Date: 12.07.2023

POINTS DISCUSSED ON TODAY`S MEETING

PMS

1. QC Login should include Revert option.
2. The ratings are categorized into (EE, ME, PC, SC), for each rating constant percentage should be fixed.
3. PMS based on performance rating, for Promotion percentage, others (corrections /additional inputs given by the management).
4. Prorated percent & Increment month header – After uploading the excel through bulk upload the entries will display in the table. The process should be automated.
5. QC Login-Calculations based on per month & per annum include Total difference, Total % of difference header.
6. HR Login- As shown in PDF Current & Revised CTC should be displayed in table to verify from HR end.
7. Auto mail trigger from Budgie to employees to complete PMS process based on the Hierarchy level (reminder mail).
8. After employee submits feedback, the feedback report should be displayed in HR, BH & QC login with Diagrammatic representation.