

Name: Castillo, Manny N.
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Objective

Dedicated and passionate individual seeking a position at J&D PRINTING SHOP to contribute my strong organizational skills, attention to detail, and passion to learn while supporting the team in delivering exceptional results.

Skills

- Strong organizational and time management abilities
 - Excellent communication and interpersonal skills
 - Quick learner with a willingness to take on new challenges
 - Basic knowledge of Microsoft Office Suite and familiarity with design software like Adobe Photoshop (self-taught or beginner level)
 - Detail-oriented with a focus on quality and accuracy
 - Ability to work collaboratively in a team environment
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Education

Bachelor of Science in Information Technology
Cavite, State University
Expected IT Graduate in 3yrs.
Relevant coursework: Introduction to Graphic Design, Communication Skills.

References

Available upon request
