



தமிழ்நாடு அரசு  
Government of Tamil Nadu  
Special Programme Implementation Department



Thiru M.K. Stalin  
Honorable Chief Minister

## Empowering Skilled Workforce TNSkill Registry

Unified Platform, where Employers,  
Aggregators & Industry Connect



Thiru Udhayanidhi Stalin  
Honorable Deputy Chief  
Minister

### Key Features of TNSKILL Registry

#### 1. Simple Registration & Login

- Register using Company / Industry details with admin approval process.
- Multiple login methods: Email/Password, Mobile/Password, OTP (Email / Mobile).

#### 2. AI-Powered Search for Skilled Professionals

- Text Search: Enter skills/requirements directly.
- Voice Search: Search in English or Tamil with microphone support.
- Manual Search: Apply filters such as Branch, District, Year of Passing, College Type, Gender, Placement Status, etc.

#### 3. Detailed Candidate Profiles

- View Name, Skills, Qualifications, Experience, Resume, Certification details, Location, Current Status, and more.
- Apply filters in real time (Gender, District, College Type, etc.) for refined results.

#### 4. Shortlisting & Invites

- Shortlist multiple candidates.
- Send interview invites via Email, WhatsApp, or SMS.
- Candidates can Accept or Reject invitations.

#### 5. Invite & Offer Management

- Track all invites with status (Accepted / Rejected / Pending).
- Individual Actions: Give Offer / Reject via dropdown.
- Bulk Actions: Select multiple candidates for bulk rejection or offer issue with validity dates.
- Track Offer Acceptance Status under the Offer Menu.

#### 6. Posts & Polls

- Create and send Posts, Polls, or both to targeted groups of skilled professionals.
- Add description, expiry date, and attachments/images.

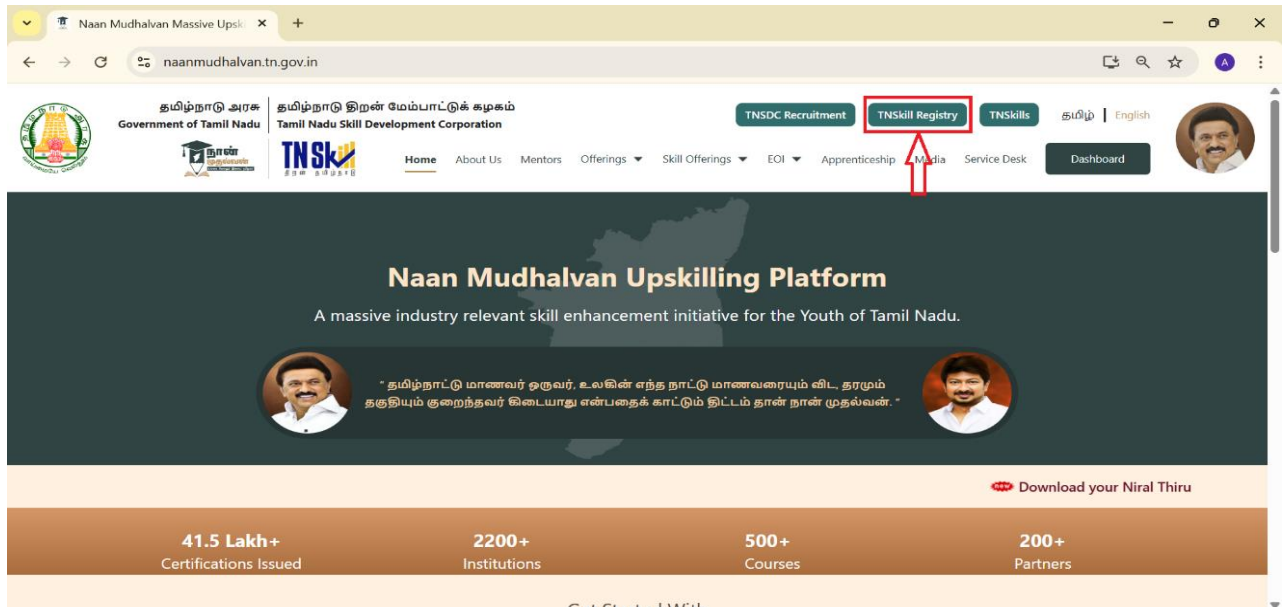
- Publish after Admin Approval.
- View responses and engagement directly from the dashboard.

## TNSkill Registry Manual

### Industry / Company / Employer Registration and Login

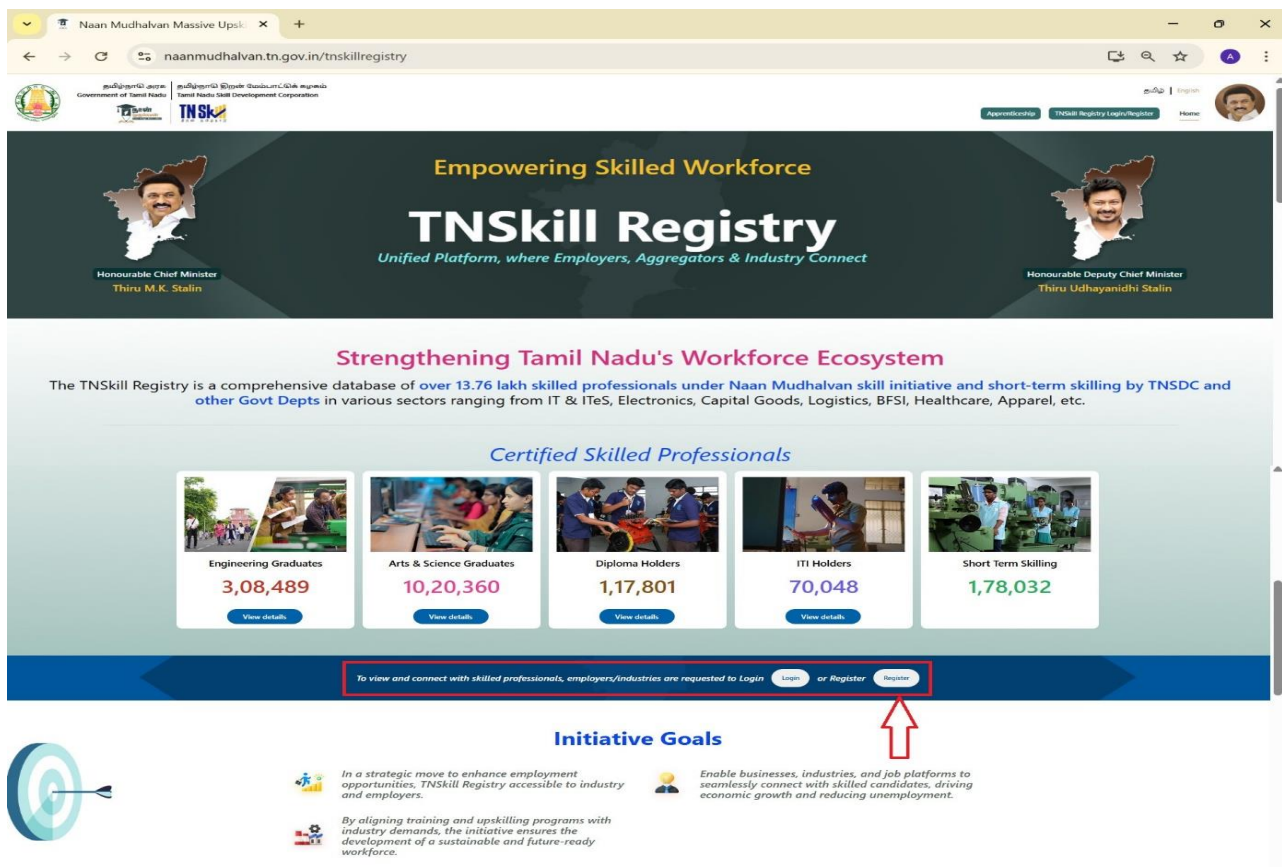
#### Step 1:

Open your browser, enter **naanmudhalvan.tn.gov.in** in the address bar, and click on **TNSkill Registry** Button (as highlighted in the image below).



#### Step 2:

Click on **"Register"** button (as highlighted in the image below).



