

Resume / CV

Professional Resume

Contact Information

Manav Sidhu

Greater Vancouver Area

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[LinkedIn Profile](#)

Quick Facts

- **Education:** MBA (in progress), University Canada West
- **Previous Degree:** BA Economics, University of Delhi (2023)
- **Languages:** English, Punjabi, Hindi
- **Certifications:** Advanced Excel
- **Career Focus:** Business Analytics, Operations, Customer Experience

Core Competencies

- Customer Service Excellence
- Inventory Management
- Data Analysis & Reporting
- Point-of-Sale Systems
- CRM Management
- Process Improvement
- Cross-functional Collaboration

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Professional Experience

Cashier & Stock Filler

Park Gate Farm Market, North Vancouver

August 2024 – April 2025

- **Customer Service:** Delivered exceptional customer experiences, handling complex transactions and resolving inquiries efficiently
- **Inventory Management:** Maintained 99.2% inventory accuracy through systematic stock monitoring and replenishment procedures
- **Point-of-Sale Operations:** Processed transactions accurately using advanced POS systems, ensuring error-free financial records
- **Team Collaboration:** Worked effectively with cross-functional teams to optimize store operations and customer satisfaction

Sales & Marketing Intern

Spy Jet, Delhi, India

2021 – 2023

- **CRM Management:** Maintained accurate customer relationship management records for 500+ client accounts
- **Marketing Support:** Assisted in promotional campaign execution and tracked performance metrics
- **Data Analysis:** Generated comprehensive reports analyzing campaign effectiveness and customer engagement patterns
- **Process Optimization:** Identified and implemented improvements to sales tracking and reporting procedures

Side Chef

Delhi Fusion, Vancouver

2020 – 2021

- **High-Volume Operations:** Coordinated food preparation and order fulfillment during peak service periods
- **Inventory Control:** Monitored ingredient levels and maintained optimal stock rotation to minimize waste
- **Cross-functional Communication:** Collaborated with kitchen and service staff to ensure smooth operations
- **Quality Assurance:** Maintained food safety standards and quality control procedures

Education

Master of Business Administration

University Canada West, Vancouver

Expected Graduation: 2026

- Focus: Business Analytics and Operations Management
- Current GPA: 3.8/4.0
- Relevant Coursework: Strategic Management, Business Analytics, Operations Management

Bachelor of Arts in Economics

University of Delhi, India

Graduated: 2023 (1st Division)

- Academic Excellence: First Division with Distinction
- Key Courses: Microeconomics, Macroeconomics, Statistics, Business Mathematics
- Research Project: “Economic Impact of Digital Transformation in Retail Sector”

Certifications

- **Advanced Excel Certification** - Microsoft Office Specialist
- **Customer Service Excellence** - Retail Council of Canada
- **Food Safety Certification** - British Columbia Food Safety

Technical Skills

Category	Skills
Analytics	Excel (Advanced), Data Visualization, Statistical Analysis
Business Tools	CRM Systems, POS Software, Inventory Management
Communication	Professional Writing, Presentation Skills, Cross-cultural Communication
Languages	English (Fluent), Punjabi (Native), Hindi (Fluent)

Professional Development

- **Continuous Learning:** Regularly attend business analytics workshops and industry conferences
- **Networking:** Active member of Vancouver Business Network and University Canada West Alumni Association
- **Volunteer Work:** Community outreach programs focused on business education and mentorship

This resume reflects my commitment to continuous improvement and professional growth. My diverse experience across retail, sales, and operations provides a solid foundation for business analytics and management roles.