

Sub D

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PREPARED BY

HEMA'S ENTERPRISES PVT LTD



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PROJECT OBJECTIVE:

Sub D is the process which is mainly used for add distributors for our products and help track their details.

PROJECT OBJECTIVE:

The distributor form should be created in SM. Both SM and TSO will have same priority in terms of distributor form creation. The TSO has to design upon moving the form to next stage or to be funneled. Both SM and TSO will have same priority in terms of distributor form creation. The TSO has to design upon moving the form to next stage or to be funneled. If ASM process is not complete within 3 days then the entered form should be moved to the ZSM process. The VA should verify the ASM /ZSM approved shops. If verified then move the form to SI. The Updation of the Pending code can be made and sent to the Leader. Leader will handle the overall distributor details and can also create a user. In this process, there are 7 user Id in the hierarchy wise. By the hierarchy wise, the process starts from SM, TSO/SDE, ASM, ZSM, VA, SI and Leader.

PROJECT SCOPE:

S.NO	MENU	DESCRIPTION
1	Login	<ul style="list-style-type: none"> The User login id is based on Hierarchy level through Username and password Using the change password tab can change existing password to new password and can reconfirm new password.
2	SM	The distributor form should be created in SM.
	New SubD Form	<ul style="list-style-type: none"> New SubD Form should display the three headers like Basic details, Additional details and confirmation. basic details It must ask for inputs fields like, <ul style="list-style-type: none"> SUBD Proprietor name, SubD Mobile, SubD firm name, SubD firm landline, size of warehouse(<200 sq.ft,>200<500 sq.ft,>500 sq.ft in drop down option), SubD firm address 1, State(drop down list), district (drop down list), town (drop down list), town code, shop image(should be chosen from the system files) as mandatory fields. SubD firm landline, SubD firm address 2, SubD firm address 3, population, GST number as optional. Additional Details should contain dropdown option like no. of years of exp. In distribution (>5years, 3-5years, 1-3years, etc.), existing company business (local, new company etc), investment capacity (>2lakhs, 1-2lakhs etc,), son of the soil (yes or no), vehicle (Own vehicle or no) and godown (separate place for stock, no separate place for stock etc.,) all must be mandatory fields. it also contain remarks in input field option if any

		<p>remarks, can filled in the field and below it must have previous and next tab.</p> <ul style="list-style-type: none"> – Confirmation should contain SS code and RSP (SSFA number) in input field option. It also must have type of SubD in dropdown option all should be in mandatory field with it should have save and submit tab.
	Entered Form	<ul style="list-style-type: none"> – Entered Forms should contain the drop down option (15, 50, 100, 250, 500) all numeric are there, depending upon user's requirement they can view the entries. – Records should have headers as S.no, Name, Mobile, Shop, Address, Town Code, GST, SubD Score, Approval, Images (must be in PDF), and Details (should show shop image in pop up).
	Funnel form	<ul style="list-style-type: none"> – Funnel form should contain the dropdown option 10, 25, 50,100, all numeric are there, and depending upon user's requirement they can view the entries. – It also must contain below the headers of S.no, name, code, mobile, shop, address, town code, GST, SubD score, ASM, remarks, and action.
3	TSO	Both SM and TSO will have same priority in terms of distributor form creation. The TSO has to design upon moving the form to next stage or to be funneled.
	New SubD form	<ul style="list-style-type: none"> – New SubD form should displays the three headers like basic details, additional details, confirmation – Basic details It must ask for inputs fields like, <ul style="list-style-type: none"> ▪ SUBD Proprietor name, SubD Mobile, SubD firm name, SubD firm landline, size of warehouse(<200 sq.ft,>200<500 sq.ft,>500 sq.ft in drop down option), SubD firm address 1, State(drop down list),state(drop down option), district (drop down list), town (drop down list), town code, shop image(should be chosen from the system files) as mandatory fields. ▪ SubD firm landline, SubD firm address 2,

