**Curriculum vitae**

**Vamsimohan Pendekanti**

Balram Nagar,

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## Career Objective:

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# I am seeking a competitive and challenging environment where I can serve your organization and establish a career for myself.

**Executive Summary:**

* An ambitious professional with 12 years of experience across **Logistics, Purchase**

and **Business development.**

**Professional Experiences:**

Company: Laurus Labs Limited, Hyderabad

Duration: January 2017 to Till Date

Designation: Asst. Manager – Exports and Domestics

Duties & Responsibilities:

* Daily and weekly dispatch planning, Co-ordinating with Cross functional team (production/QC/QA) in read to Material availability.
* Arranging transportation for domestic and export shipment.
* Follow up with transporter for timely delivery of the consignment.
* Time to Time updates and making Export clearance & delivery of the material to customer and update to respected teams.
* Reduced freight cost by 3 to 5 % by planning and implementing strategically effective and relevant transport methods.
* Reduced customer costs by 5% by consolidating multiple shipments into one (1) or two (2) Loads. Monitored shipments to guarantee on-time delivery.
* Follow up with customs for pending proof of export documents.
* Maintain the export and domestic data.
* Timely feedback to the relevant teams about the shipping plan and inform to client if any deviation occurs from the plan.

Company: **Virupaksha Organics Ltd**, Hyderabad

Duration: December – 2014 to January -2017).

Designation: Sr. Executive – Logistics and Purchase.

Duties & Responsibilities:

* Preparing material requirement plan as per production needs, tracking and maintaining inventory levels in the stores for required in the plant.
* Planning & procurement of items for production and raw Materials
* Preparation and processing of requisitions and purchase orders.
* Preparation of requests for quotation
* Purchase order processing
* Checking confirmations of order, delivery note and invoice control
* Coordinating and following up of schedules, deadlines and delivery dates
* Follow up with vendors, timely material availability and deliver the material to plant.
* Vendor Development / Sourcing & Vendor Evaluation & up gradation. Developing new suppliers and to evaluate existing suppliers.
* Cost reduction through development of alternate suppliers.
* Co-ordination with transportation & arranging dispatch document.
* Maintain dispatch record.
* Tracking and tracing the movement of all imports and exports.
* Prepare the documents for ocean and air freights for customs clearance.
* To keep track of the shipments and order expediting, and escalates any issues which may impact the delivery scheduled.
* Identified Logistics areas for process improvement and cost savings to ensure expectations are met.

Company: **Eisai Pharmatechnology & Manufacturing Pvt Ltd**, Visakhapatnam

Duration: September – 2012 to October - 2014).

Designation: Executive – Logistics

Duties & Responsibilities:

* Entire Export Documentation (Pre – shipment documents and post shipment documents).
* Preparing commercial invoices, packing list & other related supporting documents.
* Deal with CHA & Forwarder for Rate negotiation, compare with other CHA & Forwarders rates & take best rates from them as per comparison.
* Tracking the consignment till it reaches to destination & informing delay/early reaching of consignment to Customer with reason.
* Follow up with every day shipments & sending the pre-alert messages to the client.
* Arrangement of Transportation, coordination with forwarder.
* Maintaining daily status reports.
* Follow-up with line or forwarder for EP / Exchange control copy & Exporter copy.

**For Import:**

* Get the sales contract from Supplier & arrange the PO.
* Follow up with supplier getting the dispatch documents in time.
* Track the status of the Air / Sea imports.
* Checking the checklist received from CHA for clearing the shipment & arrange the Duty amount intime.
* Follow up with C.H.A. for clearance of the consignment.
* Follow up with the transporter regarding safe delivery of material to the unit and other related activities.
* Submission of proper & relevant documents to bank for payment of imports.
* Maintaining daily status reports.
* Follow-up with line or forwarder for Duplicate and Exchange Control copy.
* Day to day interaction with SEZ & Customs authorities established and maintained good

Rapport with the regulators.

* Ensuring that all appropriate documentation is kept on file and available for inspection at

all times.

* Supporting other departments within the company.

Company: **Aurobindo Pharma Ltd;** Hyderabad

Duration: August – 2009 to May- 2012).

Designation: Business Development Executive

Duties & Responsibilities:

Responsible for total business operations (**Europe Market).**

* Co-ordinate all Supply Chain related activities from receiving Purchase Order till the actual Dispatch and Delivery for both Commercial and Launch products.
* Processing all Purchase orders in ERP received from our Subsidiaries.
* Coordinating with Packaging development, PPIC, Purchase, Scheduling, Production, QA, QC and Logistics for the execution of the orders.
* Provide the Demand Plan for the manufacturing and packing plan to Production.
* Ensure smooth and timely delivery of orders as per the agreed Supply timelines.
* Provide Single point of Contact to customers and subsidiaries for smooth communication.
* Following up of Accounts receivable, Commission payable and releasing Credit and Debit notes to clients.

**IT Skills:**

Operating Systems: Win 98/ 2000/XP and SAP.

Office Tools: MS word, MS Excel, MS PowerPoint and SAP

WEB : Internet Applications

**Academic Credentials:**

* Master of Business Administration with specialization in Marketing during the period of 2007-09.
* Bachelors of Pharmacy during the period of 2003-07.

**Personal Profile:**

Name : P.VAMSI MOHAN

Father’s Name : P.NARAYANA

Date of Birth : 27 Apr 1984

Sex : Male

Nationality : Indian

Marital Status : Married

Languages Known : English, Hindi, and Telugu.

Hobbies : Listening Music, playing chess, Traveling, Reading

Books

**Declaration:**

I hereby declare that all above information is correct to the best of my Knowledge and belief.

Place: Yours truly,

Date: P. Vamsi mohan