### Step 3:

Enter your **Company / Industry details / Employer** such as:

- Company Name
- Company Type
- Referred By (By default, you can select **TNSDC**.  
If you were referred by other departments such as **Guidance TN, MSME, SIPCOT, DISH, Employment, TIDCO, Startup TN, Labour, ELCOT, CII, NASSCOM, FICCI, or ITEF**, select the appropriate option.)
- Contact Email
- Mobile Number
- Website URL
- Address, City, State
- Total No. of Employees Onboard
- Annual Turnover

Then, click on the **Continue** button. (as highlighted in the image below).

Reload this page

naanmudhalvan.tn.gov.in/tnskillregistry/login/users/sign-up

**TNSkill Registry**  
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Honorable Deputy Chief Minister

**Company Details**

Company Name

Company type  
Select Company

Referred by  
Select Referred by

Contact Number

E Mail

Website URL

Street Address

Continue

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### Step 4:

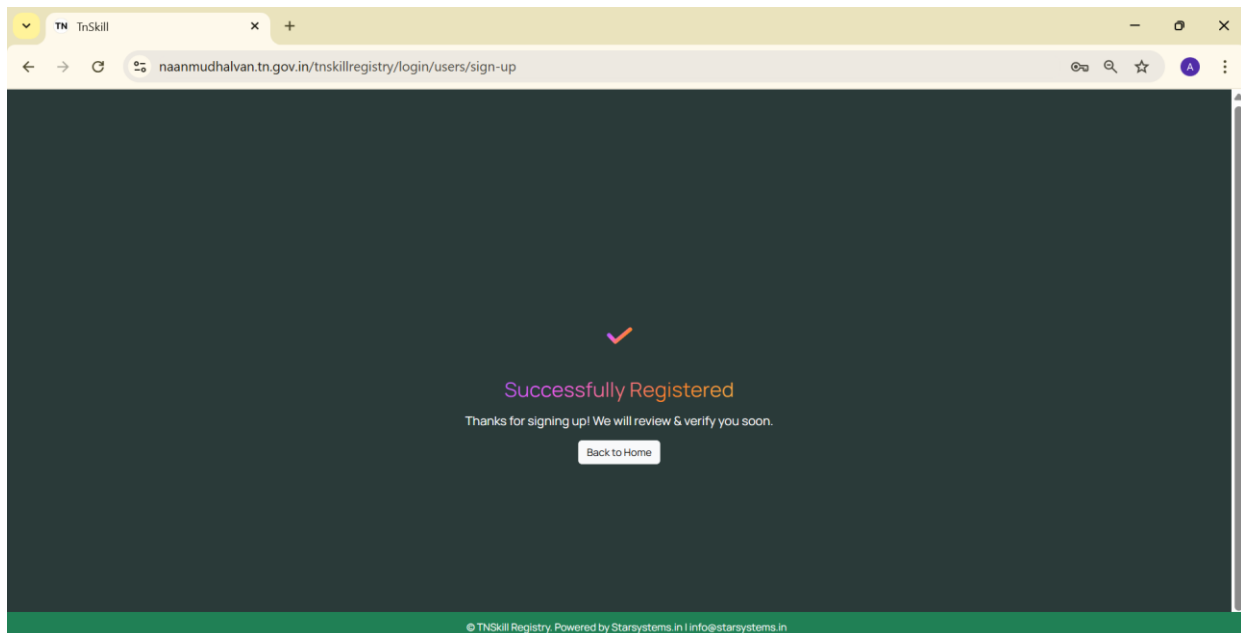
Enter and update the following details (as applicable to your company type):

- GST Number
- CIN Number
- DIN Number
- Company Incorporation Date

- Upload GST File
- Upload CIN File
- Upload Aadhaar File (if applicable)

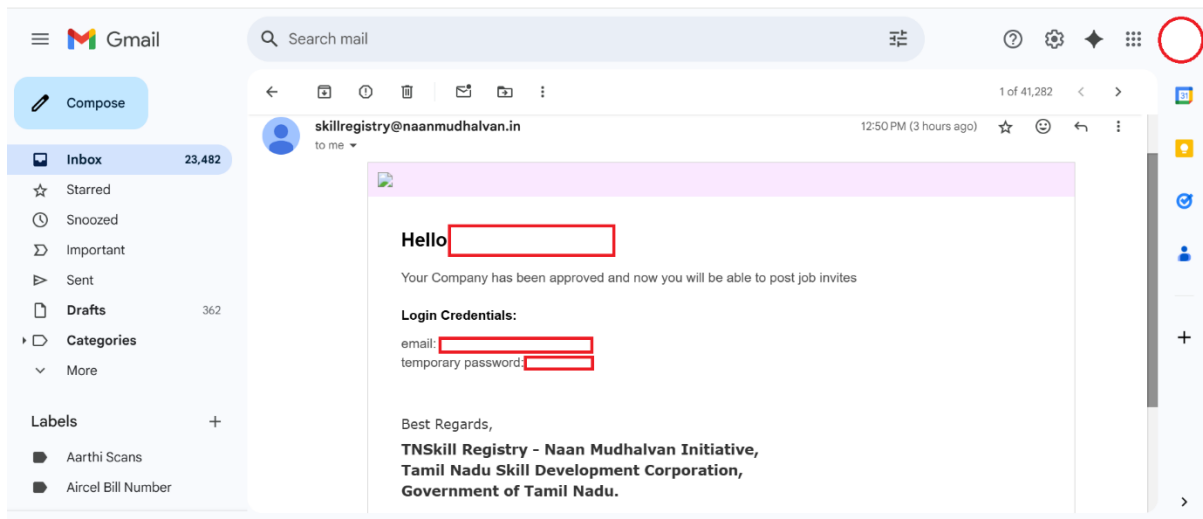
Then click on the **Register** button to complete the registration. (as highlighted in the image below).

On successful registration, a **“Successfully Registered”** message will appear (as shown in the image below), and you will also receive an **acknowledgement email** at your registered email address.



## Step 5:

Your registration application will be sent to the **admin for further approval**. Once approved, you will receive your **login credentials (Email ID and Password)** at your registered email address. (as highlighted in the image below).



## Step 6 :

Registered and approved industries/companies can log in using any of the following methods:

- **Email ID + Password**
- **Mobile Number + Password**
- **Email ID + Email OTP**
- **Phone Number + Mobile OTP**

## How to connect with skilled professionals

### Step 1:

Registered and approved Industries/Companies / Employers can log in using any of the following methods:

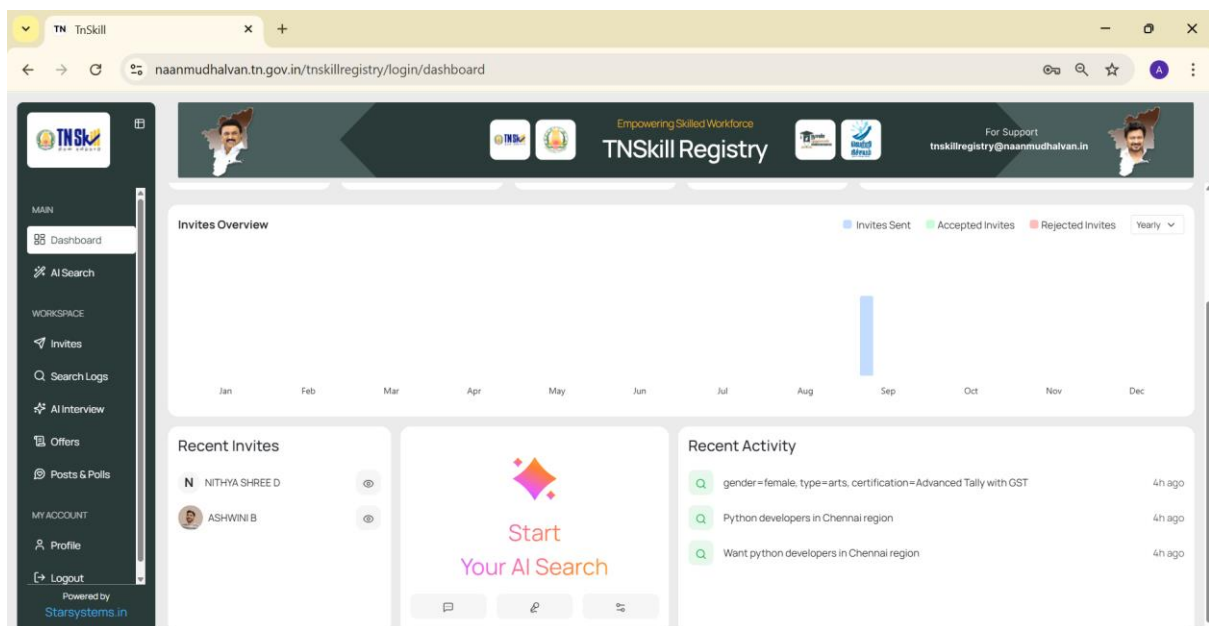
- **Email ID + Password**
- **Mobile Number + Password**
- **Email ID + Email OTP**
- **Phone Number + Mobile OTP**

