

DATE: 15.09.2023

1. Login user – Change Secretary as secretarial.
2. Need to Change Address:
 - NO.12, Poonthamallee road, Ekkattuthangal, Chennai.
 - NO.12, Cenatoph road, Teynampet, Chennai.
3. In Create meeting – Need a preview option near document upload.
4. In resolution it need to show along with Resolved that.
5. Hyperlink – Need an agenda in hyperlink with agenda and document page no.
6. Create meeting – need to save meeting before publish or draft.
7. Schedule meeting – Action, Add Email send(before sending mail it show preview of agenda, mail content with concern name with check box option) on that email content page need a edit and delete option. Before sharing mail it need to throw a pop up as do you want send a mail – [Notice email content].
8. In Notice email content need to change Accounts as agenda.
9. Need to display Board meeting number in front end view.
10. Schedule meeting – Change S.NO as BM no which need to auto capture.
11. In draft minute it needs to show only new meetings. Before sharing mail need to preview mail content it includes concern name with check box, edit option– Mail preview should contain submit button & it need to ask reconfirmation.
12. In Final minute it needs to show only new meetings. Before sharing mail need to preview mail content it includes concern name with check box, edit option – Mail preview should contain submit button & it need to ask reconfirmation.
13. Schedule Meeting – Download with attachments.
14. In Draft, final and agenda mail date and venue need to auto capture.