

1) Thank You Email.

To : RaviChauhan45@gmail.com
From: ManharSonagara@gmail.com
Subject: Thank You

Dear Ravi Chauhan,

I hope message find you well.

I wanted to take a moment to sincerely thank you for your time and support. I truly appreciate your guidance and the assistance you provided. It was very helpful and made a positive difference.

Looking forward to staying in touch.

Warm regards,
Manhar Sonagra.

2) Introduction Email to Clinet.

To: Jaydipmakwana66@gmail.com
From: Manharsonagara@gmail.com
Subject: introduction

Dear Jaydip sir,

I hope you are doing well. My name is manhar sonagara, and will be your point of contact for Food Zone project at Amezoon.

I look forward to working closely with you and ensuring smooth communication and timely support throughout the project.

Thank you, and I'm excited to begin our collaboration.

Best regards,
Manhar Sonagara
Mo-1111909000

3) Email Asking For a Status Update

To: makwanavishal@gmail.com

From: manhar@gmail.com

Subject: Email Asking for status update.

Dear Vishal,

I hope you are doing well. Im writing to kindly request an update on the current status of the project assigned last week.

Please let me know if there are any issues of support needed from my side.

Looking forward to your response.

Best regards,
Manhar Sonagara

4) Email of Inquiry for Requesting information.

To: nikunjadav00@gmail.com

From: manaharsonagara@gmail.com

Subject: Request for information Regarding Training Schedule.

Dear Mr. Nikunj

I hope this message find you well. I am writing to kindly request information regarding the up coming training schedule for new developers. Could you please share the details, including start date, duration, and modules Covered?

Your assistance is greatly appreciated.

Best regards,
Manhar Sonagara

5) Resignation Email.

To: mahavirmakwana@gmail.com

From: manharsonagara@gmail.com

Subject :Resignation letter

Dear sir,

I am resigning from my position at croma,

Effective last working date: 05-04-25.

Thank you from the opportunity and support during my time

I will help with a smooth handover of my duties.wishing the company continued success.

Best regards,

Manhar Sonagara