

## Terms and Conditions

### PURPOSE:

SkillGlobe.com is intended only to serve as a preliminary medium of contact and exchange of information for its users / members / visitors who have a bona fide intention to contact and/or be contacted for the purposes related to genuine existing job vacancies and for other career enhancement services.

### USE TO BE IN CONFORMITY WITH THE PURPOSE

SkillGlobe.com (and related products) or service or product that is subscribe to or used (whether the same is paid for by you or not) is meant for the Purpose and **only the exclusive use of the registered user**. Copying or downloading or recreating or sharing passwords or sublicensing or sharing in any manner which is not in accordance with these terms, **is a misuse** of the platform or service or product and SKILLGLOBE Pvt Ltd reserves its rights to act in such manner as to protect its loss of revenue or reputation or claim damages including stopping your service or access and reporting to relevant authorities. In the event you are found to be copying or misusing or transmitting or crawling any data or photographs or graphics or any information available on SkillGlobe.com for any purpose other than that being a bonafide Purpose, we reserve the right to take such action that we deem fit including stopping access and claiming damages

The site is a public site with free access and SKILLGLOBE Pvt Ltd assumes no liability for the quality and genuineness of responses. SKILLGLOBE Pvt Ltd. cannot monitor the responses that a person may receive in response to information he/she has displayed on the site. The individual/company would have to conduct its own background checks on the bonafide nature of all response(s).

You give us permission to use the information about actions that you have taken on SkillGlobe.com in connection with ads, offers and other content (whether sponsored or not) that we display across our services, without any compensation to you. We use data and information about you to make relevant suggestions and recommendation to you and others.

The platform may contain links to third party websites, these links are provided solely as convenience to You and the presence of these links should not under any circumstances be considered as an endorsement of the contents of the same, if You chose to access these websites you do so at your own risk.

Whilst using this platform an obligation is cast upon you to only provide true and correct information and in the case of creating a profile you undertake to at all times keep the information up to date. SKILLGLOBE Pvt Ltd. will not be liable on account of any inaccuracy of information on this web site. It is the responsibility of the visitor to further research the information on the site. Any breach of privacy or of the information provided by the consumer to SKILLGLOBE Pvt Ltd. to be placed on the website by technical or any other means is not the responsibility of SKILLGLOBE Pvt Ltd. SKILLGLOBE Pvt Ltd. does not guarantee confidentiality of information provided to it by any person acquiring/using all/any information displayed on the

skillglobe.com website or any of its other websites / domains owned and operated by SKILLGLOBE Pvt Ltd (India) Ltd.

SKILLGLOBE Pvt Ltd. does not share personally identifiable data of any individual with other companies / entities without obtaining permission except with those acting as our agents.. SKILLGLOBE Pvt Ltd. shall share all such information that it has in its possession in response to legal process, such as a court order or subpoena. The user shall not utilize the services offered by skillglobe.com in any manner so as to impair the interests and functioning of skillglobe.com/SKILLGLOBE Pvt Ltd. The user undertakes not to duplicate, download publish, modify and distribute material on skillglobe.com unless specifically authorized by SKILLGLOBE Pvt Ltd in this regard.

The user undertakes to use skillglobe.com for his/her own purposes. Using content from skillglobe.com for derivative works with a commercial motive without prior written consent from SKILLGLOBE Pvt Ltd is strictly prohibited.

Users undertake that the services offered by skillglobe.com/ SKILLGLOBE Pvt Ltd shall not be utilized to upload, post, email, transmit or otherwise make available either directly or indirectly, any unsolicited bulk e-mail or unsolicited commercial e-mail. SKILLGLOBE Pvt Ltd reserves the right to filter and monitor and block the emails sent by you/user using the servers maintained by SKILLGLOBE Pvt Ltd to relay emails. All attempts shall be made by SKILLGLOBE Pvt Ltd and the user to abide by International Best Practices in containing and eliminating Spam.

Users shall not spam the platform maintained by skillglobe.com / SKILLGLOBE Pvt Ltd or indiscriminately and repeatedly post jobs/forward mail indiscriminately etc. Any conduct of the user in violation of this clause shall entitle SKILLGLOBE Pvt Ltd to forthwith terminate all services to the user without notice and to forfeit any amounts paid by him.

The user shall not upload, post, transmit, publish, or distribute any material or information that is unlawful, or which may potentially be perceived as being harmful, threatening, abusive, harassing, defamatory, libelous, vulgar, obscene, or racially, ethnically, or otherwise objectionable.

The user expressly states that the resume/insertion or information/ data being fed into the network of SKILLGLOBE Pvt Ltd. by the user is correct and complete in all respects and does not contain any false, distorted, manipulated, fraudulent or misleading facts or averments. SKILLGLOBE Pvt Ltd. expressly disclaims any liability arising out of the said resume insertion/information/ data so fed into the network of SKILLGLOBE Pvt Ltd. by the user. Further, the user agrees to indemnify SKILLGLOBE Pvt Ltd. for all losses incurred by SKILLGLOBE Pvt Ltd. due to any false, distorted, manipulated, defamatory, libelous, vulgar, obscene, fraudulent or misleading facts or otherwise objectionable averments made by the user on the network of SKILLGLOBE Pvt Ltd.

The User is solely responsible for maintaining confidentiality of the User password and user identification and all activities and transmission performed by the User through his user identification and shall be solely responsible for such other forms of instruments or documents for making such transactions and SKILLGLOBE Pvt Ltd.

The User/Visitor to SkillGlobe.com and/or its affiliated websites does hereby specifically agree that he/she shall, at all times, comply with the requirements of the Information Technology Act, 2000 as also rules, regulations, guidelines, bye laws and notifications made thereunder, while assessing or feeding any resume/ insertion or information/data into the computers, computer systems or computer network of SKILLGLOBE Pvt Ltd. The said User / visitor to SkillGlobe.com and/or its affiliated websites does further unequivocally declare that in case he violates any provisions of the Information Technology Act, 2000 and/or rules, regulations, guidelines, byelaws and notifications made thereunder, he shall alone be responsible for all his acts, deeds and things and that he alone shall be liable for civil and criminal liability there under or under any other law for the time being in force.

The User is solely responsible for obtaining, at his own cost, all licenses, permits, consents, approvals and intellectual property or other rights as may be required by the user for using the Service.

THE USER REPRESENTS, WARRANTS AND COVENANTS THAT ITS USE OF SKILLGLOBE.COM SHALL NOT BE DONE IN A MANNER SO AS TO:

- a. Access the Platform for purposes of extracting content to be used for training a machine learning or AI model, without the express prior written permission.
- b. Violate any applicable local, provincial, state, national or international law, statute, ordinance, rule or regulation;
- c. Interfere with or disrupt computer networks connected to SkillGlobe.com;
- d. Impersonate any other person or entity, or make any misrepresentation as to your employment by or affiliation with any other person or entity;
- e. Forge headers or in any manner manipulate identifiers in order to disguise the origin of any user information;
- f. Interfere with or disrupt the use of SkillGlobe.com by any other user, nor "stalk", threaten, or in any manner harass another user;
- g. Use SkillGlobe.com in such a manner as to gain unauthorized entry or access to the computer systems of others;
- h. Reproduce, copy, modify, sell, store, distribute or otherwise exploit for any commercial purposes SkillGlobe.com, or any component thereof (including, but not limited to any materials or information accessible through SkillGlobe.com);
- i. Use content from the Site for derivative works with a commercial motive without prior written consent of the SKILLGLOBE Pvt Ltd.
- j. Use any device, software or routine to interfere or attempt to interfere with the proper working of SkillGlobe.com; or
- k. Impose an unreasonable or disproportionately large load on SkillGlobe.com infrastructure.
- l. Spam SkillGlobe.com/SKILLGLOBE Pvt Ltd by indiscriminately and repeatedly posting content or forwarding mail that may be considered spam etc.

- m. Access data not intended for you or log into server or account that you are not authorized to access;
- n. Constitute an act of reverse engineering, decompiling, disassembling, deciphering or otherwise attempting to derive the source code for the Site or any related technology or any part thereof
- o. Engage in "framing," "mirroring," or otherwise simulating the appearance or function of the Site
- p. Attempt to probe, scan or test the vulnerability of a system or network;
- q. Use automated means to crawl and/or scrape content from SkillGlobe.com and to manually scrape content from SkillGlobe.com;
- r. The Site uses technological means to exclude Robots etc. from crawling it and scraping content. You undertake not to circumvent these methods.
- s. Access the Site except through the interfaces expressly provided by SKILLGLOBE Pvt Ltd;
- t. Attempt or breach security or authentication measures without proper authorization;
- u. Providing deeplinks into SkillGlobe.com without prior permission of SKILLGLOBE Pvt Ltd is prohibited. Extracting data from SkillGlobe.com using any automated process such as spiders, crawlers etc. or through any manual process for a purpose which has not been authorised in writing.
- v. Upload, post, email, transmit or otherwise make available either directly or indirectly, any unsolicited bulk e-mail or unsolicited commercial e-mail.
- w. s shall under no circumstance sublicense, assign, or transfer the License, and any attempt at such sublicense, assignment or transfer is void.
- x. Constitute hosting, modifying, uploading, posting, transmitting, publishing, or distributing any material or information
  - a. For which you do not have all necessary rights and licenses;
  - b. Which infringes, violates, breaches or otherwise contravenes the rights of any third party, including any copyright, trademark, patent, rights of privacy or publicity or any other proprietary right;
  - c. Which contains a computer virus, or other code, files or programs intending in any manner to disrupt or interfere with the functioning of SkillGlobe.com, or that of other computer systems;
  - d. That is grossly harmful, harassing, invasive of another's privacy, hateful, disparaging, relating to money laundering or unlawful, or which may potentially be perceived as being harmful, threatening, abusive, harassing, defamatory, libelous/blasphemous, vulgar, obscene, or racially, ethnically, or otherwise unlawful in any manner whatsoever;

- e. Which constitutes or encourages conduct that would constitute a criminal offence, give rise to other liability, or otherwise violate applicable law;
- f. That deceives or misleads the addressee about the origin of such messages or communicates any information which is grossly offensive or menacing in nature;
- g. That belongs to another person and to which the user does not have any right to;
- h. That harm minors in any way;
- i. That threatens the unity, integrity, defence, security or sovereignty of India, friendly relations with foreign states, or public order or causes incitement to the commission of any cognisable offence or prevents investigation of any offence or is insulting any other nation.

user acknowledges and agrees that SKILLGLOBE Pvt Ltd/SkillGlobe.com, at its sole discretion and without prejudice to other rights and remedies that it may have under the applicable laws, shall be entitled to set off the amount paid or payable by a /user against any amount(s) payable by /user to SKILLGLOBE Pvt Ltd under any other agreement or commercial relationship towards other products/services.

