

# **MANVI KHANNA**

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**D<sup>OB</sup> : 21 SEP 2002**

**Uttar Pradesh**

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## **CAREER OBJECTIVE**

To pursue a carrier in reputed organization which will give me an opportunity to learn and enhance my knowledge at the same time contributes my effort in growth of organization..

## **SKILLS & ABILITIES**

- Have intermediate level knowledge of Microsoft office package tools i.e. Excel, Word PowerPoint etc..
- An effective communicator with good interpersonal communication skills..
- A fast learner with excellent grasping capability, understanding the concepts clearly and strong relationship skills.
- Basic knowledge of c language.

## **COMPUTER SKILLS**

- Posses basic knowledge regarding internet, basic software like Ms office Ms excel etc
- Having basic knowledge of c language.
- Having knowledge of c++ language
- Having knowledge of sql
- Having knowledge of html and css
- Having basic knowledge of java language

- Having knowledge of graphic designing
- Having knowledge of UI/UX design

## **EDUCATION AND QUALIFICATIONS**

CLASS	INSTITUTE	BOARD	SUBJECTS	YEAR
Graduation (2021-2025)	TRINITY INSTITUTE OF INNOVATION IN PROFESSIONAL STUDIES	Affiliated with GGIPU	COMPUTER SCIENCE ENGINEERING	Pursuing
XIIth	J.K.G INTERNATIONAL SCHOOL	CBSE	PCM	2021
Xth	CHILDREN'S ACADEMY	CBSE	General	2019

## **WORK EXPERIENCE**

- FRESHER

## **STRENGTHS**

- Strong communication and interpersonal skills.
- Ability to work in teams as well as independently.
- Ability to manage stress. • Sincere and Self confident.

## **HOBBIES & LEISURE ACTIVITIES**

- Dancing, Drawing, Reading novels, communicating.