



Soni, Mantavya <mds33@njit.edu>

Order Confirmation (#142832)

1 message

marketplace@njit.edu <marketplace@njit.edu>
To: mds33@njit.edu

Thu, Mar 7, 2024 at 12:27 AM

You have received this email from marketplace@<http://njit.edu> in response to your Order.

Order Receipt

Thank you for shopping at NJIT Marketplace.

Thank you for your payment! Don't forget to save your receipt and attach it to your OPT or STEM OPT Extension Application.

Order:142832

Store:Office of Global Initiatives

Date/Time:March 7, 2024 at 12:27:43 AM EST

Total:\$200.00

Billed To:

Mantavya Dixit Soni

204, Moksha Residency,

Vasna

Ahmedabad

380007

India

Contact Email:

mds33@<http://njit.edu>

Payment Information:

Payment Type:Credit Card

Credit Card Number:xxxxxxxxxx0096

Reference Number:20240306000085

Card Type:Visa

*** Card Not Present ***

Shipping Information:

Shipping Information:136528

Delivery Method:None

Item	Quantity	Unit Price	Detail Total
OPT Record Management Fee	1	\$200.00	\$200.00
		Subtotal:	\$200.00
		Tax:	\$0.00
		Total:	\$200.00

Order Information:

Name

Soni Mantavya

Return Policy Agreement:

OPT and STEM OPT Record Management Fees are non-refundable.

For questions, comments, or Order status, send email to marketplace@njit.edu and refer to Order 142832. Visit us [online](#).

Undergraduate and Master's students applying for pre-completion or post-completion Optional Practical Training (OPT) should attend the workshop offered by the Office of Global Initiatives (OGI) before they submit this application. Students are required to watch the videos of the OGI Moodle/Canvas course and complete the quiz before they can apply.

DEFINITIONS

Pre-Completion OPT is employment in your field of study ***before*** you complete your degree.

Post-Completion OPT is employment in your field of study ***after*** you complete your degree.

ELIGIBILITY

- ✓ You are a degree candidate who has been in lawful status as a full-time student for at least one academic year (fall and spring semesters).
- ✓ You must meet the minimum GPA for graduation (2.0 for undergraduate students and 3.0 for Master's students).
- ✓ Complete the OPT lesson in the OGI Moodle/Canvas course.

You may engage in OPT **only after** you receive your Employment Authorization Document (EAD) from USCIS.

Students cannot hold on-campus jobs after the new program end date listed on their OPT I-20.

APPLYING FOR PRE- OR POST-COMPLETION OPT

In order to apply for OPT you must submit the following documents to the OGI:

- ✓ **Pre- and Post-Completion OPT request form** (see next page)
- ✓ **Certificate obtained after passing the OPT quiz in the OGI Moodle/Canvas course**
- ✓ **Payment of NJIT OPT record management fee \$200** (via OGI payment portal)

Processing time is up to 7 business days. If approved, OGI will issue a new I-20 with the OPT recommendation. You must submit a complete application to USCIS **within 30 days of the day your new I-20 was issued**. USCIS may take up to 90 days to process your application.

The Office of Global Initiatives will not receive EAD cards. Do not use OGI's address on the I-765. You must use your address.



Office of Global Initiatives
**PRE- AND POST-COMPLETION OPT FORM for
UNDERGRADUATE AND MASTER'S STUDENTS**

PERSONAL INFORMATION (to be filled out by the student)

Name: Mantavya Dixit Soni ID#: 31546685

Email: mds33@njit.edu Major: Data Science Today's date: 02/28/2024

Select the appropriate type of OPT you would like to apply for:

☐ **Pre-Completion OPT (before you finish your degree at NJIT)**

Full time. Only available during vacation periods or if you have completed all of your coursework except for thesis or project.

Start date: _____ End date: _____

Part time. A maximum of 20 hours per week when school is in session.

Start date: _____ End date: _____

☒ **Post-Completion OPT (after you finish your degree at NJIT)**

Post-completion OPT must be full-time. Your start date could be as early as one day after the expected date of completion of studies or any other date within the 60 days following it. You can apply for all of the 12-month benefit you have remaining for this program of study. Your end date should be one day before the start date, plus one year. (Example: start date 05/11/2028 and end date of 05/10/2029.)

Start date: 06/28/2024 End date: 06/27/2025

ACADEMIC INFORMATION (to be filled out by the academic advisor)

POST- COMPLETION OPT ONLY: By confirming the expected completion date you are attesting that the student is on track to graduate this semester, barring any unforeseen circumstances. It is very difficult to cancel an approved OPT if the student did not graduate as expected. Contact our office if you have any questions.

DO NOT SUBMIT THIS FORM IF THE STUDENT'S GPA IS BELOW THE REQUIREMENT FOR GRADUATION.

Is this student in his/her final semester? ☒ YES ☐ NO CGPA: 3.813

This student is expected to complete his/her program on: May 11, 2024

Required for all levels (undergraduate and Master's):

Shanna McCormick	<i>Shanna McCormick</i>	2/28/2024
Academic Adviser Name	Signature	Date

OFFICE OF GLOBAL INITIATIVES ONLY	
Received on _____ by _____	Banner entered on _____ by _____



Optional Practical Training

Mantavya Soni

has successfully completed

OGI - International Student
Information

on February 4, 2024

OPT Quiz (This quiz is required in order to
apply for OPT)

You have successfully completed the OPT
Quiz. Please present this certificate with
your application to OGI.

Certificate: 93972332