



DVDMS

(Ministry of Health & Family Welfare(Govt. of India)

User Manual Version 1.0



CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING
(A Scientific Society of Ministry of Electronics and Information Technology, Govt. of India)

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1. User Login & Logout Process

Steps required for “Login CMSS/ MSO” users:

Test URL: <https://dvdmsmscp.uat.dcservices.in/IMCS/login>

Username: admin_nvbdcp Password: admin@123

Step 1: Open the Test url links as give above & type “User Name”, “Password”, “Captcha” & Click on “Login” button.

Step 2. After click on “Login” button, “Welcome User” page is open. Here there are two types of Modules are provided (**Services and Report**).

- **Services Module:**-In this module all transactions & different types of application services are provided.
- **Report Module:**-In this module report are generated for the given Services.
In this application Services & Report sub module appear as under.



Services

- Demand Management
- Receive Management
- Issue Management
- Procurement Management
- Inventory Management Program
- CMSS View

Reports

- Cmss warehouse dashboard
- Programs detail dashboard
- Order Mgmt
- Mis Report
- Inventory Mgmt Reports

Steps Required for “User Logout Process”:-

On “Welcome user page” click on “Logout” button. As shown in the screen User will move to back on **Login Page**.

DVDMS - National Vector Borne Disease Control Programme
Ministry of Health & Family Welfare (Govt. of India)

Welcome, admin_nvbdcp

Logout



2. Annual Demand Management

2.1 Online Annual Demand Process

Health facilities and institutes DH, CHC & PHC across India should be able to submit their annual demands online.

2.1.1 Online Annual Purchase Demand Compilation

This process involves compilation of the generated demand by state warehouse as per the hierarchy level. Submitted demands from facilities are compiled at higher levels.

Activities that can be performed.

- Compile:** This activity involves compilation of demand requests within the system.
- View:** This functionality allows users to access and review compiled demand that have been submitted or are in progress.

Step 1: Click on “Online Annual Purchase Demand Compilation New” sub menu from the Services.

Step 2: To compile the annual purchase demand by NVBDCP-HQ Select Demand Period, Store Name & To Store Name from the drop down & click on “GO” Button.

Demand Demand Compilation

Demand Period*:	2024 - 2025	Compilation Date:	09-Sep-2024	Store Name*:	Nodal Officer NVBDCP Balia(Uttar Prade ▾)
To Store Name:	NVBDCP-HQ	Notification Number:	2024830001	Last Submission Date:	09-Sep-2024
(Go)					
*Mandatory Fields					
Please click the lock icon to unlock the Item and Enter the Qty.					
Searched Drug Selected Drug Visited Drug M					
Modify, C Cancel, V View					

Step 3: On click “GO” Button Compile pending drug list are appeared.

Demand Demand Compilation

Demand Period*:	2024 - 2025	Compilation Date:	09-Sep-2024	Store Name*:	Nodal Officer NVBDCP Balia(Uttar Prade ▾)
To Store Name:	NVBDCP-HQ	Notification Number:	2024830001	Last Submission Date:	09-Sep-2024
Received / Pending Demand					
Store Name	Request No.	Request Date	Total No of Drugs (Demanded)	Total No of Drugs (Not Demanded)	
NVBDCP PHC UP Balia	108324090001	09-Sep-2024	2	34	
NVBDCP CHC Balia	---	---	---	---	
Compile					
*Mandatory Fields					
Please click the lock icon to unlock the Item and Enter the Qty.					
Searched Drug Selected Drug Visited Drug M					
Modify, C Cancel, V View					



Step 4:- Compilation Pending Data table grid appears on the Screen, click on “Compile” button.

Step 5: Data should be Final Save upon clicking on “Final Saved” button “**Demand for Year 2024 -2025 Final Saved successfully**” appears on the screen.

Received / Pending Demand				
Store Name	Request No.	Request Date	Total No of Drugs (Demanded)	Total No of Drugs (Not Demanded)
NVBDCP PHC UP Balia	108324090001	09-Sep-2024	2	34
NVBDCP CHC Balia				

Selected Group Name : Dengue And Chikungunya

Search Drug ::

#	Code	Name	Specification	Unit Pack	Absolute Rate	Annual Demand For Last Year	Last Year Consumption	Avl. Qty (Compiling Store)	Avl. Qty (Sub Store)	NVBDCP	Tot. Qty
Group Name : Dengue And Chikungunya											
Total Available Item(s) : 3 Total Visited Item(s) : 0											
381		ELISA based IgM kits for Chikungunya- Kit supply through NIV [381]		Nos	0.000000 / No.	0	0.00	0	0	0	0
380		ELISA based IgM kits for Dengue- Kit supply through NIV [380]		Nos	456.000000 / No.	0	0.00	0	0	1000	1000
207		ELISA based NSI kits for Dengue-		Nos	0.000000 / No.	0	0.00	0	0	0	0

Remarks: *

*Mandatory Fields

Please click the lock icon to unlock the Item and Enter the Qty.
● Searched Drug ● Selected Drug ● Visited Drug ● Modify, ● Cancel, ● View

Step required for Annual Demand Compilation -“View” Button.

Step1: Click on “View” Check box & select store name from the combo and click on “GO” button.

Annual Demand Compilation View

Demand Period*:	2024 - 2025	Store Name*:	Nodal Officer NVBDCP Balia(Uttar Prade
<input type="checkbox"/> Go			
● Save ● Clear ● Cancel * Mandatory Fields			
Program Qty.: Demanded / Approved			

Step2: Data table appear as status “Freeze Pending” select record upon clicking on radio button & see the details.



Annual Demand Compilation View

Demand Period*: 2024 - 2025 Store Name*: Nodal Officer NVBDCP Balia(Uttar Prade)

#	Request No.	Request Date	To Store Name	Status	Notification No.
0	108324090002	09-Sep-2024	NVBDCP-HQ	Freeze Pending	2024830001

*Mandatory Fields

Save Clear Cancel

Program Qty.: Demanded / Approved

Step 2: Select data from the combo & click on “Freeze” button.

3. Release Order Process

This Process is used to initiates and sends a formal request to the Procurement agency for the acquisition of items.

Release Order has two step process

- Offline Release Order (Generated by HQ)
- Online Release Order (Generated by Nodal Officer & Approved by HQ)

3.1 Online Release Order

Activities that can be performed.

- **Generate:** This activity involves creating new Release Order within the system. Users can initiate requests for various items as per their requirements.
- **Delete:** This activity performs to delete the Release Order.
- **Report:** Facility to print the data on click to “Print” Button
- **View:** Facility to View data / records by clicking “View” Button

Steps Required for Online Release Order Generation by Programme HQ:

Step 1:- Click on the Sub-desk “Release Order Desk” from the “Demand Management” from Services.

Step 2: The below screen is appeared on the screen.



Home Menu Release Order

Release Order(Online)

Show 10 entries Search:

STORE NAME	RO NO.	RO DATE	TO STORE	PROGRAMME NAME	REQUEST TYPE	REQUEST STATUS	ACTION
Nodal Officer NVBDCP BANKA (BIHAR)	I0172407007	11-Jul-2024	PATNA CITY-CW	NVBDCP	Normal	Approval In-Process	

Showing 1 to 1 of 1 entries Previous 1 Next

Urgent

Step 3: Click on “Generate” button on the below.

Step 4: Select the values from drop-down and click on “Go” button.

Home Menu Release Order

Release Order(Online)

Indenter Name: Nodal Officer NVBDCP Andaman Nicobar Financial Year: 2024-2025 RO Date: 11-Sep-2024

Request Type: Normal Urgent Issuing Warehouse*: CHENNAI-CW Programme Name*: NVBDCP

Go

Search Item ::

Item Code	Item Name	UOM	Last Requested Qty.	Request Qty.	Approx Cost
Group Name:: Dengue And Chikungunya		No.	122 No	0	0
381	ELISA based IgM kits for Chikungunya- Kit supply through NIV	No.	222 No	0	0
382	ELISA based NS1 kits for Dengue- Fund given to States in PIP	No.	1477 No	0	0
380	ELISA based IgM kits for Dengue- Kit supply through NIV	KITS			
Group Name:: Japanese Encephalitis		No.	0	0	0.00
383	ELISA based IgM kits for Japanese Encephalitis- Kit supply through NIV	No.	0	0	0.00

Postal Address of Consignee:

Programme Request Details

Programme Request Date*:

Save Clear Cancel * Mandatory Fields

Step 5: Fill all details and Save the page on click “Save”.

Steps required for “View” records:

View: User can view data on click “View” from the data table. “Saved” data will appear on View page. On Click “View” button the following screen are appear.



Home Menu Release Order

Release Order(Online) View

Store Name :	Nodal Officer NVBDCP BANKA (BIHAR)	Item Category :	Drug	RO No. :	101724070007
RO Date :	11-Jul-2024	Request Type :	Release Order Online	To Store Name :	PATNA CITY-CW
Programme Request Date : 11-JUL-2024					

Drug Detail(s)

Item Name	Available Qty	Requested Qty	Issued Qty
ACT+AL (3-8 years age) / Packs of 12 Tabs [27]	0 Nos	10000 Nos	0 Nos
Artesunate Injections / Kits [37]	0 Nos	20000 Nos	0 Nos

Approval Detail(s)

S No	Level Type	User Name	User Level	Approval Date & Time
1	Raising End (Store Level)	Admin Nvbdcp (admin_nvbdcp)	1	-

Cancel

Steps required for “Cancel” records:

Step 1: User can Cancel data which is not approved by HQ. On Click “Cancel” button the following message will appear on screen.

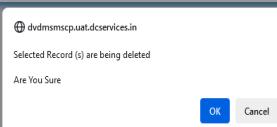
Home Menu Release Order

Release Order(Online)

STORE NAME	RO NO.	RO DATE	TO STORE	PROGRAMME NAME	REQUEST TYPE	REQUEST STATUS	ACTION
Nodal Officer NVBDCP BANKA (BIHAR)	101724070007	11-Jul-2024	PATNA CITY-CW	NVBDCP	Normal	Approval In-Process	

Showing 1 to 1 of 1 entries

Urgent


Selected Record(s) are being deleted
Are You Sure
OK Cancel

Step 2: Click on “Ok” to Cancel the record.

4. Local Purchase and Challan Process

This process allows States to create local purchase order in case of emergency procurement.

4.1 Local PO

States Nodal officer/ DH/ CHC/ PHC will have provision to create Local PO for their local budget.

Activities can be performed

- Generate:** This activity involves creating local purchase order within the system. Users can initiate procurement for various items as per their requirements.
- View:** This functionality allows users to access and review generated local purchase orders that have been submitted or are in progress.



- Print:** Users can generate physical copies of local purchase order for documentation or sharing purposes.

Steps required for Local Purchase Order ->Generation.

Step 1: Select “Local Purchase Desk” sub menu from the “Procurement Management Desk” in Services

The screenshot shows the Home Menu with the Services section expanded. Under Procurement Management, the Local Purchase Desk option is highlighted with a red box.

Step 2: The below screen is appeared. To create Local Purchase Order click on **Generate** Button.

The screenshot shows the Local Purchase Desk generation screen. It displays two entries in a table with columns: PO NUMBER, PO VALUE, PO DATE, SUPPLIER, DRUG NAME, PO TYPE, PO STATUS, and ACTION. A red box highlights the "Generate" button in the top right corner.

Step 3: Select Data from the combo as required & click on “GO” button.

The screenshot shows the Purchase Order Generation Form (Local Purchase). It includes fields for Store Name, Programme Name, Purchase Order Date, PO Type, Funding Source, Category, PO Generation Period, and Supplier. A red box highlights the "Go →" button at the bottom center.

Step 4: The following screen appears, fill the data & click on “Save” button.



Step 5: “Data Saved Successfully” message appear on the screen. After save records the Local PO is added in the data table grid with Local PO Status -“Pending”.

Item Details							Total Amount
Drug Name	Rate/unit	Tax(₹)	Order_qty	PO Amount			
No Rate Contract Data Found!							
Drug/Item Name(s)*	DEC Tablets / Tablets [79]						
Selected Drug/Item Name*	DEC Tablets / Tablets [79]-- Non Sterile Drug Suggested Delivery Days (45)						
Rate_contract_details							Total_rate(one_unit)
Supplies	Unit_Name	Rate	Tax	Tax_type	GST_Type		
shivam--[Central]	No.	0 (₹)	0	GST	(COST+GST)	0 (₹)	
Purchase Order Details(s)							
Store Name	Current Stock	Qty In Quarantine	Qty In Major Sub Stores	Reorder Level	Schedule i		
AGARTALA-CW	0	0	0	0	100		
Schedule i ::	100	PO Date + Delivery Day(s) Schedule [1]	20	Total Order Qty 100			
ADD							
Purchase Details							
PO Reference*	TEST/LOCAL/PO/37			Mode of Purchase*	Direct Purchase		
Verified By*	Employee Nvbdcp - AGARTALA-CW			Verified Date*	31-Jul-2024		
Remarks:	OK			Total Amt (Excl Tax) (₹):	0.00(₹)		
				Tax -	0(₹) (0% GST + 0% SGT)		
				Total Amount:	0(₹)		
Component Details							
Save Clear Cancel							
* Mandatory Fields							

Local PO generation Desk								
Local PO generation Desk								
Show 10 entries	Search:							
STORE NAME	PO NUMBER	PO VALUE	PO DATE	SUPPLIER	DRUG NAME	PO TYPE	PO STATUS	ACTION
AGARTALA-CW	I0942400004	300.0000	16-Jul-2024	Shivam	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	Local Purchase	Closed	
AGARTALA-CW	I0942400005	0.0000	18-Jul-2024	Shivam	DEC Tablets / Tablets [79]	Local Purchase	Pending	
Nodal Officer NVBDCP Bokaro	I0942400002	3000.0000	21-Jun-2024	Shivam	ACT-AL(4-8 YEARS) [28I]	Local Purchase	Closed	
Showing 1 to 3 of 3 entries								Previous 1 Next
Generate								

Steps for Local Purchase-View

Step 1: Select the records & click on “View” icon from the data table.

