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PRO-HIRE

28th DEC 2022

PREPARED BY:

HEMA'S ENTERPRISES PVT LTD

DOCUMENT REVISION:

DATE	VERSION NUMBER	DOCUMENT CHANGES	APPROVED BY
28 – 12 - 2022	**1.0**	**Initial draft**	

Contents

PROJECT OBJECTIVE:

The goal of this portal is to help the management to track their candidate details alongside maintaining their history and records. Using this website we can reduce the administration work. Through this website the user can speed up the recruitment process.

PROJECT DESCRIPTION:

Pro Hire is a Candidate tracking software used by recruiters and talent acquisition team to automate the collecting and presentation of candidate data, as well as to expedite communication through automated applicant managing, in order to increase productivity during the hiring process. This portal helps track the leads of candidates, client and user details. Pro Hire website that should be handled by the employee, Admin and HR.

PROJECT SCOPE:

S.NO	MENU	PROJECT DESCRIPTION
1	**Login**	– Login has administrator, user, employee credential types; thus as per their desired category role, the application usage permission will be allotted and have to access with the recommended user login. – If the user forgets the password they can reset the password using forget password option.
2	**Allocation list.**	**Allocation list** it should have add allocation and advanced filter tab. – Add allocation tab it includes Request for hire option, Core staffing, Contract staffing and payroll with radio button option, Billing status option (billable and Non billable with radio button option). • Request raised by option it includes name, mobile number, email address, notice period, position title, please mention location/onsite location preferred, payout%, No. Of positions, JD/roles & responsibilities, SPOC, Qualification, Essential skill sets, Good to have skill sets, Experience from (in years), Experience to (in years), Maximum CTC (per annum), Any other specific consideration(Add CVS share to) all these options as input field. • Location with checklist option such as WFH, hybrid, Work from suite. Client with drop down option (Agaram infotech, Alpha ori technologies, APPZLOGIC, AUTOMUS CONSULTING, B2e technology etc…) it also includes add tab which includes Client name, email and mobile as input field. Save and close tab. • Function with drop down option (IT, Non IT, Others). It should have Submit tab. – Advanced filter tab it includes from date and to date with updated calendar, position title, position status, Location, Request raised by (name), Client name as input field, Action with clear tab.

		– Under this it contain following options like yet to allocate list, Allocated list, offer released, Candidate onboard, Won position, all position and position on hold. – **Yet to Allocate** list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain following header options like S.NO, RFH NO, Client name, Position title, [No. of position (it contain a tab which includes Action type, No. of position with drop down option and close, update tab)], Position ageing, Open date, Location, Assigned status (It should have pending, Work in progress, Edit tab (In edit tab it must have select position status with drop down option and close, update tab) and Action. • Action must be with Add allocation tab list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. – The user can search through Employee Id or Name in search option tab. – It should contain following header options like S.NO, HEPL recruitment number,

		Position title, No. of position , Position ageing, Open date, Location, Assigned status (It should have pending, Work in progress, Edit tab (In edit tab it must have select position status with drop down option and close, update tab) and Action (assign and delete tab). – **Allocated list** can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain following header options like S.NO, RFH NO, Client name, Position title, [No. of position (it contain a tab which includes Action type, No. of position with drop down option and close, update tab)], Position ageing, Open date, Location, Assigned status (It should have Assigned, Work in progress, Edit tab (In edit tab it must have select position status with drop down option and close, update tab) and Action. • Action must be with Add allocation tab list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. – The user can search through

		Employee Id or Name in search option tab. – It should contain following header options like S.NO, HEPL recruitment number, Position title, No. of position , Position ageing, Open date, Location, Assigned status (It should have Assigned, Work in progress, Edit tab (In edit tab it must have select position status with drop down option and close, update tab) and Action (assign and delete tab). – **Offer released** can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It need to be with header options like S.NO, Candidate name, Client name, position title, HEPL Recruitment ref no, Closed date, Closed salary, Joining type, Date of joining, candidate CV, Follow up History (it should have header options as S.NO, Follow up status, Created on date, Created on time, Offer released details – Closed salary, salary review, Joining type, Date of joining, Remark, created on) and action. • Action should contain Work in progress and edit tab (edit need to be with select position status with drop down option and close, update tab).