### Step 2:

**Login to your Company/Industry / Employer TNSkill Registry account.**

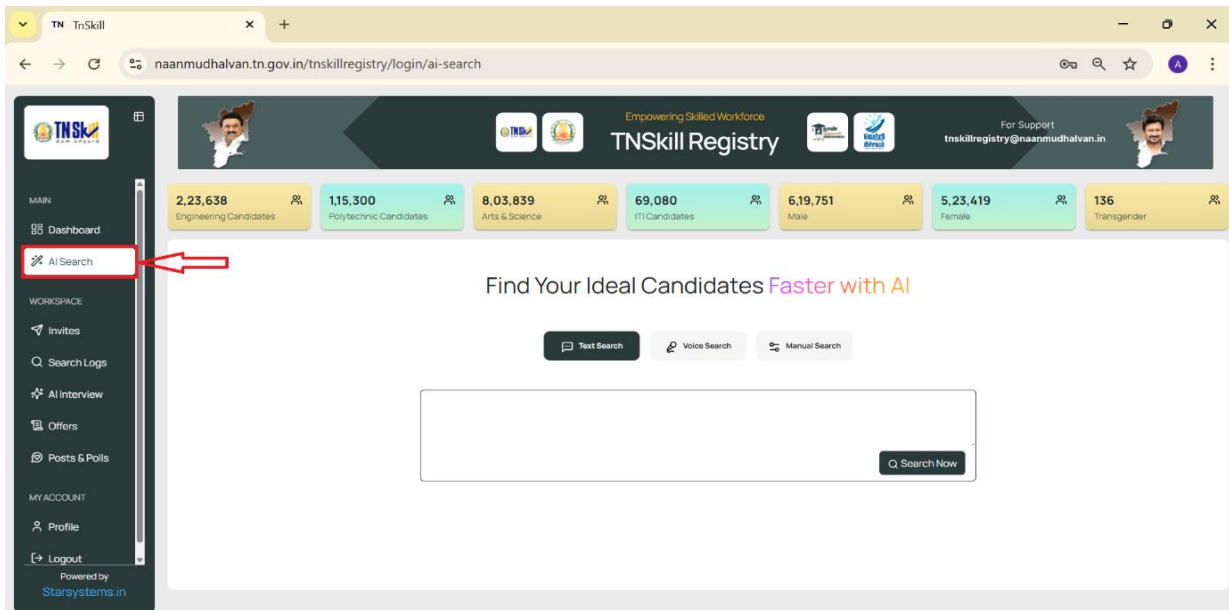
On successful login, you will be redirected to the **Company Dashboard**, where you can view:

- **Eligible Candidates (based on your searches)**
- **Invites Sent and Rejected**
- **Recent Searches**



### Step 3:

Click on the **AI Search menu** (as highlighted in the image below).

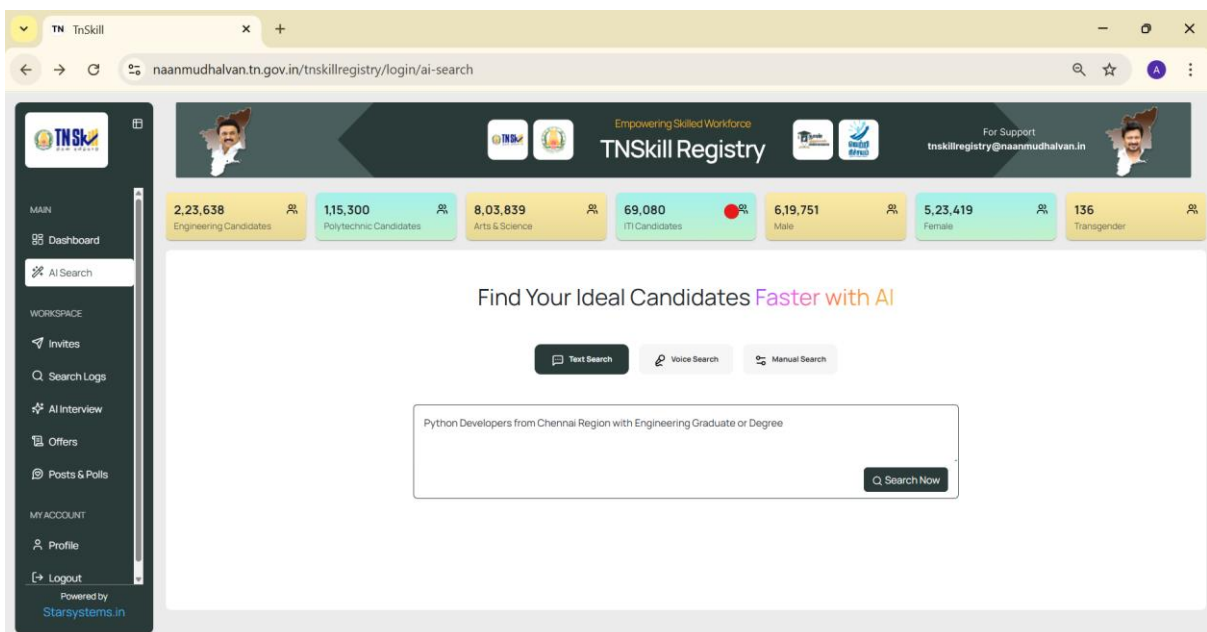


The Industry/Company /Employer can search for suitable skilled professionals using:

- **Text AI Search**
- **Voice AI Search**
- **Manual Search**

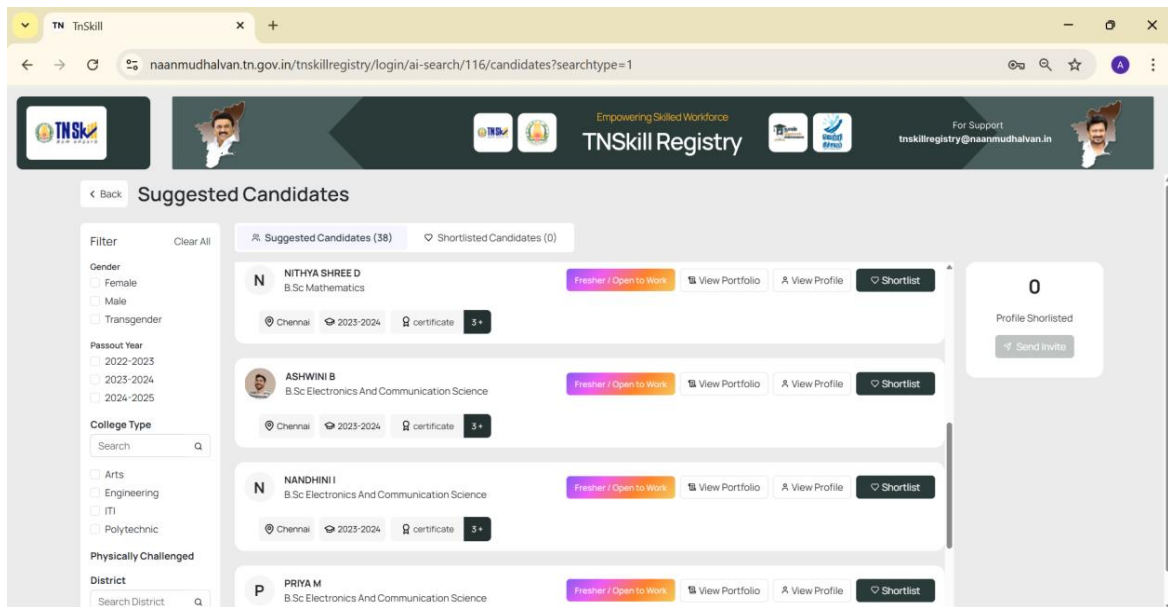
#### Text AI Search

Click on the **Text Search button**, enter your requirement (**for example: "Python Developers from Chennai Region with Engineering Graduate or Degree"**), and then click on the **Search Now button** (as highlighted in the image below).



