

WEEKLY TIME

SHEET

Name & Surname: _Maphota Shiburi_____ Host: __National
Library_____ Name and Surname of supervisor: Rethabile Senama

Week Number: **2**

From :09____/_12____/2024____

To: _13____/_12____/2024____

This time sheet will help you track how you spent your time at in the workplace. Please complete a time sheet for every week of work that you complete at your workplace site.

PLEASE HAVE YOUR SUPERVISOR SIGN OFF ON THE FORM.

Day	Date	Time started	Time finished	Brief Description of Tasks (e.g., attended management meeting)


Monday	09/12/2024	08:00	16:00	We worked on the development of a Mobile application where we faced issues with regard, on my side installing the package and extension took a bit time since I had to get used to using commands, Nicholus help me with videos, and websites for Angular lessons, and it truly helped since I started having a full understanding of it. We managed to install some of the tools which will be needed along the way like Node.Js and other resources.
Tuesday	10/12/2024	08:00	16:00	We had a meeting with Mr David, Eugen, Nicholus where we discussed a way to move forward with a new member on the board, we were briefed on how we going to collaborate with the graphic designer to enhance the layout to make sure it is corresponding with all NLSA Web application the meeting went well, where we were assigned to work with Eugene going forward. We also had to trail out the task we going to be doing along, we used Jira.

Wednesday	11/12/2024	08:00	16:00	<p>We asked Eugene if he will draft the tasks he will be focused on, were he stated we should do that for him since he got some meetings to deal with, and that's what we currently busy with, We also further suggested we state how many days it will take to complete the tasks, We also had to focus on mobile application as the environment was well set up so we suggested we follow the drafted document and we develop a prototype we still in a deep communication on how can we begin with the development.</p>
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Thursday	12/12/2024	08:00	16:00	<p>I was asked by Mr Kopano to bring te bag at the boardroom of which I did and I was asked if I may join the quest so atleast I can learn a thing or two in networking industry it was a wonderful knowledge where I was sent to Data duck, I went and delivered as requested, I saw How Mr was perfecting his work and I have learned one to two things. Went to the office where we continued to work on our Mobile Application and E-Pub web, We worked on how can we complete all the active task's as we continue merging our work.</p>
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Friday	13/12/2024	08:00	16:00	<p>We continue to work on the system flow and to merge the system as we fixing Jira for managing the development process, Eugene stated he need enhancement with the date, We continued to merge the system as I check on Angular lessons, Continued working on notification just to finalize it so when Eugene begin making changes we know on the main functionalities there's nothing left to be added unless modifications there and there.</p>
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Total number of hours worked for the reporting period: 40

Signed by Intern: 

Signed by manager/supervisor: _____