		<p>SubD firm address 3, population, GST number as optional.</p> <ul style="list-style-type: none"> – Additional Details should contain dropdown option like no. of years of exp. In distribution (>5years, 3-5years, 1-3years, etc.), existing company business (local, new company etc), investment capacity (>2lakhs, 1-2lakhs etc...), son of the soil (yes or no), vehicle (Own vehicle or no) and godown (separate place for stock, no separate place for stock etc.,) all must be mandatory fields. – It also contain remarks in input field option if any remarks, can filled in the field and below it must have previous and next tab. – Confirmation should contain SS code and RSP (SSFA number) in input field option. It also must have type of SubD in dropdown option all should be in mandatory filed. With it should have save and submit tab.
	Entered forms	<ul style="list-style-type: none"> – Entered forms should have headers as S.No, Name, Mobile, Shop, Address, Town Code, GST, SubD Score, Approval, Images (must be in PDF) and Details (should show shop image in pop up).
	Funnel form	<ul style="list-style-type: none"> – Funnel form should contain the dropdown option 10, 25, 50,100, all numeric are there, and depending upon user's requirement they can view the entries. – It also must contain below the headers of S.no, name, code, mobile, shop, address, town code, GST, SubD score, ASM, remarks, and action.
4	ASM	<p>In ASM the user decide on form approval and rejection. If approval (SubD code is created) process to VA else rejected move to future prospective form.</p>

	Entered forms	<ul style="list-style-type: none"> – Entered form should have SDE & RSP in drop down option with filter and reset tap – It also contains the dropdown option 10, 25, 50,100, all numeric are there, and depending upon user's requirement they can view the entries. And also should have search option to view the user requirement. – It should contain the headers like S.no, name, mobile, shop, address, town code, GST, created by, SubD score, images, details and action.
	Future prospects forms	<ul style="list-style-type: none"> – Future prospects forms should have SDE & RSP in drop down option with filter and reset tab. – It also contains the dropdown option 10, 25, 50,100, all numeric are there, and depending upon user's requirement they can view the entries. And also should have search option to view the user requirement – It should contain the headers like S.no, name, code, mobile, shop, address, town code, GST, created by, SubD score, VA verify, images, details and action.
	Approved forms	<ul style="list-style-type: none"> – Approved forms should have SDE & RSP in drop down option with filter and reset tab. – It also contains the dropdown option 10, 25, 50,100, all numeric are there, and depending upon user's requirement they can view the entries. And also should have search option to view the user requirement – it should contain the headers like S.no, name, code, mobile, shop, address, town code, GST, created by, SubD score, VA verify, images, details .

	Funnel form	<ul style="list-style-type: none"> – Funnel form should have SDE & RSP in drop down option with filter and reset tab. – It also contains the dropdown option 10, 25, 50,100, all numeric are there, and depending upon user's requirement they can view the entries. And also should have search option to view the user requirement – It should contain the headers like S.no, name, mobile, shop, address, town code, GST, created by, SubD score, remarks, images and details.
	Code created SubD	<ul style="list-style-type: none"> – Code created SubD should have SDE & RSP in drop down option with filter and reset tab. – It also contains the dropdown option 10, 25, 50,100, all numeric are there, and depending upon user's requirement they can view the entries. And also should have search option to view the user requirement – It should contain the headers like S.no, name, created at, code, mobile, shop, address, town code, GST, and created by, SubD score, images, details and action.
	Code creation pending	<ul style="list-style-type: none"> – Code creation pending should have SDE & RSP in drop down option with filter and reset tab. – It also contains the dropdown option 10, 25, 50,100, all numeric are there, and depending upon user's requirement they can view the entries. And also should have search option to view the user requirement – It should contain the headers like S.no, name, created at, code, mobile, shop, address, town code, GST, and created by, SubD score, images, details and action.
5	ZSM	If ASM process is not complete within 3 days then the entered form should be moved to the ZSM process .

	Entered Forms	<ul style="list-style-type: none"> – The Entered forms must have filter option containing list of ASM along with reset option to clear the entries made. – The Entered Forms should be displayed based on the show entries that user prefers as 10, 25, 50 and 100. – The search field has to be present to search the records by passing keywords – The Records in entered forms must have the headers as S.no, Name, Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, Images(must show shop image in pop up), Details(must show the Additional information) and Action Option. – Action option should not give any access to the records that are under ASM control (ASM Approved forms) and for the forms waiting for ZSM approval should either approve code creation or hold (Future prospects) in a pop up.
	Future Prospects form	<ul style="list-style-type: none"> – The Future Prospects form should have forms that are put under hold. – The Future Prospects form must have filter option containing list of ASM along with reset option to clear the entries made. – Records should be displayed based on the show entries that user prefers as 10, 25, 50 and 100. – The search field has to be present to search the records by passing keywords – The Records in Future prospects forms must have the headers as S.no, Name, Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, VA Verify(show not verified), Images(must show shop image in pop up) and Details(must show the Additional information).

