**SALESMAN ONBOARDING:**

**PROCESS 1:** The Recruitment form such as Basic details, Additional details, other details and bank details along with live picture of salesman.

* **Basic details** includes Name, Mobile number, Whatsapp number, Date of birth, Email ID, Father’s name, Address, upload resume, date of joining and Sales category.
* **Additional details** include Experience, Education, Age, Terrain knowledge, Technology adaption and family background.
* **Other details** include sales type.
* **Bank details** includeAadhar number, Aadhar copy, PAN Number, PAN copy, Cheque copy, bank name, Account number, Account type, IFSC code and Branch name.

**PROCESS2:** Once all the details are filled, if the SDE choose save option, the form will move to funnel form or else If the SDE Submits a form it will move for ASM Verification.

**PROCESS 3:** ASM can view and approve the form or else ASM can move the form to the Future prospect.

**PROCESS 4:** If the form is approved by the ASM it will move for RSSM verification.

**PROCESS 5:** RSSM can verify or reject the form, while rejecting the form RSSM need to give remarks and submit it.

**PROCESS 6:** If the form rejected by the RSSM it will redirect to SDE login.

**PROCESS 7:** Then the SDE can check and re upload the document. Later it will move to RSSM verification.