Local PO generation Desk								
Local PO generation Desk								
Show 10 entries	Search:							
STORE NAME	PO NUMBER	PO VALUE	PO DATE	SUPPLIER	DRUG NAME	PO TYPE	PO STATUS	ACTION
AGARTALA-CW	I0942400004	300.0000	16-Jul-2024	Shivam	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	Local Purchase	Closed	
AGARTALA-CW	I0942400005	0.0000	18-Jul-2024	Shivam	DEC Tablets / Tablets [79]	Local Purchase	Pending	
Nodal Officer NVBDCP Bokaro	I0942400002	3000.0000	21-Jun-2024	Shivam	ACT-AL(4-8 YEARS) [28I]	Local Purchase	Closed	
Showing 1 to 3 of 3 entries								Previous 1 Next
Generate								

Step 2: The below screen appears.



Home Menu Local Purchase Desk

Local PO View (Local Purchase)

Store Name:	AGARTALA-CW	PO Type:	Local Purchase	PO Generation Period:	2024 - 2025
Purchase Order Date:		PO No.:	10942400005	Supplier Name:	Shivam
Drug/Item Name:	DEC Tablets / Tablets [79]	Programme Name:	NVBDCP		

Rate Contract Details(s)

#	Drug Name	PO No.	Rate/Unit	Order Qty	Total Rate

Purchase Order Details(s)

Store Name	Current Stock	Qty In Quarantine	Qty In Major Sub Stores	Reorder Level	Schedule I
AGARTALA-CW	0	0	0	0	1000

Schedule I : 1000 Total Order Qty : 1000

Purchase Detail(s)

Purchase Source:	-	Delivery Day(s) / Schedule [I-II-III-IV-V]:		Next PO Date:	----
Purchase Committee Meeting Date:	0	Verified By:	Employee Nvbdcp	Verified Date:	

Component Details

Steps for “Local Purchase Order-Print”

Step 1: Select the records & click on “Print” icon from the data table.

Step 2: Below screen appears & click on “Print” Button.

Step 3: To click on PDF icon PDF file for the selected Local Purchase is generated.

Home Menu Local Purchase Desk

Local PO generation Desk

Show 10 v entries

Search:

STORE NAME	PO NUMBER	PO VALUE	PO DATE	SUPPLIER	DRUG NAME	PO TYPE	PO STATUS	ACTION
AGARTALA-CW	10942400004	300.0000	16-Jul-2024	Shivam	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	Local Purchase	Closed	
AGARTALA-CW	10942400005	0.0000	18-Jul-2024	Shivam	DEC Tablets / Tablets [79]	Local Purchase	Pending	
Nodal Officer NVBDCP Bokaro	10942400002	3000.0000	21-Jun-2024	Shivam	ACT-AL(4-8 YEARS) [28]	Local Purchase	Closed	

Showing 1 to 3 of 3 entries

Previous Next



The screenshot shows a Microsoft Print dialog box with the following details:

Print 2 sheets of paper

Destination: Microsoft Print to PDF

Orientation: Portrait (Landscape is also available)

Pages: All

Color mode: Color

More settings

Print using the system dialog...

Print **Cancel**

Printed Content:

Uma Shankar Dikshit Marg, Teen Murti Road, Bhopal, Madhya Pradesh - 462001, India
Mobile: +91 9876543210, Email: info@cdacindia.org

Local Purchase Order Details

Product Name: ACT-AL (14+ Adult) / Packs of 24 Tabs

Quantity: 50 Box (Box of 1 --> 50 No.)

Value: 318.00

Product Name: DEC Tablets / Tablets

Quantity: 50 Box (Box of 1 --> 1000 No.)

Value: 0.00

Total Amount: 318.00

Rates are exclusive of local taxes

Rupees:- (Three Hundred Eighteen Rupees Only)

Steps for “Local Purchase Order-Cancel”

Step 1: Local Purchase order can be Cancel when Local Purchase Order Status are Pending.

Step 2: Select (Status-Pending) records and click on Cancel button.

The screenshot shows the Local PO generation Desk page with the following details:

Local PO generation Desk

Show 10 entries

Search:

STORE NAME	PO NUMBER	PO VALUE	PO DATE	SUPPLIER	DRUG NAME	PO TYPE	PO STATUS	ACTION
AGARTALA-CW	10942400004	300.0000	16-Jul-2024	Shivam	ACT- AL (14+ Adult) / Packs of 24 Tabs [30]	Local Purchase	Closed	
AGARTALA-CW	10942400005	0.0000	18-Jul-2024	Shivam	DEC Tablets / Tablets [79]	Local Purchase	Pending	
Nodal Officer NVBDCP Bokaro	10942400002	3000.0000	21-Jun-2024	Shivam	ACT- AL (4-8 YEARS) [281]	Local Purchase	Closed	

Showing 1 to 3 of 3 entries

Previous **1** **Next**

Step 3: The below screen appears write “Cancel Remarks” and click on **Save** button.

Step 4: “Records Successfully Cancel” message appear on the screen. After cancel this records Local PO is removed from the data grid table.

The screenshot shows the Local PO Cancel Desk page with the following details:

Local PO Cancel Desk

Store Name: AGARTALA-CW PO Number: 10942400005 PO Date: 18-Jul-2024

PO Type: Local Purchase Category: Drug Supplier Name: Shivam

PO Ref. Number: TEST/LOCAL/PO/37/10942400005

Cancel Details

*Cancel By: Employee Nvbdcp - AGARTALA-CW *Cancel Remarks:

Save **Cancel**

Mandatory Fields



4.2 Challan Process For Local PO

The described process enables State users to receive Challan Details for Local PO within the system. Users receive Challan details to verify the receipt of items ordered through a Local Purchase Order.

Activities that can be performed on Local Challan Desk.

- Receive:** This action involves acknowledging the receipt of the Challan.
- Freeze:** This activity may involve verification and freezing or locking the received Challan details to prevent further modifications.
- View:** State users can view details of received Challans for reference, tracking, and verification purposes.
- Cancel:** This action involves Cancel the receipt of the Challan.

Steps for Challan Process for Local Purchase:-“Received”

Step 1: Select “Challan Process for Local Purchase” sub menu from the “Received Management Desk” in Services Module.

The screenshot shows the 'Services' module interface. Under 'Demand Management', the 'Receive Management' section is expanded, revealing a list of options: 'Receive From Third Party', 'Challan Process', and 'Challan Process For Local Purchase'. The 'Challan Process For Local Purchase' option is highlighted with a red box. Other collapsed sections include 'Issue Management', 'Procurement Management', 'Inventory Management Program', and 'CMSS View'.

Step 2: The below screen appears, click on “Received” icon, fill the details & click “Saved” button.

Step 3: “Data Successfully Saved” message appear on the screen.

The screenshot shows the 'Challan Process For Local Purchase' screen. The top navigation bar includes 'Home Menu' and 'Challan Process For Local Purchase'. The main area displays a table of entries with columns: STORE NAME, CHALLAN NO, PO NO(PREFIX), DLVY ACK. DT, ITEM NAME, REC. QTY, ACCEPT QTY, SUPPLIER NAME, REQUEST STATUS, and ACTION. Two entries are listed: one for AGARTALA-CW and one for Nodal Officer NVBDCP Bokaro. The bottom of the screen shows pagination controls: 'Showing 1 to 2 of 2 entries', 'Previous', '1', and 'Next'.

STORE NAME	CHALLAN NO	PO NO(PREFIX)	DLVY ACK. DT	ITEM NAME	REC. QTY	ACCEPT QTY	SUPPLIER NAME	REQUEST STATUS	ACTION
AGARTALA-CW	I0682400002	I0942400004(-)	16-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	50 Nos	50 Nos	Shivam	Closed	
Nodal Officer NVBDCP Bokaro	I0682400001	I0942400002(-)	28-Jun-2024	ACT-AL(4-8 YEARS) [281]	50 Tablet	50 Tablet	Shivam	Closed	



Home Menu | Challan Process For Local Purchase

Challan Process >> Delivery Challan Ack

Store Name Name:	PO Type	Local Purchase	PO No.	TEST/LOCAL/PO/37/I0942400004
PO Date*	16-Jul-2024	Supplier Name*	Shivam	Received Date*
GRN/Invoice No.*	7878	GRN/Invoice Date*	19-Jul-2024 [dd-Mon-yyyy]	Schedule No.*
Delivery Date	--	Late Delivery Days*	--	

+ Item Details

+ Mandatory Fields

Save **Clear** **Cancel**

*Mandatory Fields

Steps for Challan Process for Local Purchase:-“Freeze”

Step 1: Select “Challan Process for Local Purchase” sub menu from the “Received Management Desk” in Services Module.

Home Menu | Challan Process For Local Purchase

Services

- Annual Demand Staggering
- Release Order
- Purchase Indent Desk

Receive Management

- Receive From Third Party
- Challan Process
- Challan Process For Local Purchase**

Issue Management

Procurement Management

- Help Desk
- Solution Desk
- Purchase Order Desk
- Letter Of Acceptance Details
- Rate Contract Details
- Supplier Interface Desk
- Purchase Order Approval

Step 2: The below screen appears, click on “Freeze” icon, fill Remarks & click on “Saved” button.

Step 3: “Data Successfully Saved” message appear on the screen.

Step 4: After “Freeze” Challan PO Status & Challan status should be “Closed”.



Challan Process For Local Purchase									
Challan Status Report									
Showing 1 to 2 of 2 entries									
STORE NAME	CHALLAN NO	PO NO(PREFIX)	DLVY ACK. DT	ITEM NAME	REC. QTY	ACCEPT QTY	SUPPLIER NAME	REQUEST STATUS	ACTION
AGARTALA-CW	I0682400002	I0942400004(-)	16-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	50 Nos	50 Nos	Shivam	Closed	
Nodal Officer NVBDCP Bokaro	I0682400001	I0942400002(-)	28-Jun-2024	ACT-AL(4-8 YEARS) [281]	50 Tablet	50 Tablet	Shivam	Closed	

Report:-To check the Report of Local Purchase Order the following steps are follows:-

Step 1: Select Challan Status from the drop-down menu and click on “Report” button.

Step 2: Report data are generated, here user can Print & download PDF file of Report.

Challan Process For Local Purchase									
Challan Status Report									
Showing 1 to 2 of 2 entries									
STORE NAME	CHALLAN NO	PO NO(PREFIX)	DLVY ACK. DT	ITEM NAME	REC. QTY	ACCEPT QTY	SUPPLIER NAME	REQUEST STATUS	ACTION
AGARTALA-CW	I0682400002	I0942400004(-)	16-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	50 Nos	50 Nos	Shivam	Closed	
Nodal Officer NVBDCP Bokaro	I0682400001	I0942400002(-)	28-Jun-2024	ACT-AL(4-8 YEARS) [281]	50 Tablet	50 Tablet	Shivam	Closed	

View:-To View the Challan Status click on “View” icon as following screen. User can print Challan on clicking “Print” Button.

Challan Process For Local Purchase									
Challan Status Report									
Showing 1 to 2 of 2 entries									
STORE NAME	CHALLAN NO	PO NO(PREFIX)	DLVY ACK. DT	ITEM NAME	REC. QTY	ACCEPT QTY	SUPPLIER NAME	REQUEST STATUS	ACTION
AGARTALA-CW	I0682400002	I0942400004(-)	16-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	50 Nos	50 Nos	Shivam	Closed	
Nodal Officer NVBDCP Bokaro	I0682400001	I0942400002(-)	28-Jun-2024	ACT-AL(4-8 YEARS) [281]	50 Tablet	50 Tablet	Shivam	Closed	



Home Menu | Challan Process For Local Purchase

Challan process>> View

Store Name: AGARTALA-CW Supplier Name: Shivam PO No.:* 10942400004

Challan Received Detail

#	Challan No	Received Date	Supplier Receipt No.	Supplier Receipt Date	Schedule Type	Delivery Mode
1	10682400002	16-Jul-2024	45345	16-Jul-2024	Fresh Supply	NA

Received Item Detail(s)

#	Item Name	Batch No.	DCC File Name	Exp. Date	Supplied Qty.	Accepted Qty.	Status
1	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	TEST FOR LP	NA	31-Jul-2026	50 Nos	50 Nos	Freezed

Print Cancel

*Mandatory Fields

5. Miscellaneous Processes

5.1 Issue Desk

The specified procedure is designed to accommodate facilities aiming to authorize the distribution of items to their subsidiary Stores. By implementing this method, real-time inventory records can be maintained.