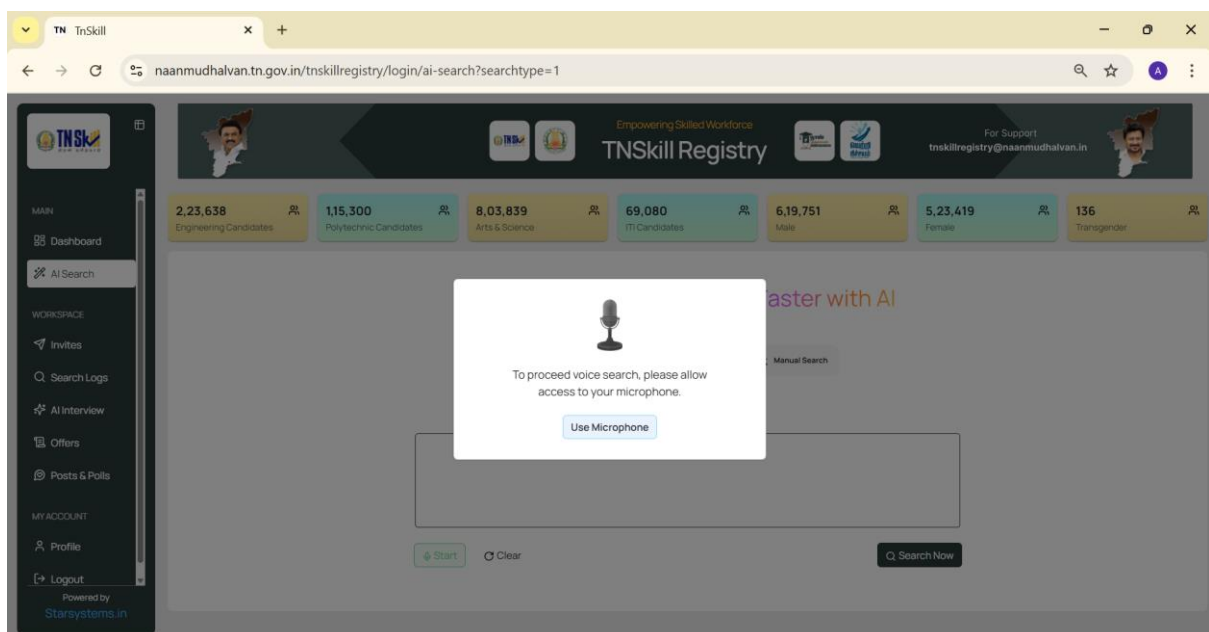
Once you click on **Search Now**, a list of eligible skilled professionals matching your requirements will be displayed.



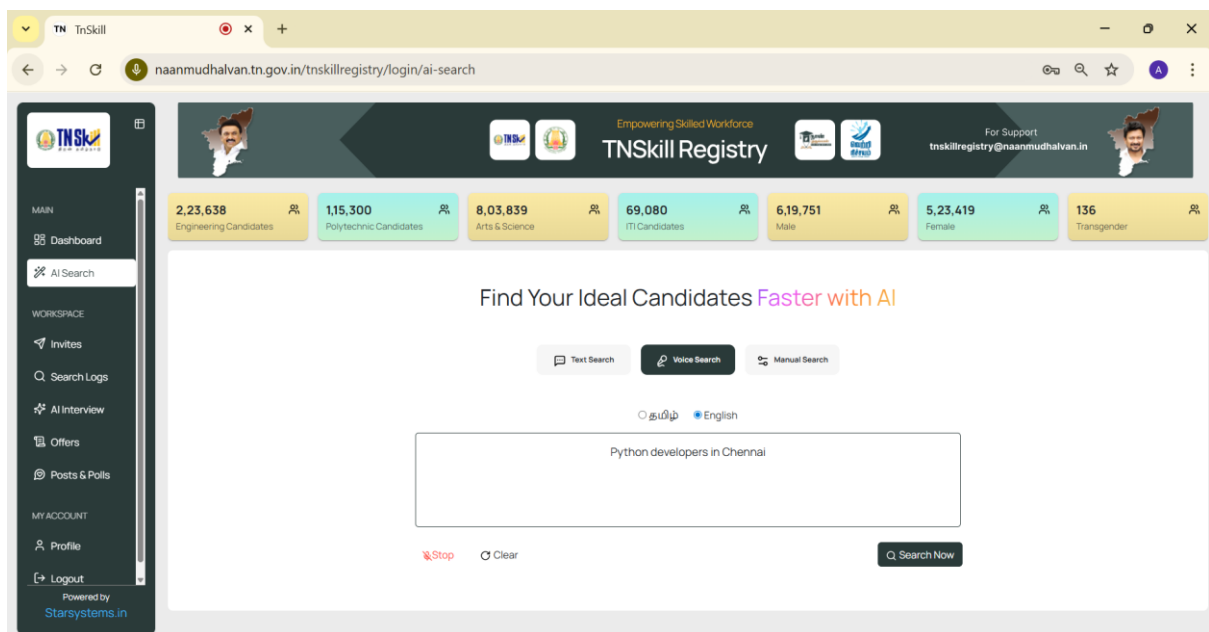
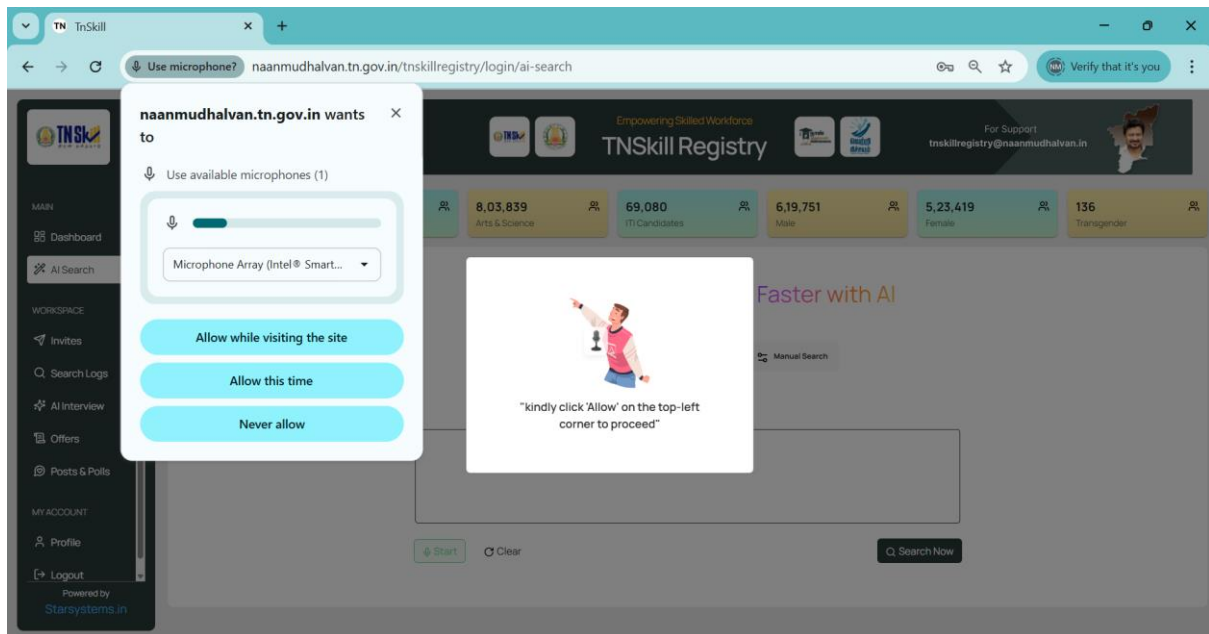


## Voice AI Search

- Click on **Voice Search Button**. A pop-up will appear asking for microphone access.
- Select your **microphone device** (if multiple are available).
- Click **Allow while visiting the site (recommended)** or **Allow this time**.
- Once access is granted, speak your requirement (**e.g., "Python Developers from Chennai Region with Engineering Graduate"**).
- The system will capture your input, then click on the **Search Now button** (as highlighted in the image below).
- **Note: Voice Search can be used in Tamil or English.**

