

Minutes of Meeting

Meeting - 1.

Date: 11-12-21

Attendees: 05

Venue: MS Teams

Minutes Taken By: 3 minutes

Issues	By	Decision and Discussion	Responsible	Deadline
Role- Playing	MANIKANTA BHUVANESH	allocating responsibilities	MANIKANTA BHUVANESH –Team Lead TARINI GUTTULA - Documentation POPURI HARSHA VARDHAN –Data Scientist GANGARAPUBALASUBRAMANYAM – Data Analyst ROKKAM ANIRUDH – Data Analyst	
Case Study	MANIKANTA BHUVANESH TARINI GUTTULA POPURI HARSHA VARDHAN	Discussion on movie Recommendation System Case Study	All team Members	
Work allocation	MANIKANTA BHUVANESH	Collecting Data Set Cleaning and implement data pre-processing in it.	POPURI HARSHA VARDHAN	14-12-21
Work allocation	MANIKANTA BHUVANESH	Detailed report on the movie recommendation System.	TARINI GUTTULA	17-12-21
Work allocation	MANIKANTA BHUVANESH	Preparing Scope Document And Power point presentation	MANIKANTA BHUVANESH	17-12-21