Issue for Indent:-The described process enables facility to issue the drugs to the sub stores based on generated demand from sub stores.

Activities on the Issue Desk include:

- Issue:** State warehouse personnel initiate the issuance process by recording the issuance of drugs against specific Release Orders.
- Modify:** Authorized users can make modifications to issued records if there are any errors or changes required.
- View:** Users can view details of issued drugs for reference and verification purposes.
- Print:** Users have the option to generate a physical or digital copy of issued records for documentation and auditing purposes.

Steps Required for Issue Desk.

Step 1: Select “Issue Desk” sub menu from the “Issue Management Desk” in Services Module.



Services

- Annual Demand Staggering
- Release Order
- Purchase Indent Desk

Receive Management

Issue Management

- Issue to Sub Store Offline
- Issue To Third Party
- Issue Acknowledge Desk
- Item Wise Drug Transfer Order
- Condemnation Register
- Item Wise Online Transfer Detail
- Itemwise Transfer Acknowledge Desk
- Issue Desk**
- Breakage Lost Item Details

Procurement Management

Inventory Management Program

Step 2: The following Screen are appeared. Click on “Issue” icon to issue the drugs.

Issue Desk									
Home Menu Issue Desk Indent Generation									
Issue Status Report									
Show 10 entries									Search:
WAREHOUSE NAME	INDENTING OFFICER	REQUEST NO	REQUEST DATE	PROGRAMME NAME	REQUEST TYPE	LAST ISSUE DATE	STATUS	ACTION	
Nodal Officer NVBDCP Ballia(Uttar Pradesh)	NVBDCP PHC UP Ballia	101724070012	22-Jul-2024	NVBDCP	Normal	09-Jul-2024	Issue Pending		
Nodal Officer NVBDCP Ballia(Uttar Pradesh)	NVBDCP PHC UP Ballia	101724070011	22-Jul-2024	NVBDCP	Normal	09-Jul-2024	Issue Pending		
LUCKNOW-CW	Nodal officer NVBDCP Bareilly Uttar Pradesh	101724070009	19-Jul-2024	NVBDCP	Normal	19-Jul-2024	Issue Pending		
PATNA CITY-CW	Nodal Officer NVBDCP ARARIA (BIHAR)	101724070006	11-Jul-2024	NVBDCP	Normal	-	Issue Pending		
CHENNAI-CW	Nodal Officer NVBDCP Andaman Nicobar	101724070003	09-Jul-2024	NVBDCP	Normal	21-Jun-2023	Issue Pending		
HYDERABAD-CW	Nodal Officer NVBDCP Andhra Pradesh	101724070002	09-Jul-2024	NVBDCP	Normal	14-Dec-2022	Issue Pending		
CHENNAI-CW	Nodal Officer NVBDCP Andaman Nicobar	101724070001	02-Jul-2024	NVBDCP	Normal	21-Jun-2023	Issue Pending		
Showing 1 to 7 of 7 entries									Previous Next

Step 3: Fill the “Issue Qty” in the given box and fill the other details & click on “Save” button.

[Home Menu](#) [Issue Desk](#) [Indent Generation](#)

Issue Desk

Warehouse Name:	Nodal Officer NVBDCP Ballia(Uttar Pradesh)	Indenting Officer:	NVBDCP PHC UP Ballia	Request No:	101724070012				
Request Date:	22-Jul-2024	Programme Name:	NVBDCP						
Drug Details									
FIFO Wise Batch Details	Item Name	Stock Qty. (Receiving Warehouse)	Stock Qty. (Issuing Warehouse)	Request Qty.	Balance Qty.	Issue Qty.	Carton No.	Batch No.	Mfg Name
	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	95735	494255	100	100	100	40000006246	ACT3-8	Accent Pharmaceuticals Diagnostics
Transporter Details									
No. of boxes:	1	Transporter name:	cdac	Transpotation amount	5000				
LR No.:	77	Driver Name :	CDACTEST	Driver Mobile No.	8318248981				
Vehicle no.:	11122								
Received Details									
Received By:	Employee Nvbdcp (-)	Name of the Receiver	Employee Nvbdcp (-)	Remarks.	ok				
<small>* Mandatory Fields</small>									
<small>FIFO concept if No Batch Selected</small>									

Buttons:



Step4: “Request Save Successfully” message appear on the screen. Data should be appeared on the home screen & status is changed to “Ack Pending”.

5.2 Indent Acknowledge Desk

After the facilities receives the allocated stock in response to the Indent, it confirms the receipt of stock through the acknowledge desk.

Steps Required for “Issue Acknowledge Desk”:

Step 1: Select “Issue Acknowledge Desk” sub menu from the “Receive Management Desk” in Services Module.

The screenshot shows the 'Services' menu with the 'Demand Management' and 'Receive Management' sections expanded. Under 'Receive Management', there are four options: 'Receive From Third Party', 'Challan Process For Local Purchase', 'Issue Acknowledge Desk', and 'Itemwise Transfer Acknowledge Desk'. The 'Issue Acknowledge Desk' option is highlighted with a red rectangular box.

Step 2: The following screen appear , here the indent status is Ack-pending appear. Click on “Ack” Button.

ACK BY	REQUEST TYPE	WAREHOUSE NAME	GR NO	TRANSFER DATE	REQUEST NO/DATE	PROGRAMME NAME	STATUS	ACTION
NVBDCP PHC UP Balia	Issue To Store	Nodal Officer NVBDCP Balia(Uttar Pradesh)	I031240700004	22-Jul-2024	I01724070011/22-Jul-2024	NVBDCP	Acknowledged-Pending	
NVBDCP PHC UP Balia	Issue To Store	Nodal Officer NVBDCP Balia(Uttar Pradesh)	I031240700003	22-Jul-2024	I01724070012/22-Jul-2024	NVBDCP	Acknowledged-Pending	
Nodal officer NVBDCP Birbhum	Issue To Store	KOLKATA-CW	I031240400001	23-Apr-2024	I01724040007/22-Apr-2024	NVBDCP	Acknowledged-Pending	
NODAL OFFICER NVBDCP INDORE	Issue To Store	BHOPAL-CW	I031240400001	25-Apr-2024	I01724040010/25-Apr-2024	NVBDCP	Acknowledged-Pending	
Nodal officer NVBDCP Gomati	Issue To Store	AGARTALA-CW	I031240700003	19-Jul-2024	I23654/I0-Jul-2024	NVBDCP	Acknowledged-Pending	
Nodal Officer NVBDCP IMPHAL MANIPUR	Issue To Store	AGARTALA-CW	I031240700002	12-Jul-2024	4545/12-Jul-2024	NVBDCP	Acknowledged-Pending	
Nodal officer NVBDCP West Tripura	Issue To Store	AGARTALA-CW	I031240700001	09-Jul-2024	65656/09-Jul-2024	NVBDCP	Acknowledged-Pending	

Step 3: Fill the “Received Qty” box & Click on “Saved” Button.



Home Menu Issue Desk Issue Acknowledge Desk

Acknowledge Desk >> Acknowledge

Receiving Warehouse Name:	NVBDCP PHC UP Balia	Request Type:	Issue To Store	Request No:	I01724070011			
Request Date:	22-Jul-2024	Programme Name:	NVBDCP	Remark:	fgfh			
Issue By:	Nodal Officer NVBDCP Balia(Uttar Pradesh)	Issue Date:	22-Jul-2024	Issue No :	I031240700004			
Other Details								
Truck No:	---	Driver Name:	---	Driver Mobile No:	---			
Transfer Cost:	0.00							
To be Acknowledge Drug Details								
Rack Details	Drug Name	Batch No.	Ack. qty	Receive qty	Bkg/short qty	Balance qty	Mfg Name	Source Name
<input type="checkbox"/> Artesunate Injections / Kits [37]		ART12	1000 Nos	1000	0	0 Nos.	Alere Medical Pvt Ltd	Domestic Fund - DF

Remark*

Save Clear Cancel * Mandatory Fields

Step 4: “Record Acknowledge successfully!” message appear on the screen.

5.3 Transfer Request for Shortage

Transfer request for Shortage is created by the stores with shortage of any item.

Activities that can be performed

- Generate:** Create new transfer request for shortage to initiate the transfer of drugs from facilities.
- Modify:** Make changes to existing transfer request for shortage. This can include updating the quantities.
- Delete:** Remove transfer request for shortage that are no longer needed.
- View:** Access and review the details of transfer request for shortage.

Steps required for “Transfer Request for Shortage”:

Step 1: Select “Transfer Request for Shortage” sub menu from the “Demand Management Desk” in Services Module.

Services

Demand Management

- Annual Demand
- Annual Demand Approval desk
- Indent Generation
- Offline Release Order
- Demand Notification Details New
- Annual Purchase Demand New
- Annual Demand Compilation New
- Freezing Annual Demand New
- Annual Demand Staggering
- Release Order
- Purchase Indent Desk
- Transfer Request for Shortage
- Transfer Request Excess

Receive Management

Issue Management

Procurement Management

Inventory Management Program

Step 2: The following screen is appeared click on “Generate” Button for Transfer Request for Shortage.



Transfer Demand Request Shortage							
Transfer Status							Generate
Search:							
STORE NAME	REQUEST NUMBER	REQUEST DATE	ITEM NAME	REQUEST QTY.	TRANSFER QTY.	STATUS	ACTION
Nodal Officer NVBDCP SIWAN (BIHAR)	10912400001	28-May-2024	Bivalent RDT kits for Malaria / Test kit [192]	5/5	10/5	Ack In-Process	
Nodal Officer SPO NVBDCP Mizoram	10912400001	28-May-2024	Bivalent RDT kits for Malaria / Test kit [192]	100/100	100/0	Ack In-Process	
Nodal Off NVBDCP Delhi	10912400001	28-May-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	595/595	595/0	Ack In-Process	
Nodal Off NVBDCP Delhi	10912400002	28-May-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	95/95	95/95	--	
NVBDCP CHC Bihar	10912400001	27-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	200/200	200/200	--	
NVBDCP CHC Bihar	10912400001	27-Aug-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	100/100	100/0	Ack In-Process	
BANGALORE-CW	10912400001	25-Jul-2024	Bivalent RDT kits for Malaria / Test kit [192]	800/800	800/800	--	
NODAL OFFICER NVBDCP INDORE	10912400001	25-Apr-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	100/100	100/100	--	
Nodal Officer NVBDCP Adilabad Telangana	10912400001	24-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	40/40	40/40	--	
AGARTALA-CW	10912400002	24-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	65657/65657	90/0	Ack In-Process	

Step 3: The below screen is appeared, select Warehouse name from the drop-down.

Step 4: Select the Item and enter demanded qty.

Step 5: Click on “Add” button to add item and click on “Save” to submit the record.

Step 6: After Save the records “**Data Saved Successfully**” message appear on the screen with status “Order In-Process”. Here user can **Modify, Delete & View** the records.

Transfer Request for Shortage															
Warehouse Name:	Nodal Officer NVBDCP Adilabad Telangana		Request Date:	11-Sep-2024	File	Status:	Normal								
Added Sortage Item Detail															
<table border="1"> <thead> <tr> <th>Drug Name</th> <th>Available Qty</th> <th>Demanded Qty</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>								Drug Name	Available Qty	Demanded Qty	Action				
Drug Name	Available Qty	Demanded Qty	Action												
New Sortage Item Details															
Group Name:	All	Sub Group Name:	All												
Item Name:	ACT-AL (3-8 years age) / Packs of 12 Tabs														
Selected Item Name:	ACT-AL (3-8 years age) / Packs of 12 Tabs		Demanded Qty:	<input type="text"/> <small>NosAvl.Qty..=0 Nos</small>											
<input type="button" value="Add"/>															
Approval Details															
Approval Date:	11-Sep-2024	File	Approved By:	Other											
Other Details															
Remark:	<input type="text"/> <small>*Mandatory Fields</small>														
<input type="button" value="Save"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/>															

Steps for “Modify” record:

Step 1: Go to the home screen & click on “Modify” icon. The below screen is appearing user can modify records & click on “Save” button.