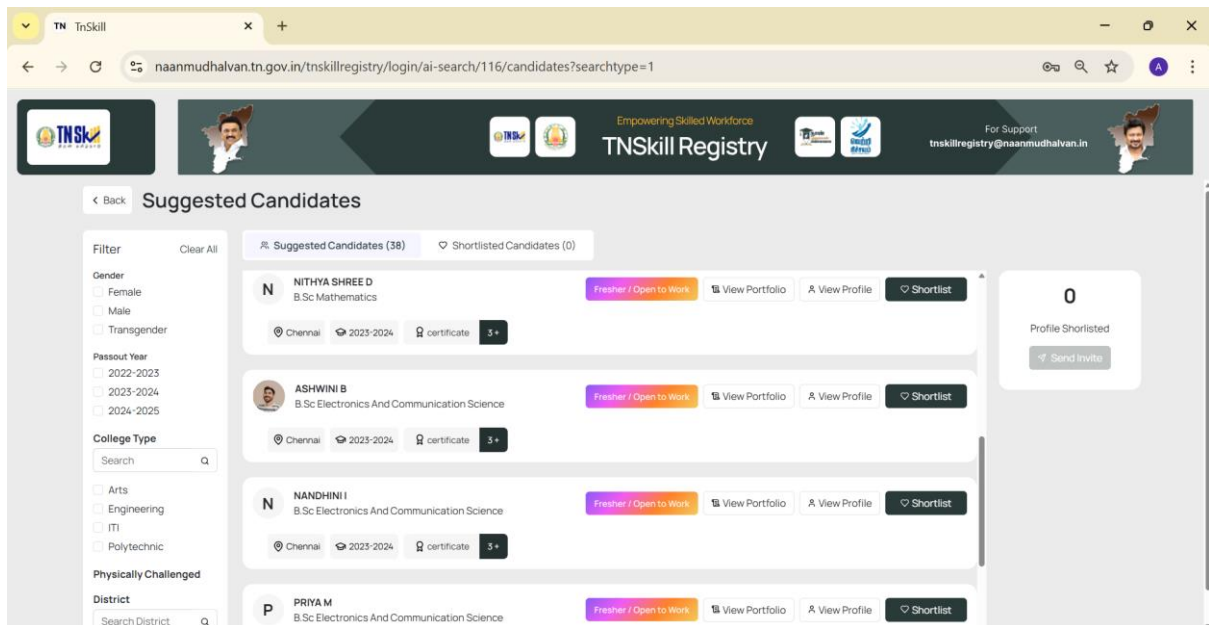






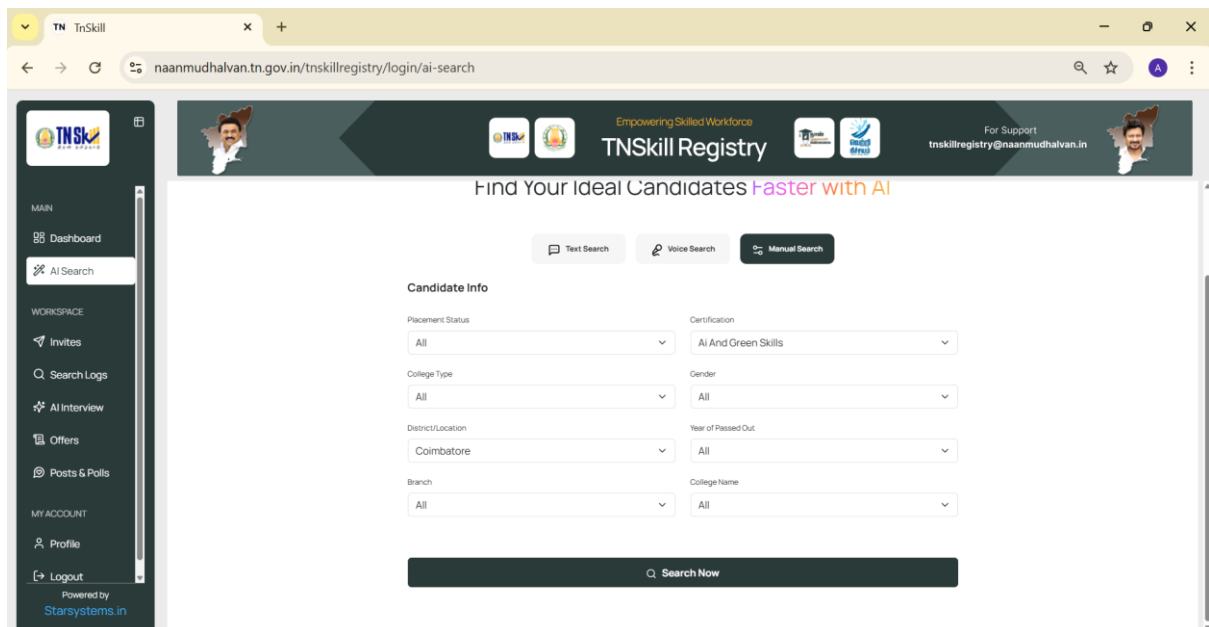
**Start, Stop, and Clear options** are also available for initiating a new voice search, stopping the voice search while it is in progress, and clearing the dialog box.

Once you click on **Search Now**, a list of eligible skilled professionals matching your requirements will be displayed.

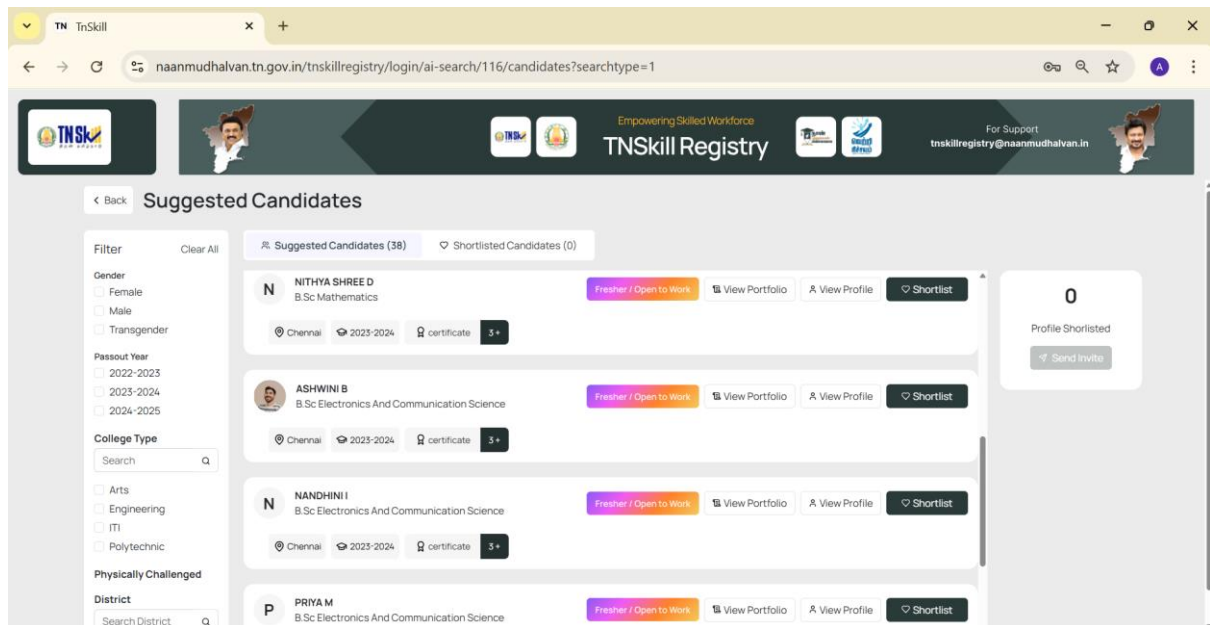


## Manual Search

Click the **Manual Search** button, select filters such as **College Type, Certification, Gender, Placement Status, District/Location, Year of Passing, Branch, College Name, etc.**, according to your requirements, and then click the **Search Now** button (highlighted in the image below).



Once you click on **Search Now**, a list of eligible skilled professionals matching your requirements will be displayed.



