**PROJECT SCOPE:**

**Process 1: Account creation by the candidate - Candidate/ Student Counselor**

* Personal details to be captured.
* List of courses (To be enabled only post submission of all the personal information.
* Fees structure of each course.

**Process 2: Course Confirmation - Student counselor**

* Student counselor will discuss about the course & provide feedback.

**Process 3: Course Acceptance, Enrollment and Registration - Candidate/CK Edge**

* Mail trigger to candidates mail id.
* Welcome email
* Enrollment Assistance – If yes, Select mode of assistance & after registration, link sent through mail for payment process.
* If no, direct to the payment link.
* Fields to capture the referral details to be enabled.
* Course confirmation to be sent as a mail.

**Process 4: Payment confirmation- CK Edge**

* Mail to be triggered to the candidate's mail ID.
* Payment confirmation should be sent as a mail.
* Profile update to be given as a separate tab.

**Process 5: Pay as you learn Plan – CK Edge**

* Mail to be triggered to the candidate's mail ID/Mobile No/Student Counselor's mail ID.
* Reminder message – If payment is not made.

**Process 6: Unpaid fees – Student counselor**

* Student Counselor to do a follow up call; and if still payment is not cleared, the Student should not be allowed to continue with the Course.
* Deviation approval

**Process 7: Performance tracking - Student counselor**

**Process 8: Assessment tracking – Student counselor**

**Process 9: Retraining/Certification – Candidate/Student counselor**

* Retraining/Certification done within 10% of the course duration.

**Process 10: Graduation Ceremony – CK Edge**

* Mail to be triggered to the candidate's mail ID/Student Counselor's mail ID.
* A formal invite for batch graduation along with an appreciation mail

**Process 11: Student testimonials – CK Edge**

* To capture feedback