Transfer Demand Request Shortage							
Show 10 entries							Order In Process
STORE NAME	REQUEST NUMBER	REQUEST DATE	ITEM NAME	REQUEST QTY.	TRANSFER QTY.	STATUS	ACTION
Nodal Officer NVBDCP Andhra Pradesh	10912400001	12-Sep-2024	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	1000/1000	0/0	Order In-Process	
Nodal Officer NVBDCP Andaman Nicobar	10912400006	08-Aug-2024	Ambisome Inj. 50 mg / Vials [75]	5000/5000	0/0	Order In-Process	
Nodal Officer NVBDCP Andaman Nicobar	10912400006	08-Aug-2024	DEC Tablets 100 mg [79]	4000/4000	0/0	Order In-Process	

Home Menu Transfer Request for Shortage

Item Transfer Request Modify

Warehouse Name:	Nodal Officer NVBDCP Andhra Pradesh	Request Date:	12-Sep-2024	Group Name:	Malaria
Sub Group Name:	--	Item Name:	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	Modify Status:	Normal
Previous status:	Normal	Demandec Qty:	1000 Nos	Available Qty:	0
Programme Name:	NVBDCP				
Approval Details					
Previous Approved By/Approval Date:	Other12-SEP-2024/	Approval Date:	12-Sep-2024	Previous Approved By:	Other
Name of the Approval:	<input type="text"/>				
Other Details					
Remark:	<input type="text"/>				
<input type="button"/> Save <input type="button"/> Clear <input type="button"/> Cancel					

Step 2: “Record Successfully Modified” message appears on the screen.

Steps for “Cancel” record:

Step 1: Go to the home screen & click on “Cancel” icon. The below screen is appearing user can cancel record.

Transfer Demand Request Shortage							
Show 10 entries							Order In Process
STORE NAME	REQUEST NUMBER	REQUEST DATE	ITEM NAME	REQUEST QTY.	TRANSFER QTY.	STATUS	ACTION
Nodal Officer NVBDCP Andhra Pradesh	10912400001	12-Sep-2024	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	1000/1000	0/0	Order In-Process	
Nodal Officer NVBDCP Andaman Nicobar	10912400006	08-Aug-2024	Ambisome Inj. 50 mg / Vials [75]	5000/5000	0/0	Order In-Process	
Nodal Officer NVBDCP Andaman Nicobar	10912400006	08-Aug-2024	DEC Tablets 100 mg [79]	4000/4000	0/0	Order In-Process	

Step 2: The below message is appeared on screen, enter the remarks & click on “Ok” button.



Home Menu Transfer Request for Shortage

Transfer Demand Request Shortage

Show 10 entries Search:

STORE NAME	REQUEST NUMBER	REQUEST DATE	ITEM NAME	REQUEST QTY.	TRANSFER QTY.	STATUS	ACTION
Nodal Officer NVBDCP Andhra Pradesh	I0912400001	12-Sep-2024	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	1000/1000	0/0	Order In-Process	
Nodal Officer NVBDCP Andaman Nicobar	I0912400006	08-Aug-2024	Ambisome inj. 50 mg / Vials [75]	5000/5000	0/0	Order In-Process	
Nodal Officer NVBDCP Andaman Nicobar	I0912400008	08-Aug-2024	DEC Tablets 100 mg [79]	4000/4000	0/0	Order In-Process	

Showing 1 to 3 of 3 entries Previous 1 Next


dydmsmscp.uat.dsceservices.in
ENTER REMARKS FOR CANCELLATION:

OK Cancel

Step 3: “Records Successfully Cancel” message appear on the screen.

Steps for “View” record

Step 1:-Go to the home screen & click on “View” icon. The below screen is appearing user can **View & print** record.

Home Menu Transfer Request for Shortage

Item Transfer Request View

Warehouse Name :	Nodal Officer NVBDCP Andaman Nicobar	Request Date :	20-Aug-2024	Group Name :	Malaria
Sub Group Name :		Item Name :	ACT-SP (for Adults) / Blister Pack [34]	Demand Qty :	100 Nos
Programme Name :	NVBDCP				
Order Detail(s)					
Order No.	Order Date	Order For	Order Qty.	Transfer Qty.	Ack/Bkg Qty.
I0932400020	20-AUG-2024 11:30:19	Nodal Officer NVBDCP Adilabad Telangana	100 Nos	0 -	0/0 -

Approval Details

S.No	Level Type	User Name	User Level	Approval Date & Time
No Record Found				

Print Cancel

5.4 Transfer Request Excess

Transfer request Excess is created by the stores with an item is in excess.

Activities that can be performed

- Generate:** Create new transfer request excess to initiate the transfer of drugs from facilities.
- Modify:** Make changes to existing transfer request excess. This can include updating the quantities.
- Delete:** Remove transfer request excess that are no longer needed.
- View:** Access and review the details of transfer request excess.
-

Steps required for “Transfer Request Excess”:

Step 1: Select “Transfer Request Excess” sub menu from the “Demand Management Desk” in Services Module.



Services

Demand Management

- Annual Demand
- Annual Demand Approval desk
- Indent Generation
- Offline Release Order
- Demand Notification Details New
- Annual Purchase Demand New
- Annual Demand Compilation New
- Freezing Annual Demand New
- Annual Demand Staggering
- Release Order
- Purchase Indent Desk
- Transfer Request for Shortage
- Transfer Request Excess

Home Menu Transfer Request Excess

Transfer Request for Excess

Show 10 entries

WAREHOUSE NAME	REQ NO	REQ DATE	ITEM NAME	BATCH NO	EXP DATE	REQ/SANC. QUANTITY	ORDER/TRF QTY.	STATUS	ACTION
Nodal Officer NVBDCP Bokaro	I0922400002	28-May-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [2]	0		595/595	595/595	--	
Nodal Off. NVBDCP Delhi	I0922400002	28-May-2024	Bivalent RDT kits for Malaria / Test kit [192]	0		5/5	5/5	--	
Nodal Officer NVBDCP Bokaro	I0922400003	28-May-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	0		95/95	95/95	--	
AGARTALA-CW	I0922400002	24-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	0		40/40	40/40	--	
KOLKATA-CW	I0922400002	22-May-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	0		20000/20000	20000/20000	--	
Nodal Officer NVBDCP Adilabad Telangana	I0922400001	20-Aug-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	0		5/5	5/0	Transfer In-Process	
Nodal Officer NVBDCP Adilabad Telangana	I0922400001	20-Aug-2024	ACT-SP (for Adults) / Blister Pack [34]	0		100/100	100/0	Transfer In-Process	
Nodal officer NVBDCP Bareilly Uttar Pradesh	I0922400001	19-Jul-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	0		5000/5000	5000/0	Transfer In-Process	
Nodal Officer NVBDCP BANKA (BIHAR)	I0922400001	12-Sep-2024	Albendazole tablets 400 mg [390]	0		80/80	80/50	Order In-Process	
Nodal Officer NVBDCP BANKA (BIHAR)	I0922400001	12-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	0		10/10	10/5	Order In-Process	

Showing 1 to 10 of 24 entries

Status:

Step 2: The following screen is appeared click on “Generate” Button for Transfer Request Excess.

Home Menu Transfer Request Excess

Programme Name: NVBDCP Warehouse Name: Nodal Officer NVBDCP Andaman Nicobar Request Date: 06-Sep-2024

Added Excess Item Detail

Drug Name	Batch No	Available Qty	Expiry Date	Mfg Date	Excess Qty	Action

New Excess Item Details

Group Name: All Sub Group Name: Select value

Item Name: ACT-SP (0-1year) / Blister Pack [31]
Selected Item Name: ACT-SP (0-1year) / Blister Pack [31]

Batch Details

Batch No.	Available Qty	Exp. Date	Mfg Date	Excess Qty
ACT2-01	450000 Nos	Aug/2025	Aug/2024	

Approval Details

Approval Date: 06-Sep-2024 Approved By: G.V.Satyanarayana Raju - Nodal Officer NVBDCP Andaman Nicobar Name of the Approver: G.V.Satyanarayana Raju - Nodal O

Other Details

Remark:

* Mandatory Fields

Step 3: The below screen is appeared, select Warehouse name from the drop-down.

Step 4: Select the Item and enter excess qty.



Step 5: Click on “Add” button to add item and click on “Save” to submit the record.

Step 6: After Save the records “**Data Saved Successfully**” message appear on the screen with status “Order In-Process”. Here user can **Modify**, **Delete** & **View** the records.

Steps for “Modify” record:

Step 1: Go to the home screen & click on “Modify” icon. The below screen is appearing user can modify records & click on “Save” button.

Transfer Request for Excess									
<input type="button" value="Order In Process"/> <input type="button" value="Generate"/>									
Show 10 entries <input type="text" value="Search"/>									
WAREHOUSE NAME	REQ NO	REQ DATE	ITEM NAME	BATCH NO	EXP DATE	REQ/SANC. QUANTITY	ORDER/TRF QTY.	STATUS	ACTION
Nodal Officer NVBDCP BANKA (BIHAR)	I0922400001	12-Sep-2024	Albendazole tablets 400 mg [390]	0	80/80	80/50	Order In-Process		
Nodal Officer NVBDCP BANKA (BIHAR)	I0922400001	12-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	0	10/10	10/5	Order In-Process		
Nodal Officer NVBDCP Bokaro	I0922400006	09-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-01	Apr/2027	50/50	0/0	Order In-Process	
Nodal Off. NVBDCP Delhi	I0922400006	08-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-01	Apr/2027	50/50	0/0	Order In-Process	
NVBDCP CHC Bareilly	I0922400003	05-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	BI-0907	Jul/2027	95/95	19/19	Order In-Process	
Nodal officer NVBDCP Bareilly Uttar Pradesh	I0922400002	01-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	ACT-AL-1907	Jul/2028	99/99	90/90	Order In-Process	

Item Transfer Request Modify Request No (I0922400001)									
Warehouse Name:	Nodal Officer NVBDCP BANKA (BIHAR)	Request Date:	12-Sep-2024	Group Name:	Lymphatic Filariasis				
Sub Group Name:	--	Item Name:	Albendazole tablets 400 mg [390]	Batch No.:	0				
Available Qty:	0	Excess Qty:	80	Programme Name:	NVBDCP				
Approval Details									
Previous Approved By/Approval Date:	/	Modify Approved Date:	19-Sep-2024	Approved By:	Saurabh Mash - Nodal Officer NVBDCP BANKA (BIH)				
Name of the Approver	Saurabh Mash - Nodal Officer NVBDCP BANKA (BIH)								
Other Details									
Remark:	<input type="text"/> <input type="button" value="Save"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/>								

Step 2: “Record Successfully Modify “message appears on the screen.

Steps for “Cancel” record:

Step 1: Go to the home screen & click on “Cancel” icon. The below screen is appearing user can cancel record.

Transfer Request for Excess									
<input type="button" value="Order In Process"/> <input type="button" value="Generate"/>									
Show 10 entries <input type="text" value="Search"/>									
WAREHOUSE NAME	REQ NO	REQ DATE	ITEM NAME	BATCH NO	EXP DATE	REQ/SANC. QUANTITY	ORDER/TRF QTY.	STATUS	ACTION
Nodal Officer NVBDCP BANKA (BIHAR)	I0922400001	12-Sep-2024	Albendazole tablets 400 mg [390]	0	80/80	80/50	Order In-Process		
Nodal Officer NVBDCP BANKA (BIHAR)	I0922400001	12-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	0	10/10	10/5	Order In-Process		
Nodal Officer NVBDCP Bokaro	I0922400006	09-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-01	Apr/2027	50/50	0/0	Order In-Process	
Nodal Off. NVBDCP Delhi	I0922400006	08-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-01	Apr/2027	50/50	0/0	Order In-Process	
NVBDCP CHC Bareilly	I0922400003	05-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	BI-0907	Jul/2027	95/95	19/19	Order In-Process	
Nodal officer NVBDCP Bareilly Uttar Pradesh	I0922400002	01-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	ACT-AL-1907	Jul/2028	99/99	90/90	Order In-Process	



Step 2: The below message is appeared on screen, enter the remarks & click on “Ok” button.

The screenshot shows a table of transfer requests. A modal dialog box is overlaid on the table, containing the text "dvdmsmscp.uat.dcservices.in" and "ENTER REMARKS FOR CANCELLATION!". At the bottom of the modal are two buttons: "OK" and "Cancel".

WAREHOUSE NAME	REQ NO	REQ DATE	ITEM NAME	BATCH NO	EXP DATE	REQ/SANC. QUANTITY	ORDER/TRF QTY.	STATUS	ACTION		
Nodal Officer NVBDCP BANKA (BIHAR)	I0922400001	12-Sep-2024	Albendazole tablets 400 mg [390]	0	80/80	80/50	Order In-Process				
Nodal Officer NVBDCP BANKA (BIHAR)	I0922400001	12-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	0	10/10	10/5	Order In-Process				
Nodal Officer NVBDCP Bokaro	I0922400006	09-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-01	Apr/2027	50/50	0/0	Order In-Process			
Nodal Off. NVBDCP Delhi	I0922400006	08-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-01	Apr/2027	50/50	0/0	Order In-Process			
NVBDCP CHC Bareilly	I0922400003	05-Sep-2024	ACT-AL (14+ Adult)		Jul/2027	95/95	19/19	Order In-Process			
Nodal officer NVBDCP Bareilly Uttar Pradesh	I0922400002	01-Sep-2024	ACT-AL (14+ Adult)		Jul/2028	99/99	90/90	Order In-Process			
Nodal officer NVBDCP Bareilly Uttar Pradesh	I0922400004	01-Sep-2024	ACT-AL (9-14 year)		Jul/2027	1/1	0/0	Order In-Process			
Nodal officer NVBDCP Bareilly Uttar Pradesh	I0922400005	01-Sep-2024	ACT-AL (14+ Adult)		Jul/2027	60/60	0/0	Order In-Process			

Showing 1 to 8 of 8 entries

Step 3: “Records Successfully Cancel” message appear on the screen.