SKILLGLOBE Pvt Ltd. further reserves its right to post the data on the website skillglobe.com or on such other affiliated sites and publications as SKILLGLOBE Pvt Ltd. may deem fit and proper at no extra cost to the / user.

The subscription / agreement between SKILLGLOBE Pvt Ltd and the / user is not a "non-poach agreement" nor can the same be termed or used as an alternative to "non-poach agreement" in as much as SKILLGLOBE Pvt Ltd / skillglobe.com is a public site and all information posted by SKILLGLOBE Pvt Ltd goes to the public domain except information / data which is specifically assigned a non-public / private character.

Any agreement for a subscription / usage entered into by SKILLGLOBE Pvt Ltd does not confer exclusivity of service on any / user.

SKILLGLOBE Pvt Ltd will not be party to any legal proceedings between a user (e.g. a ) and a party contracted through the site. In case SKILLGLOBE Pvt Ltd. is implicated in any legal proceedings, costs will be recovered from the party that names SKILLGLOBE Pvt Ltd. SKILLGLOBE Pvt Ltd however will abide with any court order served on it through due process. SKILLGLOBE Pvt Ltd controls and operates this Platform from its headquarters in Noida and makes no representation that the materials on SkillGlobe.com are appropriate or available for use in other locations. If you use this Website from other locations, you are responsible for compliance with applicable local laws including but not limited to the export and import regulations of other countries.

In case a person using the world wide web/internet receives a spam or virus which includes a link to skillglobe.com or to any other site maintained, operated or owned by SKILLGLOBE Pvt Ltd, it should not be held responsible for the same. SKILLGLOBE Pvt Ltd

assumes no responsibility for such mails.

The services provided by the websites maintained, operated or owned by SKILLGLOBE Pvt Ltd do not extend to acting as an agent (express or implied) on behalf of any user.

SKILLGLOBE Pvt Ltd has no agents and does not operate through any agents save for those specifically mentioned on the home page of the website.

The Terms and conditions mentioned above regulate the usage of skillglobe.com. Any person using skillglobe.com in violation of the stipulations contained in the Terms and Conditions of skillglobe.com shall render himself/herself liable to appropriate action in a court of law both civil and criminal.

BY ACCEPTING THESE TERMS AND CONDITIONS, YOU AGREE TO INDEMNIFY AND OTHERWISE HOLD HARMLESS SKILLGLOBE Pvt Ltd, ITS DIRECTORS, OFFICERS, EMPLOYERS, AGENTS, SUBSIDIARIES, AFFILIATES AND OTHER PARTNERS FROM ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES ARISING OUT OF, RELATING TO, OR RESULTING FROM YOUR USE OF THE SERVICES OBTAINED THROUGH SKILLGLOBE.COM INCLUDING BUT NOT LIMITED TO INFORMATION PROVIDED BY YOU OR ANY OTHER MATTER RELATING TO SKILLGLOBE.COM. ANY REFERENCE TO DUTIES AND TAXES ETC IN THESE TERMS OF USE SHALL INCLUDE GOODS AND SERVICES TAX (HEREIN REFERRED AS GST) FROM THE DATE GST LAW IS IMPLEMENTED IN INDIA. ANY ADDITIONAL TAX LIABILITY ARISING ON ACCOUNT OF INTRODUCTION OF GST (WHETHER ON ACCOUNT OF INCREASE IN RATE OR ANY CHANGE BROUGHT IN BY THE NEW TAX REGIME) WOULD BE RECOVERED OVER AND ABOVE THE AGREED CONTRACT PRICE / SERVICE FEE.

If any dispute arises between a user/users and SKILLGLOBE Pvt Ltd arising out of use of SkillGlobe.com or thereafter, in connection with the validity, interpretation, implementation or alleged breach of any provision of these Terms and Conditions, the dispute shall be referred to a sole arbitrator who shall be an independent and neutral third party identified by the Company. Decision of the arbitrator shall be final and binding on both the parties to the dispute. The place of arbitration shall be New Delhi, India. The Arbitration & Conciliation Act, 1996 as amended, shall govern the arbitration proceedings.

These Terms and Conditions shall be governed by the laws of Republic of India. The exclusive forum for any disputes arising out of or relating to these Terms of Use shall be a court of law located in New Delhi, India.

SKILLGLOBE Pvt Ltd, SKILLGLOBE Pvt Ltd, SKILLGLOBE Pvt Ltd and SKILLGLOBE Pvt Ltd. are used interchangeably and are synonymous.

The user of skillglobe.com is subject to the [Privacy Policy](#) available through this link.

In case of non compliance of these Terms and Conditions or Privacy Policy SKILLGLOBE Pvt Ltd may terminate usage rights and take down any offending information that might have been uploaded by such user

**ADDITIONALLY, BASIS SERVICES CHOSEN, CERTAIN PRODUCT/SERVICE SPECIFIC CONDITIONS MAY APPLY.**

**Job Seekers**

1. [Skillglobe FastForward Services / Skillglobe 360 Services \(as applicable\) / Resume Posting / Submission of Resume / Resume Upload / Resume Manager](#)
2. [Resume Display](#)
3. [RecruiterConnection](#)
4. [Resume Writing](#)
5. [Jobs4U, Priority Applicant](#)
6. [Interview Pro](#)
7. [Applications by Non Registered Users](#)
8. [Job Search and Resume Services on SMS](#)
9. [Skillglobe.com Security Center](#)

**Recruiters**

1. [Classified Job listing \(single\)](#)
2. [Classified Subscriptions for various period](#)
3. [Hot Vacancies \(single\)](#)
4. [Hot Vacancies Subscriptions](#)
5. [Job Gallery](#)
6. [Best Places to Work](#)
7. [Manual Shortlisting](#)
8. [Display of Banners](#)
9. [e-Apps](#)
10. [Resdex](#)
11. [Insta Hire](#)
12. [SkillGlobeRecruiter](#)

1. SkillGlobe FastForward Services / SkillGlobe 360 Services (as applicable) / Resume Posting / Submission of Resume / Resume Upload / Resume Manager by registering your resume on skillglobe.com, you agree to the following terms

1. The resume/ insertion or information/data fed by the user can be updated by the user alone, free of cost.
2. SKILLGLOBE Pvt Ltd offers no guarantee nor warranties that there would be a satisfactory response or any response at all once the resume/ insertion or information/data is fed by the user.
3. SKILLGLOBE Pvt Ltd neither guarantees nor offers any warranty about the credentials bonafides, status or otherwise of the prospective employer/organization which downloads the resume/ insertion or information/data and uses it to contact the user.
4. SKILLGLOBE Pvt Ltd would not be held liable for loss of any data technical or otherwise, or of the resume/ insertion or information/data or particulars supplied by user due to acts of god as well as reasons beyond its control like corruption of data or delay or

failure to perform as a result of any cause(s) or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strikes, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, distributed denial of service attacks, virus attacks, war and natural calamities.

5. It shall be sole prerogative and responsibility of the user to check the authenticity of all or any response received pursuant to the resume/ insertion or information/data being fed into the network system of SKILLGLOBE Pvt Ltd by the user, for going out of station or in station for any job or interview. SKILLGLOBE Pvt Ltd assumes no responsibility in respect thereof and expressly disclaims any liability for any act, deed or thing which the user may so do, pursuant to the receipt of the response, if any, to the resume/ insertion or information/ date being fed into the network system of SKILLGLOBE Pvt Ltd.
6. This free service entitles the user alone i.e the same person, to add modify or change the data/information fed in by him but does not entitle him to use the free service to feed fresh insertion or information/data /resume of another person in place of the insertion or information/data already fed in by such user.
7. SKILLGLOBE Pvt Ltd has the right to make all such modifications/editing of resume in order to fit resume in its database.
8. The shall be assigned a password (s) by SKILLGLOBE Pvt Ltd to enable the to access all the information received through skillglobe.com, but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data/corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the . When you indicate your interest in a Job Listing on skillglobe.com, you are sending your CV and application information including relevant documents to skillglobe.com, and you are requesting and authorizing skillglobe.com to make available such application information to the applicable Employer(s) for such Job Listing(s).
9. In addition, by using skillglobe.com, you agree that skillglobe.com is not responsible for the content of the Employer's application form, messages, screener questions, testing assessments; required documents, or their format or method of delivery.
10. You consent to your application, documents and any responses sent to you by the Employer or vice versa through skillglobe.com being processed and analysed by skillglobe.com according to these terms of use and skillglobe.com's Privacy Policy. SkillGlobe.com shall store and process such information regardless of whether a job vacancy has been filled. SkillGlobe.com may use your application materials (including public CVs and responses to employer's questions) to determine whether you may be interested in a Job Listing, and skillglobe.com may reach out to you about such Job Listing.
11. Information you post in public areas of SkillGlobe sites or applications or make visible in the resume and profile database may be accessed, used, and stored by others around the world, including those in countries that might not have legislation that guarantees adequate protection of personal information as defined by your country of residence. While SkillGlobe.com takes measures to safeguard your information from unauthorized



access or inappropriate use, SkillGlobe.com does not control these third parties and we are not responsible for their use of information you give to us. Accordingly, you should not post sensitive information or any other information you would not want made public, to any portion of SkillGlobe.com or application or to a public website.

