

To,

08th Feb, 2024

**Mr Manu Bansal**

**Contact: 9982019540**

Dear Manu,

Sub: Offer for the appointment to the position of Software Development Engineer.

With reference to the discussion you had with the undersigned. We would like to offer you the Position of ***Software Development Engineer*** at Rampwin Technologies.

Your remuneration would be a fixed annual package of **4.5 LPA (Four Lakh Fifty Thousand only)**.

The above shall be effective from **19th Feb, 2024**. You are required to be present full-time in office premises.

The above offer shall be effective for 24 hours from now. Please acknowledge the offer by replying to this email within the mentioned time.

You are required to agree to the special terms and conditions as described in Annexure.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming market leaders. We assure your support for your professional development and growth.

**Annexure - 1**

1. The company may terminate this agreement at any time before the expiry of the stipulated term immediately in writing to you. The company can terminate your contract any time if you:
  - Commit any material or persistent breach of any of the provisions contained.
  - Be guilty of any default, misconduct or neglect in the discharge of your duties affecting the business of the company.
2. You will be on a three months of probation period starting from the date of joining.
3. Currently, we don't have PF or any other professional fees deduction rule. But when these rules are applicable, the deduction would be from CTC.
4. It is important to note that the mentioned salary is subject to statutory deductions, including TDS (Tax Deducted at Source) as per prevailing income tax laws.

Please indicate your understanding and acceptance of the above terms and conditions by signing in the space provided below.

I accept  


Manu Bansal

08th Feb, 2024

## Annexure

1. Personal Particulars : You will be required to bring the following documents at the time of joining in office:
  - a. Academic Certificates (Photostat)
  - b. ID (Aadhar card and PAN card)
  - c. Salary slips(3-months) and Experience letter(if applicable)
2. You will work at a high standard of initiative, creativeness, efficiency, and economy in the company. The nature of work and responsibilities will be assigned and explained to you by your senior from time to time.
3. **Working Hours:** The regular working hours of the company are from 10 AM to 7 PM.  
**Working Days:** Monday to Friday.
4. Leave : You will be entitled to take maximum 1 day of leave per month; (12 days leave in a year)
5. After successful completion of your Probation period, you would be entitled to avail all company employee benefits like medical insurance etc.
6. Termination: Immediately (only in rare case of non-performance or misbehave)
7. Notice Period: 30 days.
8. The confirmation is subjected to above terms and conditions. If the terms of our offer are acceptable to you please sign and return the scanned copy of this letter as token of your acceptance.

Hope, you will reciprocate this gesture of management by performing excellently well and meeting the targets.

I accept  


Manu Bansal  
08th Feb, 2024

**WE WELCOME YOU IN TEAM RAMPWIN**  
Regards  
For **RAMPWIN Technologies**

Rohit Gupta  
Founder and CEO