Steps for “View” record

Step 1:- Go to the home screen & click on “View” icon. The below screen is appearing user can View & print record

The screenshot shows a detailed view of a transfer request. It includes sections for Order Detail(s) and Approval Details. At the bottom are "Print" and "Cancel" buttons.

Order No.	Order Date	Order For	Order Qty.	Transfer Qty.	Ack/Bkg Qty.
I0932400024	12-SEP-2024 12:48	Nodal Officer NVBDCP Ballo(Uttar Prodes)	10 Nos	5 Nos	5/0 Nos

5.5 Online Transfer Order Detail

This process involves the transferring store sending items to the requesting store based on the specifications outlined in the transfer order generated by the HQ.

Steps required for “Item wise Online Transfer Details”

Step 1: Select “Item wise Online Transfer Details” sub menu from the “Issue Management Desk” in Services Module.



Services

- Demand Management
- Receive Management
- Issue Management
 - Issue Desk
 - Issue to Sub Store Offline
 - Issue To Third Party
 - Item Wise Online Transfer Detail
 - Breakage Lost Item Details
 - Condemnation Register

Step 2: The below screen appears, select Warehouse name & Transfer Request no. from the drop-down menu and click on "GO" button.

Home Menu Item Wise Drug Transfer Order Item Wise Online Transfer Detail

Item Wise Drug Online Transfer Detail

Warehouse Name: [*]	<input style="border: 2px solid red; width: 150px; height: 25px;" type="text" value="AGARTALA-CW"/>	Transfer Date:	24-Jul-2024/12:08:05	Transfer Request No.: [*]	<input style="border: 2px solid red; width: 150px; height: 25px;" type="text" value="10932400014 (24-Jul-2024) - Nodc v"/>
<input style="border: 1px solid red; background-color: green; color: white; padding: 5px 10px;" type="button" value="Go →"/>					
* Mandatory Fields					
<input style="border: 1px solid green; background-color: green; color: white; padding: 5px 10px;" type="button" value="Save"/> <input style="border: 1px solid blue; background-color: blue; color: white; padding: 5px 10px;" type="button" value="Clear"/> <input style="border: 1px solid red; background-color: red; color: white; padding: 5px 10px;" type="button" value="Cancel"/>					

Step 3: The following screen is appeared fill the "Transfer Qty" in Transferring Details Section & fill data in other detail section and click on "Save" button.



Home Menu Item Wise Drug Transfer Order Item Wise Online Transfer Detail

Item Wise Drug Online Transfer Detail

NVBDCP-HQ Transfer Request Sent By: AGARTALA-CW Warehouse Name: 24-Jul-2024 12:08:05 Transfer Date & Time:
View

Transfer Request No: 10932400014 (24-Jul-2024) - Nodal Officer NVBDCP Adilabad Telangana

Other Detail(s)

24-Jul-2024 Order Date: Nodal Officer NVBDCP Adilabad Telangana Receiving Warehouse Name:

NVBDCP Programme Name:

Transferring Details(s)

Batch_No	Available Qty	Order Qty	Balance Qty	Transfer Qty
Drug Name : ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	40 Nos	40 Nos	40 Nos	40
Click Here For Batch Preferences				

Other Detail(s)

Truck No.:	112	Driver Name:	cdac	Driver Mobile No:	5465654436
Transfer Cost:	33	Remark:	ok		

Mandatory Fields

Save **Clear** **Cancel**

Step 4: After Save record print Popup is appear on the screen. User can Print & Download PDF by clicking on **Print & Download** icons.

Home Menu Item Wise Drug Transfer Order Item Wise Online Transfer Detail

Item Wise Drug Online Transfer Detail

24-Jul-2024 12:12

Warehouse Name: AGARTALA-CW

Central Medical Services Society

Transfer_no:1051240009 Transfer_date:24-Jul-2024
From_store_name:AGARTALA-CW To_store_name:Nodal Officer NVBDCP
Order_no:10932400014 Adilabad Telangana
Demand_no:10912400001 Order_date:24-Jul-2024
Programme_Name:NVBDCP Demand_date:24-Jul-2024

S.No.	Drug_Name	Batch_No	Expiry_Date	Rate/unit	Transfer_qty	Cost(rs.)
1	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	TEST FOR LP	Jul/2026	6.00/No.	40 Nos	240.00
						Total_cost(rs) 240

-- Received_by Admin Nvbdcp (admin_nvbdcp) Transferred_by

View: There will be option to view issued details.

Step require for “View “option:

Step1: Click on “View” button on the home screen as shown on the screen.

Item Wise Drug Online Transfer Detail

Warehouse Name: AGARTALA-CW Transfer Date: 24-Jul-2024 12:31:06 Transfer Request No.: Select Value

View

Go →

Mandatory Fields

Save **Clear** **Cancel**



Step 2: The below screen is appeared. Select Warehouse name from the drop-down menu, select from date, to date & click on "Search" button.

Step 3: Transfer Details table appears on the screen, select records & click on radio button. Item details table show User can Print the data on click "Print" button.

Item Wise Drug Online Transfer Detail View

*Warehouse Name: AGARTALA-CW From Date : 24-Jul-2024 *To Date: 24-Jul-2024

Transfer Details(s)

#	Transfer_no	Transfer_date	Transfer_to	Programme_Name	Order_no	Order_date
1	1051240009	24-Jul-2024 12:12	Nodal Officer NVBDCP Adilabad Telangana	NVBDCP	10932400014	24-Jul-2024 11:08:13

Item Details(s)

Item_Name	Batch_No.	Expiry	Transfer_qty	Rec_qty	Cost(rs.)
ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	TEST FOR LP	Jul/2026	40 NOS	0 -	240.00

Remark:

* Mandatory Fields

Step 4: "Print" & "Download" the Boucher by clicking on Print & Download icons as shown on the screen.

Online Transfer Detail

Central Medical Services Society

Transfer_no:1051240009 Transfer_date:24-Jul-2024
From_store_name:AGARTALA-CW To_store_name:Nodal Officer NVBDCP
Order_no:10932400014 Order_date:24-Jul-2024
Demand_no:10912400001 Demand_date:24-Jul-2024
Programme_Name:NVBDCP

S.No.	Drug_Name	Batch_No	Expiry_Date	Rate/unit	Transfer_qty	Cost(rs.)
1	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	TEST FOR LP	Jul/2026	6.00/No.	40 NOS	240.00

Total_cost(rs) 240 Admin Nvbdcp (admin_nvbdcp)
Received_by Transferred_by

5.6 Item wise Transfer Acknowledge Desk

After the facilities receives the allocated stock in response to the Transfer order, it confirms the receipt of stock through the Acknowledge desk.

Activities on the "Item wise Transfer Acknowledge" include:

- Acknowledge:-** This acknowledgment serves as a confirmation that the stock has been received and is ready for Distribution or further processing.



- **View:-** Access and review the details of drug transfer Acknowledge.
- **Steps required for “Item wise Transfer Acknowledge Desk”.**
- **Step1:** Select “Itemwise Transfer Acknowledge Desk” sub menu from the “Receive Management Desk” in Services module.

Services

Demand Management

Receive Management

- ▶ Challan Process For Local Purchase
- ▶ Receive From Third Party
- ▶ Issue Acknowledge Desk
- ▶ **Itemwise Transfer Acknowledge Desk**

Step2: Data show on home screen with status –**Acknowledge-Pending**. Select record & click on “Acknowledge” icon.

Item Wise Transfer Acknowledge Desk								
		Status						
Show 10 entries		Search: <input type="text"/>						
ACK BY	REQUEST TYPE	WAREHOUSE NAME	GR NO	TRANSFER DATE	REQUEST NO & DATE	PROGRAMME NAME	STATUS	ACTION
Nodal Off. NVBDCP Delhi	Transfer Request	Nodal Officer NVBDCP Bokaro	1051240004	28-May-2024	10912400001/28-May-2024	NVBDCP	Acknowledge-Pending	
Nodal Officer SPO NVBDCP Mizoram	Transfer Request	Nodal Off. NVBDCP Delhi	1051240005	28-May-2024	10912400001/28-May-2024	NVBDCP	Acknowledge-Pending	
Nodal Officer NVBDCP Andaman Nicobar	Transfer Request	KOLKATA-CW	1051240003	22-May-2024	10912400001/22-May-2024	NVBDCP	Acknowledge-Pending	
Nodal Off. NVBDCP Lucknow	Transfer Request	KOLKATA-CW	1051240002	22-May-2024	10912400001/22-May-2024	NVBDCP	Acknowledge-Pending	
Nodal Officer NVBDCP Adilabad Telangana	Transfer Request	AGARTALA-CW	1051240009	24-Jul-2024	10912400001/24-Jul-2024	NVBDCP	Acknowledge-Pending	

Step3: Fill the Remarks field and click on “Save” button.



Home Menu Itemwise Transfer Acknowledge Desk

Receiving Warehouse Name : Nodal Officer NVBDCP Adilabad Telangana	Request Type : Transfer Request	Request no : 1091240001						
Request Date : 24-Jul-2024	Programme Name : NVBDCP	Remark : ok						
Transferred By : AGARTALA-CW	Transferred Date: 24-Jul-2024	Transferred No : 1051240009						
Other Detail(s)								
Truck No : II2	Driver Name : cdac	Driver Mobile No : 5465654436						
Transfer Cost : 33.00								
To Be Acknowledge Drug Details								
Stock Details	Drug Name	Batch No.	Total Transferred Qty	To be Acknowledged qty	Receive Qty	Kg/short Qty	Balance Qty	Mgt
	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	TEST FOR LP	40 Nos	40 Nos	40	0	0 Nos.	Ski

Remark: *

Save Clear Cancel

* Mandatory Fields

Step4: “Record Acknowledge Successfully! message appear on the screen. Data show on home screen & status should be changed to “Closed”.

Home Menu Itemwise Transfer Acknowledge Desk

Item Wise Transfer Acknowledge Desk								Search: <input type="text"/>	
Show 10 entries	ACK BY	REQUEST TYPE	WAREHOUSE NAME	GR NO	TRANSFER DATE	REQUEST NO & DATE	PROGRAMME NAME	STATUS	ACTION
NODAL OFFICER NVBDCP INDORE	Transfer Request	Nodal Officer NVBDCP Bokaro	1051240001	25-Apr-2024	1091240001/25-Apr-2024	NVBDCP	Closed	View Edit	
Nodal Off. NVBDCP Delhi	Transfer Request	Nodal Officer NVBDCP Bokaro	1051240007	28-May-2024	1091240002/28-May-2024	NVBDCP	Closed	View Edit	
Nodal Officer NVBDCP Andaman Nicobar	Transfer Request	Nodal Off. NVBDCP Delhi	1051240008	09-Jul-2024	1091240003/09-Jul-2024	NVBDCP	Closed	View Edit	
Nodal Officer NVBDCP SIWAH (BIHAR)	Transfer Request	Nodal Off. NVBDCP Delhi	1051240006	28-May-2024	1091240001/28-May-2024	NVBDCP	Closed	View Edit	
Nodal Officer NVBDCP Adilabad Telangana	Transfer Request	AGARTALA-CW	1051240009	24-Jul-2024	1091240001/24-Jul-2024	NVBDCP	Closed	View Edit	

Showing 1 to 5 of 5 entries Previous 1 Next

Step required for “View”:

Step1:-Go to the home screen, select data & click on “View” icon. The below screen is appearing user can view the records.

