

## MANOJ JOSEPH VAZ

TELE: +855 - 87753006 EMAIL: [manin515jen@gmail.com](mailto:manin515jen@gmail.com) SKYPE: [manoj.joseph.27](https://www.skype.com/people/manoj.joseph.27) ADDRESS: 5/3436, Rajanagar, Thangachimadam, Ramanathapuram, Tamil Nadu, India-623529



### PROFILE

As a highly educated and qualified professional, I bring a wealth of experience and expertise to the table as an EFL and Mathematics teacher. I take great pride in my ability to foster creativity in the classroom, crafting engaging lessons that inspire my students to reach new heights of academic achievement.

Working collaboratively with colleagues is one of my greatest strengths, as I excel at communicating effectively with individuals of all ages and backgrounds. My mature and lively demeanor allows me to easily connect with students, colleagues, and administrators alike, building strong relationships and promoting a positive learning environment.

In addition to my passion for teaching, I am committed to ongoing professional development, constantly seeking out new ways to improve my skills and contribute to the success of the school. My graduate degree in school management from Harvard University has equipped me with the knowledge and tools to be a strategic and effective leader within the educational community.

Beyond my professional pursuits, I maintain a diverse range of interests and hobbies, which allows me to bring a well-rounded perspective to the classroom. Overall, I am confident that my dedication, passion, and expertise make me an invaluable asset to any educational institution.

### PROFESSIONAL DEVELOPMENT COURSES

Feb 2023 - Feb 2023  
Jan 2023

Oct 2022- Nov 2022  
24-Nov 2022  
8th March 2022

Aug 2021- June 2022

Jan 2016 – May 2017

CAIE: 9709 2023 - [2025 Marking workshop](#)

CAIE: [Exam Officer Training](#)

CAIE: 9709 2023- [2025 syllabus introductory](#)

Worksafe UK: [Emergency First Aid for Schools](#)

Compass Education: [System thinking for sustainability in classrooms](#)

Educare

[Child Exploitation for international school](#)

[Keeping Children Safe in Education 2021 Part 5 Questionnaire](#)

[Health and Safety for International Schools](#)

[First aid essential for international school](#)

[Preventing Bullying for international school](#)

[Keeping Children Safe in Education 2021](#)

[Questionnaire](#)

[Child Protection Refresher 2021](#)

[Child protection for International Schools](#)

[120 Hour TEFL Certificate](#) - The TEFL Academy, UK

Create lessons for a variety of levels from pre-intermediate to advance

Teaching speaking, listening, reading and writing

Material & resource creation, utilizing the internet

English grammar and how to teach the essential

language

Needs analysis and teaching in different situations

Classroom management and teaching techniques

### EDUCATION AND COURSES

#### Duration

#### Course

#### Grade

Harvard university of Education

From June 2022-Mar 23

[CSML](#)

N/A

Manonmaniam

From June 2011-May 13

[MBA-Finance & HR](#)

72%

<b>Sundaranar University</b>			
<b>St Xavier's College, India</b>	<b>From June 2009-May 10</b>	<a href="#">B.ED - Mathematics</a>	67.4%
<b>St Joseph's College, India</b>	<b>From June 2006-May 09</b>	<a href="#">B.Sc - Mathematics</a>	54.8%
<b>MNUJN Higher Secondary School</b>	<b>From June 2004-Mar 06</b>	Higher Secondary	70%

<b><u>EMPLOYMENT</u></b>	<b>Duration</b>	<b>Position</b>
<a href="#">East West International School, Cambodia</a>	<b>From Aug 2021 - June 2023</b>	<b>AS &amp; A level Further Mathematics, Head of Department</b>
<a href="#">MCTA, Mandalay</a>	<b>From Jun 2020 - Apr 2021</b>	<b>Higher Secondary Mathematics, Head of Department</b>
<a href="#">ISSR, Cambodia</a>	<b>From Aug 2017 - Jun 2020</b>	<b>AS &amp; A level Further Mathematics, Head of Department</b>
<a href="#">AIS, Laos</a>	<b>From Aug 2015 - Apr 2016</b>	<b>Higher Secondary Mathematics, Head of Department</b>
<a href="#">BISPP, Cambodia</a>	<b>From Aug 2014 - Jun 2015</b>	<b>AS &amp; A level Mathematics, Head of Department</b>
<a href="#">Gateway International School, India</a>	<b>From Apr 2011 - Apr 2014</b>	<b>Mathematics faculty, Classroom teacher</b>