		– **Candidate onboard** can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user’s requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should be with header options as S.NO, Candidate name, Client name, Position, candidate source, Gender, CV, Follow up (it should have header options as S.NO, Follow up status, Created on date, Created on time, Offer released details – Closed salary, salary review, Joining type, Date of joining, Remark, created on), Status and action. • Action must have Offered, Won, Work in progress and edit tab (edit tab must have select position status with drop down option and close, update tab). – **Won position** can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user’s requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain following header options like S.NO, RFH NO, Client

		name, Position title, No. of position, Open date, Location, Assigned status (It should have assigned, pending, Won, Edit tab (In edit tab it must have select position status with drop down option and close, update tab). – **All position** list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain following header options like S.NO, RFH NO, Client name, Position title, [No. of position (it contain a tab which includes Action type, No. of position with drop down option and close, update tab)], Position ageing, Open date, Location, Assigned status (It should have pending, Assigned, lost, dropped, Edit tab (In edit tab it must have select position status with drop down option and close, update tab) and Action. • Action must be with Add allocation tab list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. – The user can search through Employee Id or Name in search option tab. – It should contain following

		header options like S.NO, HEPL recruitment number, Position title, No. of position , Position ageing, Open date, Location, Assigned status (It should have pending, Work in progress, Edit tab (In edit tab it must have select position status with drop down option and close, update tab) and Action (assign and delete tab). – **Position on hold** list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain following header options like S.NO, RFH NO, Client name, Position title, [No. of position (it contain a tab which includes Action type, No. of position with drop down option and close, update tab)], Position ageing, Open date, Location, Assigned status (It should have pending, on hold, Edit tab (In edit tab it must have select position status with drop down option and close, update tab) and Action. • Action must be with Add allocation tab list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which

		includes the header option. – The user can search through Employee Id or Name in search option tab. – It should contain following header options like S.NO, HEPL recruitment number, Position title, No. of position, Position ageing, Open date, Location, Assigned status and Action.
3	**Lead tracker**	**Lead Tracker** must have a Add new lead option to provide a new lead page with details like • Name (drop down list), Business(drop down list as AR, VR, Software, Digital marketing, etc..), Service, Firm name, Client name and Client mode (drop down list as audio call, LinkedIn, Face book, Email, Reference, etc…) as mandatory fields. • Client email, Client number, Client website, location and share to (drop down list containing names of recruiter) then can be submitted. – With Advanced filter option they can filter the leads using from date (from calendar), to date (from calendar), client name, status, BDM, business, quote given (YES, NO, WFQ) and action icon to clear the filter entries made. – The **position status** has to be displayed with respective icons as Follow up, Hot, WIP, Won, and Lost, Not interested. – **The Lead Tracker** tab should have sub tabs like Lead Tracker List, Shared Leads, Active Leads, Won Leads, Duplicated Leads, Dashboard, Business report. – The **lead tracker list** must contain a record with headers like S.NO, BDM, Client name, Business, Service, Status (can edit using edit status pop up and select status in drop down and update it), Open date, Next Follow up date (changed using calendar), Quote given (can also be edited using edit quote given and

		select in drop down as yes, no, WFQ), Potential business (using up and down arrows in edit actual business pop up), Actual business (using up and down arrows in edit actual business pop up), Follow up (when invoked must show follow up info pop up containing headers of list with S.NO, RFH no, BDM, Follow up status, created on, created time), Created by. • The records must show based on the show entries that user prefers as 15, 50, 100, 250, 500 and all. • The search field has to be present to search the records by passing keywords. • The lead tracker report should be able to copied, downloadable (in Excel, CSV, PDF), printable, Colvis (display only those selected column from the list). – **Shared Leads** records must have headers like S.NO, BDM Name, Client name, Business, Service, Open date, Request status, Service, follow up (when invoked must show follow up info pop up containing headers of list with S.NO, RFH no, BDM, Follow up status, created on, created time), location, Client website, Created by. • The records must show based on the show entries that user prefers as 15, 50, 100, 250, 500 and all. • The search field has to be present to search the records by passing keywords. • The Shared leads report should be able to copied, downloadable (in Excel, CSV, PDF), printable, Colvis (display only those selected column from the list). – **The Active Leads** must list with the headers like S.NO, BDM Name, Client name, Business, Service, Status(can edit using edit status pop up and select status in drop down and update it), Open date, Next follow up date (changed using calendar option), quote given(can also be edited using edit quote given and select in drop down as yes, no, WFQ), Potential