Home Menu Itemwise Transfer Acknowledge Desk

Item Wise Transfer Acknowledge Desk								Search: <input type="text"/>	
Show 10 entries	ACK BY	REQUEST TYPE	WAREHOUSE NAME	GR NO	TRANSFER DATE	REQUEST NO & DATE	PROGRAMME NAME	STATUS	ACTION
Nodal Off. NVBDCP Delhi	Transfer Request	Nodal Officer NVBDCP Bokaro	1051240004	28-May-2024	1091240001/28-May-2024	NVBDCP	Acknowledge-Pending	View Edit	
Nodal Officer SPO NVBDCP Mizoram	Transfer Request	Nodal Off. NVBDCP Delhi	1051240005	28-May-2024	1091240001/28-May-2024	NVBDCP	Acknowledge-Pending	View Edit	
Nodal Officer NVBDCP Andaman Nicobar	Transfer Request	KOLKATA-CW	1051240003	22-May-2024	1091240001/22-May-2024	NVBDCP	Acknowledge-Pending	View Edit	
Nodal Off. NVBDCP Lucknow	Transfer Request	KOLKATA-CW	1051240002	22-May-2024	1091240001/22-May-2024	NVBDCP	Acknowledge-Pending	View Edit	
Nodal Officer NVBDCP Adilabad Telangana	Transfer Request	AGARTALA-CW	1051240009	24-Jul-2024	1091240001/24-Jul-2024	NVBDCP	Acknowledge-Pending	View Edit	

Showing 1 to 5 of 5 entries Previous 1 Next



Home Menu Itemwise Transfer Acknowledge Desk

Item-wise Transfer Acknowledge View

Receiving Warehouse Name :	Nodal Officer NVBDCP Adilabad Telangana	Request Type :	Transfer Request	Request no :	I0912400001
Request Date :	24-Jul-2024	Programme Name :	NVBDCP	Remark :	ok
Transferred By :	AGARTALA-CW	Transferred Date:	24-Jul-2024	Transferred No :	I0912400009

Other Detail(s)

Truck No :	II2	Driver Name :	cdac	Driver Mobile No :	5465654436
Transfer Cost :	33.00				

To Be Acknowledge Drug Details

Drug_Name	Batch_No.	Total_transferred_qty	To_be_Acknowledged_qty	Receive_qty	Bkg/short_qty	Balance_qty	Mfg.
ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	TEST FOR LP	40 Nos	40 Nos	0 Nos	0 Nos	40.0 Nos	Shi

< >

5.7 Issue to Third Party

Facilities can issue items to third parties as part of a programme using the designated third-Party Issue Desk.

Activities that can be performed on Third Party Issue desk.

- Issue:** This function allows the creation of a third-party issue specific to a particular programme.
- View:** This function provides the ability to view the details of all third-party issues that have been generated.

Step required “Issue to Third Party” Process:-

Step 1: Select “Issue to Third Party” sub menu from the “Issue Management Desk” in Services Module.

Services

Demand Management

Receive Management

- Receive From Third Party
- Challan Process
- Challan Process For Local Purchase
- Transfer Approval Desk

Issue Management

- Issue to Sub Store Offline
- Issue To Third Party**
- Issue Acknowledge Desk
- Item Wise Drug Transfer Order
- Condemnation Register
- Item Wise Online Transfer Detail
- Itemwise Transfer Acknowledge Desk
- Issue Desk
- Breakage Lost Item Details

Procurement Management

Inventory Management Program

CMSS View

Step 2: The below screen appears .Select warehouse name, Programme Name, Funding Source & Third-Party Name from the drop-down menu & click on “Drug Finder” button .



Home Menu Itemwise Transfer Acknowledge Desk □ Receive From Third Party □ Condemnation Register □ Issue To Third Party □

Issue To Third Party

Warehouse Name: AGARTALA-CW Programme Name: NVBDCP Funding Source: Domestic Fund - DF

Party Name: Janani Requested Date & Time: 24-Jul-2024/14:48:48

New Request Details

Drug Name	Batch No.	Expiry Date	Mfg Name	Avl Qty	Issue qty	Po no.	Carton No	Funding Source	Rack Name	#
Act-Al (3-8 Years Ago) / Packs Of 12 Tabs (27)	ACT-I007	Jul/2027	Atago India Instrument Pvt Ltd	1870 Nos	100	(0)	0	Domestic Fund - DF	--	
Act-Al (3-8 Years Ago) / Packs Of 12 Tabs (27)	ACT-AL-I007	Jul/2030	Angstrom Biotech Pvt Ltd	10000 Nos	100	CMS/2017 - 20IB(0)	0	Domestic Fund - DF	--	

Approval Details

Approved By: Employee Nvbdcp - AGARTALA-CW Approved Date: 24-Jul-2024 Approved Remarks:

Received Details

Received By: cdac Remark:

Buttons: Save (highlighted with red box), Clear, Cancel

* Mandatory Fields

Step 3: on click “Drug Finder” button the below screen appear, select Drugs to be issued & fill required Quantity and click on “OK” button.

Step 4: After drug selection, these drugs will be added in “New Request Details” section fill the other information like “Approval Details & Received Details” section & click on “Saved” button.

Issue To Third Party

Item Search

Batch No.	Manufacture Name	Expiry Date	FS Name	Stock Status	PO No	Location	Avl Qty.	Qty.
ACT-0807	Aspen Laboratories Pvt Ltd	Jul/2027	Domestic Fund - DF	(0)	(0)	--	9800 Nos	0 Nos

Selected Item Name: Act-Al (6 Months - 3 Years Ago) / Packs Of 6 Tabs (28)

Selected Field(s): Selected Quarantine In-Active / Expired

Total Qty.: 0

Buttons: OK (highlighted with red box), Cancel

Step 5: After Save data “Drug Issue Successfully “message is appear & a Boucher is generated on the screen.

Step 6: Click on ”Print” & “Download” icon to print & download the Boucher.



24-Jul-2024 15:15:

Central Medical Services Society
(AGARTALA-CW)
Direct Issue Details

Issue To :Janani
Req./Issue No.:1065240003
Programme_Name :NVBCDP

Req. Date :24-Jul-2024
Issue Date :24-Jul-2024

S.No	Item Name	Batch No.	Mfg Name	Exp. Date	Rate/UOH	Issue Qty.	Carton No.	Total Rate
1	ACT-AL (3-8 years age)	ACT-1007	Packs of 12 Tabs [27]	Jul/2027	10.0000/Doses	1000 Nos	0	10000.0000

Remarks: ok

(cdac)
Received By

Select Value Approve Issues 24-Jul-2024 Enter Remarks

5.8 Receive from Third Party

Facilities can receive items from third parties as part of a programme using the designated “Receive From Third- Party”.

Activities that can be performed on “Receive from Third Party Desk”.

- **Receive:** This function allows the receive from third-party specific to a particular programme.
- **View:** This function provides the ability to view the details of all third-party receives that have been generated.
-

Step required “Receive from Third Party” Process:-

Step 1: Select “Receive from Third Party” sub menu from the “Receive Management Desk” in Services Module.

Step 2: Select records from the drop-down menu & fill the data of New Batch details Section and click on “Save” button.

Step 3: After “Save” record “Data saved successfully” message appear on the screen.

Home Menu

Services

Demand Management

Receive Management

- > **Receive From Third Party**
- > Challan Process
- > Challan Process For Local Purchase
- > Transfer Approval Desk

Issue Management

Procurement Management

Inventory Management Program

CMSS View



Home Menu Receive From Third Party

Receive From Third Party

Warehouse Name: AGARTALA-CW Received Date: 24-Jul-2024 Programme Name: NVBDCP

Funding Source Name: Domestic Fund - DF Institute Name: Janani

Item Name: ACT-AL (14+ Adult) / Packs of 24 Tabs [30] Selected Item Name: ACT-AL (14+ Adult) / Packs of 24 Tabs [30]

Existing Batch Detail(s)

New Batch Detail(s)

Manufacturer Name: Absstem Technologies Up Batch No: 3July202401 Mfg. Date: 01-Jul-2024

Exp. Date: 24-Jul-2025 Rate / Pack Size: 10 Rate Pack Size: Select Value

Stock Status: Active Rec. Qty: 11 Nos:

Add / Modify Carton

Save Clear Cancel

Step required for “View” Process:-

Step 1: Click on “View” icon which is appears on the screen.

Home Menu Receive From Third Party

Receive From Third Party

Warehouse Name: AGARTALA-CW Received Date: 24-Jul-2024 Programme Name: Select Value

Funding Source Name: Select Value Institute Name: Select Value

Item Name: Selected Item Name:

Existing Batch Detail(s)

New Batch Detail(s)

Manufacturer Name: Select Value Batch No: Mfg. Date: 24-Jul-2024

Exp. Date: 24-Jul-2024 Rate / Pack Size: Rate Pack Size: Select Value

Stock Status: Active Rec. Qty: Add / Modify Carton

Save Clear Cancel

Step 2: The below screen appears select warehouse name, institute name, from date, to date & click on “GO” button.

Step 3: The existing data are show in the Existing Batch details table user can view the record.

Receive From Third Party View

Warehouse Name: AGARTALA-CW Institute Name: Ngo From Date: 24-May-2024

To Date: 24-Jul-2024

Existing Batch Detail(s)

Action	Item Name	Batch No.	Manufacturer	Stock Status	Avl. Qty.	Rec. Qty.	Rate / Pack Size	Mfg. Date	Exp. Date	Prog
No Detail(s) Available										

Clear Cancel



5.9 Issue to Sub Store Offline

Activities that can be performed on “Issue to Sub Store Offline”.

- **Cancel:** This function allows to Cancel Offline Issue process .
- **View:** This function provides the ability to view the details of all sub store issue in offline mode.

Step required “Issue to Sub Store Offline” Process:-

Step 1: Select “Issue to Sub Store Offline” sub menu from the “Issue Management Desk” in Services Module.

Step 2: Select records from the drop-down menu & fill the data and click on “Save” button.

Step 3: After “Save” record “Data saved successfully” message appear on the screen.

The screenshot shows the Home Menu with the following navigation structure:

- Services
 - Demand Management
 - Receive Management
 - Receive From Third Party
 - Chalan Process
 - Chalan Process For Local Purchase
 - Transfer Approval Desk
 - Issue Management
 - Issue to Sub Store Offline
 - Issue To Third Party
 - Issue Acknowledge Desk
 - Item Wise Drug Transfer Order
 - Condemnation Register
 - Item Wise Online Transfer Detail
 - Itemwise Transfer Acknowledge Desk
 - Issue Desk
 - Breakage Lost Item Details
 - Procurement Management
 - Inventory Management Program
 - CMSS View
- Admin
 - Programme Master Spring
 - Component Master Spring
 - Drug Master
 - Generic Drug Master
 - Group Master
 - PO Component
 - Warehouse Process Mapping Master
 - Warehouse Programme Mapping Master
 - Programme Item mapping master
 - Warehouse Master
 - Store Hierarchy Master
 - Supplier Master
 - Approving Authority Master
 - Authority Hierarchy Details
 - Employee Detail Master
- Reports
 - Order Mgmt
 - Mis Report
 - Inventory Mgmt Reports

The screenshot shows the "Issue To Substore Offline" form with the following data:

#	Item Name	Batch No.	Avl Qty	Req. Qty	Issue Qty
Drug	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	#	10870	100	

Approval Details:

Approved By:	Employee Nvbdcp - AGARTALA-CW	Verified By:	DATA N/A	Approval date:	24-Jul-2024
Verified Date:	24-Jul-2024				

Receive Details:

Received By:	Other	Name of the Receiver:	cdac	Remark:	<input checked="" type="checkbox"/> * Mandatory Fields Indenting Store Stock will be updated by Acknowledge Desk
--------------	-------	-----------------------	------	---------	---

Buttons at the bottom: Save (highlighted with a red box), Clear, Cancel.

Steps for “Cancel” record:

Step 1: Click on “Cancel” checkbox then Select records from the drop-down menu. Below Screen will appear.



Home Menu Issue to Sub Store Offline X

Issue To Substore Offline >> Cancel View

Warehouse Name: [*]	Nodal Officer NVBDCP BANK	Item Category: [*]	Drug	Warehouse Type:	CHC
Indenting Warehouse:	NVBDCP CHC Bihar Banka	Programme Name:	NVBDCP	Funding Source:	Domestic Fund - DF

Go→

Item Details

#	Issue No	Issue Date	Indent No.	Indent Date	Indenting Warehouse	Programme Name	Status
<input checked="" type="radio"/>	103124100003	03-Oct-2024	454354	03-Oct-2024	NVBDCP CHC Bihar Banka	NVBDCP	Ack In-Process

Step 2: Select record to be deleted & click on “Cancel” button to cancel the record then Click on “OK” button to cancel Successfully.

Steps for “View” record:

Step 1:- Click on “View” check box & Select records from the drop-down menu. The below screen is appearing user can View & print record.

Home Menu Issue to Sub Store Offline X

Issue To Substore Offline >> View

Warehouse Name: [*]	Nodal Officer NVBDCP BANK	Item Category: [*]	Drug	Warehouse Type:	CHC
Indenting Warehouse:	NVBDCP CHC Bihar Banka	From Date:	11-Nov-2023	To Date:	11-Nov-2024

Go→

Issue Date	Issue No	Indenting Warehouse	Indent No.	Indent Date	Status	View
12-Sep-2024	103124090001	NVBDCP CHC Bihar Banka	575767	12-Sep-2024	Closed	V
19-Sep-2024	103124090004	NVBDCP CHC Bihar Banka	45454	19-Sep-2024	Closed	V

Clear Cancel



5.10 Condemnation of Expired Items

This process involves identifying items that need to be condemned, typically because they are expired.

Activities that can be performed on “Condemnation of Expired Items”.

- Request:** This desk is used for generating a formal condemnation request.
- Cancel:** This function allows to Cancel **Condemnation** process.
- View:** This function provides the ability to view the details of all **Condemn** items.

