Mentorship Tool Guide (Hackers)

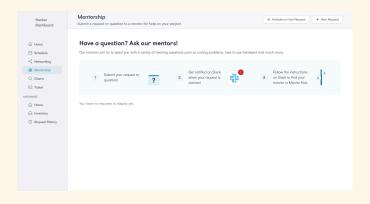
Description

Welcome to the Mentorship Tool! The Mentorship Tool lives on the Hacker Dashboard and it serves as the online platform for hackers to submit mentor and hackathon host requests! Through this short guide, we will teach you exactly how to use this tool to submit requests to be mentored and to be paired with a hackathon host so that you can receive assistance throughout the hackathon! If at any time you have questions, feel free to reach out to lan on Slack or by email at ian@hackthenorth.com!

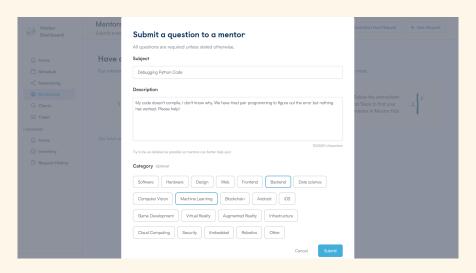
As always, we encourage you to visit the **Mentor Bay** on the ground floor of E7 for personalized help from our mentors - it will be open starting 12:00 AM on Saturday!

Guide

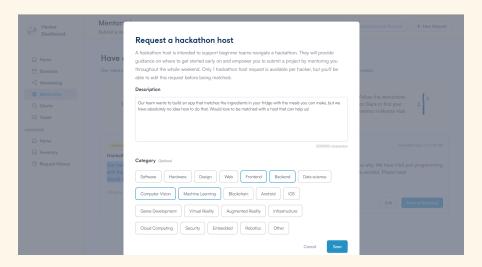
- When you log in, head over to the Mentorship tab. If you are logging into the
 mentorship tool for the first time, you will see a yellow banner asking you to
 connect your Slack account and your Mentor Dashboard account. Please follow
 the instructions here (also linked on the dashboard).
- After that, you will be able to submit requests, using the Hackathon Host Request and New Request buttons in the top right corner.
 - Hackathon Host Requests should be submitted if you would like to be matched with a hackathon host. You will be able to make only one of these requests, as each team may only be matched with one host.
 - New Requests should be submitted if you would like help from a mentor.
 You can submit as many of these as you like, and you can also visit them in the mentor bay, which is located on the ground floor of E7!



 If you click on the New Request button, you will be able to submit a mentor request. You will be asked for some fields such as the subject, the description of the problem, and the categories it falls into - all of which are necessary to submit the request. Once you are done writing up the request, click Submit!

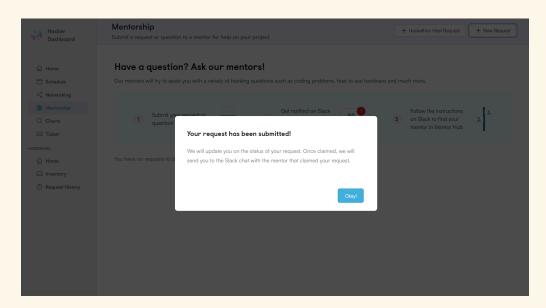


If you click the Hackathon Host Request button, you can submit a request to be
matched with a hackathon host! You will have to fill in some basic information,
such as what kind of support you would need from a hackathon host, as well as
the categories in which you would like the hackathon host to be proficient in!





After you click the **Submit** button, the following screen will appear - this is a
confirmation that your request went through, and will be claimed by the first
mentor/hackathon host that becomes available! Click **Okay!** to go back to the
Hacker Dashboard.



- You will be brought back to the <u>Hacker Dashboard</u>, where you will be able to see all of your existing requests. If you'd like to edit your requests, you will be able to do so by clicking the **Edit** button as long as the request has not been claimed by a mentor yet. If the request is no longer applicable, feel free to click **Mark as Resolved** which will indicate that the request is no longer of relevance.
- Once your request has been claimed, a Slack chat will be automatically created between you and the mentor who created it - keep an eye on your Slack!