	Approved form	<ul style="list-style-type: none"> – Approved forms must have those forms that are approved for Code creation. – It should have a filter option containing list of ASM along with reset option to clear the entries made. – Records should be displayed based on the show entries that user prefers as 10, 25, 50 and 100. – The search field has to be present to search the records by passing keywords – The Records in Approved forms must have the headers as S.no, Name, Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, VA Verify(as not verified), Images(must show ASM Document in pop up when invoked) and Details(must show the Additional information).
	Funnel form	<ul style="list-style-type: none"> – The Funnel form must have direct ASM approved as well as ZSM approved forms that are ready to be moved to further VA process. – The Funnel form must have filter option containing list of ASM along with reset option to clear the entries made. – Records should be displayed based on the show entries that user prefers as 10, 25, 50 and 100. – The search field has to be present to search the records by passing keywords. – The Records in Approved forms must have the headers as S.no, Name, Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, Remarks (for ASM, VA), Images(must show ASM Document in pop up when invoked) and Details. – Details must show the Additional information provided for shop like, <ul style="list-style-type: none"> • Latitude, Longitude And Business • Parameters (No Of Years Experience In Distribution, Existing Company Business, Godown, Etc...) , Slab and Points. • SS Code, RSP(SSFA Number), Type Of SubD • State, City, Town, Pin Code, Population, Town Code.

6	VA	<ul style="list-style-type: none"> – The VA should verify the ASM /ZSM approved shops. – If verified then move the form to SI.
	ASM Approved forms	<ul style="list-style-type: none"> – Approved forms must have those forms that are approved for Code creation. – It should have a filter option containing list of ASM along with reset option to clear the entries made. – Records should be displayed based on the show entries that user prefers as 10, 25, 50 and 100. – The search field has to be present to search the records by passing keywords – The Records in Approved forms must have the headers as S.no, Name, Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, Images(must show shop images in pop up when invoked) and Details (Additional information) and Action. – In Action option the record details can be updated in terms of Basic Details, Additional Details and Confirmation.
	ASM Declined Forms	<ul style="list-style-type: none"> – The Rejected Entered form by ASM is processed and sent to VA can be viewed under ASM Declined Forms. – It should have a filter option containing list of ASM along with reset option to clear the entries made. – Records should be displayed based on the show entries that user prefers as 10, 25, 50 and 100. – The search field has to be present to search the records by passing keywords – The Records in Approved forms must have the headers as S.no, Name, Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, Images(must show shop images in pop up when invoked) and Details (must show Additional information).
	Reviewed Forms	<ul style="list-style-type: none"> – The Review of both approved and declined forms can be done under Reviewed forms. – It should have a filter option containing list of ASM along with reset option to clear the entries made. This record should be downloadable in

		<p>excel format.</p> <ul style="list-style-type: none"> – The search field has to be present to search the records by passing keywords. – The Records in Reviewed forms must have the headers as S.no, Name, Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, Images(must show picture of ASM document) and Details (must show Additional information).
	Code Created SubD	<ul style="list-style-type: none"> – Under Code creation SubD the Code creation can see all the code created VA approved forms. – The filter option must be present to show the code shops using from date tab (in calendar) and to date tab (in calendar) along with the reset tab to undo the selection. – This record should be downloadable in excel format. – The headers of the records in Code Created SubD should be S.no, Name, Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, Images(must show picture of ASM document) and Details (must show Additional information) and Action.
	Code Creation Pending	<ul style="list-style-type: none"> – The Pending SubD Code Creation can be viewed in this tab. – The filter option must be present to show the code shops using from date tab (in calendar) and to date tab (in calendar) along with the reset tab to undo the selection. – The headers of the records in Code Created SubD should be S.no, Name, Created At(date-to-time), Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, Images(must show picture of ASM document) and Details (must show Additional information).
7	SI	<ul style="list-style-type: none"> – The Updation of the Pending code can be made and sent to the Leader.