		business, Actual Business (using up and down arrows in edit actual business pop up), Follow up (when invoked must show follow up info pop up containing headers of list with S.NO, RFH no, BDM, Follow up status, created on, created time), Created by. • The records must show based on the show entries that user prefers as 15, 50, 100, 250, 500 and all. • The search field has to be present to search the records by passing keywords. • The Active leads report should be able to copied, downloadable (in Excel, CSV, PDF), printable, Colvis (display only those selected column from the list). – **Won Leads** must list with the headers like S.NO, BDM Name, Client name, Business, Service, Status(can edit using edit status pop up and select status in drop down and update it) , Open date, Next follow up date(changed using calendar option), quote given(can also be edited using edit quote given and select in drop down as yes, no, WFQ), Potential business(can be auto captured using up and down arrows in edit business potential pop up), Actual Business (using up and down arrows in edit actual business pop up), Follow up(when invoked must show follow up info pop up containing headers of list with S.NO, RFH no, BDM, Follow up status, created on, created time), Created by. • The records must show based on the show entries that user prefers as 15, 50, 100, 250, 500 and all. • The search field has to be present to search the records by passing keywords. • The Active leads report should be able to copied, downloadable (in Excel, CSV, PDF), printable, Colvis (display only those selected column from the list). – **The Duplicate List** must list the duplicate candidate leads having headers like S.NO, BDM Name, Client name, Business, Service,

		Status, Created by and action option (asking to approve or deny the lead). • The records must show based on the show entries that user prefers as 15, 50, 100, 250, 500 and all. • The search field has to be present to search the records by passing keywords. • The Active leads report should be able to copied, downloadable (in Excel, CSV, PDF), printable, Colvis (display only those selected column from the list). – **The Dashboard** should show the conversion percentage of the leads and must contain the record headers as S.NO, Business, Won, Hot, WIP, Follow up, Lost, Not interested, grand total. The last row in the record must provide the total position of each leads and overall leads. • The records must show based on the show entries that user prefers as 15, 50, 100, 250, 500 and all. • The search field has to be present to search the records by passing keywords. • The Active leads report should be able to copied, downloadable (in Excel, CSV, PDF), printable, Colvis (display only those selected column from the list). – **The Business Report** lists the reports in terms of S.NO, Business, Firm name, sum of potential business. This report can be downloadable via excel sheet.
4	**Candidate database**	**Candidate database** should be with advanced filter tab it include from date and to date with updated calendar, position, request raised by (KAM name), client name, recruiter as input field, Position status with drop down option, Action with clear tab. – Under this it contain following options like Active candidate, rejected candidate, position dropped. – **Active candidate** list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various

		purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should be with header options like S.NO, client name, candidate name, position, KAM, CV, Follow up (it should have header options as S.NO, Follow up status, Created on date, Created on time), Position status, RFH no, HEPL recruitment REF no, Created on, Recruiter, Action. • Action should be with Delete and Edit option (edit option must have Candidate name, gender, email, candidate source as input field with update tab). – **Rejected candidate** list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should be with header options like S.NO, client name, candidate name, position, KAM, CV, Follow up (it should have header options as S.NO, Follow up status, Created on date, Created on time), Position status, RFH no, HEPL recruitment REF no, Created on,

		Recruiter, Action. • Action should be with Delete and Edit option (edit option must have Candidate name, gender, email, candidate source as input field with update tab). – **Position dropped** list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should be with header options like S.NO, client name, candidate name, position, KAM, CV, Follow up (it should have header options as S.NO, Follow up status, Created on date, Created on time), Position status, RFH no, HEPL recruitment REF no, Created on, Recruiter, Action. • Action should be with Delete and Edit option (edit option must have Candidate name, gender, email, candidate source as input field with update tab).
5	**External candidate database**	**External Candidate database** tab must have an Advanced filter option to help filter results by using from date (fill using calendar), to date (fill using calendar), Position (drop down list) and action option to clear the entered data. – In Import option the user can download the sample format or can import a database from the system and can update in the record. – The candidate records must show based on the show entries that user prefers as 15, 50,

