Date: 15.07.2023

POINTS DISCUSSED ON TODAY`S MEETING

ASSET

1. IA Report- Export option required.
2. Temporary asset allocation is done by IT Infra Team – requestor should initiate the process.
3. If temporary asset allocation period is going to expire, alert mail before 2 days to IT Infra team (existing flow) –Mail trigger if they not respond for 7 days, if no action taken for 15 days, escalation mail triggered to BH --> Need to implement
4. Asset ID should automate.
5. IA team will have a checkpoint, Generate QR code and share the details to IT Infra team.
6. Physical verification -QR code linked with Budgie --> not tested.
7. QC should have separate login for QR code control.