	Code creation pending	<ul style="list-style-type: none"> – The Pending SubD Code Creation can be updated in this tab. – The filter option must be present to show the code shops using from date tab (in calendar) and to date tab (in calendar) along with the reset tab to undo the selection. – The Upload option has to be available to upload the distributor code file (has to be in excel format) from the system files. – This record should be downloadable in excel format. – The search field has to be present to search the records by passing keywords. – The headers of the records in Code Created SubD should be S.no, Name, Created At(date-to-time), Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, Images(must show picture of ASM document) and Details (must show Additional information) and Action. – The Action option must have Update code to update the distributor code in a pop up.
	Code Created SubD	<ul style="list-style-type: none"> – The Code Created due to updation made on Code creation pending should be displayed on this tab. – The data in the records must be displayed on the basis of the filter option to show the code shops using from date tab (in calendar) and to date tab (in calendar) along with the reset tab to undo the selection. – This record should be downloadable in excel format. – The headers of the records in Code Created SubD should be S.no, Name, Created At(date-to-time), Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, Images(must show picture of ASM document) and Details (must show Additional information) and action.

	ASM Declined Details	<ul style="list-style-type: none"> – The ASM declined shops for code creation should be on this tab. – It should have a filter option containing list of ASM along with reset option to clear the entries made. This record should be downloadable in excel format. – The search field has to be present to search the records by passing keywords. – Records should be displayed based on the show entries that user prefers as 10, 25, 50 and 100. – The Records in Approved forms must have the headers as S.no, Name, Mobile, Shop, Address, Town Code, GST, Created By (show RSP, Mobile number), SubD Score, Images(must show shop images in pop up when invoked) and Details (must show Additional information).
	User List	<ul style="list-style-type: none"> – The user list must show all the details of the users of portal. – The entries of user can be seen by show entries option that displays user list in numbering as 10, 25, 50 and 100. – The header option of the user record must have S.no, User, Mobile, Role, and Business.
8	Leader	Leader will handle the overall distributor details and can also create a user.
	Approved Forms	<ul style="list-style-type: none"> – The overall VA Verified distributor forms can be accessed. – The filter option must display the approved forms that should be mapped to choose one by one option as business, ASM, SDE, RSP. This must also include a reset tab to undo all the previous selections made. – The header option of the approved form must have S.no, Name, Code, Mobile, Shop, Town Code, GST, Created By, SubD score, VA Verify, Image, and Details.

	Future Prospects Form	<ul style="list-style-type: none"> – The Future prospects of distributor form that are put under hold can be seen by leader. – The filter option must display the Future Prospects Form that should be mapped to choose one by one option as business, ASM, SDE, RSP. This must also include a reset tab to undo all the previous selections made. – The header option of the approved form must have S.no, Name, Code, Mobile, Shop, Town Code, GST, Created By, SubD score, VA Verify (show not verified), Image, and Details.
	Funnel form	<ul style="list-style-type: none"> – It displays the SM and TSO saved forms that are moved to funnel. – The filter option must display the Future Prospects Form that should be mapped to choose one by one option as business, ASM, SDE, RSP. This must also include a reset tab to undo all the previous selections made. – The header option of the approved form must have S.no, Name, Code, Mobile, Shop, Town Code, GST, Created By, SubD score, Remarks, Image, and Details.
	User	<ul style="list-style-type: none"> – The leader must only have the access to create a new user. – The new user creation must be done by create user tab which allows to provide inputs fields like Business, Region(from drop down option as north, south, east, west), Role(in drop down option as RSP,SDE, ASM, ZSM), Username and mobile number. – The entries of user can be seen by show entries option that displays user list in numbering as 10, 25, 50 and 100. – The search field has to be present to search the records by passing keywords. – The Headers of the user record must have S.no, Name, Mobile, Role, Business and Action. – The Action option must have edit and delete user option through which user can delete user and can also edit and update each user.

	View map	<ul style="list-style-type: none"> – The View map option must have filter options like Super Distributor Code (all distributor codes in drop down), State (all states inside India) and Type (new, existing and replacement from drop down) along with a reset option to undo the selection. – The tracking of Distributor type as new, Replacement and existing routes should be done by the map.
	Parameter Value Change	<ul style="list-style-type: none"> – The parameter value for the distributor forms and value changes can be performed. – The entries of user can be seen by show entries option that displays user list in numbering as 10, 25, 50 and 100. – The search field has to be present to search the records by passing keywords. – The Headers of the parameter records are S.no, Parameters, Parameter slab, Business, values and Action option (with a re-enter parameter value field).
	Total Shop Details	<ul style="list-style-type: none"> – The overall display about the shops details must be displayed on the order as Total number of shops, Number of shops Approved, Number of shops Rejected, Remaining shops.