12. In order to use SkillGlobe.com, you may sign in using your Facebook/Google login. If you do so, you authorize us to access and use certain Facebook/Google account information, including but not limited to your public Facebook profile and posts. For more details regarding the information we collect from you and how we use it, please visit our Privacy Policy.
13. It shall be the sole responsibility of the user to ensure that it uses the privacy setting options as it deems fit to debar / refuse access of the data fed by it, to such corporate entities individuals or consultants. SKILLGLOBE Pvt Ltd shall not be responsible for such insertions / data being accessed by its s or users whose access has not been specifically blocked /debarred by the user while using the privacy settings.
14. Even though you may have marked your profile as unsearchable, on viewing a SkillGlobeRecruiter profile when you are logged into your SkillGlobe.com account, a snapshot of your profile maybe made visible to the recruiter.
15. Although SKILLGLOBE Pvt Ltd will make all possible efforts to adhere to these privacy settings, it will not be responsible for a resume being seen by a blocked user for any reason. For best privacy settings it is recommended that you do not allow your resume to be searched at all.
16. The user represents that he/she is not a minor and is not under any legal or other disability which limits his/her ability to comply with these Terms or to install and use the services subscribed and purchased with minimal risk of harm to you or others. You further represent that you are not purchasing the products/services for resale to others and will not do so without SKILLGLOBE Pvt Ltd's prior written consent.
17. All changes / modifications made by the user to the data / information shall be effected and will come into operation only after 24-48 hours of such changes / modifications being made.
18. On registration you agree to: a) Making your resume searchable to clients of SKILLGLOBE Pvt Ltd who subscribe to RESDEX (Resume Database Access). You may be contacted by s of RESDEX via email, telephone (even though you may have registered with NDNC) and/or post. If you wish to modify this setting and make yourself non-searchable, you may reset this in the Privacy Setting section of your resume. We recommend that you read the privacy settings carefully and SKILLGLOBE Pvt Ltd will not be held responsible for contacts/emails received by you. b) Receive job alerts (emails detailing jobs that match your profile as entered on skillglobe.com) via email. You may remove yourself from the job alert email database by resetting this option in the Privacy Setting section of your resume c) Receive promotional mailers/ special offers. You may remove yourself from the promotional mailer email database by resetting this option on the Privacy Setting section of your resume.
19. The user agreement between a user/ and SKILLGLOBE Pvt Ltd will be treated as having been terminated in the following events: ( i ) On completion of the term for which the

user/ engages the services of the website; or ( ii ) In case the user/ violates any of the conditions of this agreement or any other agreement entered into by him with SKILLGLOBE Pvt Ltd, however, such termination will be at the option and discretion of SKILLGLOBE Pvt Ltd; or ( iii ) On writing and on such terms as agreed to by the parties mutually.

20. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website.

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## 2. Resume Display

1. Additionally, through this service your resume is also made a part of SkillGlobe.com's proprietary database, accessed only by companies/recruiter registered with us. Please log into your account and set the visibility of the resume as desired by you, here you can selectively block a company/recruiter from accessing your resume. (Please note that the confidentiality settings of the resume which has been made part of the exclusive database is independent of the confidentiality settings of the resume made part of the free search service)
2. SKILLGLOBE Pvt Ltd offers neither guarantee nor warranties that there would be a satisfactory response or any response at all once the resume is put on display.
3. SKILLGLOBE Pvt Ltd neither guarantees nor offers any warranty about the credentials of the prospective employer/organization which down loads the information and uses it to contact the prospective employee / visitor / user / .
4. SKILLGLOBE Pvt Ltd would not be held liable for loss of any data technical or otherwise, and particulars supplied by s due to reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strikes, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities.
5. It shall be the sole prerogative and responsibility of the individual to check the authenticity of all or any response received pursuant to the resume being displayed by SKILLGLOBE Pvt Ltd for going out of station or in station for any job / interview and SKILLGLOBE Pvt Ltd assumes no responsibility in respect thereof.
6. SKILLGLOBE Pvt Ltd reserves its right to reject any insertion or information/data provided by the without assigning any reason either before uploading or after uploading the vacancy details, refund if any shall be on a pro-rata basis at the sole discretion of SKILLGLOBE Pvt Ltd.
7. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from or from a third party on behalf of the .
8. This subscription is not transferable i.e. it is for the same person throughout the period of subscription.

9. SKILLGLOBE Pvt Ltd has the right to make all such modifications/editing of resume in order to fit the resume in its database.
10. The liability, if any, of SKILLGLOBE Pvt Ltd is limited to the extent of the amount paid by the .
11. The shall be assigned password(s) by SKILLGLOBE Pvt Ltd to enable the to access all the information received through its site SkillGlobe.com, but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft or data/corruption or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the
12. The undertakes that the data/information provided by him is true and correct in all respects.
13. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website
14. (With Resume writing - 6 working days after you approve final resume) & (Without Resume writing - 6 working days after receiving your updated Resume)
15. Service will be deemed approved if a user fail to review the profile for 7 days. Users are advised to add or remove any information on profile which are not relevant to user.

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### 3. RecruiterConnection

1. The payment for service once subscribed to by the is not refundable and any amount paid shall stand appropriated.
2. Through RecruiterConnection, the can buy credits to send messages to the recruiter of his/her choice.
3. If the recruiter does not view the message sent to him/her within 15 days, the period being subject to change without prior notice, then the credit would be returned to the jobseeker. Credits will be returned only once.
4. All the credits are valid for one year from the date of purchase.
5. After contacting a recruiter, the jobseeker cannot send a message to the same recruiter for 30 days, the period being subject to change without prior notice.
6. Using the service, the jobseeker would be able to send a message of maximum 500 characters along with a subject line of maximum 200 characters.
7. SKILLGLOBE Pvt Ltd offers neither guarantee nor warranties that there would be a satisfactory response or any response at all once the message is sent to the recruiter.

8. SKILLGLOBE Pvt Ltd neither guarantees nor offers any warranty about the credentials of the prospective recruiter/organization which sees the message and down loads the information and uses it to contact the prospective employee / visitor / user / .
9. It shall be the sole prerogative and responsibility of the individual to check the authenticity of all or any response received pursuant to the connect message for going out of station or in station for any job / interview and SKILLGLOBE Pvt Ltd assumes no responsibility in respect thereof.
10. This subscription is not transferable i.e. it is for the same person throughout the period of subscription.
11. The undertakes that the data/information provided by him is true and correct in all respects.
12. This service shall not be utilized by the user for uploading/transmitting content which is illegal or objectionable in any manner.
13. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website.

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#### 4. Resume Writing

1. In case necessary inputs required by us for commencing the services are not received by us within 30 days of the payment, the order shall stand cancelled and the any amounts paid shall be appropriated.
2. The shall certify that the information/data supplied by it to SKILLGLOBE Pvt Ltd is accurate and correct.
3. The shall give reasonable time to SKILLGLOBE Pvt Ltd for writing of resumes.
4. The must respond to the queries raised (sent by email) by SKILLGLOBE Pvt Ltd within 7 days of such a query being raised failing which, SKILLGLOBE Pvt Ltd shall stand absolved of all its obligation, if any.
5. The subscription amount once paid for by the s is not refundable and all amount(s) paid on behalf of the shall stand appropriated.
6. The liability, if any, of SKILLGLOBE Pvt Ltd is limited to the extent of the amount paid by the .
7. SKILLGLOBE Pvt Ltd offers no guarantee nor warranties that there would be a satisfactory response or any response at all once the resume is written and used by the to apply for jobs.
8. SKILLGLOBE Pvt Ltd shall not be held liable for loss of any data technical or otherwise, information, particulars supplied by due to reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are

beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strikes, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities.

9. SKILLGLOBE Pvt Ltd reserves its right to reject any insertion or information/data provided by the without assigning any reason, but in such an eventuality, any amount so paid for, shall be refunded to the on a pro-rata basis at the sole discretion of SKILLGLOBE Pvt Ltd.
10. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from or from a third party on behalf of the .
11. This subscription is not transferable i.e. it is for the same person throughout the period of subscription.
12. The shall be assigned password(s) by SKILLGLOBE Pvt Ltd to enable the to access all the information received through SkillGlobe.com, but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data/corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the .
13. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website.
14. Content and Images( Visuals) in visual resume are provided by . SKILLGLOBE Pvt Ltd Limited disclaims all warranties against infringement.

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#### 5. Jobs on the Move (Jobs4U) & Priority Applicant

1. The payment for service once subscribed to by the is not refundable and any amount paid shall stand appropriated.
2. The amount paid entitles the alone to the service by SKILLGLOBE Pvt Ltd for a period of subscription opted for from the date of sending the first job SMS.
3. SKILLGLOBE Pvt Ltd uses an automated algorithm to match jobs against the keywords/attributes present in the profile submitted by the user, and hence offers no guarantee nor warranties that the jobs sent in the job SMS will be relevant to the profile.
4. SKILLGLOBE Pvt Ltd neither guarantees nor offers any warranty about the credentials of the prospective employer/organization whose details are sent in the Job SMS.
5. By opting for this service you are agreeing to receive details of Jobs from SkillGlobe.com, on your mobile, till the tenure of the service.
6. SKILLGLOBE Pvt Ltd will try its utmost best to try and deliver all SMS sent, however, it does not take any responsibility for SMSes not delivered (which may be on account of

phones being out of order, operator network problems, SIM not being used anymore etcetera). It does take the responsibility of the SMSes leaving its vendor SMS gateway.

7. SKILLGLOBE Pvt Ltd will not be responsible in any way for failure of any backend technology of SMS applications at the Operators end and resultant inability of a user to receive SMS.
8. SKILLGLOBE Pvt Ltd reserves the right to regulate number of SMSes sent out to a particular user in a single day.
9. The service will be delivered on the mobile number provided at the time of purchase of the service, and will continue on the new number if changed by the user.
10. If there are no jobs found matching the user's profile, an intimation SMS & email is sent to the user, on the 7th day and the user is asked for changing/editing his profile.
11. SKILLGLOBE Pvt Ltd would not be held liable for loss of any data technical or otherwise, and particulars supplied by s due to reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strikes, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities.
12. It shall be the sole prerogative and responsibility of the individual to check the authenticity of all or any response received pursuant to the resume being displayed by SKILLGLOBE Pvt Ltd for going out of station or in station for any job / interview and SKILLGLOBE Pvt Ltd assumes no responsibility in respect thereof.
13. SKILLGLOBE Pvt Ltd reserves its right to reject any insertion or information/data provided by the without assigning any reason either before uploading or after uploading the vacancy details, refund if any shall be on a pro-rata basis at the sole discretion of SKILLGLOBE Pvt Ltd.
14. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from or from a third party on behalf of the .
15. This subscription is not transferable i.e. it is for the same person throughout the period of subscription.
16. The liability, if any, of SKILLGLOBE Pvt Ltd is limited to the extent of the amount paid by the .
17. The shall be assigned password (s) by SKILLGLOBE Pvt Ltd to enable the to access all the information received through its site SkillGlobe.com, but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft or data/corruption or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the .
18. The undertakes that the data/information provided by him is true and correct in all respects.

19. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website.
20. If you would like to stop the service before the due date, please write an email to [service@Skillglobe.com](mailto:service@Skillglobe.com)
21. The J4U service will be processed within 6 working days after we receive your updated resume. In case we do not receive the same within 7 days, we will use your last updated resume on SkillGlobe for processing your service
22. You will receive 1 call from SkillGlobe Expert within 6 working days after you purchase Jobs4U service.
23. We will initiate 3 calling attempts to connect with you. In case No-response from your end post 3rd attempt, we will initiate the activation of J4U service & take it as deemed approved. Users are advised to connect to TFN- 18001025557 for any related information

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## 6. Interview Pro

1. The payment for service once subscribed to by the is not refundable and any amount paid shall stand appropriated.
2. The user understands that:
  - a. Services once subscribed can only be activated post the having uploaded his/her updated profile.
  - b. The Industry expert who conducts the interview can only do so once, service has been activated and the resume of the user/ has been shared by the user/
  - c. The user understands that this is a time based product to be utilized within a specified period of time. Once subscribed therefore the Interview Pro product must be activated and utilized by him/her within a reasonable period of time of the same being subscribed.
3. SKILLGLOBE Pvt Ltd. does not share personally identifiable data of any individual with other companies/entities without obtaining permission. SKILLGLOBE Pvt Ltd. may share all such information that it has in its possession for its own purposes including sending promotional mailers etc and in response to legal process, such as a court order or subpoena.
4. The user undertakes that he/she will not disseminate false/objectionable/offensive material using these services.
5. SKILLGLOBE Pvt Ltd would not be held liable for loss of any data technical or otherwise, and particulars supplied by s due to reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strikes, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and

natural calamities. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from or from a third party on behalf of the .

6. This subscription is not transferable i.e. it is for the same person throughout the period of subscription.
7. The liability, if any, of SKILLGLOBE Pvt Ltd is limited to the extent of the amount paid by the .
8. The shall be assigned password (s) by SKILLGLOBE Pvt Ltd to enable the to access all the information received through its site SkillGlobe.com, but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft or data/corruption or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the .
9. The undertakes that the data/information provided by him is true and correct in all respects.

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#### 7. Applications by Non Registered Users

1. The user undertakes that the data/information being provided by him/her in the resume is true and correct in all respects..
2. SKILLGLOBE Pvt Ltd. does not share personally identifiable data of any individual with other companies/entities without obtaining permission. SKILLGLOBE Pvt Ltd. may share all such information that it has in its possession for its own purposes including sending promotional mailers etc and in response to legal process, such as a court order or subpoena.
3. The user undertakes that he/she will not disseminate false/objectionable/offensive material using these services.
4. This interface shall be exclusively for the purposes of bona fide job applications; usage of the interface in any other fashion is strictly prohibited.
5. SKILLGLOBE Pvt Ltd neither guarantees nor offers any warranty about the credentials bonafides, status or otherwise of the prospective employer/organization which downloads the resume/ insertion or information/data and uses it to contact the user.



6. The user shall not infringe on any intellectual property rights of any person/entity or retain information/download any information from any computer system or otherwise with an intention to do so.
7. The User//visitor to skillglobe.com or affiliated site(s) is prohibited from introducing/posting or transmitting information or software, which contains a computer virus, or a contaminant, worm or other harmful components on the internet or on skillglobe.com site or sub-domains or on any affiliate sites or any other network system
8. SKILLGLOBE Pvt Ltd. will not be party to any legal proceedings between a user (e.g. a ) and a party contracted through the site. In case SKILLGLOBE Pvt Ltd. is implicated in any legal proceedings, costs will be recovered from the party that names SKILLGLOBE Pvt Ltd. SKILLGLOBE Pvt Ltd however will abide with any court order served on it through due process.
9. When you indicate your interest in a Job Listing on skillglobe.com, you are sending your CV and application information including relevant documents to skillglobe.com, and you are requesting and authorizing skillglobe.com to make available such application information to the applicable Employer(s) for such Job Listing(s).
10. In addition, by using skillglobe.com, you agree that skillglobe.com is not responsible for the content of the Employer's application form, messages, screener questions, testing assessments; required documents, or their format or method of delivery.
11. You consent to your application, documents and any responses sent to you by the Employer or vice versa through skillglobe.com being processed and analysed by skillglobe.com according to these terms of use and skillglobe.com's Privacy Policy. SkillGlobe.com shall store and process such information regardless of whether a job vacancy has been filled. SkillGlobe.com may use your application materials (including public CVs and responses to employer's questions) to determine whether you may be interested in a Job Listing, and skillglobe.com may reach out to you about such Job Listing.
12. Information you post in public areas of SkillGlobe sites or applications or make visible in the resume and profile database may be accessed, used, and stored by others around the world, including those in countries that might not have legislation that guarantees adequate protection of personal information as defined by your country of residence. While SkillGlobe.com takes measures to safeguard your information from unauthorized access or inappropriate use, SkillGlobe.com does not control these third parties and we are not responsible for their use of information you give to us. Accordingly, you should not post sensitive information or any other information you would not want made public, to any portion of SkillGlobe.com or application or to a public website.

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## 8. Job Search & Resume Services on SMS

1. The availing this service shall be deemed to have consented to be bound by all the applicable terms and conditions of this service.

2. Decision of SKILLGLOBE Pvt Ltd regarding all transactions under this service shall be final and binding and no correspondence shall be entertained in this regard.
3. SKILLGLOBE Pvt Ltd reserves the right to extend, cancel, discontinue, prematurely withdraw, change, alter or modify this service or any part thereof including charges, at its sole discretion at anytime as may be required in view of business exigencies and/or regulatory or statutory changes.
4. Your mobile phone number (MSISDN) will be used during the transmission of text messages through the mobile service provider's server for SMS Service.
5. The membership is for your personal use only. You cannot transfer, assign or authorize your membership to any other person.
6. The understands that he/she can avail SMS Services at his/her discretion and the said service shall be availed in such options as are made available by SKILLGLOBE Pvt Ltd from time to time.
7. This service is subject to guidelines/directions issued by Telecom Regulatory Authority of India or any other statutory authority from time to time.
8. The SMS or its contents once sent for availing the SMS services shall be treated as final and the same cannot be withdrawn, changed or retrieved subsequently under any circumstances.
9. WAP Services enable you to access our Services and to submit and/or receive Content through your wireless Device. Your access to our WAP Services may be dependent on the wireless Device you use to access the applicable WAP services.
10. Subscription Services provide you with access to certain Content for a selected period of time, which will be as indicated and chosen by you prior to purchase. The frequency with which you will receive the relevant Content will be notified to you at the time you subscribe for the service.
11. You will not post or transmit any content that is abusive, obscene, sexually oriented or against national interest. SKILLGLOBE Pvt Ltd reserves the right to suspend your profile if any prohibitive or objectionable content is found and may further initiate appropriate legal proceedings against you.
12. The Service is an additional service offered by SKILLGLOBE Pvt Ltd. The functions of the Service are dependent on the Operator owning the network to facilitate this service (Operator), for which SKILLGLOBE Pvt Ltd does not undertake any responsibility for failure of this network transmission or failure of message transmission for any reasons whatsoever. From time to time, SKILLGLOBE Pvt Ltd may include additional features and services.
13. SKILLGLOBE Pvt Ltd reserves the right to modify/delete the profile contents at its own discretion without prior notice if the contents of profile are deemed unfit for broadcast.
14. SKILLGLOBE Pvt Ltd is not responsible for authenticity of the content arising thereto.
15. The must maintain such minimum balance in his/her prepaid account as is specified by SKILLGLOBE Pvt Ltd for availing the particular option offered under these services. All

incidental costs/taxes/levies, if any, related to the VAS shall be entirely borne by the customer.

16. The users specifically note and agree that the content and service or part thereof may be varied, added, withdrawn, withheld or suspended by SKILLGLOBE Pvt Ltd at its sole discretion without prior notice to the users.
17. SKILLGLOBE Pvt Ltd shall not be liable for any costs, loss or damage (whether direct or indirect), or for loss of revenue, loss of profits or any consequential loss whatsoever as a result of the user using the Service.
18. No reversal of deducted charges shall be allowed under any circumstances.
19. The users shall remain solely responsible for all content, information, data originated from the users and transmitted via the Service (content), and the users shall accordingly indemnify SKILLGLOBE Pvt Ltd and / or the Operator, against all third party claims relating to the users content or due to the users act, negligence or omission.
20. You are bound by the terms and conditions as mentioned herein and as stated on the site.
21. Message delivery is conditional to Mobile operator's technical infrastructure and its network uptime.
22. By using various SMS based services from SKILLGLOBE Pvt Ltd like Job Search, Job Alert, SkillGlobe forum Chat, Career services etc , you agree to receive phone calls, messages etc. from SKILLGLOBE Pvt Ltd and/or its associates tailored to provide with better job opportunities.
23. Subscribing or using various paid/free services of SKILLGLOBE Pvt Ltd on SMS/Voice/WAP either directly or indirectly doesn't in any manner guarantee the user a job.
24. SKILLGLOBE Pvt Ltd and/or its respective suppliers make no representations about the suitability, reliability, availability, timeliness, lack of viruses or other harmful components and accuracy of the information, software, products, services and related graphics contained within the, SKILLGLOBE Pvt Ltd sites/services for any purpose. All such information, software, products, services and related graphics are provided "as is" without warranty of any kind. SKILLGLOBE Pvt Ltd and/or its respective suppliers hereby disclaim all warranties and conditions with regard to this information, software, products, services and related graphics, including all implied warranties and conditions of merchantability, fitness for a particular purpose, workmanlike effort, title and non-infringement. SKILLGLOBE Pvt Ltd shall not be responsible or liable for any consequential damages arising thereto.
25. By agreeing to register at SkillGlobe.com, a user allows SKILLGLOBE Pvt Ltd to get in touch with him/her from time to time on events or offers regarding jobs and ancillary services on mobile. This can include exciting offers, information, as well as promotions.
26. The shall comply with all directions/instructions etc. issued by the Company relating to the network, the services and any/all matters connected therewith and provide the Company all other and further information and co-operation as the Company may require from time to time.

27. Registration presumes that the users have read, understood and accepted the terms and conditions.
28. This service is live in India only.

As a jobseeker, you expressly acknowledge that communications sent to or received from employers via the Platform may be reviewed or routed through SkillGlobe-controlled systems for the limited purposes stated above. In some instances, your contact information (such as phone number or email address) may be masked or anonymized to protect you from misuse or unauthorized access. You may receive calls or messages from employers through masked identifiers, and you may not be able to respond directly unless the employer chooses to disclose their actual contact details.