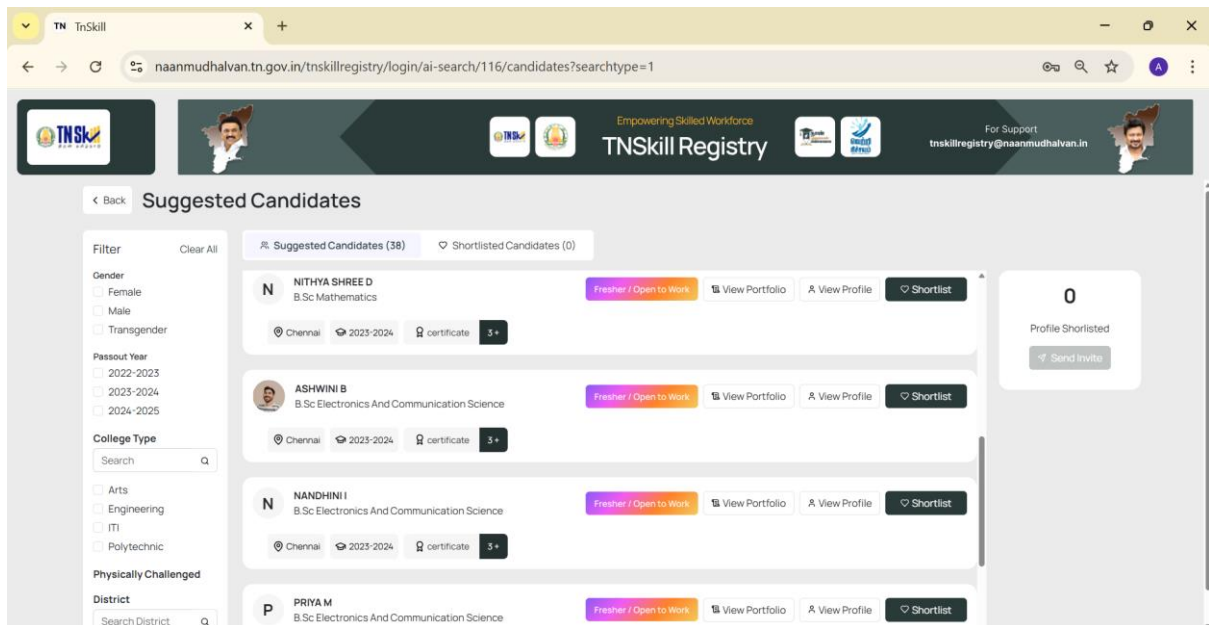
#### Step 4:

You can view Skilled professional details such as:

- Candidate Name
- Skills & Qualifications
- Location
- Experience
- Naan Mudhalvan Certification Details
- Resume
- Current Status
- Profile
- Year of Passing
- District, etc.

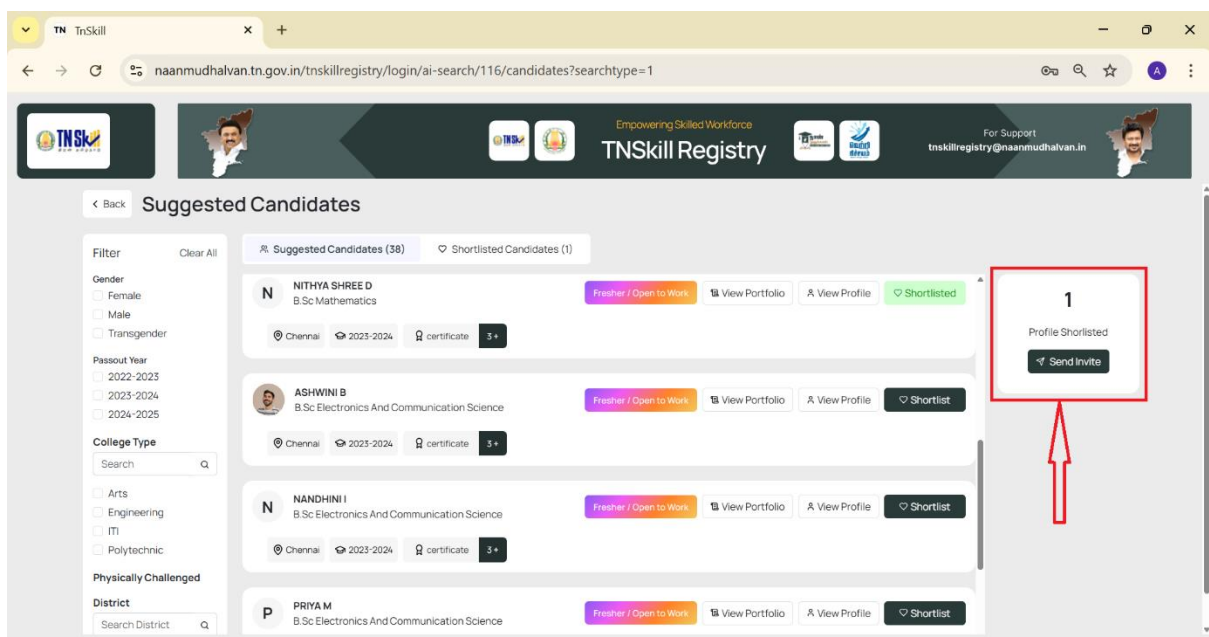
To further **shortlist candidates**, you can use the **filters** in the left pane, such as:

- Gender
- Year of Passing
- College Type
- District, etc.



### Step 5:

You can shortlist multiple candidates by clicking the **Shortlist button**. Once candidates are shortlisted, the **shortlisted count** along with the **Send Invite button** will be enabled in the right pane, as highlighted in the image below.



### Step 6:

Click on the **Send Invite button** and enter the **interview details** such as **Interview Date, Subject, and Message**. Select the **preferred mode of communication (Email, WhatsApp, or SMS)** and then click **Send Invite** to send the invitation to the shortlisted skilled resources.

**Send Interview Invite**

1  
Total Shortlisted Candidates

Shortlisted candidates (1)

N NITHYA SHREE D

**Invite Details**

Interview Date: dd/mm/yyyy

Subject:

Message:

Platform:

☒ Mail ☐ Whatsapp ☐ SMS

[Send Invite](#)

Based on your invitation, the skilled professionals will have the option to **Accept or Reject the invite**. Their response and the invitation status will be available under the Invites Menu.

### Step 7:

Click on the **Invites Menu**. All the invites sent to skilled professionals will be listed here. The results will be displayed as highlighted in the image below.

**Invites**

Your Interview is scheduled on 28/09/2029  
19-09-2025 | 1 candidates [View Candidates](#)

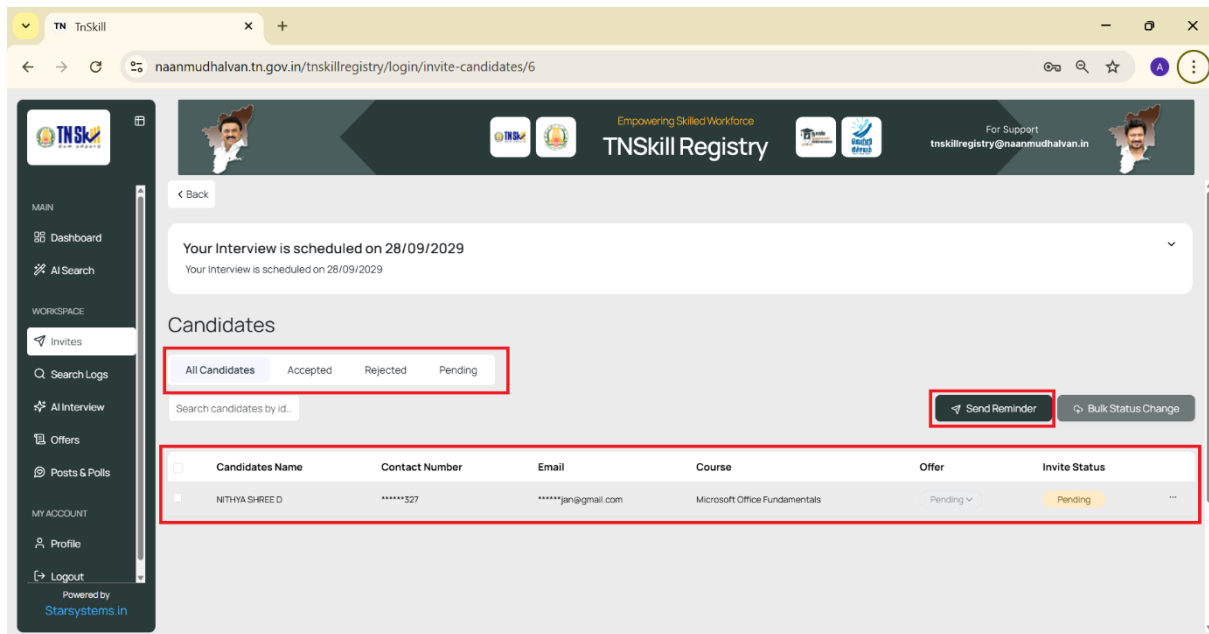
Your Interview is scheduled on 28/09/2029  
19-09-2025 | 1 candidates [View Candidates](#)