		100, 250, 500 and all. – The header option of the Candidate record must involve S.NO, Name, Email, Mobile number, Current location, Department type, Skill set, Position applying to, Year of experience, Remarks, CV upload, Created at. – The search field has to be present to search the records by passing keywords. – This candidate record should be able to copied, downloadable (in Excel, CSV, PDF), printable, Colvis (display only those selected column from the list).
6	**Allocation report**	**Allocation report** there should be an Advanced filter option must be present to ask for filter option such as from date (fill using calendar), to date (fill using calendar), position status (from drop down list), assigned status (from drop down list as pending or assigned), position title, location, KAM name, client name, recruiter and an clear option to erase the given inputs. – The status of the candidates must be of assigned status (pending, assigned, candidate details) and position status (WIP, WON, on hold, re open, Offered, dropped, Lost, and Invoiced). – In Ticket report the header option must involve S.NO, HEPL recruitment ref number, client name, Position title, CV count, Position ageing, Open date, Closed date, Current status, Last modified, Location, Recruiters, Assigned status and action option – The Action option when invoked should manifest to the ticket candidate profile – The records must show based on the show entries that user prefers as 15, 50, 100, 250, 500 and all. – The search field has to be present to search the records by passing keywords. – The Ticket report should be able to copied, downloadable(in Excel, CSV, PDF), printable, Colvis(display only those selected column from the list)

		– Candidate profile must have headers of records like S.NO, Candidate name, Position, gender, CV, follow up, position status, Recruiter, Created on. – Candidate profile can be filtered using advanced filter option by providing from date (from calendar), to date (from calendar), position status (Drop down option) and clear option to clear the entries made. – The records must show based on the show entries that user prefers as 15, 50, 100, 250, 500 and all. – The search field has to be present to search the records by passing keywords. – The Ticket candidate profile report should be able to copied, downloadable(in Excel, CSV, PDF), printable, Colvis(display only those selected column from the list)
7	**Recruiter report**	**Recruiter report** an Advanced filter option must be present to ask for filter option such as From date, To date, position title, location, position status, assigned status, client name, recruiters, request raised by(name should be in drop down option) and clear option to erase the given inputs. – The status of the candidates must be of assigned status (pending, assigned, candidate details) and position status (WIP, WON, on hold, re open, Offered, dropped, Lost, and Invoiced). – The header of the Recruiter report must have S.NO, HEPL recruitment ref number, client name, Position title, CV count, Position ageing, Open date, Closed date, Current status, Last modified, Location, Recruiters, Assigned status and action option. – The action icon must manifest to the candidate profile. – Candidate profile must have headers of records like S.NO, Candidate name, Position, gender, CV, follow up, position status, Recruiter, Created on. – Candidate profile can be filtered using

		advanced filter option by providing from date (from calendar), to date (from calendar), position status (Drop down option) and clear option to clear the entries made. – The records must show based on the show entries that user prefers as 15, 50, 100, 250, 500 and all. – The search field has to be present to search the records by passing keywords. – The Ticket candidate profile report should be able to copied, downloadable (in Excel, CSV, PDF), printable, Colvis (display only those selected column from the list).
8	**Document collection**	**Document collection** list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. – In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. – The user can search through Employee Id or Name in search option tab. – It need to be with header options like S.NO, Candidate name, RFH NO, Position, Follow up, Document status, OAT Status, Offer letter, OAT ageing, DOC detail. • DOC detail must be with options as Basic details, Education, Experience, Proof of identity & Address, Proof of compensation & benefits received, other proof of documents. • Basic details should have options Name, Gender, Mobile number, Candidate source, Email, Candidate type.
9	**Offers**	**Offers** need to be with sub menus like Approved offers, Offers accepted, Offers rejected. – **Approved offers** list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various

		purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain following headers as S.NO, Candidate name, RFH NO, HEPL Recruitment ref No, Designation, Follow up (It must headers like S.NO, Follow up status, Created on, Offer released details – Closed salary, salary review, joining type, date of joining, remark, created on), Document status, Offer release action. – **Offers accepted** list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain following headers as S.NO, Candidate name, RFH NO, HEPL Recruitment ref No, Designation, Follow up (It must headers like S.NO, Follow up status, Created on, Offer released details – Closed salary, salary review, joining type, date of joining, remark, created on), Document status. – **Offers rejected** list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various

		purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain following headers as S.NO, Candidate name, RFH NO, Designation, Follow up (It must headers like S.NO, Follow up status, Created on, Offer released details – Closed salary, salary review, joining type, date of joining, remark, created on), Document status.
10	**Users list**	**Users list** should have Add user tab it include EMP ID, Name, Designation, Email as input field with submit tab. – This list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. – In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. – The user can search through Employee Id or Name in search option tab. – It must be with following headers like S.NO, EMP ID, Name, Designation, Email, Team and action. • Action it includes Reset password, delete and edit option (edit option contain Name, Designation, Email, Team as input field with update tab).
11	**Client list**	**Client list** must have Add client tab which includes Client name, Email, mobile as manual entry with save and close tab.