You understand and agree that such mechanisms are intended to safeguard your interests, prevent exploitation or fraud, and maintain the integrity of the recruitment process facilitated through the Platform. However, this does not imply that SkillGlobe undertakes to actively monitor or take action against every instance of potential misuse. Jobseekers are encouraged to proactively report any concerns or violations by using the "Report" feature available on the Platform or by raising a formal grievance through the designated grievance redressal mechanism provided on the website.

## **Recruiter**

Additional Terms applicable to Recruiters "You" accessing any portion of the website SkillGlobe.com:

1. You will comply with all applicable data protection laws in relation to the processing of personal data; and not process personal data in an unlawful manner and excessive with regard to agreed purposes as defined in the privacy policy and this terms and conditions
2. You shall implement adequate technical and organizational controls to protect the shared personal data obtained from the Company against unauthorised or unlawful processing and against accidental loss, destruction, damage, alteration or disclosure
3. The onus of any misuse of personal details accessed through your account lies on You. Access to services subscribed by You may be availed of and extended to authorized personnel only i.e. persons who are bound by employment agreements and confidentiality agreements
4. You agree to provide reasonable assistance as is necessary to facilitate the handling of any Data Security Breach (as relevant under privacy laws applicable) in an expeditious and compliant manner
5. You agree that the responsibility for complying with a data subject /data principal request lies with the Party which holds/processes the Personal Data collected/shared

6. You warrant and represent that the institution shall not disclose or transfer Personal Data obtained from the Company to any sub-processors without ensuring that adequate and equivalent safeguards to the Personal Data.
7. You shall retain or process shared Personal Data for no longer than is necessary to carry out the agreed purposes.
8. You shall act as an independent Data Controller in respect of shared personal data obtained from the Company once the data is collected by You and You shall be responsible for its secure use at all times.
9. To prevent any unauthorized users from accessing your account, you should maintain control over the account/devices that are used to access SkillGlobe and not reveal the password or other confidential details associated with the account to anyone.
10. When you use a device to access the Platform, SKILLGLOBE Pvt Ltd may collect device location and other technical details to ensure safe access to account.
11. In case any suspicious activity is noted in your account, SKILLGLOBE Pvt Ltd may place restrictions on your account, which may extend to disabling access.
12. In case you initiate a contact with a specific jobseeker, your contact details may be shared with the jobseeker.

#### 1. Classified Job listing (single)

1. SKILLGLOBE Pvt Ltd shall place the information relating to vacancies in the Hot Vacancies & such other Classified sections on the website skillglobe.com or such other mirror or parallel site(s) or in allied publications as SKILLGLOBE Pvt Ltd may deem fit and proper but such additional web hosting shall be without any extra cost to the / user.
2. The insertion so displayed in the classified section of skillglobe.com shall be for a fixed period (currently 30 days), which period is subject to change without notice. Every instance of refreshing and existing listing entitles you to an additional fixed period (currently 30 days) starting from the date on which the listing is refreshed and shall be counted as fresh posting.
3. SKILLGLOBE Pvt Ltd reserves its right to reject any insertion or information/data provided by the without assigning any reason either before uploading or after uploading the vacancy details, but in such an eventuality, any amount so paid for, may be refunded to the on a pro-rata basis at the sole discretion of SKILLGLOBE Pvt Ltd.
4. By posting/uploading a job posting on the website you confirm that you have obtained all licenses/permits as are necessary for recruitment and to indemnify SKILLGLOBE Pvt Ltd against all claims, damages arising out of actions/claims that may be made in relation to the same.
5. SKILLGLOBE Pvt Ltd has the right to make all such modifications/editing of the vacancy details in order to fit its database.
6. The /Recruiter will provide up to a maximum of 2 email id's for vacancies posted on skillglobe.com in the Classified section to receive email notifications of applications, if

any. The contact information given by the for all listing should be the same and the cannot give multiple contact information/data for the purpose of listing.

7. All information intimated by the / recruiter and displayed by SKILLGLOBE Pvt Ltd on skillglobe.com becomes public knowledge and SKILLGLOBE Pvt Ltd may at its sole discretion include the vacancy intimated by a for display on skillglobe.com in any other media including the print media at no extra costs to the and SKILLGLOBE Pvt Ltd shall not be held liable for usage/publicity of such information.
8. SKILLGLOBE Pvt Ltd offers no guarantee nor warranties that there would be a satisfactory response or any at all response once the job is put on display.
9. SKILLGLOBE Pvt Ltd shall in no way be held liable for any information received by the and it shall be the sole responsibility of the to check, authenticate and verify the information/response received at its own cost and expense.
10. SKILLGLOBE Pvt Ltd would not be held liable for any loss of data, technical or otherwise, information, particulars supplied by the , due the reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strike, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities.
11. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from the or from a third party on behalf of the .
12. The /Recruiter shall be deemed to give an undertaking to SKILLGLOBE Pvt Ltd that the jobs sought to be advertised on the classified section of skillglobe.com are in existence, are genuine and that the / recruiter has the authority to advertise for such jobs.
13. The /Recruiter must give an undertaking to SKILLGLOBE Pvt Ltd that there will be no fee charged from any person who responds to jobs advertised on the classified section of skillglobe.com for processing of applications / responses from such person.
14. SKILLGLOBE Pvt Ltd reserves its right to change the look, feel, design, prominence, depiction, classification of the classified section of SkillGlobe.com at any time without assigning any reason and without giving any notice.
15. The subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual. Usage from third party premises/networks without prior written permission of SKILLGLOBE Pvt Ltd is not permitted.
16. The shall be assigned password (s) by SKILLGLOBE Pvt Ltd to enable the to post vacancies on the site in agreed upon section(s), but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data/corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the .
17. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website

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## 2. Classified Subscriptions for various period

1. SKILLGLOBE Pvt Ltd shall place the information relating to vacancies in the Hot Vacancies & such other Classified sections on the website skillglobe.com or such other mirror or parallel site(s) or in allied publications as SKILLGLOBE Pvt Ltd may deem fit and proper but such additional web hosting shall be without any extra cost to the / user.
2. Each insertion so displayed in the classified section of SkillGlobe.com shall be for a fixed period (currently 30 days), which period is subject to change without notice. Every instance of refreshing and existing listing entitles you to an additional fixed period (currently 30 days) starting from the date on which the listing is refreshed and shall be counted as a fresh posting.
3. SKILLGLOBE Pvt Ltd reserves its right to reject any insertion or information/data provided by the without assigning any reason either before uploading or after uploading the vacancy details, but in such an eventuality, any amount so paid for, may be refunded to the on a pro-rata basis at the sole discretion of SKILLGLOBE Pvt Ltd.
4. By posting/uploading a job posting on the website you confirm that you have obtained all licenses/permits as are necessary for recruitment and to indemnify SKILLGLOBE Pvt Ltd against all claims, damages arising out of actions/claims that may be made in relation to the same.
5. SKILLGLOBE Pvt Ltd has the right to make all such modifications/editing of the vacancy details in order to fit its database.
6. The /Recruiter will provide up to a maximum of 2 email id's for vacancies posted on skillglobe.com in the Classified section to receive email notifications of applications, if any. The contact information given by the for all listing should be the same and the cannot give multiple contact information/data for the purpose of listing.
7. All information intimated by the client and displayed by SKILLGLOBE Pvt Ltd on skillglobe.com becomes public knowledge and SKILLGLOBE Pvt Ltd may at its sole discretion include the vacancy intimated by a client for display on skillglobe.com in any other media including the print media at no extra costs to the client and SKILLGLOBE Pvt Ltd cannot be held liable for usage/publicity of such information.
8. SKILLGLOBE Pvt Ltd offers no guarantee or warranties that there would be a satisfactory response or any response at all once the job is put on display.
9. SKILLGLOBE Pvt Ltd shall in no way be held liable for any information received by the and it shall be the sole responsibility of the to check, authenticate and verify the information/response received at its own cost and expense.
10. SKILLGLOBE Pvt Ltd would not be held liable for loss of any data whether of technical nature or otherwise or all or any , information or particulars supplied by the customers due to the reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's

reasonable control including but not limited to strike, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities.

11. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from the or from a third party on behalf of the .
12. The /Recruiter shall give an undertaking to SKILLGLOBE Pvt Ltd that the jobs sought to be advertised on the classified section of SkillGlobe.com are in existence, are genuine and that the has the authority to advertise the jobs
13. The /Recruiter must give an undertaking to SKILLGLOBE Pvt Ltd that there will be no fee charged from any person who responds to jobs advertised on the classified section of SkillGlobe.com for processing of such person
14. SKILLGLOBE Pvt Ltd reserves its right to change the look, feel, design, prominence, depiction, classification of the classified section of SkillGlobe.com at any time without assigning any reason and without giving any notice
15. The to this service shall be entitled to such number of listings during the period of subscription as may be agreed upon
16. The subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual
17. Only one office of one corporate entity / firm will be entitled to use this service and in case other offices of the same company/ associated companies, want to use the said service, then, they shall have to pay additional subscription charges for the service
18. The shall be assigned password (s) by SKILLGLOBE Pvt Ltd to enable the to post vacancies on the site in agreed upon section(s), but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data or corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the
19. Only insertions with contact information registered with SKILLGLOBE Pvt Ltd will be displayed on the site
20. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website.
21. All disputes arising out of the transactions between a user and SKILLGLOBE Pvt Ltd will be resolved in accordance with the laws of India as applicable.

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### 3. Hot Vacancies (single)

1. SKILLGLOBE Pvt Ltd shall place the information relating to vacancies in the Hot Vacancies & such other Classified sections on the website skillglobe.com or such other



mirror or parallel site(s) or in allied publications as SKILLGLOBE Pvt Ltd may deem fit and proper but such additional web hosting shall be without any extra cost to the / user.