Steps for Generate a request:

Step 1: Select data from drop-down menu (Warehouse Name and Item Type) & select Expired Item Detail. Click on “Save” button to generate a request successfully.

Home Menu Condemnation Register

Condemnation Register >> Request

Warehouse Name :	<input type="text" value="SPO NVBDCP Delhi"/>	Request Date:*	11-Nov-2024	Item Type:*	<input type="text" value="Expired"/>
------------------	---	----------------	-------------	-------------	--------------------------------------

Expired Item Detail(s)									
#	Item Name	Batch No.	Rate/UOM	Exp. Date	Manufacturer Name	Available Qty.	Requested Qty.	Cost(Rs.)	
<input checked="" type="checkbox"/>	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	Batchtest02	23.0000/No.	Oct/2024	Astam Healthcare Pvt Limited	2344	2344	53912.00	
<input type="checkbox"/>	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	Batchtest03	12.0000/No.	Oct/2024	Aspen Laboratories Pvt Ltd	4566	0	0.0	

Total Cost(Rs.) 53912.00

Remarks:*

ok

Save Clear Cancel

* Mandatory Fields

Steps to Condemn an Expired Items:

Step 1: Click on “Condemn” icon & select Condemn Type and Order Qty. then click on OK button to successfully Condemn an items.

Home Menu Condemnation Register

Condemnation Register

Show	<input type="text" value="10"/>	entries	Status	Request
------	---------------------------------	---------	---	---

STORE NAME	REQUEST NO	REQUEST DATE	RETURN/CONDENM DATE	ITEM TYPE	APPROVAL DATE	STATUS	ACTION
SPO NVBDCP Delhi	10102400002	24-Oct-2024	24-Oct-2024	Expired	24-Oct-2024	Condemned	
SPO NVBDCP Delhi	10102400004	11-Nov-2024	-	Expired	-	Condemnation In-Process	X
SPO NVBDCP Delhi	10102400003	08-Nov-2024	-	Expired	-	Condemnation In-Process	

Showing 1 to 3 of 3 entries

Previous 1 Next



Home Menu | Condemnation Register

Condemnation Register > Condemn

Warehouse Name :	SPO NVBDCP Delhi	Return/Condemn Date :	11-Nov-2024	Item Type :	Expired
Request Date :	08-Nov-2024				
Expired Item Detail(s)					
S.No	Item Name	Batch No.	Rate/UOM	Exp. Date	Manufacturer Name
1	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	BATCH01	34.0000/No.	Oct/2024	Heranba Industries Ltd.
				Available Qty.	Sanctioned Qty.
				2000	2000
				Order Qty.	Cost(Rs.)
				2000	68000
Total Cost(Rs.) 68000.00					
Return/Condemn Type:	Disposed	Return/Condemn Remarks: ok			
*Mandatory Fields					
<input type="button" value="Save"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/>					

Steps for “Cancel” record:

Step 1: Click on “Cancel” icon then click on OK button to cancel record successfully.

Home Menu | Condemnation Register

Condemnation Register

STORE NAME	REQUEST NO	REQUEST DATE	RETURN/CONDEMN DATE	ITEM TYPE	APPROVAL DATE	STATUS	ACTION
SPO NVBDCP Delhi	10102400002	24-Oct-2024	24-Oct-2024	Expired	24-Oct-2024	Condemned	
SPO NVBDCP Delhi	10102400004	11-Nov-2024	-	Expired	-	Condemnation In-Process	
SPO NVBDCP Delhi	10102400003	08-Nov-2024	-	Expired	-	Condemnation In-Process	

Show 10 entries | Status: | Search:

Showing 1 to 3 of 3 entries | Previous | 1 | Next

Home Menu | Condemnation Register

Condemnation Register

STORE NAME	REQUEST NO	REQUEST DATE	RETURN/CONDEMN DATE	ITEM TYPE	APPROVAL DATE	STATUS	ACTION
SPO NVBDCP Delhi	10102400002	24-Oct-2024	24-Oct-2024	Expired	24-Oct-2024	Condemned	
SPO NVBDCP Delhi	10102400003	08-Nov-2024	-		-	Condemnation In-Process	

Show 10 entries | Status: | Search:

Showing 1 to 2 of 2 entries

Selected Record (s) are being deleted

Are You Sure

Previous | 1 | Next

Steps for “View” record

Step 1:- Click on “View” icon. The below screen is appearing user can **View & print** record.



Condemnation Register							Status	Request
							Search:	
STORE NAME	REQUEST NO	REQUEST DATE	RETURN/CONDEMN DATE	ITEM TYPE	APPROVAL DATE	STATUS	ACTION	
SPO NVBDCP Delhi	10102400002	24-Oct-2024	24-Oct-2024	Expired	24-Oct-2024	Condemned		
SPO NVBDCP Delhi	10102400004	11-Nov-2024	-	Expired	-	Condemnation In-Process		
SPO NVBDCP Delhi	10102400003	08-Nov-2024	-	Expired	-	Condemnation In-Process		

Showing 1 to 3 of 3 entries

Previous 1 Next View

Home Menu		Condemnation Register																			
Condemnation Register >> View																					
Warehouse Name :	SPO NVBDCP Delhi	Request Date :	11-Nov-2024																		
Return/Condemn - Date :		Return/Condemn Type:																			
Expired Item Detail(s) <table border="1"> <thead> <tr> <th>S.No</th> <th>Item Name</th> <th>Batch No.</th> <th>Rate/UOM</th> <th>Exp. Date</th> <th>Manufacturer Name</th> <th>Requested Qty.</th> <th>Return/ Condemn Qty.</th> <th>Cost(Rs.)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>ACT-AL (6 months - 3 years ago) / Packs of 6 Tabs [28]</td> <td>Batchtest02</td> <td>23.0000/No.</td> <td>Oct/2024</td> <td>Astam Healthcare Pvt Limited</td> <td>2344</td> <td>2344 / 0</td> <td>0.00</td> </tr> </tbody> </table> <p>Total Cost(Rs.)0.0</p>				S.No	Item Name	Batch No.	Rate/UOM	Exp. Date	Manufacturer Name	Requested Qty.	Return/ Condemn Qty.	Cost(Rs.)	1	ACT-AL (6 months - 3 years ago) / Packs of 6 Tabs [28]	Batchtest02	23.0000/No.	Oct/2024	Astam Healthcare Pvt Limited	2344	2344 / 0	0.00
S.No	Item Name	Batch No.	Rate/UOM	Exp. Date	Manufacturer Name	Requested Qty.	Return/ Condemn Qty.	Cost(Rs.)													
1	ACT-AL (6 months - 3 years ago) / Packs of 6 Tabs [28]	Batchtest02	23.0000/No.	Oct/2024	Astam Healthcare Pvt Limited	2344	2344 / 0	0.00													
Approval Detail(s) <table border="1"> <thead> <tr> <th>S.No</th> <th>Level Type</th> <th>User Name</th> <th>User Level</th> <th>Approval Date & Time</th> </tr> </thead> <tbody> <tr> <td colspan="5">No Record Found</td> </tr> </tbody> </table> <p>Request Remarks: ok Return/Condemn - Remarks:</p>				S.No	Level Type	User Name	User Level	Approval Date & Time	No Record Found												
S.No	Level Type	User Name	User Level	Approval Date & Time																	
No Record Found																					
<input type="button" value="Print"/> <input type="button" value="Cancel"/>																					

5.11 Breakage/ Lost Item Details

This desk is intended to maintain a comprehensive record of items that are either broken or lost within a facility .

Activities that can be performed on “Breakage/ Lost Item Details”.

- Breakage:** This desk is used for generating a formal condemnation request.
- Lost:** This function allows to Cancel **Condemnation** process.
- View:** This function provides the ability to view the details of all **Condemn** items.

Steps required for “Breakage “process:

Step 1: Select “Breakage/ Lost Item Details” sub menu from the “Issue Management Desk” in Services Module.

Step 2: Select “Breakage” radio button other details from drop down menu & fill the data and click on “Save” button.



Step 3: After “Save” record “**Data saved successfully**” message appear on the screen.

The screenshot shows the main menu interface. On the left, under the 'Services' section, the 'Demand Management' dropdown is open, showing various options like 'Issue to Sub Store Offline', 'Issue To Third Party', etc., with 'Breakage Lost Item Details' highlighted by a red box. Other sections include 'Receive Management', 'Issue Management', 'Procurement Management', 'Inventory Management Program', and 'CMSS View'. The 'Admin' and 'Reports' sections are also visible on the right.

The screenshot shows the 'Breakage Lost Item Details' form. At the top, there are dropdown menus for 'Warehouse Name' (AGARTALA-CW), 'Programme Name' (NVBDCP), and 'Funding Source' (Domestic Fund - DF). A radio button group for 'Breakage' (selected) and 'Lost' is shown. Below this, the 'New Request Details' table contains one row: Drug Name (Act-AI (3-8 Years Age) / Packs Of 12 Tabs (27)), Batch No. (ACT-1007), Mfg Name (Atago India Instrument Pvt Ltd), Avl Qty (870Nos), Bkg/lost qty (10), Po No. (--), Carton No (0), Funding Source (Domestic Fund - DF), and Rack Name (--). In the 'Approval Details' section, fields include 'Approved By' (Employee Nvbdcp - AGARTALA-CW), 'Approved Date' (24-Jul-2024), and 'Approved Remarks' (ok). A 'Remark' section below has a 'Remark' field with 'ok' and a 'Drug Finder' button. At the bottom, there are 'Save', 'Clear', and 'Cancel' buttons, with 'Save' highlighted by a red box. A note at the bottom right says '* Mandatory Fields'.

Steps required for “Lost Item Details “process:

Step 1: Select “Breakage/ Lost Item Details” sub menu from the “Issue Management Desk” in Services Module.

Step 2: Select “Lost” radio button other details from drop down menu & fill the data and click on “Save” button.

Step 3: After “Save” record “**Data saved successfully**” message appear on the screen.



Home Menu Breakage Lost Item Details

Breakage/Lost Item Details

Warehouse Name: AGARTALA-CW Programme Name: NVBDCP Funding Source: Domestic Fund - DF

Breakage Lost

New Request Details

Drug Name	Batch No.	Mfg Name	Avl Qty	Bkg/lost qty	Po No.	Carton No	Funding Source	Rack Name
Act-AI (3-8 Years Age) / Packs Of 12 Tabs (27)	ACT-I007	Atago India Instrument Pvt Ltd	870Nos	100	--	0	Domestic Fund - DF	--

Drug Finder

Approval Details

Approved By: Employee Nvbdcp - AGARTALA-CW Approved Date: 24-Jul-2024

Approved Remarks:

Remark

Remark:

* Mandatory Fields

Steps required for “View “process:

Step 1: Select “Breakage/ Lost Item Details” sub menu from the “Issue Management Desk” in Services Module.

Step 2: Click on “View” check box and select warehouse name, status, from date , To date & click on “GO” button.

Home Menu Breakage Lost Item Details

Breakage/Lost Item Details >> View

Warehouse Name: AGARTALA-CW Programme Name: NVBDCP Status: All

From Date: 01-Jul-2024 To Date: 24-Jul-2024

Other Details

Remark:

* Mandatory Fields

Step 3: The following screen is appearing user can view the record.



Home Menu Breakage Lost Item Details

Breakage/Lost Item Details >> View

Warehouse Name: From Date:	AGARTALA-CW 01-Jul-2024	Programme Name: To Date:	NVBDCP 24-Jul-2024	Status: All		
<input type="button" value="Go →"/>						
Breakage Details						
#	Req./Rkg. No.	Req. Date	Breakage Date	Status		
1	105624000001	16-Jul-2024	16-Jul-2024	Processed		
<input type="button" value=" < "/> <input type="button" value=" > "/>						
Item Details						
Item Name	Batch No.	Exp. Date	Manufacturer Name	Requested Qty.	Sanctioned Qty.	Issued Qty.
ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-1007	Jul2027	Atago India Instrument Pvt Ltd	10 Nos	10 Nos	10 Nos
Other Details						
Remark:	<input type="text" value="gfffff"/>				<small>* Mandatory Fields</small>	
<input type="button" value=" Print"/> <input type="button" value=" Clear"/> <input type="button" value=" Cancel"/>						

6. Inventory Management Programme

Inventory management refers to the process of seeing, controlling, and optimizing inventory of drug items. It involves managing the flow of drugs from manufacturers to warehouses, and from these facilities to points of distribution.

6.1 Add Item Inventory

This process is used to add new drug item in the warehouse inventory system.

Activities that can be performed on “Add Item Inventory”.

- Breakage:** This desk is used for generating a formal condemnation request.
- Lost:** This function allows to Cancel Condemnation process.
- View:** This function provides the ability to view the details of all Condemn items.

Step 1: Select “Add Item Inventory” sub menu from the “Inventory Management Programme” in Services.

Home Menu

Services

- Demand Management
- Receive Management
- Issue Management
- Procurement Management
- Inventory Management Program
 - Add Item Inventory
 - Inventory Management
 - Physical Stock Verification
 - Stock Status Modification
- CMSS View



Step 2: Click on “ADD” button the below screen appears fill other details from drop down menu & click on “Save”.