		– In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. – The user can search through Employee Id or Name in search option tab. – It needs to be with headers as client name, Email, Mobile and Action. – Action should have Delete and Edit option (Edit option contain client name, Email, Mobile as input field with save and close tab).
12	**Deleted request**	**Deleted request** should contain Advanced filter tab it includes from date and to date with updated calendar, Position title, Location, Client name, Request raised by (name) as input field, Position status with drop down option, Action with clear tab. – This list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. – In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. – The user can search through Employee Id or Name in search option tab. – It should contain headers options as S.NO, RFH NO, Client name, Position title, NO. Of position, Position ageing, open date, location, Remark, Assigned status and action.
13	**Dashboard**	**Dashboard** it include options like Open – Reopen position, Won position, Recruiter hourly score card, Recruiter daily report, Score card, Client score card, CV score card. – **Open – Reopen position** should contain Advanced filter tab it includes from date and to date with updated calendar, Position title, Location, Client name, Request raised by (name), recruiter as input field, Action with clear tab. • This list can be downloaded in PDF or CSV format or else user copy the data

		with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain header options like S.NO, HEPL recruitment ref. NO, Client name, Position title, Open date, Position ageing, Total CV'S, Profile Ageing, Location, Recruiter, Request raised by, Current status, Last modified and maximum CTC (per month). – **Won position** should contain advanced filter tab it includes from date and to date with updated calendar, Position title, Location, Client name, Request raised by (name), recruiter as input field, Action with clear tab. • This list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain headers like S.NO, HEPL recruitment ref no, Client name, Position title, Open date, Candidate name, Gender, Source, DOJ, location, Recruiter, Request raised by, Closed date, Closed CTC salary/month and Current status.

		– **Recruiter hourly score card** it should have from date and to date with updated calendar, select KAM, select recruiter with clear tab. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • This page can be download in excel format, colvis having drop down option which includes the header option. • It should have following headers like S.NO, recruiter, Positions working, Interviews, Offers, 10am, 11am, 12am, 1pm, 3pm, 4pm, 5pm, 6pm and total CVs. – **Recruiter hourly score card** it should have from date and to date with updated calendar, select KAM, select recruiter with clear tab. • This list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option. • In the drop down option 15, 50, 100, 250, 500, all numeric are there, depending upon user's requirement they can view the entries. • The user can search through Employee Id or Name in search option tab. • It should contain headers options like S.NO, Recruiter, opening positions, FTD Sourcing, New positions, CVs submitted, interviews and offer released. – **Score card** it should have from date and to date with updated calendar with clear tab. • It needs to be with headers as Description and Total counts.

<table>
<tr><td></td><td></td><td>It also contain another header options like HR recruiter, Billable, Non billable and Closed count.
– Client score card should contain from date and to date with updated calendar, Client name, Position title, select recruiter as input field, Position status, select KAM with drop down option and clear tab.
This Page can be downloaded through excel format.
It need to be with headers like S.NO, Client name, Position, Number of positions, Total potential earnings, CV count.
– CV score card should contain from date and to date with updated calendar, Client name, Position title, select recruiter as input field, Position status, select KAM with drop down option and clear tab.
This list can be downloaded in PDF or CSV format or else user copy the data with copy option and can use it for various purposes and so user can print the company list using print option and colvis having drop down option which includes the header option.
The user can search through Employee Id or Name in search option tab.
It must have following headers as S.NO, client name, position ageing, number of positions, CV count, profile submitted to hiring manager, profile rejected by hiring manager, profile rejected as duplicate, profile rejected as irrelevant, interview scheduled with hiring manager, L1 interviewed, Profile rejected on L1, L3 interviewed.</td></tr>
<tr><td>14</td><td>Change password</td><td>Change password contain New password and Confirm password as input field with submit tab.</td></tr>
</table>