2. Each insertion so displayed in the classified and hot vacancies and section of SkillGlobe.com shall be for a fixed period (currently 30 days), which period is subject to change without notice. Every instance of refreshing and existing listing entitles you to and additional fixed period (currently 30 days) starting from the date on which the listing is refreshed and shall be counted as fresh posting.
3. The / Recruiter can select up to a maximum of 2 email ids per job, out of unlimited email ids configured for the account, to receive email notifications of applications.
4. SKILLGLOBE Pvt Ltd reserves its right to reject any insertion or information/data provided by the without assigning any reason either before uploading or after uploading the vacancy details, but in such an eventuality, any amount so paid for, may be refunded to the on a pro-rata basis at the sole discretion of SKILLGLOBE Pvt Ltd.
5. By posting/uploading a job posting on the website you confirm that you have obtained all licenses/permits as are necessary for recruitment and to indemnify SKILLGLOBE Pvt Ltd against all claims, damages arising out of actions/claims that may be made in relation to the same.
6. SKILLGLOBE Pvt Ltd has the right to make all such modifications/editing of the vacancy details in order to fit its database.
7. All information intimated by the and displayed by SKILLGLOBE Pvt Ltd on skillglobe.com becomes public knowledge and SKILLGLOBE Pvt Ltd may at its sole discretion include the vacancy intimated by a client for display on skillglobe.com in any other media including the print media at no extra costs to the client and SKILLGLOBE Pvt Ltd shall not be held liable for usage/publicity of such information / data.
8. SKILLGLOBE Pvt Ltd offers no guarantee nor warranties that there would be a satisfactory response or any response at all once the job vacancy is put on display.
9. SKILLGLOBE Pvt Ltd shall in no way be held liable for any information received by the and it shall be the sole responsibility of the to check, authenticate and verify the information/response received at its own cost and expense.
10. SKILLGLOBE Pvt Ltd would not be held liable for any loss of data whether technical or otherwise or for loss of information or particulars supplied by the due to the reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strike, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities.
11. The /Recruiter shall give an undertaking to SKILLGLOBE Pvt Ltd that the jobs sought to be advertised on the 'Hot Vacancies' and 'Classified' sections of skillglobe.com are in existence, genuine and the has the authority to advertise the said jobs vacancies.
12. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from the or from a third party on behalf of the .

13. The /Recruiter must give an undertaking to SKILLGLOBE Pvt Ltd that there will be no fee charged from any person who responds to jobs / vacancies advertised on the 'Hot Vacancy' and 'Classified' sections of SkillGlobe.com for processing of such person.
14. SKILLGLOBE Pvt Ltd reserves its right to change the look, feel, design, prominence, depiction, classification of the ` Hot Vacancies' and ` Classified' sections of SkillGlobe.com at any time without assigning any reason and without giving any prior notice.
15. The subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual. Usage from third party premises/networks without prior written permission of SKILLGLOBE Pvt Ltd is not permitted.
16. The shall be assigned password (s) by SKILLGLOBE Pvt Ltd to enable the to post vacancies on skillglobe.com site in agreed upon section(s), but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data/corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the
17. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website

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#### 4. Hot Vacancies Subscriptions

1. SKILLGLOBE Pvt Ltd shall place the information relating to vacancies in the Hot Vacancies & such other Classified sections on the website skillglobe.com or such other mirror or parallel site(s) or in allied publications as SKILLGLOBE Pvt Ltd may deem fit and proper but such additional web hosting shall be without any extra cost to the / user.
2. Each insertion so displayed in the hot vacancies and classified vacancy section of the site skillglobe.com shall be for a fixed period (currently 30 days), which period is subject to change without prior notice.
3. The / Recruiter can select up to a maximum of 2 email ids per job, out of unlimited email ids configured for the account, to receive email notifications of applications.
4. By posting/uploading a job posting on the website you confirm that you have obtained all licenses/permits as are necessary for recruitment and to indemnify SKILLGLOBE Pvt Ltd against all claims, damages arising out of actions/claims that may be made in relation to the same.
5. SKILLGLOBE Pvt Ltd has the right to make all such modifications/editing of the vacancy details in order to fit its database.
6. SKILLGLOBE Pvt Ltd reserves its right to reject any insertion or information/data provided by the without assigning any reason either before uploading or after uploading

the vacancy details, but in such an eventuality, any amount so paid for, may be refunded to the on a pro-rata basis at the sole discretion of SKILLGLOBE Pvt Ltd.

7. All information intimated by the client and displayed by SKILLGLOBE Pvt Ltd on skillglobe.com becomes public knowledge and SKILLGLOBE Pvt Ltd may at its sole discretion include the vacancy intimated by a client for display on skillglobe.com in any other media including the print media at no extra costs to the client and SKILLGLOBE Pvt Ltd cannot be held liable for usage/publicity of such information.
8. SKILLGLOBE Pvt Ltd offers no guarantee nor warranties that there would be a satisfactory response or any response at all once the job vacancy is put on display.
9. SKILLGLOBE Pvt Ltd shall in no way be held liable for any information received by the and it shall be the sole responsibility of the to check, authenticate and verify the information/response received at its own cost and expense.
10. SKILLGLOBE Pvt Ltd would not be held liable for any loss of data technical or otherwise, information, particulars supplied by the customers due to reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strike, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities.
11. The /Recruiter shall give an undertaking to SKILLGLOBE Pvt Ltd that the jobs sought to be advertised on the `Hot Vacancies' and `Classified' sections of skillglobe.com are in existence, genuine and the has the authority to advertise the jobs.
12. SKILLGLOBE Pvt Ltd will commence providing the services only upon receipt of amount/charges upfront either from the or from a third party on behalf of the .
13. The /Recruiter must give an undertaking to SKILLGLOBE Pvt Ltd that there will be no fee charged from any person who responds to jobs advertised on the 'Hot Vacancy' and 'Classified' sections of SkillGlobe.com for processing of such person.
14. SKILLGLOBE Pvt Ltd reserves its right to change the look, feel, design, prominence, depiction, classification of the classified and/or Hot Vacancies section of SkillGlobe.com at any time without assigning any reason and without giving any notice.
15. The to this service shall be entitled to such number of listings during the period of subscription as may be agreed upon.
16. This subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual.
17. The shall be assigned a password (s) by SKILLGLOBE Pvt Ltd to enable the to post vacancies on the site in agreed upon section(s), but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data/corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the .

18. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website

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## 5. Job Gallery

1. SKILLGLOBE Pvt Ltd shall place the information relating to vacancies in the Hot Vacancies & such other Classified sections on the website skillglobe.com or such other mirror or parallel site(s) or in allied publications as SKILLGLOBE Pvt Ltd may deem fit and proper but such additional web hosting shall be without any extra cost to the / user.
2. Each insertion so displayed in the classified and hot vacancies section of skillglobe.com shall be for a fixed period (currently 30 days), which period is subject to change without notice.
3. The /Recruiter will provide up to a maximum of 2 email id's for vacancies posted on skillglobe.com either in the classified and hot vacancies section to collect response(s) if any. In the case of Hot Vacancies, these 2 email id's can be selected from out of the unlimited email id's that may be configured for the account. However in the case of a classified listing, the contact information given by the for all listing should be the same and the cannot give multiple contact information/data for the purpose of listing.
4. SKILLGLOBE Pvt Ltd reserves its right to reject any insertion or information/data provided by the without assigning any reason either before uploading or after uploading the vacancy details, but in such an eventuality, any amount so paid for, may be refunded to the on a pro-rata basis at the sole discretion of SKILLGLOBE Pvt Ltd.
5. By posting/uploading a job posting on the website you confirm that you have obtained all licenses/permits as are necessary for recruitment and to indemnify SKILLGLOBE Pvt Ltd against all claims, damages arising out of actions/claims that may be made in relation to the same.
6. SKILLGLOBE Pvt Ltd has the right to make all such modifications/editing of the vacancy details in order to fit its database
7. SKILLGLOBE Pvt Ltd offers no guarantee nor warranties that there would be a satisfactory response or any response at all once the job vacancy is put on display.
8. All information intimated by the client and displayed by SKILLGLOBE Pvt Ltd on skillglobe.com becomes public knowledge and SKILLGLOBE Pvt Ltd may at its sole discretion include the vacancy intimated by a client for display on skillglobe.com in any other media including the print media at no extra costs to the client and SKILLGLOBE Pvt Ltd cannot be held liable for usage/publicity of such information.
9. SKILLGLOBE Pvt Ltd shall in no way be held liable for any information received by the and it shall be the sole responsibility of the to check, authenticate and verify the information/response received at its own cost and expense.

10. SKILLGLOBE Pvt Ltd would not be held liable for any loss of data technical or otherwise, information, particulars supplied by the customers due to the reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strike, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities.
11. The /Recruiter shall give an undertaking to SKILLGLOBE Pvt Ltd that the jobs sought to be advertised on the 'Job Gallery' ` Hot Vacancies' and ` Classified' sections of skillglobe.com are in existence, genuine and the has the authority to advertise the jobs.
12. SKILLGLOBE Pvt Ltd will commence providing the services only upon receipt of amount/charges upfront either from the or from a third party on behalf of the .
13. The /Recruiter must give an undertaking to SKILLGLOBE Pvt Ltd that there will be no fee charged from any person who responds to jobs advertised on the 'Job Gallery' 'Hot Vacancy' and 'Classified' sections of SkillGlobe.com for processing of such person.
14. SKILLGLOBE Pvt Ltd reserves its right to change the look, feel, design, prominence, depiction, classification of any section of SkillGlobe.com at any time without assigning any reason and without giving any notice.
15. The to this service shall be entitled to such number of listings during the period of subscription as may be agreed upon.
16. This subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual.
17. This service entitles one company/entity alone to put up a Micro site within the domain of SkillGlobe.com having a maximum size of 10 K during the validity period of subscription.
18. The shall be assigned a password (s) by SKILLGLOBE Pvt Ltd to enable the to post vacancies on the site in agreed upon section(s), but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data/corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the .
19. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website

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## 6. Best Places to Work

1. SKILLGLOBE Pvt Ltd shall place the information relating to vacancies in the Hot Vacancies & such other Classified sections on the website skillglobe.com or such other

mirror or parallel site(s) or in allied publications as SKILLGLOBE Pvt Ltd may deem fit and proper but such additional web hosting shall be without any extra cost to the / user.

