S.NO	MENU	WORKFLOW DESCRIPTION
1	**1　PURCHASE EVENT** **1.1 Master** 　**1.11 vendor** 　**1.12 Product** 　**1.13 Team** 　**1.14 Location** **1.2 Analytics** **1.3 Events** **1.4 Dashboard**	Purchase activities will be captured through purchase request to vendor by online live event with the time schedule. Hence, the L1 will be finalized and the process will be carried out. To conduct the live event, vendor details; Product details; Team details; and Location need to be added, with those details the live event should be conducted and maintained in the history. - **Master: Vendor Master** is the initial process which should have the basic details of vendors like Name, vendor code, phone number, and type of firm, location, status, and category. 　▪ The vendor details should be integrated with existing main vendor master. So, by using the vendor code the above mentioned data should fetch from the vendor master. 　▪ If possible, bulk upload of vendor data through excel option is needed. 　▪ Filtration by location, tags, Firm, category, status should be functioned. 　▪ Tags will be added if the tag need to be add to vendors - **Product Master** menu should have the list of products with the header options are product code, product name, created date, updated date, category, status and action 　▪ Action should have the option to edit the product details 　▪ New Product creation should be made with the options are Product code, Product name, Description, Category, HSN code, SKU, UOM, Terms & Conditions. 　▪ If possible, bulk upload of product data through excel option is needed - **Team** menu is like department master that should have the set of teams and in which set of users should be mapped. 　▪ Team type need to be created, from that team need to be created, in that team members should be mapped.

		▪ Single user can able to map with multiple team.
		- **Location** menu will have the list of organizations with the header options are name of the org, address, location type, location code, status, and action – to edit the location details.
		  ▪ To add the new location, the header options with above mentioned details need to be captured
		- **Analytics** should show the price trends value depends upon the month selection with the header options of serial number; name of the e-auction; total number of participant active; budget price; first price of L1, L2, L3; Final price of L1, L2, L3; Budget Vs Final price; Average savings of budget vs L1, budget vs L2, budget vs L3.
		- **Events** menu need to show the live events performance and history of existing events. Live event need to be created with the options are event name; mode selection like auction or RFQ; time duration; extra time closure duration; delivery date; editable terms and conditions; options to add product detail with drop down options and incase of bulk products, bulk upload option is needed.
		  ▪ The product details should be captured with the following header options are product name, product variant, quantity, delivery location, price, tax and freight details and total amount.
		  ▪ History of events need to be maintained with the following details are compare quote, price trends, event details, participants, and event dashboard.
		  ▪ The history can be viewed depends upon the filtration. The options are date, products, product category, location, event mode, event type, and event status.
		- **Dashboard** menu will show the entire

			database in graphical form of product wise, event wise with periodic wise.

	2	**Supply chain management**
		2.1 Dashboard
		2.2 Purchase Order
		2.3 Stock Readiness
		2.4 ASN
		2.5 Vendor
		2.6 Material Specification
		2.7 Work flow inbox
		2.8 Reports
			The portal with the Supply chain management process that should be deal with user and client. The Process starts with PO which will be fetch from SAP (SAP integration is considerable). The list of PO should be shown, once the PO is ordered from SAP, it should be integrated and shown the details.
			- Vendor should able to login, view the provided tabs, and access the tabs.
			- The PO should be filtered as per user requirement.
			- **Dashboard** should the total count of Acknowledged count, Modified request, New documents, and Total request.
			- **Purchase order** should show the list of order details are PO number, DOC date, Vendor code, Vendor name, plant code, PO value, Po term, status, Amendment, PDF of the PO – same as SAP report.
			  ▪ The same should be able to shown in vendor login with acknowledgement option and modify option.
			  ▪ If the PO is acceptable, vendor should accept it with acknowledgement option.
			  ▪ If the vendor need any clarification, then the vendor should select the modify option and the request should be raised to user. So, the amendment status should be Modification requested. Once the amendment is closed, then the PO can be acknowledged.
			- **Stock Readiness** menu will shown the details of the stock availability with the header options are PO number, Document date, Vendor number, Vendor name, Stock readiness details
			  ▪ The vendor login should able to update the stock as per the PO quantity. So, for the updation; the header options should have the PO number, Material code, Material category, description,

| | | quantity required, UOM, Quantity availability – it should be updated by vendor, Production date, Expected availability date, Tentative delivery date, Attachments can be attached.
■ If the material is needed to add additionally, can able to add it.
■ If the bulk product rows need to be submitted, then the check box for selecting required PO item is must for the submission.
- **ASN – Advanced Shipping Note** should let the vendor to do the shipping details for the acknowledged PO.
■ The PO should be listed out with the header options of PO number, Material code, Material name, schedule line, Plant, total Quantity, UOM, schedule quantity, balance quantity, dispatch quantity, delivery date, basic amount, tax amount, total amount details.
■ Then, the shipment details need to be captured as truck number, Transport or courier name, Date of dispatch, LR number, LR date, Expected delivery date, E waybill number, E way bill value, challan number, challan date, number of package, weight of consignment, place of loading, place of delivery, mode of packing
■ Then, the invoice details are supplier invoice number, invoice date, basic value, tax amount, other charges, freight value, and total invoice value.
■ In case of document attachment, the attachment option is needed.
- **Vendor** menu should have the list of vendor details with the header options of vendor code, vendor name, user ID, email id, phone number, and location.
■ If the vendor is new, through registration process the new vendor need to be added.
■ If the vendor is already existing in the |

		vendor master, through sync option by vendor code the existing vendor should be fetched and added in vendor tab.
		▪ It should be enable only to user.
		▪ Once the vendor is created through registration process or sync with existing vendor details, the user Id need to be created for the vendor usage.
		- **Material specification** menu should have the details of material specification details for each vendor. Each vendor will have specific type of materials. So, depends upon the vendor the material will be listed out with the header options of vendor code, vendor name, material code, material description, material type, and material spec, created by, created date.
		▪ As per the vendor mapping with material code, the particular materials need to be shown in the vendor login.
		▪ Bulk upload option is needed to upload the huge data at a time with the above mentioned header options.
		- **Workflow inbox** menu should have the option to create the comments by the vendor, which will be raised to the users and it will be maintained like conversation. The vendor should able to raise their queries.
		- **Reports** menu should show the reports of PO reports, ASN reports, Vendor stock report, vendor onboard report.
		▪ For the user view all details should be shown
		▪ For vendor view, related to particular vendor details should shown