

experience

Mystic Parker Printing

June 2014 – Present

Design

- ✓ Responsible for all design and typesetting requests.
- ✓ Work with company owners to refresh and refine their corporate identity system.
- ✓ On going design and development of the company website and client order portal.

Prepress

- ✓ Pre-flight print files to ensure they meet print quality and compliance standards.
- ✓ Fix or alter print files upon request that do not meet print quality and compliance standards.
- ✓ Coordinate with vendors to ensure outsourced work meets their technical and quality requirements.

Digital Print Production

- ✓ Digital print department leader, responsible for quality control of all digitally printed jobs.
- ✓ On-demand, rapid turnaround of print collateral.
- ✓ Operation of four Konica Minolta digital presses and a Canon Wide format printer.
- ✓ Maintain a flexible production schedule to accommodate same day turnaround and large volume print runs.
- ✓ Coordinate with the bindery team to ensure file setup meets various finishing requirements.
- ✓ Work with vendors to perform maintenance on digital printing equipment.
- ✓ Supply inventory.

education

Bunker Hill Community College

January 2015 – Present

The Associate in Science Degree in Visual Design emphasizes foundational design principles in typography, color, image, illustration and layout. Design projects are instructed as an iterative process of problem identification, conceptualization, creation and critique.

Northeast Metro Tech High School

September 2010 – June 2014

Graphic Communications Major: Hands-on experiences in the areas of advanced electronic imaging, advanced layout and design. Emphasis placed on the development of problem solving techniques, file rendering, and output.

skills

- ✓ Problem Solving
- ✓ Trouble Shooting
- ✓ Print Preflight
- ✓ User Interface Design
- ✓ Front-End Web Development

tools

- ✓ Adobe Creative Cloud: InDesign, Illustrator, Photoshop, Xd, and Acrobat
- ✓ EnFocus PitStop
- ✓ HTML & CSS
- ✓ JavaScript ES6+
- ✓ ReactJS
- ✓ NodeJS & Express
- ✓ GraphQL