2. Each insertion so displayed in the classified hot vacancies and other section(s) of SkillGlobe.com shall be for a fixed period (currently 30 days), which period is subject to change without notice
3. The /Recruiter will provide up to a maximum of 2 email id's for vacancies posted on skillglobe.com either in the classified and hot vacancies section to collect response(s) if any. In the case of Hot Vacancies, these 2 email id's can be selected from out of the unlimited email id's that may be configured for the account. However in the case of a classified listing, the contact information given by the for all listing should be the same and the cannot give multiple contact information/data for the purpose of listing.
4. SKILLGLOBE Pvt Ltd reserves its right to reject any insertion or information/data provided by the without assigning any reason either before uploading or after uploading the vacancy details, but in such an eventuality, any amount so paid for, may be refunded to the on a pro-rata basis at the sole discretion of SKILLGLOBE Pvt Ltd
5. By posting/uploading a job posting on the website you confirm that you have obtained all licenses/permits as are necessary for recruitment and to indemnify SKILLGLOBE Pvt Ltd against all claims, damages arising out of actions/claims that may be made in relation to the same.
6. SKILLGLOBE Pvt Ltd has the right to make all such modifications/editing of the vacancy details in order to fit its database
7. SKILLGLOBE Pvt Ltd offers no guarantee nor warranties that there would be a satisfactory response or any response at all once the job vacancy is put on display
8. All information intimated by the client and displayed by SKILLGLOBE Pvt Ltd on skillglobe.com becomes public knowledge and SKILLGLOBE Pvt Ltd may at its sole discretion include the vacancy intimated by a client for display on skillglobe.com in any other media including the print media at no extra costs to the client and SKILLGLOBE Pvt Ltd cannot be held liable for usage/publicity of such information
9. SKILLGLOBE Pvt Ltd shall in no way be held liable for any information received by the and it shall be the sole responsibility of the to check, authenticate and verify the information/response received at its own cost and expense
10. The may also be offered other services, including use of the e-Apps, access to Resdex (Resume Database) for the period of subscription and banners on a "run of the website" basis as agreed with SKILLGLOBE Pvt Ltd
11. SKILLGLOBE Pvt Ltd would not be held liable for any loss of data technical or otherwise, information, particulars supplied by the customers due to the reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strike, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities
12. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from the or from a third party on behalf of the

13. The /Recruiter shall give an undertaking to SKILLGLOBE Pvt Ltd that the jobs sought to be advertised on the 'Best Places to Work' ` Hot Vacancies' and ` Classified' sections of skillglobe.com are in existence, genuine and the has the authority to advertise the jobs.
14. The /Recruiter must give an undertaking to SKILLGLOBE Pvt Ltd that there will be no fee charged from any person who responds to jobs advertised on the 'Best Places to Work' 'Hot Vacancy' and 'Classified' sections of SkillGlobe.com for processing of such person
15. SKILLGLOBE Pvt Ltd reserves its right to change the look, feel, design, prominence, depiction, classification of any section of SkillGlobe.com at any time without assigning any reason and without giving any notice
16. The to this service shall be entitled to such number of listings during the period of subscription as may be agreed upon
17. This subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual
18. This service entitles one company/entity alone to put up a Micro site within the domain of SkillGlobe.com having a maximum size of 50 K during the validity period of subscription
19. The shall be assigned a password (s) by SKILLGLOBE Pvt Ltd to enable the to post vacancies on the site in agreed upon section(s), but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data/corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the .
20. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her or on his behalf on the website

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## 7. Manual Shortlisting

1. SKILLGLOBE Pvt Ltd agrees to provide the service to the only for the duration and the number of vacancies contracted for, to the best of its ability and SKILLGLOBE Pvt Ltd shall in no way be held liable for any information received by the and it shall be the sole responsibility of the to check, authenticate and verify the information/response received at its own cost and expense.
2. SKILLGLOBE Pvt Ltd will make best efforts to use the parameters provided by the to short list, but takes no responsibility for the accuracy of the short listing based on the parameters for selection as specified by the
3. SKILLGLOBE Pvt Ltd would not be held liable for any loss of data technical or otherwise, information, particulars supplied by the customers due to the reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or

conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strike, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities

4. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from the or from a third party on behalf of the . The payment for service once subscribed to by the is not refundable and any amount paid shall stand appropriated.
5. This subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual
6. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website
7. It is the responsibility of Job Seekers to verify the correctness and authenticity of the claims made by recruiters. We merely act as facilitators and do not as agents for any recruiter.
8. Payments to recruiters are not advised and shall be at your own risk.

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#### 8. Display of Banners

1. SKILLGLOBE Pvt Ltd agrees to provide the service to the only for the duration or the number of impressions contracted for, to the best of its ability.
2. SKILLGLOBE Pvt Ltd will display the banners on all the relevant/specified sections of the site on a rotation basis
3. SKILLGLOBE Pvt Ltd reserves its right to reject any insertion or information/data provided by the without assigning any reason, but in such an eventuality, any amount so paid for, may be refunded to the on a pro-rata basis at the sole discretion of SKILLGLOBE Pvt Ltd
4. SKILLGLOBE Pvt Ltd offers no guarantee nor warranties that there would be a satisfactory response or any response at all once the banners are put on display
5. SKILLGLOBE Pvt Ltd would not be held liable for any loss of data technical or otherwise, information, particulars supplied by the customers due to the reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strike, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities
6. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from the or from a third party on behalf of the
7. This subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual



8. The /Recruiter/Advertiser must give an undertaking to SKILLGLOBE Pvt Ltd that there will be no fee charged from any person who responds to jobs advertised on skillglobe.com for processing of applications / responses from such person
9. The User of these services does not claim any copyright, Trade Mark or other Intellectual Property Right over the data uploaded by him/her on the website. The Banners displayed on skillglobe shall be prepared as per the instructions received from the users, SKILLGLOBE Pvt Ltd shall not be responsible for the users misappropriation of the Trade Mark/ Copyright or any other Intellectual Property Right sought to be passed of as that of the user.

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#### 9. e-Apps

1. SKILLGLOBE Pvt Ltd agrees to provide the service to the only for the duration contracted for to the best of its ability.
2. SKILLGLOBE Pvt Ltd reserves its right to suspend/terminate the services contracted for by the either prior to or during the contracted period without assigning any reason. In such an eventuality, any amount so paid for by the for this service, may be refunded by SKILLGLOBE Pvt Ltd to the at the discretion of SKILLGLOBE Pvt Ltd.
3. SKILLGLOBE Pvt Ltd offers no guarantee nor warranties that there would be a satisfactory response or any response at all for applications received using the e-Apps software
4. SKILLGLOBE Pvt Ltd shall in no way be held liable for any information received by the and it shall be the sole responsibility of the to check, authenticate and verify the information/response received at its own cost and expense
5. SKILLGLOBE Pvt Ltd would not be held liable for any loss of data technical or otherwise, information, particulars supplied by the customers due to the reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strike, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities
6. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from the or from a third party on behalf of the
7. The /Recruiter shall give an undertaking to SKILLGLOBE Pvt Ltd that the jobs sought to be advertised on the skillglobe.com are in existence, genuine and the has the authority to recruit /advertise for such vacancies
8. SKILLGLOBE Pvt Ltd reserves its right to change the look, feel, design, prominence, depiction, classification of any section of SkillGlobe.com at any time without assigning any reason and without giving any notice

9. The /Recruiter must give an undertaking to SKILLGLOBE Pvt Ltd that there will be no fee charged from any person who responds to jobs advertised on skillglobe.com for processing of such person
10. Applications against jobs listed on SkillGlobe.com (Hot Vacancy / Classified) Jobs will be available for a period of 90 days post the date on which an application in response to the job listing was received. Application shall be deleted post this period and SKILLGLOBE Pvt Ltd shall not be liable for restoring the said data. This period may be extended in case the opts for appropriate higher variants.
11. This subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual
12. The shall be assigned a password (s) by SKILLGLOBE Pvt Ltd to enable the to access all the information received through the software, but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data/corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the
13. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him/her on the website

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#### 10. Resdex

1. SKILLGLOBE Pvt Ltd agrees to provide the service to the only for the duration contracted for to the best of its ability
2. SKILLGLOBE Pvt Ltd reserves its right to suspend/terminate the services contracted for by the either prior to or during the contracted period without assigning any reason. In such an eventuality, any amount so paid for by the for this service, may be refunded by SKILLGLOBE Pvt Ltd at a prorata basis to the at its discretion. 2A. The shall be entitled to 1 user name / password to access the resdex service alone and additional user names / passwords may be provided by SKILLGLOBE Pvt Ltd on such terms and conditions as may be mutually agreed upon.
3. SKILLGLOBE Pvt Ltd offers no guarantee nor warranties that there would be a satisfactory response or any response at all for applications received using the RESDEX software.
4. SKILLGLOBE Pvt Ltd shall in no way be held liable for any information received by the and it shall be the sole responsibility of the to check, authenticate and verify the information/response received at its own cost and expense.
5. Any actions taken by an employer/recruiter on the basis of the background check report or otherwise, is the emplyer's/recruiter's responsibility alone and SKILLGLOBE Pvt Ltd will not be liable in any manner for the consequences of such action taken by the user

6. SKILLGLOBE Pvt Ltd would not be held liable for any loss of data technical or otherwise, information, particulars supplied by the customers due to the reasons beyond its control like corruption of data or delay or failure to perform as a result of any causes or conditions that are beyond SKILLGLOBE Pvt Ltd's reasonable control including but not limited to strike, riots, civil unrest, Govt. policies, tampering of data by unauthorized persons like hackers, war and natural calamities.
7. Only the activities performed in last 365 days on a profile mapped to a Resdex Requirement will be retained. The older activities shall be automatically deleted. For the purposes of this clause, Resdex Requirements includes, but is not limited to activities including profile viewed, called, emailed, and added to folder.
8. SKILLGLOBE Pvt Ltd will commence providing services only upon receipt of amount/charges upfront either from the or from a third party on behalf of the .
9. The /Recruiter
  - i. shall give an undertaking to SKILLGLOBE Pvt Ltd that the jobs sought to be filled through skillglobe.com are in existence, genuine and the has the authority to recruit /advertise for such vacancies. Also the undertakes that the database will be used to contact candidates for jobs only
  - ii. shall ensure compliance with all applicable laws for the protection of the personal details of the users whose profiles are accessed by them through SkillGlobe.com including but not limited to compliance the Telecom Commercial Communications Customer Preference Regulations, 2010 as also rules, regulations, guidelines, bye laws and notifications made there under, while accessing or feeding any resume/ insertion or information/data into the computers, computer systems or computer networks of SKILLGLOBE Pvt Ltd.
10. SKILLGLOBE Pvt Ltd reserves its right to change the look, feel, design, prominence, depiction, classification of any section of SkillGlobe.com at any time without assigning any reason and without giving any notice.
11. The /Recruiter must give an undertaking to SKILLGLOBE Pvt Ltd that there will be no fee charged from any person who is contacted through RESDEX for processing of such person.
12. This subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual concern
13. The shall be assigned a password (s) by SKILLGLOBE Pvt Ltd to enable the to access all the information received through the software, but the sole responsibility of the safe custody of the password shall be that of the and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data/corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password granted to the .
14. The information on SKILLGLOBE Pvt Ltd is for use by its s alone and does not authorize the to download and use the data for commercial purposes. In case any one is found to be in violation of this then SKILLGLOBE Pvt Ltd at its discretion may suspend its service/subscription and also may take such action as it may be advised

