

Welcome to Mega City Cab, your reliable cab booking service in Colombo!

Follow this guide to understand how to use the system efficiently.

1. Browsing the Website (No Login Required)

- ❖ You can explore the website without logging in.
- ❖ View available cabs, pricing details, FAQs, and contact information.

To book a cab, you must log in or create an account.

2. Creating a New Account (Registration)

- ❖ If you are a new user, follow these steps to register:
 - Click on "Sign Up" or "Register" on the homepage.
 - Enter your details: Full Name, Address, NIC (National ID Card Number), Phone Number, Email Address, create a Password, Click "Submit" to complete registration.
 - After successful registration, log in using your credentials.

3. Logging into the System

- ❖ Click on "Login" on the homepage.
- ❖ Enter your username and password.
- ❖ Click "Login".
- ❖ If login is successful, you will be directed to your user dashboard.

4. Booking a Cab

- ❖ After logging in, follow these steps to book a ride:
 - Click "Book a Cab".
 - Enter the booking details: Pickup Location, Destination, Date & Time
 - Review the estimated fare and click "Confirm Booking".
 - You will receive a Booking Number and confirmation.

5. Viewing & Managing Your Bookings

- ❖ Go to "My Bookings" in your dashboard.

Here, you can:

- View upcoming or past bookings.
- Modify a booking before the scheduled time.
- Cancel a booking if needed.

6. Calculating and Printing Bills

- After a trip is completed, go to "My Bookings" and select your trip.
- Click "Generate Bill" to view the total fare, including:
 - Base fare + Distance charges
 - Additional fees (if applicable)
 - Taxes & Discounts
- You can print or download the bill for reference.

7. Managing Your Profile

- Navigate to "My Profile" to update: Contact details, Password, Preferred payment methods

8. Logging Out Safely

- Always click "Logout" after using the system, especially on shared devices.

Need Help?

Visit the "Help" section for FAQs and usage instructions.

Contact customer support via phone or email for assistance.

By following these guidelines, you can efficiently use the Mega City Cab system for a smooth cab booking experience.

Safe travels!