ADD Item Inventory List																
Show 10 entries															Status	
WAREHOUSE NAME	GROUP NAME	PROGRAMME NAME	ITEM NAME	BATCH NO	EXP DATE	OP BALANCE	REC QTY	ISSUED QTY	ACTIVE AVAILABLE STOCK	INACTIVE AVAIL STOCK	QUARANTINE AVAIL STOCKCK	MANUFACTURER NAME	PO NO	FUNDING SOURCE NAME	STOCK STATUS	ACTION
AGARTALA-CW	Malaria	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-1007	Jul/2027	0	2000	1130	870 Nos	0	0	Atago India Instrument Pvt Ltd	(0)	Domestic Fund - DF	Active	
AGARTALA-CW	Malaria	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-AL-1907	Jul/2030	0	10000	0	10000 Nos	0	0	Angstrom Biotech Pvt Ltd	CMSS/2017 - 2018(0)	Domestic Fund - DF	Active	
AGARTALA-CW	Malaria	NVBDCP	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	ACT-0807	Jul/2027	0	10000	200	9800 Nos	0	0	Aspen Laboratories Pvt Ltd	(0)	Domestic Fund - DF	Active	
AGARTALA-CW	Malaria	NVBDCP	ACT-SP (0-1 year) / Blister Pack [31]	TEST LOI234	Jul/2026	0	66	0	66 Nos	0	0	Medsource Ozone Biomedicals (P) Ltd	TEST/LOCAL/PO/47(I094240001)	Domestic Fund - DF	Active	

Step 3: After click on “Save” button “Data saved successfully” message appear on the screen.

Home Menu Add Item Inventory

ADD Item Inventory

Stock Qty will not be added with the current stock (if exists)

Store Name:	AGARTALA-CW	Programme Name:	NVBDCP
Item Name:	ACT-AL (9-14 years age) / Packs of 18 Tabs [29]	No of Batch:	<input type="text"/>
Selected Drug Name:	ACT-AL (9-14 years age) / Packs of 18 Tabs [29]		

*Batch

Batch	Stock Qty.*	Quarantine*	In-Active*	Rate*	Unit*	Mfg. Date*	Exp Date.
New Batch	abc	11		12500	No.	01-Jul-2024	24-Jul-2025

*Mandatory Fields

Save Clear Cancel

View: This function provides the ability to view the details of all Add Item Inventory

Steps require for “view”:

Step 1: Click on “View” icon to the records the screen appears below.



Item Inventory carton wise View

Warehouse Name:	AGARTALA-CW	Item Name:	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	Batch No:	ACT-I007
Available Stock:	870 Nos	Manufacturer Name:	Atago India Instrument Pvt Ltd	PO No:	0
Programme Name:	NVBDCP	Funding Source Name:	Domestic Fund - DF		

Carton Details

* Mandatory Fields

6.2 Inventory Management Desk

This process is used to check drugs status (Active, Inactive, Quarantine) etc.

Activities that can be performed on “Inventory Management Desk”.

- **Report** This desk is used for generating Report.
- **View:** This function provides the ability to view the details of drugs status.

Step 1: Select “**Inventory Management**” sub menu from the “**Inventory Management Programme**” in services .

Home Menu

Services

- Demand Management
- Receive Management
- Issue Management
- Procurement Management
- Inventory Management Program**

- Add Item Inventory
- **Inventory Management**
- Physical Stock Verification
- Stock Status Modification

CMSS View

Step 2: Select status from the drop-down menu & click on “Report” button.



Item Inventory															Status	
Show 10 entries															Search:	
WAREHOUSE NAME	GROUP NAME	PROGRAMME NAME	ITEM NAME	BATCH NO	EXP DATE	OP BALANCE	REC QTY	ISSUED QTY	ACTIVE AVAILABLE STOCK	INACTIVE AVAIL STOCKCK	QUARANTINE AVAIL STOCKCK	MANUFACTURER NAME	PO NO	FUNDING SOURCE NAME	STOCK STATUS	ACTION
AGARTALA-CW	Malaria	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-I007	Jul/2027	0	2000	1130	870 Nos	0	0	Atago India Instrument Pvt Ltd	(0)	Domestic Fund - DF	Active	
AGARTALA-CW	Malaria	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-AL-1907	Jul/2030	0	10000	0	10000 Nos	0	0	Angstrom Biotech Pvt Ltd	CMSS/2017 - 2018(0)	Domestic Fund - DF	Active	
AGARTALA-CW	Malaria	NVBDCP	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	ACT-0807	Jul/2027	0	10000	200	9800 Nos	0	0	Aspen Laboratories Pvt Ltd	(0)	Domestic Fund - DF	Active	
AGARTALA-CW			ACT-SP (0-1 year) / Blister Pack [31]	TEST								Medsource Ozone	TEST/LOCAL/	Domestic		

Step 3:The below screen appears click on **Print, PDF & Excel** icons to print the report , download PDF & Excel file

Inventory Management >> Report															User Name : admin_nvbdcp																																																		
CENTRAL MEDICAL SERVICES SOCIETY																																																																	
Ministry of Health & Family Welfare (Government Of India) 2nd Floor, Vishwa Yuak Kendra, Pt. Uma Shankar Dikshit Marg, Teen Murti Road, Opposite Police Station Chanakyapuri, New Delhi-110021																																																																	
DrugInventoryTrans Report																																																																	
<table border="1"> <thead> <tr> <th>S.No</th> <th>Programme Name</th> <th>Item Name</th> <th>Batch No.</th> <th>Exp. Date</th> <th>Op Balance</th> <th>Rec. Qty</th> <th>Issued Qty.</th> <th>Po No.</th> <th>Stock Status</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>NVBDCP</td> <td>ACT-AL (3-8 years age) / Packs of 12 Tabs [27]</td> <td>ACT-1007</td> <td>Jul/2027</td> <td>0</td> <td>2000</td> <td>1130</td> <td>0</td> <td>Active</td> </tr> <tr> <td>2</td> <td>NVBDCP</td> <td>ACT-AL (3-8 years age) / Packs of 12 Tabs [27]</td> <td>ACT-AL-1907</td> <td>Jul/2030</td> <td>0</td> <td>10000</td> <td>0</td> <td>0</td> <td>Active</td> </tr> <tr> <td>3</td> <td>NVBDCP</td> <td>ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]</td> <td>ACT-0807</td> <td>Jul/2027</td> <td>0</td> <td>10000</td> <td>200</td> <td>0</td> <td>Active</td> </tr> <tr> <td>4</td> <td>NVBDCP</td> <td>ACT-SP (0-1 year) / Blister Pack [31]</td> <td>TEST LO1234</td> <td>Jul/2026</td> <td>0</td> <td>66</td> <td>0</td> <td>10942400011</td> <td>Active</td> </tr> </tbody> </table>																S.No	Programme Name	Item Name	Batch No.	Exp. Date	Op Balance	Rec. Qty	Issued Qty.	Po No.	Stock Status	1	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-1007	Jul/2027	0	2000	1130	0	Active	2	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-AL-1907	Jul/2030	0	10000	0	0	Active	3	NVBDCP	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	ACT-0807	Jul/2027	0	10000	200	0	Active	4	NVBDCP	ACT-SP (0-1 year) / Blister Pack [31]	TEST LO1234	Jul/2026	0	66	0	10942400011	Active
S.No	Programme Name	Item Name	Batch No.	Exp. Date	Op Balance	Rec. Qty	Issued Qty.	Po No.	Stock Status																																																								
1	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-1007	Jul/2027	0	2000	1130	0	Active																																																								
2	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-AL-1907	Jul/2030	0	10000	0	0	Active																																																								
3	NVBDCP	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	ACT-0807	Jul/2027	0	10000	200	0	Active																																																								
4	NVBDCP	ACT-SP (0-1 year) / Blister Pack [31]	TEST LO1234	Jul/2026	0	66	0	10942400011	Active																																																								

Step 4: On home screen to click on “View” button to see the record.

Warehouse Name: AGARTALA-CW	Item Name: ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	Batch No: ACT-I007
Available Stock: 870 Nos	Manufacturer Name: Atago India Instrument Pvt Ltd	PO No: 0
Programme Name: NVBDCP	Funding Source Name: Domestic Fund - DF	
Carton Details		
*Mandatory Fields		

6.3 Physical stock Verification

This desk is designed to verify the stock position of items by matching the physically counted quantities with the stock ledger.



This process ensures accuracy in inventory management, allowing for real-time updates and adjustments based on physical counts.

The physically counted quantity of medicines is compared against the recorded quantities in the stock ledger.

If discrepancies between the counted and recorded quantities are found, the system provides the functionality to update the stock records to reflect the correct quantities.

Home Menu Inventory Management Physical Stock Verification

Physical Stock Verification

Warehouse Name*: AGARTALA-CW Current Financial Year: 2024 - 2025 Programme Name*: NVBDCP

Last Verified Date: 21-Mar-2018 Item Name*: ACT-AL (14+ Adult) / Packs of 24 Tc

Go → * Mandatory Fields

No Issue Receive Process will be Activated till stock verification completed*

(M) Modify, (C) Cancel, (S) Stock Update, (V) View, (A) Activity not Allowed, (D) Draft Request

(-)Tolerance Limit(-)Variance Qty...Record Will show in Green Color

Clear Cancel

Home Menu Physical Stock Verification

Physical Stock Verification

Warehouse Name*: ASHA PHC Current Financial Year: 2024 - 2025 Programme Name*: NVBDCP

Last Verified Date: NA Item Name*: ACT-AL (2-8 years age) / Packs of 12 Tabs [2]

Go → * Mandatory Fields

To Be Verified Item Detail(s)

Verified Item Detail	Batch No.	Mfg. Name	Stock Status	Expiry Date	Counsed Qty	Available Qty (A)	Counted Qty (C)	Vari. Qty. (R-A)	Vari. Cost
ACT-AL (2-8 years age) / Packs of 12 Tabs [2]	ACT2-2	Ascent Technologies Ltd	Normal	24-Jul-2024	0	10 tabs	0	0	0.00

Drug Name Batch No. Stock Status Expiry Date Counsed Qty Available Qty (A) Counted Qty (C) Vari. Qty. (R-A) Vari. Cost Remarks

Group Name*: All Item Name*: Select Value Mfg. Date*: 24-Jun-2024 Exp Date*: 24-Jul-2024 Batch No.*: Carton No.: Remarks*

Stock Status*: Select Value Status*: Select Value F. Name*: Select Value PO No.*: Carton No.: Remarks*

Counted Qty*: Select Value Rock Details: Tender No.: Add

PO No.: Remarks: Enter Remarks

Go → * Mandatory Fields

No Issue Receive Process will be Activated till stock verification completed*

(M) Modify, (C) Cancel, (S) Stock Update, (V) View, (A) Activity not Allowed, (D) Draft Request

(-)Tolerance Limit(-)Variance Qty...Record Will show in Green Color

Draft Cancel Clear Cancel

6.4 Stock Status Modification Process

This process is used for modify available stocks in store.

Activities that can be performed on “Stock Status Modification”.

- Modify:** In this process user can change stock status (**Active, Inactive and Quarantine**).
- View:** This function provides the ability to view the details of drugs status.

Steps required for “Modify Process”:

Step 1: Select “Stock Status Modification” sub menu from the “Inventory Management Programme” in Services .



Services

- Demand Management
- Receive Management
- Issue Management**
- Procurement Management
- Inventory Management Program
 - Add Item Inventory
 - Inventory Management
 - Physical Stock Verification
 - Stock Status Modification**

CMSS View

- Rate Contract Details View
- Tender View
- Purchase Order View
- Challan Process View Spring
- QC Report Acknowledge View
- Inventory Management View

Step 2: Select the data from the drop-down menu & click on “GO” button, the below screen appears.

Stock Status Updation Desk

Warehouse Name:***** NVBDCP-HQ Programme Name:***** NVBDCP Item Name:***** ACT-AL (3-8 years age) / Packs of 12 Tab **View**

Store Name:***** AGARTALA-CW Batch No.:***** ACT-1007 **Go→**

***Mandatory Fields**

Clear **Cancel**

Step 3: Current stock details table appear on “GO” action. Select Status from the dropdown menu & fill remarks and click to “Save” button.

Stock Status Updation Desk

Warehouse Name:***** NVBDCP-HQ Programme Name:***** NVBDCP Item Name:***** ACT-AL (3-8 years age) / Packs of 12 Tab **View**

Store Name:***** AGARTALA-CW Batch No.:***** ACT-1007

Current Stock Details

#	Item Name	Batch No.	Supplier Name	Total Quantity	Total Box	Stock Status
1	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-1007	Atago India Instrument Pvt Ltd	870	1	Active

Update For All Stores: Status:***** Active Remarks:***** **ok** ***Mandatory Fields**

Save **Clear**

Step 4: “Stock Status Has Been Successfully Modified” message appear on the screen.