

MANJINDER SINGH

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PROFESSIONAL SUMMARY

Motivated and detail-driven Information Security enthusiast with experience in IT support, cybersecurity basics, and automation. Skilled in identifying vulnerabilities, implementing security measures, and collaborating across teams. Proactive in learning and applying new cybersecurity technologies to strengthen systems and protect organizational assets.

SKILLS

- **Security Practices:** Threat and risk assessment, vulnerability management, incident response
 - **Programming:** Python (basic), C#, JavaScript, SQL
 - **Development Technologies:** React.js, Next.js, MySQL, REST APIs, .NET
 - **Networking:** TCP/IP, DNS, Firewalls, VPN configuration
 - **Version Control:** Git, GitHub
 - **Other:** Linux (basic), PowerShell, Digital record management, documentation
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EXPERIENCE

RECORDS SUPPORT

Government of Alberta, Ministry of Technology and Innovation. | Red Deer, AB | 10-2024 - Current

- Providing essential support for a large-scale record digitization project, including scanning, indexing, and digital archiving of government records.
- Collaborating with a multidisciplinary team to maintain the quality and integrity of digital records, ensuring secure access and organization in line with departmental standards.
- Contributing to quality control processes, verifying the accuracy of digital records and supporting data integrity.

IT SUPPORT INTERN

Prosol Inc. | Coquitlam, BC | 01-2024 to 08-2024

- Provided first-level technical support for warehouse inventory **software, and network issues**, resolving 80% of incidents on first contact, contributing to data availability and minimizing downtime.
- Developed and managed **Excel-based systems** for order tracking and automated **data processing**.
- Documented troubleshooting procedures and optimized workflow processes, enhancing team productivity.

.NET DEVELOPER INTERN

Wipro Limited | Vancouver, BC | 05-2023 to 12-2023

- Designed and developed scalable .NET applications, improving system performance and user experience.
- Streamlined authentication processes, reducing login times and ensuring system security.
- Contributed to reducing system downtime through effective code optimizations and documentation.

WEB DEVELOPER

Freelance | 11-2021 to 04-2024.

- Delivered custom websites, improving traffic and conversion rates.
 - Built a **POS system** for an Indian restaurant, reducing transaction times.
 - Consistently delivered projects on time, achieving a 98% on-time delivery rate across various client projects.
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PROJECTS

ROAMING RAZORS - ON-DEMAND HAIRSTYLING SERVICE

- Developed a secure online platform for hairstyling bookings with authentication and payment integration.
Tech Stack: .NET MVC, MySQL, Vanilla js, PayPal API, HTML, CSS
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EDUCATION

COMPUTER SCIENCE DEGREE - Columbia College, Vancouver

Relevant Coursework: Web Development, Database Management, Data Structures.

CERTIFICATION

CompTIA Security +