



Checklist for a Visitor visa

1 Application and applicant details

| | | | |
|--------------------------|--|--------------------------|--|
| AVATS reference number: | | Current passport number: | |
| First name / Given name: | | VFS VAC location: | |
| Surname / Family name: | | Submission date: | |

2 Summary

A short stay, 'C' class, visit visa allows you to travel to Ireland, for a maximum of 90 days (in any 180 day period), for tourism, to visit family or friends, to study, to get married or for medical treatment. This visa does not allow permit work (paid or unpaid) of any kind or use any publicly funded services. Further information, including information on travel/medical insurance, is available online:

<https://www.irishimmigration.ie/coming-to-visit-ireland/>.

3 Document checklist

The following documents are required when applying for a visa; however, the Embassy of Ireland, and the Irish Immigration Service, reserve the right to seek additional documents as appropriate to the application:

| # | Category | Sub-category | Comments | For use by VFS only | | |
|-----|---|--------------------------------|--|--------------------------|--------------------------|---|
| | | | | Submitted? | | LIDPro container |
| | | | | Yes | No | |
| 1.1 | Application form, VFS receipt and completed checklist | AVATS application summary form | <i>The online completed form must be printed, signed and dated by the applicant.</i> | <input type="checkbox"/> | <input type="checkbox"/> | Visa application form |
| 1.2 | | Payment receipt and checklist | <i>If applying through VFS you must provide a printed copy of your VFS payment receipt, showing the same visa application number (IRLXXXXXXX) as per 1.1. You must also supply this completed checklist.</i> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2.1 | Identity documents | Passport photos | <i>Two photos meeting the following requirements: https://www.irishimmigration.ie/photograph-rules-for-visa-applications/</i> | <input type="checkbox"/> | <input type="checkbox"/> | - |
| 2.2 | | Current passport | <i>Must be valid for at least six months after the date you plan to leave Ireland.</i> | <input type="checkbox"/> | <input type="checkbox"/> | Travel documents submitted |
| 2.3 | | Copies of previous passport(s) | Photocopies only of the biographic pages and all stamps/visas from any previous passports. Blank pages do not need to be copied. Details of any lost or missing passports should be mentioned in 3.1. | <input type="checkbox"/> | <input type="checkbox"/> | Applicants Previous Passport(s) |
| 3.1 | Purpose of visit | Application letter | <i>Outline the reasons for travelling and your planned itinerary. State whether you have any family members or friends in Ireland or the United Kingdom, and if so list their details.</i> | <input type="checkbox"/> | <input type="checkbox"/> | Visa application form |
| 3.2 | | Travelling for tourism | <i>If not visiting friends or family, lease provide evidence of accommodation bookings in Ireland and an itinerary for your visit.</i> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3.3 | | Visiting family or friends | <i>Provide a signed letter of invitation from a reference in Ireland, a copy of the reference's passport and a copy of their Irish residence Permit (IRP), if applicable.</i> | <input type="checkbox"/> | <input type="checkbox"/> | Evidence of Link to Reference / Sponsor |
| 3.4 | | Studying for less than 90 days | <i>If you plan to study for 90 days or less, include information about your study plan as per the Irish immigration website: https://www.irishimmigration.ie/coming-to-study-in-ireland/what-are-my-study-visa-options/how-to-apply-for-a-short-c-visit-study-visa/</i> | <input type="checkbox"/> | <input type="checkbox"/> | Evidence of Link to Reference / Sponsor |
| 3.5 | | Marrying / medical treatment | <i>If marrying or availing of private medical procedures please read the specific requirements, as per the URL in 3.4.</i> | <input type="checkbox"/> | <input type="checkbox"/> | Evidence of Link to Reference / Sponsor |



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| | | | | Yes | No | |
| 4.1 | Obligation to return to your home country | Employed or self employed | Employed: Provide an up-to-date signed letter from your employer, on headed paper with full contact details, confirming your employment and that you will return to the position. Self-employed: Provide your GST documents, a letter from your accountant/tax consultant/lawyer confirming the nature of your employment, your last three barcoded income tax return acknowledgment forms, and the most recent six month bank statement for your company accounts. | <input type="checkbox"/> | <input type="checkbox"/> | Applicants Employment Documents |
| 4.2 | | Studying | Provide an original, up-to-date signed letter from your place of education, on headed paper with full contact details, noting the nature of your studies, and when they are due to end. | <input type="checkbox"/> | <input type="checkbox"/> | Applicant's Qualifications / Education History |
| 4.3 | | Retired or unemployed and not in education | If you are retired or unemployed and not in fulltime studies, you can submit evidence of any property you own or rent as your obligation to return home. Please include the title deed and/or tenancy agreement. | <input type="checkbox"/> | <input type="checkbox"/> | Other / Miscellaneous Documents |
| 5.1 | Financial evidence | Self-financing | Provide an up-to-date bank statement, covering the most recent six month period, showing adequate funds for travel. | <input type="checkbox"/> | <input type="checkbox"/> | Applicants Financial evidence |
| 5.2 | | Sponsored finances | Provide the sponsor's up-to-date bank statement covering the most recent six month period, a letter from them confirming the sponsorship and a copy of a valid national identify document. | <input type="checkbox"/> | <input type="checkbox"/> | Main sponsors financial Evidence |
| 6.1 | Visa refusals | If you have previous visa refusals for any country | Provide a letter detailing the refusals (country, reason for travel, dates, reasons for refusal etc.). You must also provide the refusal letter from the issuing country. If unavailable, explain why. | <input type="checkbox"/> | <input type="checkbox"/> | Other / Miscellaneous Documents |
| 7.1 | Visitors under the age of 18 | Letter of consent | You must submit a letter signed by the legal guardians stating whom the child is travelling with and that all legal guardians consent to this. If dual consent is not possible, sole custody documents must be provided. | <input type="checkbox"/> | <input type="checkbox"/> | Evidence of Link to Reference Sponsor |
| 7.2 | | Birth certificate | A birth certificate must be supplied. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7.3 | | Parental identity | A photocopy of the legal guardian's passports or national identity cards that clearly shows their signatures. | <input type="checkbox"/> | <input type="checkbox"/> | Sponsor(s) passports |

4 Additional VFS comments¹

5 Applicant declaration

I, the applicant, understand that a decision will be made based on the above documents that I have submitted. ☒

VAC officer signature:

Applicant signature:

Date of signatures:

¹ Where documents are not provided or any particular issues arise at the VAC, please outline here.