**ONLINE CAPEX**

|  |  |  |
| --- | --- | --- |
| **S.NO** | **MENU** | **WORKFLOW DESCRIPTION** |
| 1. | USER | The user login was to create a ticket with the Asset details and business/ execution details. The asset details with the headers of project description, plant, year, category, target completion, project (new, existing), payback months, ROI details, annual savings, file uploads. The business/execution contains the details of business need, execution plan/need, purchase type, and with the approval flows.  **Note:** Online CAPEX flow has 2 levels of approvals is based on the amount. If the amount was below 5 lakhs it will move to the **level 1** approval ( HOD, business head, revenue assurance, accounts), if the amount was exceeds 5 lakhs it should get the **level 2** (revenue assurance, CFO, director 1, director 2, chairman) approvals also.   * **Asset status:** In Asset status pending and completed ticket should be listed out with the details of CAPEX, uploaded by(creator), asset name, received on, status, the completed asset list shows with the headers of CAPEX no, uploaded by, uploaded date, asset name, received on, completed on, and status. * **Report:** In Report tab should have the filter option to specify the tickets with CAPEX ID, Ticket status etc… |
| 2. | REVENUE ASSURANCE | In Every ticket the ROI details and Payback details was unable to upload by the creator the revenue assurance team only should update it, once it was updated by the Revenue assurance team then it will trigger to the creator also but the creator should not edit and not able make any changes on that. |