Lab 5B - Annotation, Summary, and Preparing to Use a Source

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Emerging Skills for Professionals
Summary

This article explores the importance of professional skills, and some tips improve professional skills. Many of us feel out of place when it comes to knowing what to do when it comes to improving our professional skills. There is no way to be a good professional without having the skills to survive. Professional skills are a set of skills and behaviors acquired through schooling, training, or practical experience that are learned, practiced, and developed as a result of working in the professions. Professional skills are learned through a process of observation, reflection, and practice over time. Professional skills are the things that a professional does every day that make a professional a professional. For example, some of these professional skills are listening skills, writing, computer skills, networking, professional values, and leadership.

Review

Professional skills are skills that assist to become a more productive and successful member of the workplace. Professional skills are often confused with soft skills, like communication skills and teamwork. Professionals usually possess strong communication skills, teamwork skills, and problem-solving abilities. This article explores 10 key principles to improve professional skills. These include setting goals, being flexible, and practicing positive thinking, alongside the usual skills of punctuality, respect, and punctuality. In this article, the author gave a brief introduction to each of the 10 core skills, and some insights into how a company can go about improving the skills of their employees. One of the most common sources of frustration in life is the inability to get things done on time. Professional skills are the foundation for professional development. Many organizations encourage staff to develop their skills through courses, training and workshops but most people never engage with these opportunities. One of the big problems with professional development is that it is often presented as a course or as individual courses that need to be attended. There is a growing awareness among leaders of companies and other organizations that it is important to pay attention to and develop these skills to improve the company and the work culture.

References

Harvard Professional Development (2020). *10 Emerging Skills for Professionals.*
https://professional.dce.harvard.edu/blog/10-emerging-skills-for-professionals/