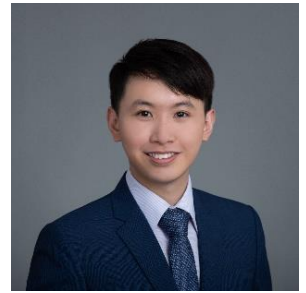


# Mannix Kwan (Kwan Tak Ho)

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## Education & Academic Qualifications

**Aug 2014 – Jul 2018**      **City University of Hong Kong**

Bachelor of Business Administration (Honours),  
Major in Accountancy      - Upper Second-Class Honour

## Work Experience

**Sep 2019 – Present**      **Accenture Company Limited**

**Senior Digital Business Analyst / Data Analyst**

- Drove digital transformation project, including applications and web development.
- Prepared user stories, clarified API and table schema, and aligned technical details with project teams.
- Coordinated UI, UX, back-end, and testing teams to deliver projects according to client's requirements.
- Perform data extraction, data processing and transformation, and data analysis to generate actionable insights and to define data-driven strategy

**July 2019 – Aug 2019**      **Introv Limited**

**Consultant**

- Implemented ERP projects for clients.
- Analyzed client's requirements, prepare documents, perform system implementation and configurations, and conduct system training.

**June 2018 – July 2019**      **Nova Group**

**Special Client Project – Shadowing with Management (June 2018 – Sep 2018)**

- Shadowed with project manager and relationship manager to analyze the business issues and the digital options available, and enhance automation and digitalization for clients
- Got exposed to and familiar with various business software, including cloud accounting solution, inventory management software, relational database systems, etc.

**Business Analyst (Sep 2018 – Dec 2018)**

**Assistant Project Manager (Dec 2018 – July 2019)**

- Investigated software and technologies available, including analyzing and comparing database systems,

Software as a Service (SaaS) Products, and perform system integration and implementation

- Presented solution proposal, solve potential inquiries from clients, and monitor project execution
- Provided training of new systems and operation flow, and technical support for clients

## **Additional Experience & Certificate**

<b>March 2019</b>	<b>Complete Python Bootcamp: Go from zero to hero in Python 3</b>
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Offered by: Udemy & Pierian Data International

<b>April 2020</b>	<b>Learning Python for Data Analysis and Visualization</b>
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Offered by: Udemy

<b>June 2020</b>	<b>Front-End Web UI Frameworks and Tools: Bootstrap 4</b>
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Offered by: The Hong Kong University of Science and Technology

<b>November 2020</b>	<b>Javascript course</b>
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Offered by: SoloLearn

<b>Dec 2020</b>	<b>Front-End Web Development with React</b>
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Offered by: The Hong Kong University of Science and Technology

<b>Nov 2021</b>	<b>The Web Developer Bootcamp 2021</b>
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Offered by: Udemy

## **Knowledge and Skills**

<b>Codes &amp; Languages</b>	Javascript, HTML, CSS, SQL, Python
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<b>Technologies &amp; Tools</b>	Express, EJS, React, Bootstrap 4
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<b>Database</b>	MongoDB, Azure SQL
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