1 of 2 row(s) selected. Rows per page: 10

### Step 8:

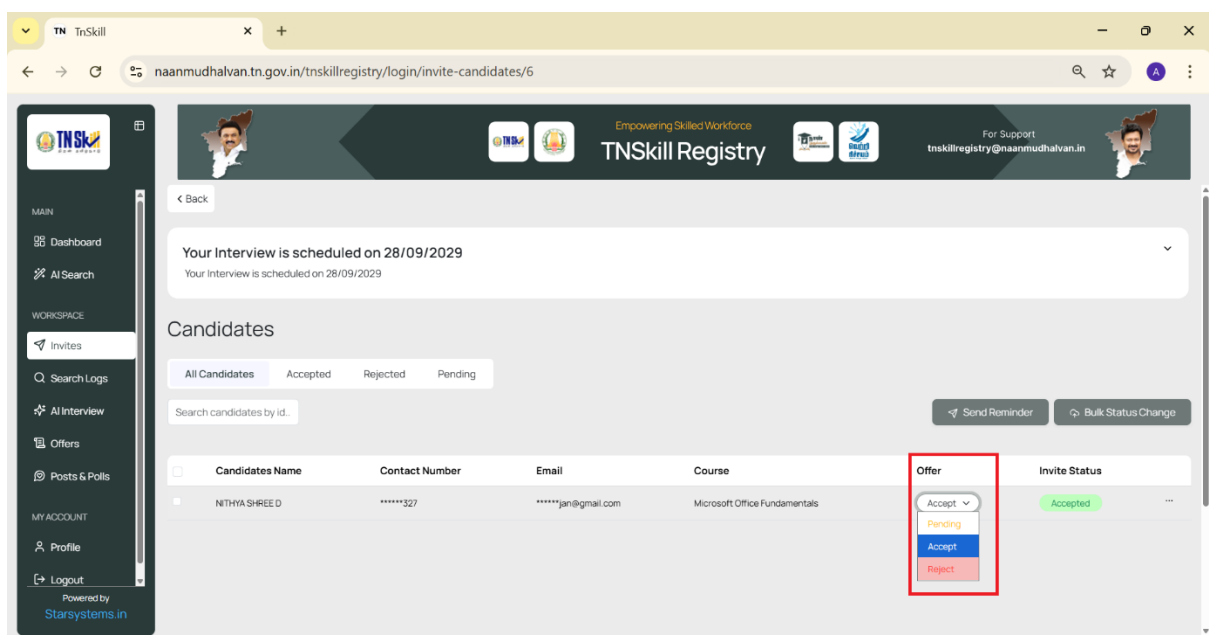
Click on the **view candidates** to view all the invitations you have sent to skilled professionals. The list will display candidate details such as **Name, Contact Number, Email, Course, Offer Status, and Invite Status**.

You can filter the invites by **All Candidates, Accepted, Rejected, or Pending**. Additionally, you can use options like **Send Reminder** or **Bulk Status Change** to manage invitations efficiently. The list will be shown as highlighted in the image above.



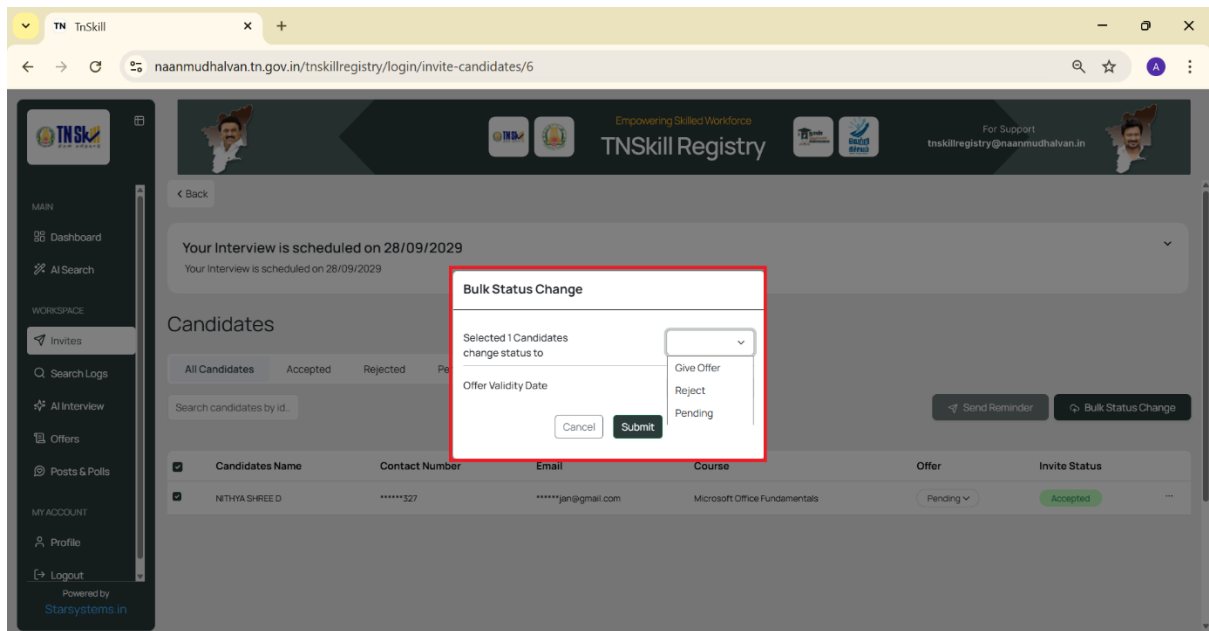
### Step 9:

For **individual candidates** who have **accepted** the invitation, you can either **Give an Offer** or **Reject** the skilled professional. To do this, click on the **dropdown in the Offer column** next to that candidate's details, as highlighted in the image below.



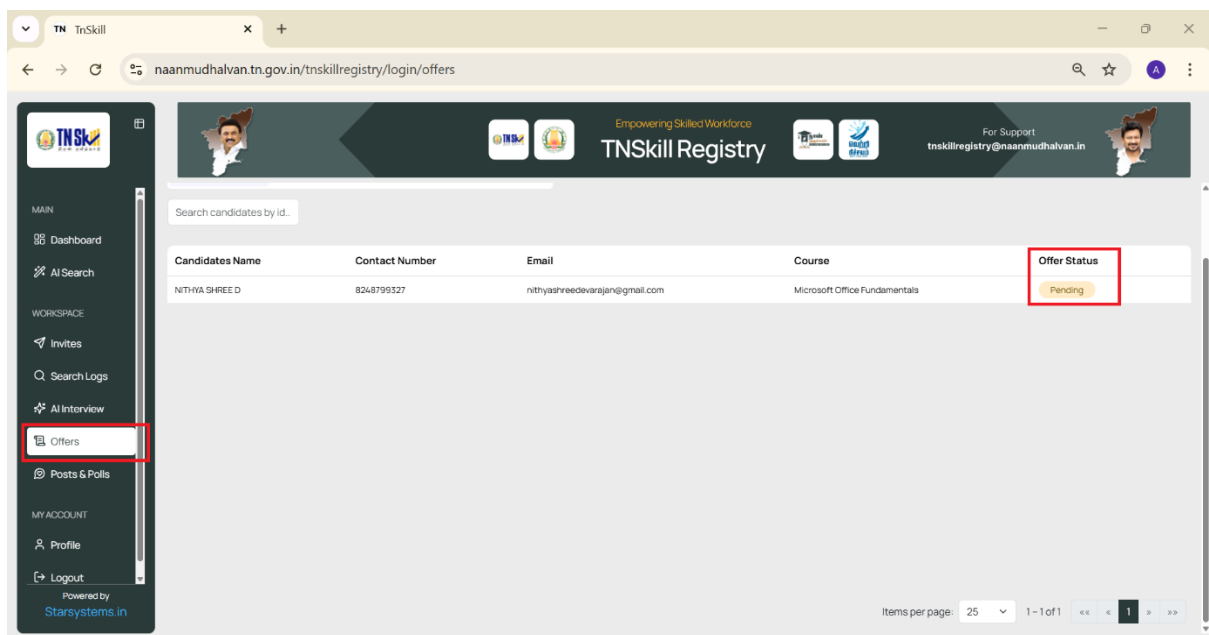
For **bulk rejection** or to **issue offer letters** to multiple **approved candidates**, first select the **"Select All" checkbox**. Then, click on the **Bulk Status Change** button to update the status of all selected candidates in one action.

