

RESUME

OBJECTIVE:

To acquire demanding position in an environment where I can best utilize
My skills and education for the growth of self as well as organization.

CAREERS SUMMARY:

Job Responsibilities:

✚ Working in **Horizon Academy CBSC School** as “**Assistant teacher**”, from 05-Aug-2021,
which includes sound knowledge of Teaching field, Trainer & councilor.

Personal Details:

Name : Supriya Vishnu Surwade
Date of Birth : 15-Feb -1999
Marital Status : Unmarried
Cast : OBC
Languages Known : Marathi, Hindi & English
Mobile No. : 8830143055
Email ID : surwadesupriya99@gmail.com

Contact Information:

Present Permanent Address: - Surwade Vasti, Pimplas (Ramache), Tal. Niphad Dist. Nashik,
Maharashtra 422301

Educational Qualification:

Name of Exam	Name of College	Board University	Percentage/ Grade	Year of Passing
SSC	Gitai Wagh Kanya Vidyalaya Nagar	PUNE	78.00%	2014
MUSIC (SANGIT VISHARAD)	Akhil Bhartiya Gandharv mahavidyalay	MUMBAI	A	2014
SANSKRIT (UTTAR MADHYAMA)	Bhartiya Vidhya Bhavanam	MUMBAI	A	2014
HSC SCIENCE	<u>K. K. Wagh collage</u>	<u>PUNE</u>	<u>68.31%</u>	<u>2016</u>
BSC CHEMISTRY	KGDM Collage	PUNE	75.00%	2019
MSC CHEMISTRY	ACS COLLAGE	PUNE	71.00%	2022

Other Educational Qualification

Computer Proficiency:

Name of Exam	Board University	MARKS	Year of Passing
MSCIT	MKCL	86	2014
CCC	MKCL	PASS	2014

Key Skills:

- Sound theoretical & practical background, excellent communication skills, Good relationship- building skills, System oriented...
- Negotiation
- Problem-solving
- Strong leadership skills
- Skilled in time and risk management
- Music (Singing, Playing Harmonium)
- Writer
- Poetry
- Excellent Speaker (Oratory)

Strength

- Creative and Critical Thinking
- Expertise in public relations.
- Having positive attitude.
- Have an Eagerness and Initiative to learn and grow.
- Target oriented.
- Very good at communication (written & spoken)
- Ready to take up challenges & responsibilities
- Good grasping ability & team spirit.
- Good lecturer, and Trainer.

Achievements

- BEST NSS VOLUNTEER
- Maharashtra's Best NSS Volunteer awarded by Gulberga University, Karnataka.
- Delegate of National Youth Parliament (Delhi)
- Certification In National Level NSS camp.
- Certificate and great achievement in singing and Oratory.

Declaration:

"I hereby declare that details and information given above are complete and true to the best of my knowledge"

Date:

Enthusiastically Yours,

Place: Nashik

(Supriya Vishnu Surwade)