15. The shall not use / circulate / forward a person's resume hosted on the SkillGlobe Network / Resumes to his / her current employer as mentioned by the person in his / her resume
16. The User of these services does not claim any copyright or other Intellectual Property Right over the data uploaded by him or on his behalf on the website or supplied to SKILLGLOBE Pvt Ltd.
17. Resdex Quota/CV access policy is as mentioned below:-
  - i. Single CV Access (1 CV quota) will get utilized for the following actions -
    - a. Viewing a CV
    - b. Clicking on "View Phone Number"
    - c. Forwarding a profile
    - d. Clicking on 'Call candidate' to send candidate number to phone
  - ii. Double CV Access (2 CV quota) will get utilized for the following actions -
    - a. Downloading a CV in Excel Format\*\*
18. Repeated access (view/download/Click2View) of a CV, however, will not be counted again within a period of 90 days from the date of first access of a particular CV.
19. CV Access quota is debited at account level. i.e. a CV accessed by two or more sub-users under the same account will be counted only once.
20. This also includes different profiles under one resume, i.e. if different profiles under the same user name is accessed, it will still be counted a 1 access (for 90 days from the date of first access).
21. In case, 1 CV Access quota has been utilized for a CV, then only 1 additional CV Access quota will be utilized if the user downloads CV in Excel Format\*\* within a period of 90 days from the date of first access of a particular CV.
22. Customers using Resdex through Zwayam will consume single CV Access (1 CV quota) on
  - i. Viewing a CV
  - ii. Clicking on "View Phone Number"
  - iii. Adding a candidate to a job in Zwayam without viewing a CV
23. Using the send email feature, a /recruiter can send a job intimation to the jobseekers by consuming email quota.
24. \*\*Not applicable when accessing Resdex through Zwayam
25. In the event that Zwayam Amplify is being utilized for candidate profile integrations, you agree to provide SKILLGLOBE Pvt Ltd with workflow status (shortlisted, not shortlisted) for all applies/candidate profiles consumed using Zwayam Amplify integration. SKILLGLOBE Pvt Ltd reserves the right to suspend service in the absence of such workflow status updates.

## ANTI SPAM POLICY

The use and access to RESDEX database is subject to this policy. The services provided to you are aimed at providing recruitment solutions and should be restricted to contacting suitable candidates for genuine jobs in existence.

Mailing practices such as transmitting marketing and promotional mailers/ Offensive messages/ messages with misleading subject lines in order to intentionally obfuscate the original message, are strictly prohibited.

We reserve the right to terminate services, without prior notice, to the originator of Spam. No refund shall be admissible under such circumstances.

Following is an illustrative (not exhaustive) list of the kinds of messages which can be classified as spam:

1. Unsolicited Bulk Messages/Unsolicited Commercial Communications.
2. Voice Calls/SMS to telephone numbers registered on the National Consumer Preference Register.
3. Non Job related mails.
4. Messages with misleading subject lines.
5. Blank Messages.
6. Extra ordinary High Number of mails.
7. Mails soliciting payments.
8. Misleading/Fraudulent mails.

Users agree to indemnify and hold harmless SKILLGLOBE Pvt Ltd from any damages or claims arising out of usage of their RESDEX accounts for transmitting spam

Users are advised to change their passwords frequently in order to reduce the possibility of misuse of their accounts.

To seek more information and to report Spam. Please mail us at: [abuse@skillglobe.com](mailto:abuse@skillglobe.com)

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### 11. Insta Hire

1. SMS packs once bought will have minimum validity for a period of 3 months but cannot be refunded or exchanged for any other skillglobe.com products.
2. SMS packs will not be clubbed with any other skillglobe.com products.
3. Insta recruit (from resdex\*) can only be used as long as recruiter has a live subscription to the resdex. In case subscription to resdex\* has expired then recruiter will not be able to send SMS until resdex is renewed (even if the recruiter has balance smses).

4. However smses not used will remain with the recruiter and the recruiter can use the same once he renews the resdex\*.
5. In Insta recruit, recruiters can sms only those candidates on that search page that show up post conducting search.
6. A minimum of 1000 sms need to be purchased in one go and thereafter in multiples thereof.
7. Recruiters at all times should try and ensure that smses are being sent to relevant candidates to get maximum response.
8. SKILLGLOBE Pvt Ltd reserves the right to scan all content being sent out on sms and block smses if necessary if content of the SMS is deemed as spam or any non-recruitment content whatsoever.
9. SKILLGLOBE Pvt Ltd reserves the right to regulate number of smses sent out to a particular profile on a particular day (this is to safeguard consumer interests in case consumer is getting spammed by some recruiter)
10. While SKILLGLOBE Pvt Ltd will try its utmost best to try and deliver all SMS sent out, it does not take any responsibility for smses not delivered (which may be on account of phones being out of order, operator network problems, sims not being used anymore etcâ.). It does take the responsibility of the smses leaving its vendor sms gateway.
11. SKILLGLOBE Pvt Ltd reserves the right to change, withdraw, terminate the scope and scale of service at any point of time, without any reason whatsoever.
12. Smses being sent out after 7 in the night will cue up in the SKILLGLOBE Pvt Ltd system and will be delivered to candidates after 8 in the morning (this is in keeping with telecom regulations)
13. The service is available across all operators in India only.
14. This subscription is neither re-saleable nor transferable by the to any other person, corporate body, firm or individual concern. Usage from third party premises/networks without prior written permission of SKILLGLOBE Pvt Ltd is not permitted.
15. \* For candidates who will reply to these smses, VAS rates as levied by their respective operator would be applicable. For further details please contact your respective mobile operator.

## 12. SkillGlobeRecruiter

1. The SkillGlobeRecruiter profile may be updated/edited etc. by the user alone. The user shall not upload, post, transmit, publish, or distribute any material or information that is unlawful, or which may potentially be perceived as being harmful, threatening, abusive, harassing, defamatory, libellous, vulgar, obscene, or racially, ethnically, or otherwise objectionable.
2. Uploading of multiple profiles by the same recruiter using the same or different accounts shall entitle SKILLGLOBE Pvt Ltd to remove the profiles without notice to the .

3. SKILLGLOBE Pvt Ltd reserves its right to reject and delete any profile or information/data fed in by the user without assigning any reason.
4. The sole responsibility of the safe custody of the log in details shall be that of the user and SKILLGLOBE Pvt Ltd shall not be responsible for data loss/theft of data/corruption of data or the wrong usage/misuse of the password and any damage or leak of information and its consequential usage by a third party. SKILLGLOBE Pvt Ltd undertakes to take all reasonable precautions at its end to ensure that there is no leakage/misuse of the password created by the user/recruiter.
5. SKILLGLOBE Pvt Ltd shall in no way be held liable for any information received by the user and it shall be the sole responsibility of the user to check, authenticate and verify the information/response received at its own cost and expense.
6. The user represents that he/she is not a minor and is not under any legal or other disability which limits his/her ability to comply with these Terms or to install and use the services subscribed and purchased with minimal risk of harm to you or others.
7. All changes / modifications made by the user to the data / information shall be effected and will come into operation only after 24-48 hours of such changes / modifications being made.
8. On registration you agree:
  - a. to make your profile available for display in the public domain.
  - b. and understand that when you post a job on SkillGlobe.com or trigger an email to a job seeker through RESDEX, a snapshot of your public profile on SkillGlobeRecruiter may automatically get inserted into the posting/mail (existing or new job listing on SkillGlobe.com).
  - c. that you have the requisite authority to upload the job listings that are posted through the profile created by you in this section of SkillGlobe.com i.e. SkillGlobeRrecruiter.
  - d. and understand that SKILLGLOBE Pvt Ltd may place the information relating to vacancies posted by me through my SkillGlobeRecruiter account in the any of Classified sections on the website skillglobe.com or such other mirror or parallel site(s) or in allied publications as SKILLGLOBE Pvt Ltd may deem fit and proper.

You acknowledge and agree that certain communications transmitted, exchanged, or facilitated through systems controlled or operated by SkillGlobe, including, without limitation, messages, emails, chats, and telephonic interactions may be subject to limited review, routing, or filtering by SkillGlobe solely for the purpose of identifying, investigating, and acting upon any actual or suspected misuse of the Platform, including misuse of jobseeker data, and for detecting and preventing fraudulent, unlawful, or abusive conduct.

Such activities are undertaken by SkillGlobe in its capacity as an intermediary under the Information Technology Act, 2000 and the rules framed thereunder, particularly the Information

Technology (Intermediary Guidelines and Digital Media Ethics Code) Rules, 2021, for the purpose of exercising due diligence and discharging its obligations thereunder.

Accordingly, SkillGlobe may, without prior notice:

1. Present contact information such as phone numbers or email addresses in a manner that enhances user privacy and mitigates risks of misuse or unauthorized access.
2. Withhold, block, or decline to transmit any communication that it reasonably believes to be malicious, harmful, violative of these Terms, or inconsistent with applicable law.
3. Use automated tools or filters to detect and flag messages that may be harmful or violate the law, within the limits allowed by law.

This clause is without prejudice to SkillGlobe's rights as an intermediary and shall not be construed as an obligation to monitor all communications or assume liability for any third-party content. SkillGlobe does not initiate transmission, select the receiver of the transmission, or modify the information contained in such transmission, except as may be necessary to comply with applicable law or to exercise due diligence in good faith.

By using the Platform, you expressly consent to such limited review and routing of communications solely for the purposes mentioned above, and you agree that such measures shall not amount to breach of confidentiality, interception, or unlawful surveillance under any applicable law.

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**Note:** The terms in this agreement may be changed by SKILLGLOBE Pvt Ltd at any time. SKILLGLOBE Pvt Ltd is free to offer its services to any client/prospective client without restriction.