlier than one month prior to the application date.

All providers:

-   Copy of the identity document (passport) of the person signing the documents.
-   If the documents are not signed by the legal representative, please attach a legal certification that supports the power held by the signatory of the request, which must include the authorization for signing all the subsequent documents, including the signature of the contract.

-   The provider must submit at least two (2) reference letters from different customers showing that it has satisfactorily provided bootcamp services on these topics.

-   Annexes 1, 2 and 3 of the complete call.

-   If the provider is the only one offering the certification, it will be exempt from meeting the experience requirement; for the purposes of this exemption, the provider must submit a certification issued by the certification owner showing that it is the sole provider in this country.

-   Providers offering certifications as part of the bootcamps must be recognized as an authorized center or educational partner of the owner of the certification being offered. This will be verified by means of a certification, contract, agreement or accord signed by the two parties.

-   Issue affidavit available on the MICITT website with digital signature.

-   **For evaluation of the proposal:**
-   Technical proposal, of costs and composition of the team that will provide the bootcamp services, as described in section 3.5 of the call, detailing the language in which the bootcamp and / or certification is taught, the general structure of the

bootcamp and / or certification, the planning of the lessons that will be given specifying the contents of each lesson, the activities (theoretical and practical, master or participatory activities, individual or group), resources, evaluation and the didactic material used. Also include the entry profile of people who can take the bootcamp.

- Document indicating the cost of each bootcamp, per person and per group, indicating maximum and minimum quota. In addition, detail separately the costs associated with providing bootcamp in Costa Rica (tickets, infrastructure rental, per diem, etc.).

- Enrolled list and approved list of the previous version of the bootcamp related to the subject to be taught.

- Attach for each bootcamp the cost offered in the previous edition.

To opt for additional points:

- Explanatory document of the strategy for moving the bootcamp outside the GMA.

- Explanatory document of the strategy for the participation of cantons with a low IDS