### **Main responsibilities**

- As the leader and Head of the Mathematics Department, I am responsible for overseeing all aspects of its operations and ensuring the provision of a high-quality mathematics curriculum throughout the school. This includes developing and implementing strategies to improve the teaching and learning of mathematics, managing department resources, and maintaining effective communication with staff, students, and parents.
- In addition to my administrative duties, I also teach the whole range of classes throughout the Secondary School, including Further Mathematics (9231). As an experienced educator, I am dedicated to creating a positive and engaging learning environment for all students and helping them to achieve their full potential in mathematics.
- As the person in charge of Whole School Discipline among students, I take a proactive approach to promoting positive behavior and ensuring a safe and respectful learning environment for all. This involves developing and implementing school-wide policies and procedures, providing training and support to staff, and working closely with students and parents to address any disciplinary issues that may arise. Overall, my goal is to create a culture of respect, responsibility, and accountability throughout the school community.

### **Major achievements**

- I have accomplished several significant achievements in my career as an educator. One of my proudest moments was successfully training high school students for the CIE Exam. As the Head of Department (HOD), I played a crucial role in guiding and supporting my team to achieve this feat.
- Furthermore, I have also served as the School Coordinator for the International Mathematics Olympiad and have been responsible for overseeing and organizing all Math Lab activities. This has involved collecting and compiling educational material, ensuring that all activities run smoothly, and also coordinating robotics programs for students.
- In addition to my teaching responsibilities, I have also taken on the role of teacher trainer for Interactive Smart Boards, enabling my colleagues to effectively use this technology in their classrooms. I have also conducted a Ritangle 2019 & 2022 competition, which reached the final stage and was a great success.
- Finally, I have recently taken on the responsibility of training new members of the Help-Desk in all areas of support. Through these various achievements, I have demonstrated my commitment to education and my ability to take on a diverse range of responsibilities with excellence.

## HOBBIES/INTERESTS

### Computer Diploma Courses attended and skills developed

- Microsoft office, Document editing
- Moderate in Computer Languages Such as C++
- Good in Handling software's

### Extra-curricular offering

- School team volleyball player
- Good in vocal

### Personal Interests

- Good in Web Development and Mobile application Development
- Cooking Indian food

## PERSONAL DETAILS

- Father name : Joseph Vaz
- Date of Birth : 28th November 1987
- Nationality : Indian
- Marital status : Living With Partner
- Dependants : Chan Rasy ( Wife / Entrepreneur ), Anglina Jessy Manoj (Daughter- Oct/2019)
- Passport Details : Z4307050, Expiry-17th September 2027
- Residing Address : Phnom Penh, Cambodia
- Permanent Address : 5/3436, Rajanagar, Thangachimadam, Ramanathapuram, Tamilnadu-623529
- Linguistic abilities : English(Fluent), Tamil(Native), Khmer(Beginner)

## REFEREES ON REQUEST

Name of Reference #1: [Timothy Larocco](#)  
 Position : Principal (East West)  
 Phone Number : N/A  
 Email Address : [tim.larocco@ewiscambodia.edu.kh](mailto:tim.larocco@ewiscambodia.edu.kh)

Name of Reference #2: [Peter Greener](#)  
 Position : Principal (ISSR)  
 Phone Number : (+855)967055488  
 Email Address : [pgreener@gmail.com](mailto:pgreener@gmail.com)

Name of Reference #3 : [Ulf Richard Wiman](#)  
 Position : Assistant Head of school (AIS)  
 Email Address : [verb\\_paradigm@hotmail.com](mailto:verb_paradigm@hotmail.com)

Name of Reference #4: [Grace alwyn](#)  
 Position : Principal (GIS)  
 Phone Number : (+91)984 058-7423  
 Email Address : [principalgisp@gatewaytheschool.in](mailto:principalgisp@gatewaytheschool.in)