In the **Bulk Status Change** window, you can choose **Give Offer** and set the **Offer Validity Date**. Finally, click the **Submit** button to apply the changes and send the updated status to the candidates.



## Step 10:

To view the **offers given to candidates**, click on the **Offer Menu** in the **left panel**, as highlighted in the image below. Here, you can also track the **Offer Acceptance Status** of each candidate.



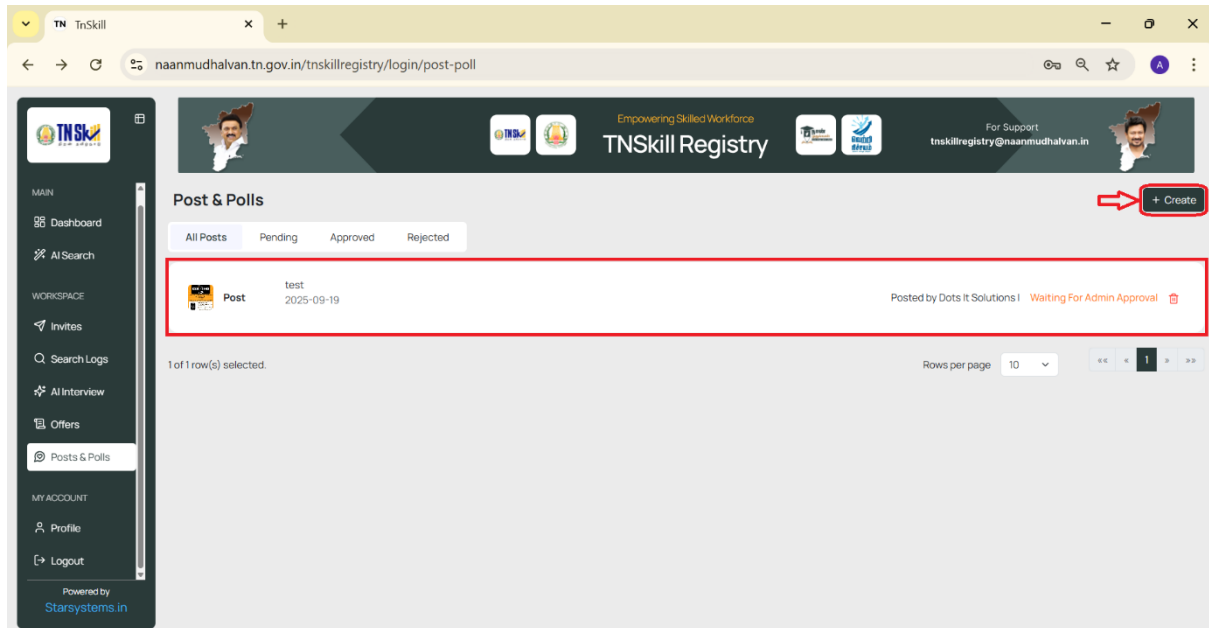


## How to send the Post / Poll to the skilled professionals

### Step 1:

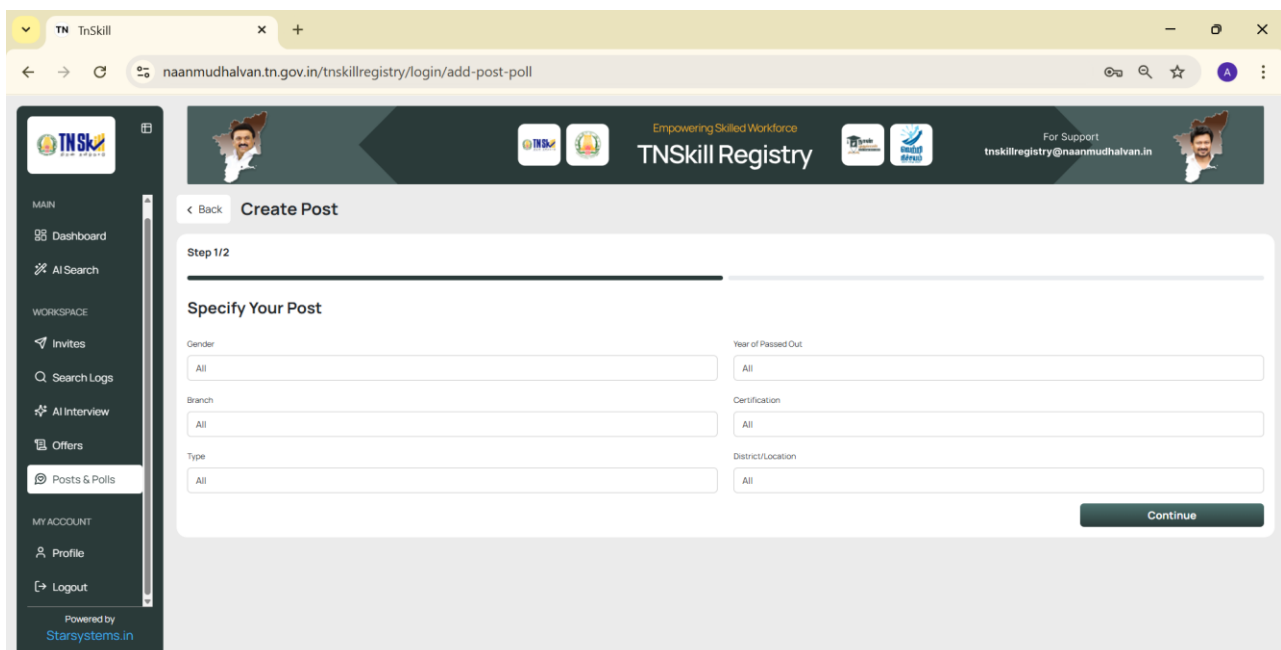
To send a **Post & Poll** to skilled professionals, click on the **Posts & Polls Menu** in the left panel. On clicking the menu, the list of **Posts & Polls** submitted by you will be displayed along with their **Admin Approval Status**, as highlighted in the image below.

To create a new **Post / Poll**, click on the **Create** button at the top-right corner, as highlighted in the image below.



### Step 2:

Search for the skilled professionals to whom you want to send the **Post / Poll** by applying the appropriate **filters** (such as **Branch, District, Year of Passing, College Type, etc.**). After selecting the target group, click on the **Continue** button to proceed.



### Step 3:

- If you want to send **only a Post**, click on the **Post** option button.
- If you want to send **only a Poll**, select the **Poll** option button.
- If you want to send **both a Post and a Poll** at the same time, select the **Post & Poll** option. as highlighted in the image below.

The screenshot shows the 'Add Post/Poll' interface of the TNSkill Registry. The page header includes the TNSkill Registry logo and the text 'Empowering Skilled Workforce'. The left sidebar contains navigation links for 'MAIN' (Dashboard, AI Search), 'WORKSPACE' (Invites, Search Logs, AI Interview, Offers, Posts & Polls), and 'MY ACCOUNT' (Profile, Logout). The main content area displays the number of profiles gathered (12,18,629) and a 'View All' link. The 'Post' option is selected. The 'Post Description' section has a text area for the description. The 'Add Interested Button' option is selected. The 'Post Expiry Date' field is set to 'dd/mm/yyyy'. The 'Publish' button is highlighted.

Enter the **Post / Poll Description**, set the **Expiry Date**, and upload an **image** or add any other option if required. Finally, click on the **Publish** button to send your Post / Poll for **Admin Approval** from the portal administrator.

Once the **Administrator approves** your **Post / Poll**, it will be published and made available on the **dashboards of the selected skilled professionals**.

For Support : [tnskillregistry@naanmudhalvan.in](mailto:tnskillregistry@naanmudhalvan.in)

**TNSkill Registry - Naan Mudhalvan Initiative,  
Tamil Nadu Skill Development Corporation,  
Government of Tamil Nadu.**